

1 **Rule 1-205. Standing and Ad Hoc Committees.**

2 **Intent:**

3 To establish standing and ad hoc committees to assist the Council and provide recommendations
4 on topical issues.

5 To establish uniform terms and a uniform method for appointing committee members.

6 To provide for a periodic review of existing committees to assure that their activities are
7 appropriately related to the administration of the judiciary.

8 **Applicability:**

9 This rule shall apply to the internal operation of the Council.

10 **Statement of the Rule:**

11 (1) **Standing Committees.**

12 (1)(A) **Establishment.** The following standing committees of the Council are hereby
13 established:

- 14 ~~(1)(A)(i) Technology Committee;~~
- 15 ~~(1)(A)(ii)(1)(A)(i) Uniform Fine Committee;~~
- 16 ~~(1)(A)(iii)(1)(A)(ii) Ethics Advisory Committee;~~
- 17 ~~(1)(A)(iv)(1)(A)(iii) Judicial Branch Education Committee;~~
- 18 ~~(1)(A)(v)(1)(A)(iv) Court Facility Planning Committee;~~
- 19 ~~(1)(A)(vi)(1)(A)(v) Committee on Children and Family Law;~~
- 20 ~~(1)(A)(vii)(1)(A)(vi) Committee on Judicial Outreach;~~
- 21 ~~(1)(A)(viii)(1)(A)(vii) Committee on Resources for Self-represented Parties;~~
- 22 ~~(1)(A)(ix)(1)(A)(viii) Language Access Committee;~~
- 23 ~~(1)(A)(x)(1)(A)(ix) Guardian ad Litem Oversight Committee;~~
- 24 ~~(1)(A)(xi)(1)(A)(x) Committee on Model Utah Civil Jury Instructions;~~
- 25 ~~(1)(A)(xii)(1)(A)(xi) Committee on Model Utah Criminal Jury Instructions;~~
- 26 ~~(1)(A)(xiii)(1)(A)(xii) Committee on Pretrial Release and Supervision; and~~
- 27 ~~(1)(A)(xiv)(1)(A)(xiii) Committee on Court Forms; and~~

- 28 ~~(1)(A)(xiv) Committee on Judicial Fairness and Accountability; and~~
- 29 ~~(1)(A)(xv) Working Interdisciplinary Network of Guardianship Stakeholders~~
- 30 ~~(WINGS)~~

31 (1)(B) **Composition.**

~~(1)(B)(i) — The **Technology Committee** shall consist of:~~

~~(1)(B)(i)(a) — one judge from each court of record;~~

~~(1)(B)(i)(b) — one justice court judge;~~

~~(1)(B)(i)(c) — one lawyer recommended by the Board of Bar Commissioners;~~

~~(1)(B)(i)(d) — two court executives;~~

~~(1)(B)(i)(e) — two court clerks; and~~

~~(1)(B)(i)(f) — two staff members from the Administrative Office.~~

~~(1)(B)(ii)(1)(B)(i)~~ (1)(B)(i) The **Uniform Fine Committee** performs the duties described in rule 4-302 and shall consist of:

~~(1)(B)(ii)(a)~~ (1)(B)(i)(a) one district court judge who has experience with a felony docket;

~~(1)(B)(ii)(b)~~ (1)(B)(i)(b) three district court judges who have experience with a misdemeanor docket; and

~~(1)(B)(ii)(c)~~ (1)(B)(i)(c) four justice court judges.

~~(1)(B)(iii)(1)(B)(ii)~~ (1)(B)(ii) The **Ethics Advisory Committee** performs the duties described in rule 3-109 and shall consist of:

~~(1)(B)(iii)(a)~~ (1)(B)(ii)(a) one judge from the Court of Appeals;

~~(1)(B)(iii)(b)~~ (1)(B)(ii)(b) one district court judge from Judicial Districts 2, 3, or 4;

~~(1)(B)(iii)(c)~~ (1)(B)(ii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;

~~(1)(B)(iii)(d)~~ (1)(B)(ii)(d) one juvenile court judge;

~~(1)(B)(iii)(e)~~ (1)(B)(ii)(e) one justice court judge; and

~~(1)(B)(iii)(f)~~ (1)(B)(ii)(f) an attorney from either the Bar or a college of law.

~~(1)(B)(iv)(1)(B)(iii)~~ (1)(B)(iii) The **Judicial Branch Education Committee** performs the duties described in rule 3-403 shall consist of:

~~(1)(B)(iv)(a)~~ (1)(B)(iii)(a) one judge from an appellate court;

~~(1)(B)(iv)(b)~~ (1)(B)(iii)(b) one district court judge from Judicial Districts 2, 3, or 4;

~~(1)(B)(iv)(c)~~ (1)(B)(iii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;

~~(1)(B)(iv)(d)~~ (1)(B)(iii)(d) one juvenile court judge;

~~(1)(B)(iv)(e)~~ (1)(B)(iii)(e) the education liaison of the Board of Justice Court Judges;

66 | ~~(1)(B)(iv)(f)~~(1)(B)(iii)(f) one state level administrator;

67 | ~~(1)(B)(iv)(g)~~(1)(B)(iii)(g) the Human Resource Management Director;

68 | ~~(1)(B)(iv)(h)~~(1)(B)(iii)(h) one court executive;

69 | ~~(1)(B)(iv)(i)~~(1)(B)(iii)(i) one juvenile court probation representative;

70 | ~~(1)(B)(iv)(j)~~(1)(B)(iii)(j) two court clerks from different levels of court and

71 | different judicial districts;

72 | ~~(1)(B)(iv)(k)~~(1)(B)(iii)(k) one data processing manager; and

73 | ~~(1)(B)(iv)(l)~~(1)(B)(iii)(l) one adult educator from higher education.

74 | ~~(1)(B)(iv)(m)~~(1)(B)(iii)(m) The Human Resource Management Director

75 | and the adult educator shall serve as non-voting members. The

76 | state level administrator and the Human Resource Management

77 | Director shall serve as permanent Committee members.

78 | ~~(1)(B)(v)~~(1)(B)(iv) The **Court Facility Planning Committee** performs the duties

79 | described in rule 3-409 and shall consist of:

80 | ~~(1)(B)(v)(a)~~(1)(B)(iv)(a) one judge from each level of trial court;

81 | ~~(1)(B)(v)(b)~~(1)(B)(iv)(b) one appellate court judge;

82 | ~~(1)(B)(v)(c)~~(1)(B)(iv)(c) the state court administrator;

83 | ~~(1)(B)(v)(d)~~(1)(B)(iv)(d) a trial court executive;

84 | ~~(1)(B)(v)(e)~~(1)(B)(iv)(e) two business people with experience in the

85 | construction or financing of facilities; and

86 | ~~(1)(B)(v)(f)~~(1)(B)(iv)(f) the court security director.

87 | ~~(1)(B)(vi)~~(1)(B)(v) The **Committee on Children and Family Law** performs the

88 | duties described in rule 4-908 and shall consist of:

89 | ~~(1)(B)(vi)(a)~~(1)(B)(v)(a) one Senator appointed by the President of the Senate;

90 | ~~(1)(B)(vi)(b)~~(1)(B)(v)(b) the Director of the Department of Human Services or

91 | designee;

92 | ~~(1)(B)(vi)(c)~~(1)(B)(v)(c) one attorney of the Executive Committee of the Family

93 | Law Section of the Utah State Bar;

94 | ~~(1)(B)(vi)(d)~~(1)(B)(v)(d) one attorney with experience in abuse, neglect and

95 | dependency cases;

96 | ~~(1)(B)(vi)(e)~~(1)(B)(v)(e) one attorney with experience representing parents in

97 | abuse, neglect and dependency cases;

98 | ~~(1)(B)(vi)(f)~~(1)(B)(v)(f) one representative of a child advocacy organization;

99 | ~~(1)(B)(vi)(g)~~(1)(B)(v)(g) the ADR Program Director or designee;

100 ~~(1)(B)(vi)(h)~~(1)(B)(v)(h) one professional in the area of child development;
 101 ~~(1)(B)(vi)(i)~~(1)(B)(v)(i) one mental health professional;
 102 ~~(1)(B)(vi)(j)~~(1)(B)(v)(j) one representative of the community;
 103 ~~(1)(B)(vi)(k)~~(1)(B)(v)(k) the Director of the Office of Guardian ad Litem or
 104 designee;
 105 ~~(1)(B)(vi)(l)~~(1)(B)(v)(l) one court commissioner;
 106 ~~(1)(B)(vi)(m)~~(1)(B)(v)(m) two district court judges; and
 107 ~~(1)(B)(vi)(n)~~(1)(B)(v)(n) two juvenile court judges.
 108 ~~(1)(B)(vi)(o)~~(1)(B)(v)(o) One of the district court judges and one of the juvenile
 109 court judges shall serve as co-chairs to the committee. In its
 110 discretion the committee may appoint non-members to serve on
 111 its subcommittees.

112 ~~(1)(B)(vii)~~(1)(B)(vi) The **Committee on Judicial Outreach** performs the duties
 113 described in rule 3-114 and shall consist of:

114 ~~(1)(B)(vii)(a)~~(1)(B)(vi)(a) one appellate court judge;
 115 ~~(1)(B)(vii)(b)~~(1)(B)(vi)(b) one district court judge;
 116 ~~(1)(B)(vii)(c)~~(1)(B)(vi)(c) one juvenile court judge;
 117 ~~(1)(B)(vii)(d)~~(1)(B)(vi)(d) one justice court judge; one state level
 118 administrator;
 119 ~~(1)(B)(vii)(e)~~(1)(B)(vi)(e) a state level judicial education representative;
 120 ~~(1)(B)(vii)(f)~~(1)(B)(vi)(f) one court executive;
 121 ~~(1)(B)(vii)(g)~~(1)(B)(vi)(g) one Utah State Bar representative;
 122 ~~(1)(B)(vii)(h)~~(1)(B)(vi)(h) one communication representative;
 123 ~~(1)(B)(vii)(i)~~(1)(B)(vi)(i) one law library representative;
 124 ~~(1)(B)(vii)(j)~~(1)(B)(vi)(j) one civic community representative; and
 125 ~~(1)(B)(vii)(k)~~(1)(B)(vi)(k) one state education representative.
 126 ~~(1)(B)(vii)(l)~~(1)(B)(vi)(l) Chairs of the Judicial Outreach Committee's
 127 subcommittees shall also serve as members of the committee.

128 ~~(1)(B)(viii)~~(1)(B)(vii) The **Committee on Resources for Self-represented Parties**
 129 performs the duties described in rule 3-115 and shall consist of:

130 ~~(1)(B)(viii)(a)~~(1)(B)(vii)(a) two district court judges;
 131 ~~(1)(B)(viii)(b)~~(1)(B)(vii)(b) one juvenile court judge;
 132 ~~(1)(B)(viii)(c)~~(1)(B)(vii)(c) two justice court judges;

133 | ~~(1)(B)(viii)(d)~~(1)(B)(vii)(d) _____ three clerks of court – one from an appellate
 134 | court, one from an urban district and one from a rural district;
 135 | ~~(1)(B)(viii)(e)~~(1)(B)(vii)(e) _____ one representative from a social services
 136 | organization providing direct services to underserved
 137 | communities;
 138 | ~~(1)(B)(viii)(f)~~(1)(B)(vii)(f) _____ one representative from the Utah State Bar;
 139 | ~~(1)(B)(viii)(g)~~(1)(B)(vii)(g) _____ two representatives from legal service
 140 | organizations that serve low-income clients;
 141 | ~~(1)(B)(viii)(h)~~(1)(B)(vii)(h) _____ one private attorney experienced in providing
 142 | services to self-represented parties;
 143 | ~~(1)(B)(viii)(i)~~(1)(B)(vii)(i) _____ two law school representatives;
 144 | ~~(1)(B)(viii)(j)~~(1)(B)(vii)(j) _____ the state law librarian; and
 145 | ~~(1)(B)(viii)(k)~~(1)(B)(vii)(k) _____ two community representatives.

146 | ~~(1)(B)(ix)~~(1)(B)(viii) _____ The **Language Access Committee** performs the duties
 147 | described in rule 3-306.02 and shall consist of:

148 | ~~(1)(B)(ix)(a)~~(1)(B)(viii)(a) _____ one district court judge;
 149 | ~~(1)(B)(ix)(b)~~(1)(B)(viii)(b) _____ one juvenile court judge;
 150 | ~~(1)(B)(ix)(c)~~(1)(B)(viii)(c) _____ one justice court judge;
 151 | ~~(1)(B)(ix)(d)~~(1)(B)(viii)(d) _____ one trial court executive;
 152 | ~~(1)(B)(ix)(e)~~(1)(B)(viii)(e) _____ one court clerk;
 153 | ~~(1)(B)(ix)(f)~~(1)(B)(viii)(f) _____ one interpreter coordinator;
 154 | ~~(1)(B)(ix)(g)~~(1)(B)(viii)(g) _____ one probation officer;
 155 | ~~(1)(B)(ix)(h)~~(1)(B)(viii)(h) _____ one prosecuting attorney;
 156 | ~~(1)(B)(ix)(i)~~(1)(B)(viii)(i) _____ one defense attorney;
 157 | ~~(1)(B)(ix)(j)~~(1)(B)(viii)(j) _____ two certified interpreters;
 158 | ~~(1)(B)(ix)(k)~~(1)(B)(viii)(k) _____ one approved interpreter;
 159 | ~~(1)(B)(ix)(l)~~(1)(B)(viii)(l) _____ one expert in the field of linguistics; and
 160 | ~~(1)(B)(ix)(m)~~(1)(B)(viii)(m) _____ one American Sign Language representative.

161 | ~~(1)(B)(x)~~(1)(B)(ix) _____ The **Guardian ad Litem Oversight Committee** performs the
 162 | duties described in rule 4-906 and shall consist of:

163 | ~~(1)(B)(x)(a)~~(1)(B)(ix)(a) _____ seven members with experience in the administration
 164 | of law and public services selected from public, private and non-
 165 | profit organizations.

166 | ~~(1)(B)(xi)~~(1)(B)(x) **The Committee on Model Utah Civil Jury Instructions**

167 | performs the duties described in rule 3-418 and shall consist of:

168 | ~~(1)(B)(xi)(a)~~(1)(B)(x)(a) two district court judges;

169 | ~~(1)(B)(xi)(b)~~(1)(B)(x)(b) four lawyers who primarily represent plaintiffs;

170 | ~~(1)(B)(xi)(c)~~(1)(B)(x)(c) four lawyers who primarily represent defendants; and

171 | ~~(1)(B)(xi)(d)~~(1)(B)(x)(d) one person skilled in linguistics or communication.

172 | ~~(1)(B)(xii)~~(1)(B)(xi) **The Committee on Model Utah Criminal Jury Instructions**

173 | performs the duties described in rule 3-418 and shall consist of:

174 | ~~(1)(B)(xii)(a)~~(1)(B)(xi)(a) two district court judges;

175 | ~~(1)(B)(xii)(b)~~(1)(B)(xi)(b) one justice court judge;

176 | ~~(1)(B)(xii)(c)~~(1)(B)(xi)(c) four prosecutors;

177 | ~~(1)(B)(xii)(d)~~(1)(B)(xi)(d) four defense counsel; and

178 | ~~(1)(B)(xii)(e)~~(1)(B)(xi)(e) one person skilled in linguistics or
179 | communication.

180 | ~~(1)(B)(xiii)~~(1)(B)(xii) **The Committee on Pretrial Release and Supervision**

181 | performs the duties described in rule 3-116 and shall consist of:

182 | ~~(1)(B)(xiii)(a)~~(1)(B)(xii)(a) two district court judges;

183 | ~~(1)(B)(xiii)(b)~~(1)(B)(xii)(b) two justice court judges;

184 | ~~(1)(B)(xiii)(c)~~(1)(B)(xii)(c) one prosecutor;

185 | ~~(1)(B)(xiii)(d)~~(1)(B)(xii)(d) one defense attorney;

186 | ~~(1)(B)(xiii)(e)~~(1)(B)(xii)(e) one county sheriff;

187 | ~~(1)(B)(xiii)(f)~~(1)(B)(xii)(f) one representative of counties;

188 | ~~(1)(B)(xiii)(g)~~(1)(B)(xii)(g) one representative of a county pretrial services
189 | agency;

190 | ~~(1)(B)(xiii)(h)~~(1)(B)(xii)(h) one representative of the Utah Commission on
191 | Criminal and Juvenile Justice;

192 | ~~(1)(B)(xiii)(i)~~(1)(B)(xii)(i) one commercial surety agent;

193 | ~~(1)(B)(xiii)(j)~~(1)(B)(xii)(j) one state senator;

194 | ~~(1)(B)(xiii)(k)~~(1)(B)(xii)(k) one state representative;

195 | ~~(1)(B)(xiii)(l)~~(1)(B)(xii)(l) the Director of the Indigent Defense
196 | Commission or designee;

197 | ~~(1)(B)(xiii)(m)~~(1)(B)(xii)(m) one representative of the Utah Victims'
198 | Council;

199 | ~~(1)(B)(xiii)(n)~~(1)(B)(xii)(n) _____ one representative of a community
 200 | organization actively engaged in pretrial justice issues;
 201 | ~~(1)(B)(xiii)(e)~~(1)(B)(xii)(o) _____ one chief of police; and
 202 | ~~(1)(B)(xiii)(p)~~(1)(B)(xii)(p) _____ the court's general counsel or designee.
 203 | ~~(1)(B)(xiv)~~(1)(B)(xiii) **The Committee on Court Forms** performs the duties
 204 | described in rule 3-117 and shall consist of:
 205 | ~~(1)(B)(xiv)(a)~~(1)(B)(xiii)(a) _____ two district court judges;
 206 | ~~(1)(B)(xiv)(b)~~(1)(B)(xiii)(b) _____ one court commissioner;
 207 | ~~(1)(B)(xiv)(c)~~(1)(B)(xiii)(c) _____ one juvenile court judge;
 208 | ~~(1)(B)(xiv)(d)~~(1)(B)(xiii)(d) _____ one justice court judge;
 209 | ~~(1)(B)(xiv)(e)~~(1)(B)(xiii)(e) _____ one court clerk;
 210 | ~~(1)(B)(xiv)(f)~~(1)(B)(xiii)(f) _____ one appellate court staff attorney;
 211 | ~~(1)(B)(xiv)(g)~~(1)(B)(xiii)(g) _____ one representative from the Self-Help Center;
 212 | ~~(1)(B)(xiv)(h)~~(1)(B)(xiii)(h) _____ the State Law Librarian;
 213 | ~~(1)(B)(xiv)(i)~~(1)(B)(xiii)(i) _____ the district court administrator or designee;
 214 | ~~(1)(B)(xiv)(j)~~(1)(B)(xiii)(j) _____ one representative from a legal service
 215 | organization that serves low-income clients;
 216 | ~~(1)(B)(xiv)(k)~~(1)(B)(xiii)(k) _____ one paralegal;
 217 | ~~(1)(B)(xiv)(l)~~(1)(B)(xiii)(l) _____ one educator from a paralegal program or law
 218 | school;
 219 | ~~(1)(B)(xiv)(m)~~(1)(B)(xiii)(m) _____ one person skilled in linguistics or
 220 | communication;
 221 | ~~(1)(B)(xiv)(n)~~(1)(B)(xiii)(n) _____ one representative from the Utah State Bar;
 222 | and
 223 | ~~(1)(B)(xiv)(o)~~(1)(B)(xiii)(o) _____ the LPP administrator.
 224 | ~~(1)(B)(xv)~~(1)(B)(xiv) **The Committee on Fairness and Accountability** performs
 225 | the duties described in rule 3-420. The committee shall include members who
 226 | demonstrate an interest in, or who have experience with, issues of diversity, equity,
 227 | and inclusion and shall consist of:
 228 | ~~(1)(B)(xv)(a)~~(1)(B)(xiv)(a) _____ one sitting judge;
 229 | ~~(1)(B)(xv)(b)~~(1)(B)(xiv)(b) _____ three current or former judicial officers;
 230 | ~~(1)(B)(xv)(c)~~(1)(B)(xiv)(c) _____ the General Counsel or designee; and
 231 | ~~(1)(B)(xv)(d)~~(1)(B)(xiv)(d) _____ the Director of the Office of Fairness and
 232 | Accountability.

233 (1)(B)(xv) The **Working Interdisciplinary Network of Guardianship**
234 **Stakeholders (WINGS)** performs the duties described in rule 3-421, and shall
235 consist of:

236 (1)(B)(xv)(a) **Judiciary** representatives:

- 237 (i) two or more district court judges;
- 238 (ii) two or more district court judicial support staff with
239 experience in guardianship matters;
- 240 (iii) one representative from the Guardianship Reporting and
241 Monitoring Program (GRAMP)
- 242 (iv) one representative from the Court Visitor Program; and
- 243 (v) the General Counsel or designee.

244 (1)(B)(xv)(b) **Community stakeholder** representatives:

- 245 (i) one representative from Adult Protective Services;
- 246 (ii) one representative from Disability Law Center;
- 247 (iii) one representative from Adult and Aging Services;
- 248 (iv) one representative from Office of Public Guardian;
- 249 (v) one representative from the Utah State Bar;
- 250 (vi) one representative from Office of the Attorney General;
- 251 (vii) one representative from the Utah legislature;
- 252 (viii) one representative from the Utah Commission on Aging;
- 253 (ix) one representative from Utah Legal Services; and
- 254 (x) the Long-Term Care Ombudsman or designee.

255 (1)(B)(xv)(c) **Individual community** representatives:

- 256 three or more community stakeholders representing:
- 257 (i) mental health community;
- 258 (ii) medical community;
- 259 (iii) private legal community that specializes in guardianship
260 matters;
- 261 (iv) aging-adult services community;
- 262 (v) educator from a legal program or law school;
- 263 (vi) organization serving low-income, minorities, or marginalized
264 communities;
- 265 (vii) citizens under or involved in guardianship; and

(viii) other organizations with a focus including, but not limited to guardianship, aging, legal services, or disability.

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267
268 (1)(C) **Standing committee chairs.** The Judicial Council shall designate the chair of each
269 standing committee. Standing committees shall meet as necessary to accomplish
270 their work. Standing committees shall report to the Council as necessary but a
271 minimum of once every year. Except for the Committee on Judicial Fairness and
272 Accountability, council members may not serve, participate or vote on standing
273 committees. Standing committees may invite participation by others as they deem
274 advisable, but only members designated by this rule may make motions and vote.
275 All members designated by this rule may make motions and vote unless otherwise
276 specified. Standing committees may form subcommittees as they deem advisable.

277 (1)(D) **Committee performance review.** At least once every six years, the Management
278 Committee shall review the performance of each committee. If the Management
279 Committee determines that committee continues to serve its purpose, the
280 Management Committee shall recommend to the Judicial Council that the
281 committee continue. If the Management Committee determines that modification of
282 a committee is warranted, it may so recommend to the Judicial Council.

283 (1)(D)(i) Notwithstanding subsection (1)(D), the Guardian ad Litem Oversight
284 Committee, recognized by Section 78A-6-901, shall not terminate.

285 (2) **Ad hoc committees.** The Council may form ad hoc committees or task forces to consider
286 topical issues outside the scope of the standing committees and to recommend rules or
287 resolutions concerning such issues. The Council may set and extend a date for the
288 termination of any ad hoc committee. The Council may invite non-Council members to
289 participate and vote on ad hoc committees. Ad hoc committees shall keep the Council
290 informed of their activities. Ad hoc committees may form sub-committees as they deem
291 advisable. Ad hoc committees shall disband upon issuing a final report or recommendations
292 to the Council, upon expiration of the time set for termination, or upon the order of the
293 Council.

294 (3) **General provisions.**

295 (3)(A) **Appointment process.**

296 (3)(A)(i) **Administrator's responsibilities.** The state court administrator shall
297 select a member of the administrative staff to serve as the administrator
298 for committee appointments. Except as otherwise provided in this rule,
299 the administrator shall:

- 300 (3)(A)(i)(a) announce expected vacancies on standing committees two
301 months in advance and announce vacancies on ad hoc
302 committees in a timely manner;
- 303 (3)(A)(i)(b) for new appointments, obtain an indication of willingness to serve
304 from each prospective appointee and information regarding the
305 prospective appointee's present and past committee service;
- 306 (3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve
307 from the prospective reappointee, the length of the prospective
308 reappointee's service on the committee, the attendance record of
309 the prospective reappointee, the prospective reappointee's
310 contributions to the committee, and the prospective reappointee's
311 other present and past committee assignments; and
- 312 (3)(A)(i)(d) present a list of prospective appointees and reappointees to the
313 Council and report on recommendations received regarding the
314 appointment of members and chairs.
- 315 (3)(A)(ii) **Council's responsibilities.** The Council shall appoint the chair of each
316 committee. Whenever practical, appointments shall reflect geographical,
317 gender, cultural and ethnic diversity.
- 318 (3)(B) **Terms.** Except as otherwise provided in this rule, standing committee members
319 shall serve staggered three year terms. Standing committee members shall not
320 serve more than two consecutive terms on a committee unless the Council
321 determines that exceptional circumstances exist which justify service of more than
322 two consecutive terms.
- 323 (3)(C) **Expenses.** Members of standing and ad hoc committees may receive
324 reimbursement for actual and necessary expenses incurred in the execution of their
325 duties as committee members.
- 326 (3)(D) **Secretariat.** The Administrative Office shall serve as secretariat to the Council's
327 committees.