

## Licensed Paralegal Practitioner Steering Committee

**Meeting Minutes**  
December 20, 2022  
Zoom Meeting  
4:00 p.m. – 5:00 p.m.

### **Attendees:**

Judge Amber Mettler, Chair  
Susan Morandy  
Steve Johnson  
Monte Sleight  
Jacqueline Morrison  
Carolyn Clark  
Leslie Staples  
Matthew Page  
Rebecca Ross  
Tonya Wright

**Staff:** A.J. Torres and Scotti Hill, Utah State Bar

Chairperson Judge Amber Mettler called the meeting to order at 4:03 p.m.

### **1. Action— Approval of the draft meeting minutes: (Judge Mettler)**

*Judge Mettler asked for approval of the minutes.*

*Steve Johnson moved to approve the minutes. Matthew Page seconded. Minutes approved.*

### **2. LPPs on current casework and projects.**

*All LPPs in attendance acknowledged they were still very busy.*

### **3. Discussion – Susan Morandy resigning.**

*This is Susan Morandy's last meeting. Susan Morandy recommended Melissa Parache to replace her on this committee. A.J. seconded the recommendation. A.J. is to email Melissa and have her submit a resume to this committee and see if she can attend the next meeting. A.J. will also email all the other LPPs to see if there is any interest in another LPP being the recording secretary. Brief discussion regarding other members of this committee who do not attend and see if they want to continue with service on this committee.*

### **4. Discussion – Rule 3 – Civil Procedure Committee. (Tonya Wright)**

*Tonya Wright advised that she is on the Civil Procedure Committee and that committee has been discussing Rule 3 – 10 day summons and how its super confusing to pro se individuals and extremely draining on court clerks, and the possibility of removing the “serve now, file later” language and how this might affect those practicing in debt collection.*

**5. Discussion – Update from the Bar.** (*Matthew Page*).

*Matthew Page advised that he has had numerous emails from SLCC students inquiring about the LPP program and has fielded a few calls of positive feedback from individuals about the advice they received from LPPs.*

**6. Discussion – LPP Innovation Subcommittee.** (*Tonya Wright*)

*The Subcommittee met in November and are going to meet again in January. They are working through the process for expungements and what kind of training should be required. The subcommittee is going to finish the work on expungements before looking at Probate and wants to use the process for expungements as a roadmap for other possible areas for LPP certification. A.J. advised that the language has been drafted and he will circulate the proposed language to this committee for review prior to the next meeting in January.*

**7. Discussion – Review of 14-802 rule change.**

*The Committee read through the redlined proposed changes. A.J. advised that Nancy had requested a further language change to c.I.H. The committee discussed the language change, the reason for the change and possible repercussions to practicing LPPs. This committee recommended a minor change to the proposed language.*

*Steve Johnson motioned to approve and send to the Supreme Court the revised language as modified. Jacqueline seconded. Motion carried.*

**8. Discussion—Update on rural outreach:** (*Steve Johnson*) – None.

**9. Discussion—Update on outreach efforts:** (*Monte Sleight*) – None

**10. Discussion - Other Business:**

*Tonya advised that there are issues with Rule 100A because LPPs cannot participate in court hearings and every case where an answer is filed is scheduled for a Case Management Conference. Susan advised that she will request that an Answer not be filed and that the parties do disclosures and mediation prior to an Answer being filed. Discussion on adding provisions to allow LPPs to participate in scheduling conferences. Because this rule is so new this committee will monitor how commissioners are handling the case management conferences and see what issues come up. Judge Mettler will reach out to commissioners and get an idea of the process and their views of the case management conferences.*

*A.J. advised that four individuals have committed to sitting for the March LPP exam and that all areas are represented.*

*Scotti advised that numerous other states are making progress in their paraprofessional programs and gave an update on what several states have in process. Tonya informed the committee that Canada has always required paralegals to be licensed and that their most recent legislative action was to allow all licensed paralegals to practice with similar requirements as our LPP program.*

**11. Adjournment and next meeting:**

*The meeting adjourned at 4:47 p.m. The next meeting will be held on January 17, 2022, at 4:00 p.m. - 5:00 p.m. via Zoom.*