

## Agenda

### Working Interdisciplinary Network of Guardianship Stakeholders (WINGS)

June 22, 2016

12:00 to 2:00 p.m.

Administrative Office of the Courts

Scott M. Matheson Courthouse

450 South State Street

Judicial Council Room, Suite N31

12:00 p.m.	Welcome, minutes, meeting agenda		David Connors
12:15 p.m.	Strategic goals chart organized by subject with: <ul style="list-style-type: none"><li>• Deadlines</li><li>• Scheduled activities</li><li>• Responsible organization(s)</li><li>• Outcome measuring system</li></ul>	Tab 1	David Connors
12:45 p.m.	Statewide classes for professionals with grant support from the Utah State University: <ul style="list-style-type: none"><li>• Timeline</li><li>• Presenters</li><li>• Participating agencies</li><li>• Outcome evaluation plan</li><li>• Advertizing, space</li></ul>	Tab 2	Karolina Abuzyarova Kent Alderman Mary Jane Ciccarello
1:30 pm	Upcoming conferences: <ul style="list-style-type: none"><li>• National Guardianship Association Conference, Oct. 29 – Nov. 1 in Charleston, SC.</li></ul> <p>WINGS meeting is on Nov. 1 at 1:00 - 3:00 pm. Email Erica Wood from ABA if you plan to attend: <a href="mailto:Erica.Wood@americanbar.org">Erica.Wood@americanbar.org</a></p> <ul style="list-style-type: none"><li>• National Aging and Law Conference, Oct. 27-28 in Alexandria, Virginia.</li></ul>		Karolina Abuzyarova

Committee webpage: <http://www.utcourts.gov/utc/wings>

Meeting schedule in 2016: Aug, 24, October 26, December 28

# Tab 1

### Utah WINGS Strategic Goals Chart FY 2017

	Strategic Goal	Activities	Outcome Measures	Organization, person	Deadline
E V A L U A T I O N	Evaluate Court Visitor Volunteer Program	Partnership with Weber State University students to identify number of cases when guardians submitted annuals reports, as a result of contact by the court visitor.	Only output measures (direct product of activities) will be addressed now. Outcome measures (benefit to vulnerable adults) will be addressed in the next phase	Holly Kees	August 2016
	Evaluate Signature Program	Possibly: surveys for lawyers, court staff, litigants, judges?	Every respondent in guardianship proceedings has representation	Nancy Sylvester	FY 2017
	Estimate online traffic on guardianship webpages	Request quarterly reports		Karolina Abuzyarova	Completed and ongoing
	Track number of guardianship petitions	1. Contact Court Services and request information 2. Make quarterly reports	Regular quarterly reports to be presented to Judicial Council and Legislature for permanent funding	Judge Brady	Every quarter
E D U C A T I O N	Build capacity of the judiciary	1. Provide continuing education to judges (Fall 2016 conference) 2. Encourage to use the latest information on the subject	1. Safety, dignity and respect for vulnerable adults 2. Judges refer to less restrictive alternatives, and thoroughly follow due process in guardianship proceedings	Court Education Department; participating Judges;	Ongoing
	Provide educational support to family guardians and caregivers	Develop Online Training Program (OTP) and post on the Court website	1. Safety, dignity and respect for vulnerable adults 2. Families utilize life planning tools, and choose limited guardianship options when possible.	Education Subcommittee, Court Online Training Specialist	FY 2017

Last updated on: June 17, 2016

	Offer guardianship training to professionals – training of trainers	Conduct statewide classes with USU grant support (minorities, tribal groups, Area Agencies on Aging, religious leaders, healthcare providers, caregiver support groups, social workers, hospice)	1. Safety, dignity and respect for vulnerable adults 2. Professionals utilize life planning tools, and refer to limited guardianship options when possible	Education Subcommittee, Karolina Abuzyarova	FY 2017
	Place links to Court guardianship related webpages on partner organizations' websites	Place links to Court guardianship webpages	Clients of WINGS organizations obtain needed information from multiple sources	WINGS organizations	August 2016
L E G	Adopt national guardianship standards as part of the Utah probate statutes				
I S L A T I O N	- Increase the number of limited guardianship appointments - Track cases where guardianship is terminated because capacity is restored or determined not to require guardianship).	1. Track limited appointments in CORIS 2. Educate judges and attorneys on the rights of vulnerable adults 3. Thorough and recent medical evaluation is filed with every guardianship petition 4. Care plans are required in guardianships	More limited guardianship appointments – where vulnerable adults preserve independence and self-determination		Every quarter
	Streamline APS related statutes by clarifying its role in providing protective services in emergency situations			Adult Protective Services, Nan Mendenhall	FY 2017

# Tab 2

**Activity Timeline:**

<b>Activity</b>	<b>Person(s) responsible</b>	<b>Days</b>	<b>Completion Date</b>
<p>Plan classes; Adjust curriculum</p> <p>Schedule trainers; Secure space; Develop advertizing materials; Place advertizing materials</p> <p>Develop online training program</p>	<p>WINGS Education Subcommittee</p> <p>WINGS Coordinator</p> <p>Court online training program specialist</p>	30-45 days	July 2016
<p>Conduct class in <b>Vernal</b></p> <p>Facilitate and conduct class evaluation</p> <p>Continue developing online training program</p>	<p>WINGS members or local experts</p> <p>WINGS Coordinator</p> <p>Court online training program specialist</p>	1 day	<b>August 2016</b>
<p>Conduct class in <b>Logan</b></p> <p>Facilitate and conduct class evaluation</p> <p>Plan future classes; Schedule trainers; Secure space; Advertize upcoming classes</p> <p>Publish online training program</p> <p>Write and submit quarterly report.</p>	<p>WINGS members or local experts</p> <p>WINGS Coordinator</p> <p>Education Subcommittee, WINGS Coordinator</p> <p>Court IT Services</p> <p>WINGS Coordinator</p>	<p>1 day</p> <p>30 days</p> <p>2 weeks</p> <p>3 days</p>	<b>September 2016</b>
<p>Conduct class in <b>Provo</b></p> <p>Facilitate and conduct class evaluation</p>	<p>WINGS members or local experts</p> <p>WINGS Coordinator</p>	1 day	<b>October 2016</b>

Conduct class in <b>Ogden</b> Facilitate and conduct class evaluation	WINGS members or local experts WINGS Coordinator	1 day	<b>November 2016</b>
Write and submit quarterly report	WINGS Coordinator	3 days	December 2016
Plan future classes;  Schedule trainers, secure space; advertize upcoming classes	WINGS Education Subcommittee  WINGS Coordinator	30 days  30 days	January 2017
Conduct class in <b>St. George</b> Facilitate and conduct class evaluation	WINGS members or local experts  WINGS Coordinator	1 day	<b>February 2017</b>
Conduct class in <b>Price and Moab</b> Facilitate and conduct class evaluation Write and submit quarterly report	WINGS members or local experts  WINGS Coordinator  WINGS Coordinator	1 days   3 days	<b>March 2017</b>
Conduct classes in <b>Salt Lake City and Park City</b> Facilitate and conduct class evaluation	WINGS members or local experts  WINGS Coordinator	2 days	<b>April 2017</b>
Summarize and analyze evaluation data, prepare and review report	WINGS Education Subcommittee; WINGS Coordinator	30 days	May 2017
Submit final report	WINGS Coordinator	1 day	June 2017