

1 **Rule 15-703. Qualifications for Licensure as a Licensed Paralegal Practitioner.**

2 (a) **Requirements of Licensed Paralegal Practitioner Applicants.** The burden of proof is  
3 on the Applicant to establish by clear and convincing evidence that she or he:

4 (1) has paid the prescribed application fees;

5 (2) is at least 21 years old;

6 (3) has:

7 (A) graduated with a First Professional Degree in law from an Approved Law  
8 School; or

9 (B) graduated with an Associate's Degree in paralegal studies from an Accredited  
10 School or Accredited Program; or

11 (C) graduated with a Bachelor's Degree in paralegal studies from an Accredited  
12 School or Accredited Program; or

13 (D) graduated with a Master's Degree in legal studies or equivalent that is offered  
14 through an Approved Law School; or

15 (E) obtained either the Certified Paralegal (CP or CLA) credential from the  
16 National Association of Legal Assistants (NALA); the Professional Paralegal (PP)  
17 credential from the National Association of Legal Professionals (NALS); or the  
18 Registered Paralegal (RP) credential from the National Federation of Paralegal  
19 Associations (NFPA);~~;~~

20 ~~(5) has successfully passed the Licensed Paralegal Practitioner Ethics Examination;~~

21 ~~(6) has successfully passed the Licensed Paralegal Practitioner Examination(s) for~~  
22 ~~the practice area(s) in which the Applicant seeks licensure;~~

23 ~~(64)~~ is of good moral character and satisfies the requirements of Rule 15-708; and

24 ~~(75)~~ has a proven record of ethical, civil and professional behavior;~~;~~ and

25 ~~(9) complies with the provisions of Rule 15-716 concerning licensing and enrollment~~  
26 ~~fees.~~

27 ~~(4) if the applicant does not have a First Professional Degree from an Approved Law~~  
28 ~~School, the applicant must have 1500 hours of Substantive Law-Related Experience~~  
29 ~~within the last 3 years, including 500 hours of Substantive Law-Related Experience in~~  
30 ~~temporary separation, divorce, parentage, cohabitant abuse, civil stalking, custody and~~  
31 ~~support, and name change if the Applicant is to be licensed in that area, or 100 hours of~~  
32 ~~Substantive Law-Related Experience in forcible entry and detainer or debt collection if~~  
33 ~~the Applicant is to be licensed in those areas.~~

34 (b) **Specialized Course of Instruction requirement.** If the Applicant has not graduated  
35 with a First Professional Degree in law from an approved law school, the Applicant  
36 must take a Specialized Course of Instruction, as defined in Rule 15-701, in:

37 (1) ~~have taken a specialized course of instruction approved by the Board in~~  
38 professional ethics for Licensed Paralegal Practitioners; and

39 (2) ~~have taken a specialized course of instruction approved by the Board in each~~  
40 specialty subject area in for which the Applicant seeks to be licensed.

41 **(c) Substantive Law-Related Experience requirement.** An Applicant must have 1500  
42 hours of Substantive Law-Related Experience, as defined in Rule 15-701, within the last  
43 3 years, including 500 hours of Substantive Law-Related Experience in temporary  
44 separation, divorce, parentage, cohabitant abuse, civil stalking, custody and support,  
45 name or gender change, and petitions to recognize a relationship as a marriage if the  
46 Applicant is to be licensed in that area, or 100 hours of Substantive Law-Related  
47 Experience in forcible entry and detainer or debt collection if the Applicant is to be  
48 licensed in those areas. Except as provided in paragraph (d), the Substantive Law-  
49 Related Experience must have been supervised by a lawyer licensed in any state or a  
50 Utah Licensed Paralegal Practitioner.

51 (d) Substantive Law-Related Experience in a school or program. An Applicant may  
52 submit a transcript from an Approved Law School, an Accredited School, or an  
53 Accredited Program and receive a maximum of 750 credit hours toward the hours of  
54 Substantive Law-Related Experience requirements under the following conditions:

55 (1) Courses must have been completed within the five years prior to applying for  
56 licensure as a Licensed Paralegal Practitioner.

57 (2) The transcript must specifically note the Substantive Legal Courses, as that term  
58 is defined in Rule 15-701, for which the Applicant requests credit under this  
59 paragraph.

60 (3) The transcript or other documentation must note whether the credits are  
61 semester-based or quarter-based.

62 (34) For credit to apply to a specific practice area, the Applicant must specifically  
63 request that a course apply and also demonstrate that the course covers the specific  
64 area of practice.

65 (45) Upon request, the Applicant must provide the course description, syllabus, or  
66 other course materials.

67 (56) To receive Substantive Law-Related Experience credit, a course must meet the  
68 definition of a Substantive Legal Course under Rule 15-701, as determined by the  
69 LPP Admissions Committee.

70 (e) Credit for Substantive Legal Courses. Substantive Law-Related Experience credit  
71 for a Substantive Legal Course will be given as follows:

72 (A) If the course is offered at an institution that works on the common semester  
73 model, the Applicant will receive 30 Substantive Law-Related Experience hours  
74 for each credit hour of the course.

75 (B) If the course is offered at an institution that works on the common quarter  
76 model, Applicants will receive 20 Substantive Law-Related Experience hours for  
77 each credit hour of the course.

78 (C) If the course is offered using any other formula, the Applicant must submit  
79 documentation of the actual hours of classroom instruction along with the hours  
80 of out-of-classroom work expected by the program or school. The committee will  
81 determine how many Substantive Law-Related Experience hours to grant the  
82 Applicant based on a rough equivalency to the semester or quarter models.

83 (f) **Examination requirement.** An Applicant must successfully pass:

84 (1) the Licensed Paralegal Practitioner Ethics Examination; and

85 (2) the Licensed Paralegal Practitioner Examination(s) for the practice area(s) in  
86 which the Applicant seeks licensure;

87 (g) **Licensure and fee requirements.** Upon successfully completing the application and  
88 examination requirements, an Applicant must comply with the provisions of Rule 15-  
89 716 concerning licensing and enrollment fees before the Applicant will be licensed.

90 (h) **Disqualification.** An individual who has been disbarred or suspended from the  
91 practice of law in any jurisdiction is disqualified from licensure as a Licensed Paralegal  
92 Practitioner.

93

94