

**JUDICIAL COUNCIL
MEETING AGENDA**

September 09, 2025

Hybrid Meeting (in person and Webex)

**Zermatt Resort
784 W Resort Dr, Midway, UT 84049
Basel Room**

Chief Justice Matthew B. Durrant, Presiding

12:00 p.m. Lunch

1. 12:15 p.m. Welcome & Approval of Minutes.....Chief Justice Matthew B. Durrant
(TAB 1 - Action)
2. 12:20 p.m. State Court Administrator's Report.....Ron Gordon
(Information)
3. 12:30 p.m. Reports: Management Committee.....Chief Justice Matthew B. Durrant
Budget and Fiscal Management Committee.....Judge Rita Cornish
Liaison Committee.....Judge Thomas Low
Policy, Planning, and Technology Committee.....Judge James Gardner
Bar Commission.....Katie Woods, esq.
4. 12:40 p.m. System Review Update.....Ron Gordon
Neira Siaperas
Esme Blanco
5. 01:15 p.m. New Justice Court Judge.....Jim Peters
(TAB 2 – Action)
6. 01:20 p.m. Box Elder Justice Court's Territorial Jurisdiction.....Jim Peters
(TAB 3 – Action)

01:30 p.m. Break

7. 01:40 p.m. Certification of Treatment Courts.....Cris Seabury
(TAB 4 – Action)
8. 01:50 p.m. Consent Calendar..... Chief Justice Matthew B. Durrant
(Action)
9. 01:55 p.m. Old Business / New Business.....All
(Discussion)
10. 02:05 p.m. Judicial retentions.....Nick Stiles
(TAB 5 – Action)
Jim Peters
Sonia Sweeney
Shane Bahr

11. 02:35 p.m. Executive Session.....Chief Justice Matthew B. Durrant
12. 03:00 p.m. Adjourn.....Chief Justice Matthew B. Durrant

Consent Calendar

The consent calendar items in this section are approved without discussion if no objection has been raised with the Administrative Office of the Courts or with a Judicial Council member by the scheduled Judicial Council meeting or with the Chair of the Judicial Council during the scheduled Judicial Council meeting.

1. ADR Committee Appointment
(TAB 6)
2. Forms
(TAB 7)

Tab 1

JUDICIAL COUNCIL MEETING

Minutes

August 15, 2025

8:00 a.m. – 2:00 p.m.

Matheson Courthouse - Conference Room A

450 S. State Street Salt Lake City, Utah 84111

Meeting held through WebEx and in person

Chief Justice Matthew B. Durrant, Presiding

Members:

Chief Justice Matthew B. Durrant,
Chair
Hon. David Mortensen, Vice Chair
Hon. Suchada Bazzelle (WebEx)
Hon. Brian Brower
Hon. Jon Carpenter (WebEx)
Hon. Samuel Chiara
Hon. Rita Cornish
Hon. Michael DiReda
Hon. Susan Eisenman
Hon. Michael Leavitt
Hon. Angela Fannesbeck (WebEx)
Hon. James Gardner
Hon. Thomas Low
Hon. Brendan McCullagh
Hon. Amber Mettler
Justice Paige Petersen
Kristin K. Woods

AOC Staff:

Ron Gordon
Neira Siaperas
Michael Drechsel
Keisa Williams
Nick Stiles
Shane Bahr
Sonia Sweeney
James Peters
Bart Olsen
Brody Arishita
Jon Puente
Keri Sargent
Michael Samantha Starks
Tina Sweet
Karl Sweeney
Alisha Johnson
Kelly Moreira
Suzette Deans

Presenters:

Steven Allred
Dr. Robbi Foxxe
Tucker Samuelsen
Chris Morgan
Linda Ekker
Amy Hernandez
Shonna Thomas
Jessica Vazquez-Leavitt
Judge Craig Hall
Katy Burke
Cris Seabury
Janine Liebert
Jordan Murray
Jonathan Marks
Marketa Heslop
Jessica Mann
Ryan Davidson

Guests:

Brett Folkman
Judge Jason Nelson
Kim Zimmerman
Cindy Schut

Excused:

1. WELCOME AND THE APPROVAL OF MINUTES (Judge David Mortensen)

Judge Mortensen welcomed everyone to the meeting and noted that Chief Justice Durrant would be joining shortly. He then asked if there were any questions or comments on the previous month's minutes; none were raised.

Motion: Judge Jon Carpenter made a motion to approve the meeting minutes. Judge Samuel Chiara seconded the motion, which passed unanimously.

2. FY 2027 ANNUAL BUDGET PLANNING OVERVIEW (Ron Gordon)

Ron Gordon provided an overview of the budget process and recognized the finance team for their work in preparing for the annual budget meeting. He explained that all requests had been ranked by the Juvenile, District, and Appellate Boards of Judges, as well as the Budget and Fiscal Management Committee (BFMC). The Judicial Council will determine which requests to adopt as priorities for the Judiciary and advance to the Legislature. The prioritized requests will be presented during the 2026 legislative session, with funding effective July 1, 2026 (FY 2027), if approved.

Legislature's Approach to FY 2027 Budget (Steven Allred)

Steven Allred, Deputy Fiscal Analyst, reported that the FY26 state budget totals about \$38 billion, with \$11.8 billion in the discretionary General Fund and Income Tax Fund - the primary source for Judiciary funding. Federal funds now make up 27% of the budget, down from more than 30% during the pandemic.

In November 2024, the Legislature projected \$324 million in new ongoing revenues and \$88 million in one-time revenues, but those funds were already committed before the session began. By February, updated estimates reduced revenues by \$112 million, while Medicaid and Alcoholic Beverage Services faced additional shortfalls. To fill the gap, lawmakers swept balances from multiple accounts, including Medicaid, higher education, and capital improvements. At the same time, they approved an income tax rate cut from 4.55% to 4.5%, reducing revenues by about \$150 million.

Utah Economic Outlook (Dr. Robbi Foxxe)

Dr. Robbi Foxxe reported on national and state economic conditions, noting that while the economy remains resilient, warning signs point to slower growth. A recession is not the baseline expectation, but its likelihood has increased. She highlighted tariffs as a key risk, with recent expansions creating uncertainty and the potential for rising consumer prices as businesses struggle to absorb costs. She also emphasized the impact of immigration shifts on labor markets, particularly in construction, agriculture, hospitality, and childcare. Recent federal revisions showed weaker national job growth than expected, though Utah continues to report strong growth and low unemployment. Inflation, which had been easing, is now edging upward, complicating the Federal Reserve's ability to cut rates. Dr. Foxxe concluded that while Utah's outlook remains stronger than the national average, economic indicators are more mixed than last year, and downside risks have increased.

FY 2025 Filings and Disposition Count (Tucker Samuelson)

Tucker Samuelson presented an overview of court filings, time-to-disposition trends, and the weighted caseload studies. He noted record appellate filings, with the Supreme Court filings rebounding and the Court of Appeals setting another record high year. Justice court filings were stable overall. In juvenile courts, delinquency filings held steady while child welfare cases declined, though specialty hearings such as at-risk non-citizen matters increased. Filings in district courts showed the sharpest growth, particularly in felony filings, civil cases, probate cases, and search warrants, which have tripled over the last decade. Jury trials have nearly returned to pre-pandemic levels.

Weighted caseload analysis confirmed that nearly all district courts justify additional judges. While juvenile court demand dipped slightly, some districts still face significant need. Mr. Samuelson emphasized that the weighted caseload model shows the minimum required judges and does not account for population growth, underscoring that the Judiciary is operating above sustainable levels and reinforcing the need for more judicial resources.

Introduction to Budget Requests Prioritization Process (Karl Sweeney)

Karl Sweeney reviewed historical budget request trends, noting that starting in 2024, the Judiciary shifted from submitting only its top judicial officer needs to presenting the full weighted caseload needs. He emphasized that the Judiciary’s funding requests have been most successful when aligned with priorities shared by other state agencies. Mr. Sweeney explained that the Judiciary’s share of the State’s General Fund spending has dropped from 5.13% in FY 2011 to 4.46% in FY 2024. If funding had kept pace, the Judiciary would have about \$25 million more today - enough to cover the FY 2027 requests.

FY 2026 Legislative Budget Requests (BFMC-Recommended Priority Order)

CORE Courthouse Workforce - \$6,008,300 ongoing

This request seeks funding to address persistent 20% turnover among the Judiciary’s core courthouse workforce (judicial assistants, probation officers, managers, administrative staff). High turnover erodes institutional knowledge and strains operations, especially since training new judicial assistants takes 18-24 months to reach full competency. That lengthy training period is often needed because these roles require mastery of complex procedures, technology systems, and legal processes - skills critical to keeping court operations accurate and efficient.

The \$6 million request reflects the full amount needed to stabilize staffing, with the Council already redirecting \$1 million in turnover savings toward this effort. The goal is to present the Legislature with the true cost of solving the problem, rather than partial measures that fail to reduce turnover.

Judicial Officers and Support Staff - \$9,211,600 ongoing; \$1,380,000 one-time

Comprehensive Utah judicial workload studies show a need for 10 new judges (eight district; one juvenile, and one Court of Appeals), four commissioners, and support staff. One-time funding is also needed to finish a shelled courtroom in Tooele County.

Juvenile Court Judge (1)	4 th District – Juab, Millard, Utah, Wasatch
District Court Judges (8)	1 st District – Box Elder, Cache, and Rich
	2 nd District – Davis, Morgan, Weber
	3 rd District x3 – Salt Lake, Summit, Tooele
	4 th District – Juab, Millard, Utah, Wasatch
	5 th District – Beaver, Iron, Washington
	6 th District – Garfield, Kane, Piute, Sanpete, Sevier, Wayne
Commissioners (4)	2 nd District – Davis, Morgan, Weber
	3 rd District x2 – Salt Lake, Summit, Tooele
	4 th District – Juab, Millard, Utah, Wasatch
Court of Appeals Judge (1)	Statewide

This year's request consolidates all judicial officer needs into a single request to show the Judiciary's total need while preserving flexibility in the request. Data demonstrates the system requires roughly three new judges annually just to avoid falling further behind, though the Judiciary is unlikely to secure the full number in one session. Flexibility allows pursuit of legislative support wherever it arises.

The Council discussed advocacy strategies, including engaging legislators to frame the need as serving their constituents, enlisting local and specialty bar groups to emphasize case delays, and linking the request to broader legislative priorities such as reducing crime and improving efficiency.

Training Coordinator Position - \$102,300 ongoing

The Sixth District covers a large geographical area (six counties and over 16,000 square miles), creating unique challenges in consistently training court staff. The Sixth District is currently the only judicial district without a training coordinator, a position that has proved essential in all other districts in maintaining a fully trained workforce. Training coordinators help employees understand and execute court operations and procedures and help employees properly implement legislative changes. A training coordinator position in the Sixth District would significantly enhance the ability to support staff development and promote efficiency while enhancing the ability to advance justice across the district.

Integrated Domestic Violence Court Project - \$1,972,600 ongoing; \$1,285,000 one-time

Domestic violence represents a significant threat to the health, safety, and wellbeing of Utah's families. To effectively address domestic violence, the Judiciary proposes implementing the Integrated Domestic Violence (IDV) Court in Tooele County. IDV Court uses a "one judge, one family" model and seeks to improve safety for victims and their children, hold defendants accountable, and reduce domestic violence recidivism. IDV Court accomplishes these goals with a judge and staff who have advanced domestic violence training, a dedicated Guardian ad Litem attorney to assess the risk of abuse for children, legal representation for litigants, treatment resources, and supervised visitation when necessary.

Domestic Violence Courts - \$618,550 ongoing

The efforts of Grand County and Wasatch County to improve their response to domestic violence by implementing Domestic Violence Courts have been undermined by a lack of resources. For Domestic Violence Courts to operate effectively and improve outcomes in domestic violence cases, defendants must be able to access treatment resources. This funding would make necessary treatment resources available including domestic violence treatment, substance use treatment, and mental health treatment. Funding would also allow Grand County and Wasatch County to share a full-time Domestic Violence Court Coordinator to attend to the many details and logistics involved in operating a Domestic Violence Court.

Guardianship Signature Program Funding - \$667,550 ongoing

Utah law (Utah Code 75-5-303(2)) ensures the right to counsel for individuals facing guardianship proceedings. However, if the individual and their parents are indigent, no dedicated resources exist to secure legal representation. Efforts to address this need through attorney volunteerism have fallen short, with 62% of qualifying cases lacking attorney involvement. This

funding would support a program manager and the equivalent of two FTE contract attorneys experienced in guardianship matters to support the allegedly incapacitated individuals through the process.

Prioritization of FY 2027 Legislative Budget Requests (Karl Sweeney and Alisha Johnson)

The Budget and Fiscal Management Committee's recommendation was presented as a starting point, with adjustments possible after further discussion. The Council affirmed workforce recruitment and retention as the top priority. On other items, members considered whether domestic violence funding should be ranked higher but agreed to keep it below broader system-wide requests. The Sixth District training coordinator remained a separate item, since smaller requests may sometimes succeed through legislative reallocations, though such outcomes are uncertain. Finally, funding for the Guardianship Signature Program Attorney Pass-Through was not ranked, as it fulfills a statutory requirement.

Motion: Judge Micheal Leavitt made a motion to adopt the BFMC priority order of the budget requests. Judge Rita Cornish seconded the motion, which passed unanimously

Judicial Council Priorities:

- 1) Core Courthouse Workforce Recruit and Retain
 - 2) Judicial Officers and Support Staff
 - 3) Sixth District Training Coordinator
 - 4) Integrated Domestic Violence Court Funding - Tooele
 - 5) Specialized Domestic Violence Court Funding - Wasatch and Grand Co.
- (N/A) Guardianship Signature Program Attorney Pass-Through

3. CHAIR'S REPORT (Chief Justice Matthew B. Durrant):

Chief Justice Durrant reported that a meeting has been scheduled with Senate President Adams and that he will update the Council at the next meeting.

4. STATE COURT ADMINISTRATOR REPORT (Ron Gordon):

Mr. Gordon thanked Neira Siaperas, Bart Olsen, the AOC directors, and staff for their support during his absence. He announced that Hilary Wood has left for the private sector and her position has been restructured into an Executive Support Coordinator role, now filled by Esme Blanco. Ms. Blanco will assist with numerous initiatives including the senior judge program and system review implementation.

He reported progress from the Judiciary's AI subcommittees, with recommendations expected by September. Mr. Gordon and Chief Justice Durrant also met with the Elected Officials and Judicial Compensation Commission (EJCC) regarding judicial compensation. They noted a significant decline in applications for judicial vacancies, though Utah's pay ranking has improved into the top 10 nationally. The Commission expressed support for cost-of-living adjustments but was cautious about recommending larger increases.

5. COMMITTEE REPORTS:

Management Committee:

Nothing to report.

Budget and Fiscal Management Committee:

The work of the committee will be discussed later in the meeting.

Liaison Committee:

Judge Thomas Low reported on a recent legislative meeting. Lawmakers noted the absence of a clear and standardized process on case reassignments when judges recuse or retire, emphasizing the need for greater transparency. The committee recommended that Policy and Planning consider developing such a rule with input from presiding judges.

Legislators also raised the idea of consolidating judicial districts to increase judicial mobility and broaden applicant pools. Judge Low suggested placing this on a future Council agenda for further review.

Finally, legislators indicated that new courthouse funding requests should be supported by courtroom utilization studies. The National Center for State Courts has been engaged to conduct a study, though results will not be available before the upcoming session.

Policy, Planning, and Technology Committee:

Nothing to report.

Bar Commission:

Nothing to report.

6. BUDGET AND GRANTS (Karl Sweeney, Alisha Johnson):

Alisha Johnson presented the financial reports.

FY 2025 Ongoing Turnover Savings

#		Prior Month Forecast	Actual	Forecasted	Change in Forecast
		Amount @ YE	Amount YTD	Amount @ YE	Amount @ YE
	Net Carried over Ongoing Savings (finalized from FY 2024)	140,594	140,594	140,594	-
	Ongoing Turnover Savings FY 2025 (actual year-to-date, Salary Differential only)	903,348	903,348	903,348	-
1	Ongoing Turnover Savings FY 2025 (forecast \$65,000 / month x 0 month, Salary Differential only)	-	-	-	-
	TOTAL SALARY RELATED ONGOING SAVINGS	1,043,942	1,043,942	1,043,942	-
	Benefit Differential Savings FY 2025 (will be recognized in this row starting in Q4)	115,119	171,366	171,366	56,248
	TOTAL SAVINGS	1,159,061	1,215,309	1,215,309	56,248
2	2025 Annual Authorized Hot Spot Raises	(200,000)	(200,000)	(200,000)	-
	TOTAL USES	(200,000)	(200,000)	(200,000)	-
	Total Actual/Forecasted Unencumbered Turnover Savings for FY 2025	959,061	1,015,309	1,015,309	56,248

FY One-time Turnover Savings

#		Funding Type	Actual Amount
	One Time Turnover Savings (from actual payroll data versus budget as of PPE 07/04/2025)	Internal Savings	2,979,881
	Est. One Time Savings for remaining pay hours (0 @ \$1,500 / pay hour)	Internal Savings (Est.)	-
	Total Potential One Time Savings		2,979,881

Prior Report Totals (as of PPE 06/20/2025)

3,072,760

FY 2025 Year End Request and Forecasted Available One-time funds

Forecasted Available One-time Funds			# One-time Spending Plan Requests		Adjusted Requests Amount	Judicial Council Approved Amount
Description	Funding Type	Amount				
Sources of YE 2025 Funds			1	Various Construction Projects (FY 2025) Contingency (10%) (NOT NEEDED)	\$ -	-
* Turnover Savings as of PPE 07/04/2025	Turnover Savings	2,979,881	2	All Rise Utah Welcome Dinner	\$ -	10,000
Turnover savings Estimate for the rest of the year (\$1,500 x 0 pay hours)	Turnover Savings	-	3	Q1 / Q2 Performance Bonus	\$ -	156,000
Total Potential One Time Turnover Savings		2,979,881	4	Replacement of EMV Credit Card Devices	\$ -	36,500
Less: Judicial Council Delegated to State Court Administrator for Discretionary Use		(250,000)	5	Reimbursement from Trust Account Interest Earnings	\$ -	(36,500)
(a) Total Potential One Time Turnover Savings Less Discretionary Use		2,729,881	6	Purchasing Utah Code and Court Rules per CIA 3-413	\$ -	30,000
Operational Savings From TCE / AOC Budgets	Internal Operating Savings	1,254,719	7	Mitigate Laptop Price Increases	\$ -	300,000
Operational Savings from IT Budget - unused Carryforward Request	Internal Operating Savings	150,000	8	Bridge Replacement LMS System Go-Live	\$ -	27,700
Reserve Balance (balance from FY 2024 Carryforward)	Judicial Council Reserve	847		Increase in Secondary Language Stipend	\$ -	9,100
Unclaimed property claims (received)	Additional Revenue Received	741,488				
Prior year adjustments - impact on current year operations (Hyrum and OFA)	Adjustments to CY Operations	(90,000)				
Uses to balance - maximize carryforward for Facilities / minimize use of CCCF	Balancing Entries	(554,134)				
(b) Total Operational Savings, Reserve, Unclaimed Property and Prior Year Adjustments		1,502,919		Current Month One-time Spending Requests	-	
(c) Total of Turnover Savings & Operational Savings = (a) + (b)		4,232,800		Previously Approved 1x FY 2024 YE Spending Request		532,800
Uses of YE 2025 Funds						
(d) Carryforward into FY 2026	FY 2026 Carryforward	(3,700,000)				
Total Potential One Time Savings = (c) less Carryforward (d)		532,800				
Less: Judicial Council Requests Previously Approved						
Less: Judicial Council Current Month Spending Requests						
Remaining Forecasted Funds Available for FY 2025 YE Spending Requests, CCCF, etc.						
<small>Updated 08/05/2025</small>						

FY 2026 Carryforward and Ongoing Requests

Ongoing Turnover Savings carried over from FY 2024
Forecasted YE Ongoing Turnover Savings from FY 2025
Subtotal

Unobligated Fiscal Note Funds - District Court (net)
Unobligated Fiscal Note Funds - Juvenile Court
Unobligated Fiscal Note Funds - Admin
Additional Legislative Appropriation
Wellness Council Portion of Carryforward
Expected Carryforward Amount from Fiscal Year 2025

Total Available Funding
Less: Judicial Council Delegated to State Court Administrator for Discretionary Use
Less: Director of Finance and State Court Admin. Reserves to meet Investing in our People Commitments
Net Ongoing TOS Available for Use

	One Time	Ongoing
	\$ -	\$ 140,594
	\$ -	\$ 1,074,715
	\$ -	\$ 1,215,309
	\$ (10,500)	\$ 20,800
	\$ (5,200)	\$ 15,700
	\$ -	\$ -
	\$ -	\$ 1,000,000
	\$ 3,700,000	\$ -
	\$ 3,684,300	\$ 2,251,809
	\$ -	\$ (200,000)
	\$ (100,000)	\$ (100,000)
	\$ 3,584,300	\$ 1,951,809

Ongoing Requests

Recommend Approve and Fund Immediately

	Presented One Time	Presented Ongoing	Judicial Council Approved One Time	Judicial Council Approved Ongoing
1 Investing in Our People - Ron Gordon and Neira Siaperas		\$ 1,745,900		\$ 1,745,900
2 Additional Training Coordinator - 3rd District - Mark Paradise - Fund now		\$ 97,300		\$ 97,300
Subtotal to Approve and Fund Immediately	\$ -	\$ 1,843,200	\$ -	\$ 1,843,200
Balance Remaining After Judicial Council Approvals				\$ 108,609
Balance Remaining Inclusive of "Presented"		\$ 108,609		

Recommend Approve and Defer Funding

(hold until Ongoing Funding net of Commitments / Reserves Exceeds Requested Amounts)

3 8th District Probation Training Coordinator - Russ Pearson	\$ 52,500
4 ICJ Expenses - Sonia Sweeney	\$ 7,000
Subtotal to Defer Funding until FY 2026	\$ 59,500

Carryforward One Time Requests

	Presented One Time	Presented Ongoing	Judicial Council Approved One Time	Judicial Council Approved Ongoing
1 Investing in Our People - Ron Gordon and Neira Siaperas	\$ 1,334,600		\$ 1,334,600	
2* Courts Eco Pass Program - Karl Sweeney	\$ 60,000		\$ 60,000	
3* Education Assistance Program - Kelly Moreira	\$ 85,000		\$ 85,000	
4* HR Applicant Tracking - Jeremy Marsh	\$ 20,900		\$ 20,900	
5* IT Stipend for Technology Subject Matter Experts - Todd Eaton and Taz Hatch	\$ 65,000		\$ 65,000	
6* IT Replacement Inventory - Todd Eaton	\$ 200,000		\$ 200,000	
7* Network / System Maintenance - Staff Augmentation - Todd Eaton and Chris Talbot	\$ 150,000		\$ 150,000	
8* IT Webex Virtual Hearing Improvement Project - Brody Arishita	\$ 150,000		\$ 150,000	
9* Retention of Contract Developers - Brody Arishita	\$ 682,000		\$ 682,000	
10* Base Employee Incentive Awards - Bart Olsen, Erin Rhead, and Alisha Johnson	\$ 280,000		\$ 280,000	
11* Wellness Program - Tava - Neira Seripas	\$ 103,100		\$ 103,100	
12* FY 26 Q1/Q2 (paid in 12/2025) Performance Bonus - Bart Olsen and Karl Sweeney	\$ 400,000		\$ 400,000	
13* Utah Code Purchase - Kaden Taylor	\$ 35,000		\$ 35,000	
X ICJ Expenses - Sonia Sweeney (See ongoing Approve and Defer above)	\$ 7,000		\$ 7,000	
14* Annual All Rise Outreach - Jonathan Puente	\$ 11,000		\$ 11,000	
Subtotal	\$ 3,583,600	\$ -	\$ 3,583,600	\$ -
Balance Remaining After Judicial Council Approvals			\$ 700	\$ 108,609
+ Balance Remaining Inclusive of "Presented" (for Ongoing net of Presented Fund Immediately)	\$ 700	\$ 108,609		

Forecasted Available One-time Funds			#	One-time Spending Plan Requests	Adjusted Requests Amount	Judicial Council Approved Amount
	Description	Funding Type				
	Sources of YE 2026 Funds					
*	Turnover Savings as of PPE xx/xx/xxxx	Turnover Savings				
	Turnover savings Estimate for the rest of the year (\$1,200 x 2088 pay hours)	Turnover Savings				
	Total Potential One Time Turnover Savings					
	Less: Judicial Council Delegated to State Court Administrator for Discretionary Use					
(a)	Total Potential One Time Turnover Savings Less Discretionary Use					
	Operational Savings From TCE / AOC Budgets - mid-year forecast	Internal Operating Savings				
	Operational Savings from IT Budget - Timing of Contract Renewal Deferred to FY 27	Internal Operating Savings				
	Reserve Balance (balance from FY 2025 Carryforward)	Judicial Council Reserve				
	Use IT Budget Savings and Operational Savings to Increase Retire YOS Eligibility	Adjustments to CY Operations				
(b)	Total Operational Savings, Reserve, Unclaimed Property and Prior Year Adjustments					
(c)	Total of Turnover Savings & Operational Savings = (a) + (b)					
	Uses of YE 2026 Funds					
(d)	Carryforward into FY 2027 (Anticipate request to Legislature for \$3,200,000)	FY 2027 Carryforward				
	Total Potential One Time Savings = (c) less Carryforward (d)					
	Less: Judicial Council Requests Previously Approved					
	Less: Judicial Council Current Month Spending Requests					
	Remaining Forecasted Funds Available for FY 2026 YE Spending Requests, CCCF, etc.					

Updated 07/30/2025

#		Prior Month Forecast	Actual	Forecasted	Change in Forecast
		Amount @ YE	Amount YTD	Amount @ YE	Amount @ YE
	Net Carried over Ongoing Savings (not finalized from FY 2025)	-	108,609	108,609	108,609
	Ongoing Turnover Savings FY 2026 (actual year-to-date, Salary Differential only)	-	77,824	77,824	77,824
1	Ongoing Turnover Savings FY 2026 (forecast \$65,000 / month x 11 month, Salary Differential only)	-	-	715,000	715,000
	TOTAL SALARY RELATED ONGOING SAVINGS	-	186,432	901,432	901,432
	Benefit Differential Savings FY 2026 (will be recognized in this row starting in Q4)	-	-	-	-
	TOTAL SAVINGS	-	186,432	901,432	901,432
2	2026 Annual Authorized Hot Spot Raises		(79,865)	(200,000)	(200,000)
	TOTAL USES	-	(79,865)	(200,000)	(200,000)
	Total Actual/Forecasted Unencumbered Turnover Savings for FY 2026	-	106,567	701,432	701,432

For FY 2026, ongoing turnover savings from the first period totaled approximately \$77,824. Combined with the prior year's carryforward, this left about \$186,432 available. Current known commitments and reserves total \$670,000. Until the net cash balance of available ongoing funds is above zero, no deferred ongoing requests will be funded.

8

ARPA Expenses as of Year End, FY 2025

	A Judicial Council Approved	B Actual FY 2022 Expended	C Actual FY 2023 Expended	D Actual FY 2024 Expended	E Actual FY 2025 Expended	F Total Expended Amount	G Balance Available	% Obligated
IT Access to Justice - Part I + II	12,373,400	3,042,468	4,613,255	3,075,857	1,071,136	11,802,715	570,685	100.00%
Courts Case Backlog - Part I + II	2,302,100	707,963	1,007,135	587,002	-	2,302,100	Completed in FY 2024	
Legal Sandbox Response to COVID	324,500	-	171,636	152,864	-	324,500	Completed in FY 2024	
TOTAL	15,000,000	3,750,431	5,792,027	3,815,722	1,071,136	14,429,315	570,685	
Expenditures added since last report:						387,768		

Grants

1. Request to Accept Funds SAFG (Jordan Murray and Katy Burke)

Jordan Murray reported that the Council previously approved a \$50,000 State Asset Forfeiture Grant (SAFG) request at its July 21 meeting. After follow-up discussions with CCJJ, the award was revised to \$45,000. He clarified that the reduction does not affect the scope of planned activities and is sufficient to cover the intended purposes.

2. GAP Request for MyCase Development Work (Jordan Murray and Janine Liebert)

Mr. Murray, joined by Janine Liebert, presented a proposal to apply for up to \$980,000 in one-time funding from the Utah Bar Foundation. The grant would support major enhancements to MyCase (to be rebranded “MyCourtCase”) and upgrades to MyPaperwork. Ms. Liebert explained that the current platform was built as a minimum viable product; the funding would add critical features, improve usability for self-represented litigants, and reduce staff workload.

The project would be implemented in three phases from 2025 through early 2027. Brody Arishita confirmed that IT can complete the work using existing resources and contractors, with efficiency gains expected through automation. While the final award is uncertain, the foundation encouraged submitting the full proposal as both an application and roadmap for improvements.

Motion: Judge Amber Metler made a motion to approve both grant requests. Judge Chiara seconded the motion, which passed unanimously.

JWI Funded Interpreter Curriculum with USU (Jon Puente and Jessica Leavitt)

Jessica Leavitt reported on JWI funding for a partnership with Utah State University to address the shortage of certified Spanish interpreters. The project, initiated with support from Senator Escamilla, builds on USU’s experience in medical interpreter training and is designed to better prepare candidates for the National Center for State Courts (NCSC) certification exams. She noted that in the most recent testing cohort, 22 individuals took the oral exam, but none passed all three required sections. With the grant, USU will complete curriculum development by December 2025 and run two pilot training cohorts of about 50 participants each in 2026. Results from the first cohort will guide adjustments for the second, and future options may include tuition-based offerings or expanded access through USU’s regional centers.

Ron Gordon added that the shortage reflects both recruitment challenges and the rigor of the certification exam. As chair of the NCSC’s national committee on interpreter standards, he emphasized that other states share concerns about whether the test fairly measures competence. While interpreting is inherently difficult, there is concern the process may exclude capable

candidates. Mr. Gordon expressed interest in working with NCSC and other states to evaluate the exam and explore performance-based licensure pathways.

7. CERTIFICATION OF TREATMENT COURTS (Katy Burke, Cris Seabury):

Katy Burke and Cris Seabury presented certification recommendations for several treatment courts, as required by UCJA Rule 4-409. Site visits, interviews, and document reviews were conducted. The following treatment courts met all certification criteria and were recommended for re-certification:

- Third District Veterans Treatment Court (Judge Teresa Welch)
- Third District – Salt Lake County Adult Recovery Court (Judge Todd Shaughnessy)
- Third District – Summit County Adult Recovery Court (Judge Richard Mrazik)
- Third District – Tooele County Adult Drug Court (Judge Douglas Hogan)
- Fourth District – Wasatch County Adult Drug Court (Judge Jennifer Mabey)

Two Second District Adult Drug Courts (Judges Cristina Ortega and Jason Nelson) were recommended for 90-day conditional certification due to deficiencies in eligibility and referral practices. Conditional approval allows these courts to continue operating while addressing the identified issues in coordination with the prosecutor's office.

Motion: Judge Brendan McCullagh made a motion to recertify Judge Welch's Veterans Treatment Court; Judge Shaughnessy's ARC court; Judge Mrazik's ARC court; and Judge Hogan's Adult Drug Court. Judge Michael DiReda seconded the motion, which passed unanimously.

Motion: Judge DiReda made a motion to approve 90-day conditional certification period of Judge Ortega's and Judge Nelson's Adult Drug Courts to allow the judges and their teams to address issues related to specific required criteria. Judge Cornish seconded the motion, which passed unanimously.

8. 2ND DISTRICT VETERAN TREATMENT COURT (Judge Craig Hall, Cris Seabury, Katy Burke):

Katy Burke, Cris Seabury, and Judge Hall presented an application for a new Veterans Treatment Court (VTC) in the Second District Court to serve veterans in Weber, Davis, and Morgan counties. Core stakeholders completed Justice for Vets Foundation Training in June 2025. The court will serve justice-involved veterans facing felony and/or Class A misdemeanor charges who are classified as high risk, high needs, with mental health and/or co-occurring substance use disorders. Treatment will be coordinated with VA services, and participants will receive in-court support from veteran mentors. The Treatment Court Coordinators recommended approval for a November 1, 2025 start date.

Motion: Judge DiReda made a motion to approve the establishment of the Second District Veterans Treatment Court, set to begin in November. Judge Susan Eisenman seconded the motion, which passed unanimously.

9. TRANSITION FROM OCAP TO MYPAPERWORK (Janine Liebert, Jonathan Marks):

Janine Liebert reported on the transition from the legacy OCAP system, which ended in July 2025 after 25 years of service. The new in-house platform, MyPaperwork, is more adaptable, mobile-friendly, and easier to maintain. The platform currently supports guided interviews for divorce,

parentage, protective orders, civil stalking injunctions, child protective orders, name and sex designation changes, and guardianship reporting.

Ms. Liebert highlighted collaboration with the Domestic Violence Program to develop a “helper interview” that guides users in selecting the correct protective order. Similar tools are planned for guardianship and other areas such as expungements and small claims. The next steps planned include expanding to additional case types and adding more guided interviews, with input from stakeholders. Efforts are also underway to expand language access options.

10. RULES FOR FINAL APPROVAL (Keisa Williams):

Keisa Williams presented proposed amendments to Rule 2-208. She noted that the Xchange fee increase referenced in paragraph seven is already in effect, and despite some objections during the comment period, the Policy, Planning, and Technology Committee did not recommend changes. Other amendments include raising FTR (for-the-record) fees, redefining “minimal” to cover transactions of \$10 or less, and clarifying that a “transaction” means one request for one or more records in the same case.

The District Attorney’s Office raised concerns about costs for producing records already available electronically. Council members agreed such issues could be addressed through legislative or evidentiary rule changes but found the current amendments appropriate.

Motion: Judge DiReda made a motion to approve the amendments to Rule 2-208 with an effective date of November 1, 2025. Judge Brian Brower seconded the motion, which passed unanimously.

11. CONSENT CALENDAR (Chief Justice Matthew B. Durrant):

Motion: Judge James Gardner made a motion to approve the items on the consent calendar. Judge Cornish seconded the motion, which passed unanimously.

12. EXECUTIVE SESSION:

Motion: Judge Eisenman made a motion to move into executive session to discuss the character, professional competence, or physical or mental health of an individual. Judge Cornish seconded the motion, which passed unanimously.

Executive session was held.

Motion: Judge Eisenman made a motion to authorize Mr. Gordon to refer the HR investigation discussed in executive session to the Judicial Conduct Commission. Judge McCullagh seconded the motion, which passed unanimously.

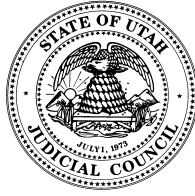
13. CERTIFICATION OF COURT COMMISSIONERS (Chief Justice Durrant):

Motion: Judge Mortensen made a motion to certify court commissioners as discussed in a closed session. Judge Cornish seconded the motion, which passed unanimously.

14. ADJOURN

The meeting was adjourned.

Tab 2



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy Court Administrator

MEMORANDUM

TO: Judicial Council

FROM: Jim Peters, Justice Court Administrator

DATE: August 25, 2025

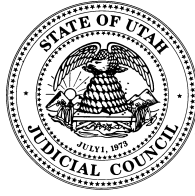
RE: Request to Certify Dustin D. Ericson as a New Justice Court Judge

Section 78A-7-202(5) of the Utah Code authorizes the Judicial Council to certify new justice court judges once they have been selected by a city or county and completed an orientation seminar. Following the resignation of Kevin Christensen earlier this year, a nominating commission was convened to review applications and interview selected candidates to fill the vacancy. Ultimately, it forwarded three nominees for the county commission to consider.

On August 13, 2025, the Box Elder County Commission appointed Dustin D. Ericson from among those nominees to serve as the county's new judge. By the time the Judicial Council meets on September 9, 2025, it is anticipated that Mr. Ericson will have completed the online modules that now constitute the orientation seminar and will have passed the exam administered by the Education Department. If I can confirm at that point that Mr. Ericson completed the training and passed the exam, I will be requesting that the Judicial Council certify him as a justice court judge. Thanks for your consideration.

The mission of the Utah judiciary is to provide an open, fair,
efficient, and independent system for the advancement of justice under the law.

Tab 3



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy Court Administrator

MEMORANDUM

TO: Judicial Council

FROM: Jim Peters, Justice Court Administrator

DATE: August 25, 2025

RE: Request to Expand the Territorial Jurisdiction of the Box Elder Justice Court

Section 78A-7-105(1)(a) of the Utah Code provides that “The territorial jurisdiction of a county justice court extends to the limits of the precinct for which the justice court is created and includes all municipalities within the precinct, other than a municipality where a municipal justice court exists.” In Box Elder County, municipalities “where a municipal justice court exists” currently include Garland, Mantua, Tremonton and Willard.

Section 78A-7-102(4)(c) of the Utah Code authorizes the Judicial Council to expand the territorial jurisdiction of a county justice court, however, if a city and county enter into an interlocal agreement and the Judicial Council is notified. Section 78A-7-102(5) allows the Judicial Council to “shorten the time required between the municipality’s or county’s written declaration or election to create a justice court and the effective date of the election.”

Following Kevin Christensen’s resignation in March, Garland City decided to discontinue the operation of its justice court and contract with the county for justice court services. Attached is a resolution from Garland and a form of interlocal agreement. At this point, I have not received a signed copy from the county, but I expect to receive one soon. Assuming everything is in order by the time the Judicial Council meets on September 9, and the Judicial Council certifies Dustin Ericson as Box Elder County’s new justice court judge, I would request that the Judicial Council approve the expansion of the county’s territorial jurisdiction to cover Garland City as of October 1, 2025.

**The mission of the Utah judiciary is to provide an open, fair,
efficient, and independent system for the advancement of justice under the law.**



RESOLUTION NO. R-25-15

A RESOLUTION OF THE CITY COUNCIL OF GARLAND CITY, UTAH, ADOPTING AN INTERLOCAL AGREEMENT WITH BOX ELDER COUNTY FOR JURISDICTION OVER CERTAIN CASES ORIGINATING IN GARLAND CITY

WHEREAS, Garland City, Utah ("City") is a municipal corporation organized under the laws of the State of Utah; and

WHEREAS, Box Elder County, Utah ("County") is a political subdivision of the State of Utah with a Justice Court system capable of adjudicating certain legal matters; and

WHEREAS, the City desires to enter into an Interlocal Agreement with the County to allow the Box Elder County Justice Court to exercise jurisdiction over cases, including but not limited to class B and C misdemeanors, violations of ordinances, small claims, and infractions, that originate within the territorial boundaries of Garland City, as the County currently lacks jurisdiction to hear such cases; and

WHEREAS, Utah Code Annotated § 11-13-101 et seq., the Interlocal Cooperation Act, authorizes political subdivisions of the State of Utah to enter into agreements for the performance of functions or services; and

WHEREAS, the City Council of Garland City finds that entering this Interlocal Agreement is in the best interest of the City and its residents to ensure efficient administration of justice;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Garland City, Utah, as follows:

1. **Adoption of Interlocal Agreement:** The City Council hereby approves and adopts the Interlocal Agreement with Box Elder County, substantially in the form attached hereto as Exhibit A, which grants the Box Elder County Justice Court jurisdiction to hear cases originating in Garland City.
2. **Authorization:** The Mayor is authorized and directed to execute the Interlocal Agreement on behalf of Garland City and to take all necessary actions to implement the terms of the agreement.
3. **Effective Date:** This Resolution shall take effect immediately upon its adoption.

ADOPTED by the City Council of Garland City, Utah, this 6 day of August, 2025.

Linda Bourne
Mayor, Garland City

ATTEST:

Kristal Edwards
City Recorder

EXHIBIT A

INTERLOCAL AGREEMENT BETWEEN GARLAND CITY, UTAH, AND BOX ELDER COUNTY, UTAH, FOR JURISDICTION OVER CASES ORIGINATING IN GARLAND CITY

THIS INTERLOCAL AGREEMENT ("Agreement") is made and entered into this 6 day of August, 2025, by and between GARLAND CITY, a municipal corporation of the State of Utah ("City"), and BOX ELDER COUNTY, a political subdivision of the State of Utah ("County"), collectively referred to as the "Parties."

RECITALS

WHEREAS, the City and the County are public agencies as defined by Utah Code Annotated § 11-13-103, and are authorized under the Interlocal Cooperation Act, Utah Code Annotated § 11-13-101 et seq., to enter into agreements for the performance of governmental functions or services; and

WHEREAS, the City currently has a justice court to adjudicate certain cases, including class B and C misdemeanors, violations of ordinances, small claims, and infractions, originating within its territorial boundaries but is seeking to suspend operations of their court at this time; and

WHEREAS, the County operates a Justice Court located at 81 North Main Street, Brigham City, Utah 84302, with the capacity and authority to adjudicate such cases; and

WHEREAS, the Parties desire to enter into an agreement whereby the County's Justice Court will exercise jurisdiction over cases originating in the City, to promote efficient administration of justice and public safety; and

WHEREAS, the Parties intend to comply with all applicable provisions of Utah law, including Utah Code Annotated § 78A-7-101 et seq., regarding the jurisdiction and operation of justice courts;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to grant the Box Elder County Justice Court jurisdiction to hear and adjudicate cases, including but not limited to class B and C misdemeanors, violations of City ordinances, small claims, and infractions, that originate within the territorial boundaries of Garland City, and to establish the terms and conditions for such services.

2. Jurisdiction

a. The City hereby authorizes the Box Elder County Justice Court to exercise jurisdiction over all cases arising within the territorial boundaries of Garland City, including but not limited to:

- i. Class B and C misdemeanors as defined by Utah Code Annotated § 76-3-104;
- ii. Violations of Garland City ordinances;
- iii. Small claims cases as provided under Utah Code Annotated § 78A-8-101 et seq.; and
- iv. Infractions as defined by Utah law.

b. The County agrees that its Justice Court shall accept and adjudicate such cases in accordance with applicable Utah law and court procedures.

c. The County's Justice Court shall have the same authority to hear and determine cases originating in the City as it has for cases originating in unincorporated areas of Box Elder County, subject to Utah Code Annotated § 78A-7-106.

3. Term

This Agreement shall commence on the date of execution by both Parties and shall continue for a term of five (5) years, unless terminated earlier as provided herein. The Agreement may be renewed for additional terms upon mutual written consent of the Parties.

4. Compensation

a. The City shall pay the County an annual fee of \$6,000.00, for the judicial services provided under this Agreement, payable in monthly installments of \$500.00 per month, due on the sixth day of each month, beginning October 1, 2025.

b. The fee may be adjusted annually by mutual agreement of the Parties to reflect changes in the cost of providing judicial services, provided that any adjustment shall be agreed upon in writing at least sixty (60) days prior to the effective date of the adjustment.

c. Payments shall be made to: Box Elder County, Attn: Treasurer's Office, 1 South Main St, Brigham City, UT 84302.

5. Administration and Records

a. The County shall maintain records of all cases adjudicated under this Agreement, including case filings, dispositions, and any fines or fees collected, in accordance with Utah law.

b. The County shall provide the City with quarterly reports summarizing the number and type of cases handled, including any fines or fees collected on behalf of the City.

c. Any fines or fees collected from cases originating in the Garland City shall be split 50/50 between Garland and the County, unless otherwise agreed in writing.

d. County shall provide the Judge, Prosecuting Attorney, Public Defender, Victims Advocate, Court Clerks and any other court personnel as needed.

6. Liability and Indemnification

a. Each Party shall be responsible for its own acts and omissions and those of its officers, employees, and agents in connection with this Agreement.

b. The County shall indemnify and hold harmless the City from any claims, damages, or liabilities arising from the County's negligence or willful misconduct in performing judicial services under this Agreement.

c. The City shall indemnify and hold harmless the County from any claims, damages, or liabilities arising from the City's negligence or willful misconduct in connection with this Agreement.

7. Termination

a. Either Party may terminate this Agreement upon ninety (90) days' written notice to the other Party.

b. Upon termination, the County shall complete adjudication of any pending cases originating in the City, unless otherwise agreed in writing.

c. In the event of termination, the City shall pay the County for all services rendered up to the date of termination, prorated, as necessary.

8. Insurance

Each Party shall maintain general liability insurance or self-insurance in an amount sufficient to cover its

obligations under this Agreement, consistent with Utah law. Upon request, each Party shall provide proof of such insurance to the other Party.

9. Compliance with Law

The Parties shall comply with all applicable federal, state, and local laws, including, but not limited to, the Interlocal Cooperation Act (Utah Code Annotated § 11-13-101 et seq.) and the Utah Justice Court statutes (Utah Code Annotated § 78A-7-101 et seq.)

10. Dispute Resolution

Any disputes arising under this Agreement shall first be addressed through good-faith negotiations between the Parties. If the dispute cannot be resolved within thirty (30) days, the Parties may pursue mediation or other legal remedies as provided by Utah law.

11. Notices

All notices required under this Agreement shall be in writing and delivered to:

For the City:

Garland City
Attn: City Recorder
72 North Main Street
Garland, UT 84312

For the County:

Box Elder County
Attn: County Clerk
1 South Main Street
Brigham City, UT 84302

12. Entire Agreement

This Agreement constitutes the entire understanding between the Parties and supersedes all prior agreements or understandings, whether written or oral, relating to the subject matter herein.

13. Amendment

This Agreement may be amended only by a written instrument signed by both Parties.

14. Severability

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

15. Governing Law

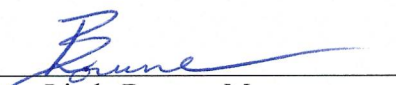
This Agreement shall be governed by and construed in accordance with the laws of the State of Utah.

16. Independent Review


Each Party acknowledges that it has had the opportunity to review this Agreement with legal counsel and enters it freely and voluntarily.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

GARLAND CITY, UTAH

By: 
Linda Bourne, Mayor

ATTEST:


Kristal Edwards
City Recorder



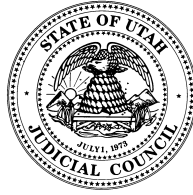
BOX ELDER COUNTY, UTAH

By: _____ Chair, Board of County Commissioners

ATTEST:

County Clerk

Tab 4



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

August 25 2025

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy State Court Administrator

MEMORANDUM

TO: Management Committee, Judicial Council

FROM: Cris Seabury, Statewide Treatment Court Certification Coordinator
Katy Erickson, Statewide Treatment Court Coordinator

RE: Treatment Court Certification - Recommendations

According to UCJA [Rule 4-409](#) Council Approval of Problem-Solving Courts, each problem-solving court must be considered for certification by the Judicial Council every two years. Prior to submitting certification recommendations to the Judicial Council, Cris Seabury, the Statewide Treatment Court Certification Coordinator, conducts site visits with each court to observe the pre-court staff meeting, treatment court hearings, and to interview each treatment court team member. The certification coordinator also reviews the certification checklist approved by the Judicial Council, staffing documents, and the policy and procedure manuals for each treatment court. The certification coordinator completes a jurisdiction report for each Court, which includes the strengths, recommendations, and resources identified through the certification process.

Third District - Salt Lake County - Judge Chelsea Koch Adult Recovery Court. Based on the courts' responses on the certification checklist, team member interviews, and court observation, the Statewide Treatment Court Certification Coordinator recommends that the Judicial Council certify the Third District Salt Lake County Adult Recovery Court.

The team participated in an Operational Tune-Up in October 2024, facilitated by the national organization, *AllRise*. Working directly with a national facilitator, they conducted a comprehensive review of the court's policies, procedures, and communication practices, identifying opportunities to strengthen alignment with best practices in Adult Treatment Courts. The team's ongoing dedication reflects a clear commitment to continuous improvement.

REQUIRED CERTIFICATION CRITERIA: The court meets all required certification criteria.

PRESUMED CERTIFICATION CRITERIA: The court meets all presumed certification

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criteria.

NON-CERTIFICATION RELATED BEST PRACTICE STANDARDS: The court meets all non-certification criteria.

UTAH JUDICIAL COUNCIL
ADULT DRUG COURT CERTIFICATION CHECKLIST
 REVISED AND ADOPTED DECEMBER 16, 2019

COURT LOCATION: Third District, West Jordan Courthouse, Courtroom 32

JUDGE NAME: Judge Chelsea Koch

REVIEW DATE: 8/4/2025

*Many of the criteria enumerated in this certification checklist are restatements of the Adult Drug Court Best Practice Standards, Volume I and Volume II, published by the National Association of Drug Court Professionals (NADCP). Those are indicated by a citation in the **BPS** column following the standard. An asterisk indicates a modification of the NADCP standard.*

YES	NO	#	REQUIRED CERTIFICATION CRITERIA <i>Adherence to these standards is required for certification.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	Eligibility and exclusion criteria are defined and applied objectively.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	Eligibility and exclusion criteria are specified in writing.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	The program admits only participants who are high-risk high-need as measured by the RANT or some other approved and validated assessment tool.	I.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	Candidates for the Drug Court are assessed for eligibility using validated risk-assessment tool that has been demonstrated empirically to predict criminal recidivism or failure on community supervision and is equivalently predictive for women and racial or ethnic minority groups that are represented in the local arrestee population.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	Candidates for the Drug Court are assessed for eligibility using validated clinical-assessment tool that evaluates the formal diagnostic symptoms of substance dependence or addiction.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	Evaluators are trained and proficient in the administration of the assessment tools and interpretation of the results.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	Current or prior offenses may not disqualify candidates from participation in the Drug Court unless empirical evidence demonstrates offenders with such records cannot be managed safely or effectively in a Drug Court.	I.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Offenders charged with non-drug charges, drug dealing or those with violence histories are not excluded automatically from participation in the Drug Court.	I.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	If adequate treatment is available, candidates are not disqualified from participation in the Drug Court because of co-occurring mental health or medical conditions or because they have been legally prescribed psychotropic or addiction medication. (except marijuana)	I.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The program has a written policy addressing medically assisted treatment.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Participants ordinarily appear before the same judge throughout their enrollment in the Drug Court.	III.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	The judge regularly attends pre-court staff meetings during which each participant's progress is reviewed and potential consequences for performance are discussed by the Drug Court team.	III.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	Participants appear before the judge for status hearings no less frequently than every two weeks during the first phase of the program. In rural areas, some allowance may be made for other appearances or administrative reviews when the judge is unavailable.	III.E.

YES NO

		#	REQUIRED CERTIFICATION CRITERIA <i>Adherence to these standards is required for certification.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14	Status hearings are scheduled no less frequently than every four weeks until participants graduate. In rural areas, some allowance may be made for other appearances or administrative reviews when the judge is unavailable.	III.E.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	The judge allows participants a reasonable opportunity to explain their perspectives concerning factual controversies and the imposition of sanctions, incentives, and therapeutic adjustments.	III.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	16	If a participant has difficulty expressing him or herself because of such factors as a language barrier, nervousness, or cognitive limitation, the judge permits the participant's attorney or legal representative to assist in providing such explanations.	IV.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	The judge is the ultimate arbiter of factual controversies and makes the final decision concerning the imposition of incentives or sanctions that affect a participant's legal status or liberty.	III.H. VIII.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	The judge makes these decisions after taking into consideration the input of other Drug Court team members and discussing the matter in court with the participant or the participant's legal representative.	III.H. VIII.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	19	The judge relies on the expert input of duly trained treatment professionals when imposing treatment-related conditions.	III.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Policies and procedures concerning the administration of incentives, sanctions, and therapeutic adjustments are specified in writing and communicated in advance to Drug Court participants and team members.	IV.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	21	The policies and procedures provide a clear indication of which behaviors may elicit an incentive, sanction, or therapeutic adjustment; the range of consequences that may be imposed for those behaviors; the criteria for phase advancement, graduation, and termination from the program; and the legal and collateral consequences that may ensue from graduation and termination.	IV.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	22	The Drug Court has a range of sanctions of varying magnitudes that may be administered in response to infractions in the program.	IV.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	23	For goals that are difficult for participants to accomplish, such as abstaining from substance use or obtaining employment, the sanctions increase progressively in magnitude over successive infractions. For goals that are relatively easy for participants to accomplish, such as being truthful or attending counseling sessions, higher magnitude sanctions may be administered after only a few infractions.	IV.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	24	Consequences are imposed for the non-medically indicated use of intoxicating or addictive substances, including but not limited to alcohol, cannabis (marijuana) and prescription medications, regardless of the licit or illicit status of the substance.	IV.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Drug testing is performed at least twice per week.	VII.A.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	26	Drug testing is random, and is available on weekends and holidays.	VII.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	27	Collection of test specimens is witnessed and specimens are examined routinely for evidence of dilution, tampering and adulteration.	VII.E* VII.F.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	28	Drug testing utilized by the Drug Court uses scientifically valid and reliable testing procedures and establishes a chain of custody for each specimen.	VII.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	29	Metabolite levels falling below industry- or manufacturer-recommended cutoff scores are not interpreted as evidence of new substance use or changes in substance use patterns, unless such conclusions are reached by an expert trained in toxicology, pharmacology or a related field.	VII.G.*

YES NO

		#	REQUIRED CERTIFICATION CRITERIA <i>Adherence to these standards is required for certification.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	30	Upon entering the Drug Court, participants receive a clear and comprehensive explanation of their rights and responsibilities relating to drug and alcohol testing.	VII.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	31	The program requires a period of at least 90 consecutive days drug-free to graduate.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	32	The minimum length of the program is twelve months.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	33	Unless a participant poses an immediate risk to public safety, jail sanctions are administered after less severe consequences have been ineffective at deterring infractions.	IV.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	34	Jail sanctions are definite in duration and typically last no more than three to five days.	IV.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	35	Participants are given access to counsel and a fair hearing if a jail sanction might be imposed.	IV.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	36	Participants are not terminated from the Drug Court for continued substance use if they are otherwise compliant with their treatment and supervision conditions, unless they are non-amenable to the treatments that are reasonably available in their community.	IV.K.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	37	If a participant is terminated from the Drug Court because adequate treatment is not available, the participant does not receive an augmented sentence or disposition for failing to complete the program.	IV.K.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	38	Participants are not incarcerated to achieve clinical or social service objectives such as obtaining access to detoxification services or sober living quarters.	V.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	39	Treatment providers are licensed or certified to deliver substance abuse treatment, as required by the Department of Human Services or other relevant licensure or certification entity.	V.H.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	40	Participants regularly attend self-help or peer support groups in addition to professional counseling.	V.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	41	The peer support groups follow a structured model or curriculum such as the 12-step or Smart Recovery models.	V.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	42	There is a secular alternative to 12-step peer support groups.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	43	Participants complete a final phase of the Drug Court focusing on relapse prevention and continuing care.	V.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	44	Participants are not excluded from participation in Drug Court because they lack a stable place of residence.	VI.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	45	Participants diagnosed with mental illness receive appropriate mental health services beginning in the first phase of Drug Court and continuing as needed throughout their enrollment in the program.	VI.E.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	46	Participants are not required to participate in job seeking or vocational skills development in the early phases of drug court.	VI.I.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	47	At a minimum, the prosecutor / assistant attorney general, defense counsel, treatment representative, law enforcement, a guardian ad litem (in dependency courts), and the judge attend each staffing meeting.	VIII.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	48	At a minimum, the prosecutor / assistant attorney general, defense counsel, treatment representative, law enforcement, a guardian ad litem (in dependency courts), and the judge attend each Drug Court session.	VIII.A.*

YES	NO	#	REQUIRED CERTIFICATION CRITERIA <i>Adherence to these standards is required for certification.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	49	Pre-court staff meetings are presumptively closed to participants and the public unless the court has good reason for a participant to attend discussions related to that participant's case.	VIII.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	50	Participants provide voluntary and informed consent permitting team members to share specified data elements relating to participants' progress in treatment and compliance with program requirements.	VIII.C.
N/A	<input type="checkbox"/>	51	Court fees are disclosed to each participant, are reasonable, and are based on each participant's ability to pay. Any fees assessed by the Drug Court must be reasonably related to the costs of testing or other services. (No fees)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	52	Treatment fees are based on a sliding fee schedule and are disclosed to each participant.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	53	The Drug Court develops a remedial action plan and timetable to implement recommendations from the evaluator to improve the program's adherence to best practices.	X.D.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	54	The Drug Court has written policies and procedures that ensure confidentiality and security of participant information, which conform to all applicable state and federal laws, including, but not limited to, Utah's Governmental Records Access and Management Act (GRAMA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and 42 C.F.R. 2 (Confidentiality of Substance Abuse Disorder Patient Records).	VIII.C.*

YES	NO	#	PRESUMED CERTIFICATION CRITERIA <i>There is a presumption that these standards must be met. If your program can show sufficient compensating measures, compliance with the standard may be waived.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	Eligibility and exclusion criteria are communicated to potential referral sources.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	The Drug Court regularly monitors the delivery of incentives and sanctions to ensure they are administered equivalently to all participants.	II.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	Each member of the Drug Court team attends up-to-date training events on recognizing implicit cultural biases and correcting disparate impacts for members of historically disadvantaged groups.	II.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	The Drug Court judge attends current training events on legal and constitutional issues in Drug Courts, judicial ethics, evidence-based substance abuse and mental health treatment, behavior modification, and community supervision.	III.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	The judge presides over the Drug Court for no less than two consecutive years.	III.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	The Judge spends an average of at least three minutes with each participant.	III.F.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	The Drug Court team relies on expert medical input to determine whether a prescription for an addictive or intoxicating medication is medically indicated and whether non-addictive, non-intoxicating, and medically safe alternative treatments are available.	IV.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Phase promotion is predicated on the achievement of realistic and defined behavioral objectives, such as completing a treatment regimen or remaining drug-abstinent for a specified period of time.	IV.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	Treatment is reduced only if it is determined clinically that a reduction in treatment is unlikely to precipitate a relapse to substance use.	IV.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Testing regimens are not scheduled in seven-day or weekly blocks. The chances of being tested should be at least two in seven every day.	VII.B.*

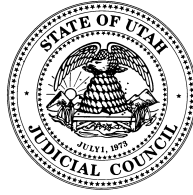
YES NO

		PRESUMED CERTIFICATION CRITERIA		BPS
		#	<i>There is a presumption that these standards must be met. If your program can show sufficient compensating measures, compliance with the standard may be waived.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Drug test results are available within 48 hours.	VII.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Participants are required to deliver a test specimen within 8 hours of being notified that a drug or alcohol test has been scheduled.	VII.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	Randomly selected specimens are tested periodically for a broader range of substances to detect any new drugs of abuse that might be emerging in the Drug Court population.	VII.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14	If a participant denies substance use in response to a positive screening test, a portion of the same specimen is subjected to confirmatory analysis using an instrumented test, such as gas chromatography/mass spectrometry (GC/MS).	VII.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Standardized patient placement criteria govern the level of care that is provided.	V.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	16	Adjustments to the level of care are predicated on each participant's response to treatment and are not tied to the Drug Court's programmatic phase structure.	V.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Participants receive a sufficient dosage and duration of substance abuse treatment to achieve long-term sobriety and recovery from addiction.	V.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Participants meet with a treatment provider or clinical case manager for at least one individual session per week during the first phase of the program.	V.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	19	Participants are screened for their suitability for group interventions, and group membership is guided by evidence-based selection criteria including participants' gender, trauma histories and co-occurring psychiatric symptoms.	V.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Treatment providers administer behavioral or cognitive-behavioral treatments that are documented in manuals and have been demonstrated to improve outcomes for addicted persons involved in the criminal justice system.	V.F. VI.G
<input checked="" type="checkbox"/>	<input type="checkbox"/>	21	Treatment providers are proficient at delivering the interventions and are supervised regularly to ensure continuous fidelity to the treatment models.	V.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	22	Treatment providers are supervised regularly to ensure continuous fidelity to evidence-based practices.	V.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	23	Before participants enter the peer support groups, treatment providers use an evidence-based preparatory intervention, such as 12-step facilitation therapy.	V.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	24	Participants prepare a continuing-care plan together with their counselor to ensure they continue to engage in pro-social activities and remain connected with a peer support group after their discharge from the Drug Court.	V.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Where indicated, participants receive assistance finding safe, stable, and drug-free housing beginning in the first phase of Drug Court and continuing as necessary throughout their enrollment in the program.	VI.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	26	Participants are assessed using a validated instrument for trauma history, trauma-related symptoms, and posttraumatic stress disorder (PTSD).	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	27	All Drug Court team members, including court personnel and other criminal justice professionals, receive formal training on delivering trauma-informed services.	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	28	Participants with deficient employment or academic histories receive vocational or educational services beginning in a late phase of Drug Court.	VI.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	29	Participants complete a brief evidence-based educational curriculum describing concrete measures they can take to prevent or reverse drug overdose.	VI.L.

YES	NO	#	PRESUMED CERTIFICATION CRITERIA <i>There is a presumption that these standards must be met. If your program can show sufficient compensating measures, compliance with the standard may be waived.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	30	Clients are placed in the program within 50 days of arrest.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	31	Team members are assigned to Drug Court for no less than two years.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	32	All team members use electronic communication to contemporaneously communicate about Drug Court issues.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	33	Subsequently, team members attend continuing education workshops on at least an annual basis to gain up-to-date knowledge about best practices on topics including substance abuse and mental health treatment, complementary treatment and social services, behavior modification, community supervision, drug and alcohol testing, team decision making, and constitutional and legal issues in Drug Courts.	VIII.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	34	New staff hires receive a formal orientation training on the Drug Court model and best practices in Drug Courts as soon as practicable after assuming their position and attend annual continuing education workshops thereafter.	VIII.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	35	The Drug Court has more than 15 but less than 125 active participants.	IX.A.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	36	The Drug Court monitors its adherence to best practice standards on at least an annual basis, develops a remedial action plan and timetable to rectify deficiencies, and examines the success of the remedial actions.	X.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	37	New arrests, new convictions, and new incarcerations are monitored for at least three years following each participant's entry into the Drug Court.	X.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	38	A skilled and independent evaluator examines the Drug Court's adherence to best practices and participant outcomes no less frequently than every five years.	X.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	39	Staff members are required to record information concerning the provision of services and in-program outcomes within forty-eight hours of the respective events.	X.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	40	The program conducts an exit interview for self-improvement.	

YES	NO	#	NON-CERTIFICATION-RELATED BEST PRACTICE STANDARDS <i>These are best practice standards that research has shown will produce better outcomes. Failure to meet these standards will not result in decertification.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	The Drug Court offers a continuum of care for substance abuse treatment including detoxification, residential, sober living, day treatment, intensive outpatient and outpatient services.	V.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	Treatment groups ordinarily have no more than twelve participants and at least two leaders or facilitators.	V.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	Treatment providers have substantial experience working with criminal justice populations.	V.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	For at least the first ninety days after discharge from the Drug Court, treatment providers or clinical case managers attempt to contact previous participants periodically by telephone, mail, e-mail, or similar means to check on their progress, offer brief advice and encouragement, and provide referrals for additional treatment when indicated.	V.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	Participants are assessed using a validated instrument for major mental health disorders that co-occur frequently in Drug Courts, including major depression, bipolar disorder (manic depression), posttraumatic stress disorder (PTSD), and other major anxiety disorders.	VI.E.

YES	NO	NON-CERTIFICATION-RELATED BEST PRACTICE STANDARDS		BPS
		#	<i>These are best practice standards that research has shown will produce better outcomes. Failure to meet these standards will not result in decertification.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	Participants with PTSD or severe trauma-related symptoms are evaluated for their suitability for group interventions and are treated on an individual basis or in small groups when necessary to manage panic, dissociation, or severe anxiety.	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	Female participants receive trauma-related services in gender-specific groups.	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Participants are required to have a stable job, be enrolled in a vocational or educational program, or be engaged in comparable pro-social activity as a condition of graduating from Drug Court.	VI.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	Participants receive immediate medical or dental treatment for conditions that are life-threatening, cause serious pain or discomfort, or may lead to long-term disability or impairment.	VI.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Before starting a Drug Court, team members attend a formal pre-implementation training to learn from expert faculty about best practices in Drug Courts and develop fair and effective policies and procedures for the program.	VIII.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Supervision caseloads do not exceed fifty active participants per supervision officer.	IX.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Caseloads for clinicians must permit sufficient opportunities to assess participant needs and deliver adequate and effective dosages of substance abuse treatment and indicated complementary services.	IX.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	The Drug Court continually monitors participant outcomes during enrollment in the program, including attendance at scheduled appointments, drug and alcohol test results, graduation rates, lengths of stay, and in-program technical violations and new arrests or referrals.	X.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14	Information relating to the services provided and participants' in-program performance is entered into an electronic database. Statistical summaries from the database provide staff with real-time information concerning the Drug Court's adherence to best practices and in-program outcomes.	X.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Outcomes are examined for all eligible participants who entered the Drug Court regardless of whether they graduated, withdrew, or were terminated from the program.	X.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	16	The Drug Court regularly monitors whether members of historically disadvantaged groups complete the program at equivalent rates to other participants.	II.B. X.E.



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

August 25 2025

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy State Court Administrator

MEMORANDUM

TO: Management Committee, Judicial Council

FROM: Cris Seabury, Statewide Treatment Court Certification Coordinator
Katy Erickson, Statewide Treatment Court Coordinator

RE: Treatment Court Certification - Recommendations

According to UCJA [Rule 4-409](#) Council Approval of Problem-Solving Courts, each problem-solving court must be considered for certification by the Judicial Council every two years. Prior to submitting certification recommendations to the Judicial Council, Cris Seabury, the Statewide Treatment Court Certification Coordinator, conducts site visits with each court to observe the pre-court staff meeting, treatment court hearings, and to interview each treatment court team member. The certification coordinator also reviews the certification checklist approved by the Judicial Council, staffing documents, and the policy and procedure manuals for each treatment court. The certification coordinator completes a jurisdiction report for each Court, which includes the strengths, recommendations, and resources identified through the certification process.

Third District - Salt Lake County - Judge Diana Gibson Adult Recovery Court. Based on the courts' responses on the certification checklist, team member interviews, and court observation, the Statewide Treatment Court Certification Coordinator recommends that the Judicial Council certify the Third District Salt Lake County Adult Recovery Court.

The team participated in an Operational Tune-Up in October 2024, facilitated by the national organization, *AllRise*. Working directly with a national facilitator, they conducted a comprehensive review of the court's policies, procedures, and communication practices, identifying opportunities to strengthen alignment with best practices in Adult Treatment Courts. The team's ongoing dedication reflects a clear commitment to continuous improvement.

The mission of the Utah judiciary is to provide the people an open, fair,
efficient, and independent system for the advancement of justice under the law.

REQUIRED CERTIFICATION CRITERIA: The court meets all required certification criteria.

PRESUMED CERTIFICATION CRITERIA:

#23. Before participants enter the peer support groups, treatment providers use an evidence-based preparatory intervention, such as 12-step facilitation therapy.

The team initially left this item unanswered, noting that clarification was needed regarding the question. After further discussion with the Case Managers, it was determined that the appropriate response should have been marked as “Yes.”

#30. Clients are placed in the program within 50 days of arrest.

The team marked “No” and wrote “Not everyone, for many reasons out of our control.”

#37. New arrests, new convictions, and new incarcerations are monitored for at least 3 years following each participant’s entry into the Drug Court.

The team marked “No” and wrote, “If they are in drug court we do.” Additionally, the Statewide Treatment Court Steering Committee is collaborating with the CORE Problem-Solving Court Subcommittee to develop consistent data entry policies and procedures.

#39. Staff members are required to record information concerning the provision of services and in-program outcomes within forty-eight hours of the respective events.

The team initially left this item unanswered, noting that clarification was needed regarding the question. After further discussion with the Case Managers, it was determined that the appropriate response should have been marked as “Yes.”

NON-CERTIFICATION RELATED BEST PRACTICE STANDARDS:

#4. For at least the first ninety days after discharge from the Drug Court, treatment providers or clinical case managers attempt to contact previous participants periodically by telephone, mail, e-mail, or similar means to check on their progress, offer brief advice and encouragement, and provide referrals for additional treatment when indicated.

The team circled “discharge” with a question mark. After clarification, it was determined that they are exploring options to follow up with participants who have either graduated or been unsuccessfully terminated from the program.

UTAH JUDICIAL COUNCIL
ADULT DRUG COURT CERTIFICATION CHECKLIST
 REVISED AND ADOPTED DECEMBER 16, 2019

COURT LOCATION: SALT LAKE COUNTY, Third District Court, Matheson
 JUDGE NAME: Judge Dianna Gibson
 REVIEW DATE: July 17, 2025

Many of the criteria enumerated in this certification checklist are restatements of the Adult Drug Court Best Practice Standards, Volume I and Volume II, published by the National Association of Drug Court Professionals (NADCP). Those are indicated by a citation in the BPS column following the standard. An asterisk indicates a modification of the NADCP standard.

YES	NO	#	REQUIRED CERTIFICATION CRITERIA <i>Adherence to these standards is required for certification</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	Eligibility and exclusion criteria are defined and applied objectively.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	Eligibility and exclusion criteria are specified in writing.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	The program admits only participants who are high-risk high-need as measured by the RANT or some other approved and validated assessment tool.	I.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	Candidates for the Drug Court are assessed for eligibility using validated risk-assessment tool that has been demonstrated empirically to predict criminal recidivism or failure on community supervision and is equivalently predictive for women and racial or ethnic minority groups that are represented in the local arrestee population.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	Candidates for the Drug Court are assessed for eligibility using validated clinical-assessment tool that evaluates the formal diagnostic symptoms of substance dependence or addiction.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	Evaluators are trained and proficient in the administration of the assessment tools and interpretation of the results.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	Current or prior offenses may not disqualify candidates from participation in the Drug Court unless empirical evidence demonstrates offenders with such records cannot be managed safely or effectively in a Drug Court.	I.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Offenders charged with non-drug charges, drug dealing or those with violence histories are not excluded automatically from participation in the Drug Court.	I.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	If adequate treatment is available, candidates are not disqualified from participation in the Drug Court because of co-occurring mental health or medical conditions or because they have been legally prescribed psychotropic or addiction medication.	I.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The program has a written policy addressing medically assisted treatment.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Participants ordinarily appear before the same judge throughout their enrollment in the Drug Court.	III.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	The judge regularly attends pre-court staff meetings during which each participant's progress is reviewed and potential consequences for performance are discussed by the Drug Court team.	III.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	Participants appear before the judge for status hearings no less frequently than every two weeks during the first phase of the program. In rural areas, some allowance may be made for other appearances or administrative reviews when the judge is unavailable.	III.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14	Status hearings are scheduled no less frequently than every four weeks until participants <u>Yes, but phase 5 status is every 5 weeks.</u>	III.E.*

		graduate. In rural areas, some allowance may be made for other appearances or administrative reviews when the judge is unavailable.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15 The judge allows participants a reasonable opportunity to explain their perspectives concerning factual controversies and the imposition of sanctions, incentives, and therapeutic adjustments.	III.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	16 If a participant has difficulty expressing him or herself because of such factors as a language barrier, nervousness, or cognitive limitation, the judge permits the participant's attorney or legal representative to assist in providing such explanations.	IV.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17 The judge is the ultimate arbiter of factual controversies and makes the final decision concerning the imposition of incentives or sanctions that affect a participant's legal status or liberty.	III.H. VIII.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18 The judge makes these decisions after taking into consideration the input of other Drug Court team members and discussing the matter in court with the participant or the participant's legal representative.	III.H. VIII.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	19 The judge relies on the expert input of duly trained treatment professionals when imposing treatment-related conditions.	III.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20 Policies and procedures concerning the administration of incentives, sanctions, and therapeutic adjustments are specified in writing and communicated in advance to Drug Court participants and team members.	IV.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	21 The policies and procedures provide a clear indication of which behaviors may elicit an incentive, sanction, or therapeutic adjustment; the range of consequences that may be imposed for those behaviors; the criteria for phase advancement, graduation, and termination from the program; and the legal and collateral consequences that may ensue from graduation and termination.	IV.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	22 The Drug Court has a range of sanctions of varying magnitudes that may be administered in response to infractions in the program.	IV.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	23 For goals that are difficult for participants to accomplish, such as abstaining from substance use or obtaining employment, the sanctions increase progressively in magnitude over successive infractions. For goals that are relatively easy for participants to accomplish, such as being truthful or attending counseling sessions, higher magnitude sanctions may be administered after only a few infractions.	IV.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	24 Consequences are imposed for the non-medically indicated use of intoxicating or addictive substances, including but not limited to alcohol, cannabis (marijuana) and prescription medications, regardless of the licit or illicit status of the substance.	IV.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	25 Drug testing is performed at least twice per week.	VII.A.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	26 Drug testing is random, and is available on weekends and holidays.	VII.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	27 Collection of test specimens is witnessed and specimens are examined routinely for evidence of dilution, tampering and adulteration.	VII.E* VII.F.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	28 Drug testing utilized by the Drug Court uses scientifically valid and reliable testing procedures and establishes a chain of custody for each specimen.	VII.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	29 Metabolite levels falling below industry- or manufacturer-recommended cutoff scores are not interpreted as evidence of new substance use or changes in substance use patterns, unless such conclusions are reached by an expert trained in toxicology, pharmacology or a related field.	VII.G.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	30 Upon entering the Drug Court, participants receive a clear and comprehensive explanation of their rights and responsibilities relating to drug and alcohol testing.	VII.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	31 The program requires a period of at least 90 consecutive days drug-free to graduate.	

<input checked="" type="checkbox"/>	<input type="checkbox"/>	32	The minimum length of the program is twelve months.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	33	Unless a participant poses an immediate risk to public safety, jail sanctions are administered after less severe consequences have been ineffective at deterring infractions.	IV.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	34	Jail sanctions are definite in duration and typically last no more than three to five days.	IV.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	35	Participants are given access to counsel and a fair hearing if a jail sanction might be imposed.	IV.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	36	Participants are not terminated from the Drug Court for continued substance use if they are otherwise compliant with their treatment and supervision conditions, unless they are non-amenable to the treatments that are reasonably available in their community.	IV.K.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	37	If a participant is terminated from the Drug Court because adequate treatment is not available, the participant does not receive an augmented sentence or disposition for failing to complete the program.	IV.K.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	38	Participants are not incarcerated to achieve clinical or social service objectives such as obtaining access to detoxification services or sober living quarters.	V.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	39	Treatment providers are licensed or certified to deliver substance abuse treatment, as required by the Department of Human Services or other relevant licensure or certification entity.	V.H.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	40	Participants regularly attend self-help or peer support groups in addition to professional counseling.	V.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	41	The peer support groups follow a structured model or curriculum such as the 12-step or Smart Recovery models.	V.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	42	There is a secular alternative to 12-step peer support groups.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	43	Participants complete a final phase of the Drug Court focusing on relapse prevention and continuing care.	V.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	44	Participants are not excluded from participation in Drug Court because they lack a stable place of residence.	VI.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	45	Participants diagnosed with mental illness receive appropriate mental health services beginning in the first phase of Drug Court and continuing as needed throughout their enrollment in the program. <i>We try to meet mental illness needs, to the extent we can.</i>	VI.E.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	46	Participants are not required to participate in job seeking or vocational skills development in the early phases of drug court.	VI.I.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	47	At a minimum, the prosecutor / assistant attorney general, defense counsel, treatment representative, law enforcement, a guardian ad litem (in dependency courts), and the judge attend each staffing meeting.	VIII.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	48	At a minimum, the prosecutor / assistant attorney general, defense counsel, treatment representative, law enforcement, a guardian ad litem (in dependency courts), and the judge attend each Drug Court session.	VIII.A.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	49	Pre-court staff meetings are presumptively closed to participants and the public unless the court has good reason for a participant to attend discussions related to that participant's case.	VIII.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	50	Participants provide voluntary and informed consent permitting team members to share specified data elements relating to participants' progress in treatment and compliance with program requirements.	VIII.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	51	Court fees are disclosed to each participant, are reasonable, and are based on each participant's ability to pay. Any fees assessed by the Drug Court must be reasonably related to the costs of testing or other services.	

☒ ☐

52	Treatment fees are based on a sliding fee schedule and are disclosed to each participant.	
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☒ ☐

53	The Drug Court develops a remedial action plan and timetable to implement recommendations from the evaluator to improve the program's adherence to best practices.	X.D.*
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☒ ☐

54	The Drug Court has written policies and procedures that ensure confidentiality and security of participant information, which conform to all applicable state and federal laws, including, but not limited to, Utah's Governmental Records Access and Management Act (GRAMA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and 42 C.F.R. 2 (Confidentiality of Substance Abuse Disorder Patient Records). <i>A discussion about the</i>	VIII.C.*
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roles the detectives play, the comms with other government entities

YES NO

#	PRESUMED CERTIFICATION CRITERIA <i>There is a presumption that these standards must be met. If your program can show sufficient compensating measures, compliance with the standard may be waived.</i>	BPS
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☒ ☐

1	Eligibility and exclusion criteria are communicated to potential referral sources.	I.A.
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☒ ☐

2	The Drug Court regularly monitors the delivery of incentives and sanctions to ensure they are administered equivalently to all participants.	II.D.
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☒ ☐

3	Each member of the Drug Court team attends up-to-date training events on recognizing implicit cultural biases and correcting disparate impacts for members of historically disadvantaged groups.	II.F.
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☒ ☐

4	The Drug Court judge attends current training events on legal and constitutional issues in Drug Courts, judicial ethics, evidence-based substance abuse and mental health treatment, behavior modification, and community supervision.	III.A.
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☒ ☐

5	The judge presides over the Drug Court for no less than two consecutive years.	III.B.
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☒ ☐

6	The Judge spends an average of at least three minutes with each participant.	III.F.*
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7	The Drug Court team relies on expert medical input to determine whether a prescription for an addictive or intoxicating medication is medically indicated and whether non-addictive, non-intoxicating, and medically safe alternative treatments are available.	IV.F.
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8	Phase promotion is predicated on the achievement of realistic and defined behavioral objectives, such as completing a treatment regimen or remaining drug-abstinent for a specified period of time.	IV.I.
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9	Treatment is reduced only if it is determined clinically that a reduction in treatment is unlikely to precipitate a relapse to substance use.	IV.I.
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10	Testing regimens are not scheduled in seven-day or weekly blocks. The chances of being tested should be at least two in seven every day.	VII.B.*
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11	Drug test results are available within 48 hours. <i>that is the commitment from Anchorage.</i>	VII.H.
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12	Participants are required to deliver a test specimen within 8 hours of being notified that a drug or alcohol test has been scheduled.	VII.B.
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13	Randomly selected specimens are tested periodically for a broader range of substances to detect any new drugs of abuse that might be emerging in the Drug Court population.	VII.D.
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14	If a participant denies substance use in response to a positive screening test, a portion of the same specimen is subjected to confirmatory analysis using an instrumented test, such as gas chromatography/mass spectrometry (GC/MS).	VII.G.
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15	Standardized patient placement criteria govern the level of care that is provided.	V.A.
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16	Adjustments to the level of care are predicated on each participant's response to treatment	V.A.
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<input checked="" type="checkbox"/>	<input type="checkbox"/>		and are not tied to the Drug Court's programmatic phase structure.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17	Participants receive a sufficient dosage and duration of substance abuse treatment to achieve long-term sobriety and recovery from addiction.	V.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	18	Participants meet with a treatment provider or clinical case manager for at least one individual session per week during the first phase of the program.	V.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	19	Participants are screened for their suitability for group interventions, and group membership is guided by evidence-based selection criteria including participants' gender, trauma histories and co-occurring psychiatric symptoms.	V.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	20	Treatment providers administer behavioral or cognitive-behavioral treatments that are documented in manuals and have been demonstrated to improve outcomes for addicted persons involved in the criminal justice system.	V.F. VI.G
<input checked="" type="checkbox"/>	<input type="checkbox"/>	21	Treatment providers are proficient at delivering the interventions and are supervised regularly to ensure continuous fidelity to the treatment models.	V.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	22	Treatment providers are supervised regularly to ensure continuous fidelity to evidence-based practices.	V.H.
<input type="checkbox"/>	<input type="checkbox"/>	23	Before participants enter the peer support groups, treatment providers use an evidence-based preparatory intervention, such as 12-step facilitation therapy. <i>What is being asked?</i>	V.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	24	Participants prepare a continuing-care plan together with their counselor to ensure they continue to engage in pro-social activities and remain connected with a peer support group after their discharge from the Drug Court.	V.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	Where indicated, participants receive assistance finding safe, stable, and drug-free housing beginning in the first phase of Drug Court and continuing as necessary throughout their enrollment in the program.	VI.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	26	Participants are assessed using a validated instrument for trauma history, trauma-related symptoms, and posttraumatic stress disorder (PTSD).	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	27	All Drug Court team members, including court personnel and other criminal justice professionals, receive formal training on delivering trauma-informed services.	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	28	Participants with deficient employment or academic histories receive vocational or educational services beginning in a late phase of Drug Court.	VI.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	29	Participants complete a brief evidence-based educational curriculum describing concrete measures they can take to prevent or reverse drug overdose.	VI.L.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	30	Clients are placed in the program within 50 days of arrest. <i>Not everyone - for many persons out of our control.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	31	Team members are assigned to Drug Court for no less than two years.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	32	All team members use electronic communication to contemporaneously communicate about Drug Court issues.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	33	Subsequently, team members attend continuing education workshops on at least an annual basis to gain up-to-date knowledge about best practices on topics including substance abuse and mental health treatment, complementary treatment and social services, behavior modification, community supervision, drug and alcohol testing, team decision making, and constitutional and legal issues in Drug Courts.	VIII.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	34	New staff hires receive a formal orientation training on the Drug Court model and best practices in Drug Courts as soon as practicable after assuming their position and attend annual continuing education workshops thereafter.	VIII.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	35	The Drug Court has more than 15 but less than 125 active participants.	IX.A.*

What is being asked?
Clarification

Not everyone - for many persons out of our control.

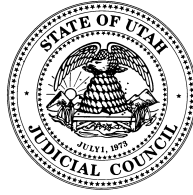
<input checked="" type="checkbox"/>	<input type="checkbox"/>	36	The Drug Court monitors its adherence to best practice standards on at least an annual basis, develops a remedial action plan and timetable to rectify deficiencies, and examines the success of the remedial actions.	X.A.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	37	New arrests, new convictions, and new incarcerations are monitored for at least three years following each participant's entry into the Drug Court. <i>If they are in drug court, we do.</i>	X.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	38	A skilled and independent evaluator examines the Drug Court's adherence to best practices and participant outcomes no less frequently than every five years.	X.D.
<input type="checkbox"/>	<input type="checkbox"/>	39	Staff members are required to record information concerning the provision of services and in-program outcomes within forty-eight hours of the respective events. <i>What are you asking?</i>	X.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	40	The program conducts an exit interview for self-improvement.	

YES NO		NON-CERTIFICATION-RELATED BEST PRACTICE STANDARDS		BPS
		#	<i>These are best practice standards that research has shown will produce better outcomes. Failure to meet these standards will not result in decertification.</i>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	The Drug Court offers a continuum of care for substance abuse treatment including detoxification, residential, sober living, day treatment, intensive outpatient and outpatient services.	V.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	Treatment groups ordinarily have no more than twelve participants and at least two leaders or facilitators.	V.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	Treatment providers have substantial experience working with criminal justice populations.	V.H.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4	For at least the first ninety days after <u>discharge</u> from the Drug Court, treatment providers or clinical case managers attempt to contact previous participants periodically by telephone, mail, e-mail, or similar means to check on their progress, offer brief advice and encouragement, and provide referrals for additional treatment when indicated.	V.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	Participants are assessed using a validated instrument for major mental health disorders that co-occur frequently in Drug Courts, including major depression, bipolar disorder (manic depression), posttraumatic stress disorder (PTSD), and other major anxiety disorders.	VI.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	Participants with PTSD or severe trauma-related symptoms are evaluated for their suitability for group interventions and are treated on an individual basis or in small groups when necessary to manage panic, dissociation, or severe anxiety.	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	Female participants receive trauma-related services in gender-specific groups.	VI.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Participants are required to have a stable job, be enrolled in a vocational or educational program, or be engaged in comparable pro-social activity as a condition of graduating from Drug Court. <i>That is the goal!</i>	VI.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	Participants receive immediate medical or dental treatment for conditions that are life-threatening, cause serious pain or discomfort, or may lead to long-term disability or impairment. <i>Not from us, but we support.</i>	VI.J.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Before starting a Drug Court, team members attend a formal pre-implementation training to learn from expert faculty about best practices in Drug Courts and develop fair and effective policies and procedures for the program.	VIII.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Supervision caseloads do not exceed fifty active participants per supervision officer.	IX.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Caseloads for clinicians must permit sufficient opportunities to assess participant needs and deliver adequate and effective dosages of substance abuse treatment and indicated complementary services.	IX.C.
		13	The Drug Court continually monitors participant outcomes during enrollment in the program,	X.B.*

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	including attendance at scheduled appointments, drug and alcohol test results, graduation rates, lengths of stay, and in-program technical violations and new arrests or referrals.	
14	Information relating to the services provided and participants' in-program performance is entered into an electronic database. Statistical summaries from the database provide staff with real-time information concerning the Drug Court's adherence to best practices and in-program outcomes.	X.F.
15	Outcomes are examined for all eligible participants who entered the Drug Court regardless of whether they graduated, withdrew, or were terminated from the program.	X.H.
16	The Drug Court regularly monitors whether members of historically disadvantaged groups complete the program at equivalent rates to other participants.	II.B. X.E.

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Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

August 25 2025

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy State Court Administrator

MEMORANDUM

TO: Management Committee, Judicial Council

FROM: Cris Seabury, Statewide Treatment Court Certification Coordinator
Katy Erickson, Statewide Treatment Court Coordinator

RE: Treatment Court Certification - Recommendations

According to UCJA [Rule 4-409](#) Council Approval of Problem-Solving Courts, each problem-solving court must be considered for certification by the Judicial Council every two years. Prior to submitting certification recommendations to the Judicial Council, Cris Seabury, the Statewide Treatment Court Certification Coordinator, conducts site visits with each court to observe the pre-court staff meeting, treatment court hearings, and to interview each treatment court team member. The certification coordinator also reviews the certification checklist approved by the Judicial Council, staffing documents, and the policy and procedure manuals for each treatment court. The certification coordinator completes a jurisdiction report for each Court, which includes the strengths, recommendations, and resources identified through the certification process.

Fourth District - Utah County - Judge Kraig Powell Veterans Treatment Court. Based on the courts' responses on the certification checklist, team member interviews, and court observation, the Statewide Treatment Court Certification Coordinator recommends that the Judicial Council certify the Fourth District Utah County Veterans Treatment Court.

In October 2024, the team participated in both an Operational Tune-Up and a Mentor Boot Camp facilitated by *Justice for Vets*, a national organization. Working alongside a national facilitator, the team conducted a comprehensive review of the court's policies, procedures, and communication practices. This process highlighted opportunities to further strengthen alignment with best practices in Adult Treatment Courts. The team's active engagement and ongoing efforts demonstrate a strong commitment to continuous improvement.

REQUIRED CERTIFICATION CRITERIA: The court meets all required certification

The mission of the Utah judiciary is to provide the people an open, fair,
efficient, and independent system for the advancement of justice under the law.

criteria.

PRESUMED CERTIFICATION CRITERIA: The court meets all presumed certification criteria.

NON-CERTIFICATION RELATED BEST PRACTICE STANDARDS:

#10. Before starting a Veteran Court, team members attend a formal pre-implementation training to learn from expert faculty about best practices in Veterans Courts and develop fair and effective policies and procedures for the program.

The team participated in an Operational Tune-Up and Mentor Bootcamp in October 2024, facilitated by the national organization *Justice for Vets*. Working directly with a national facilitator, the team conducted a comprehensive review of the court's policies, procedures, and communication practices. This process identified opportunities to enhance alignment with best practices in veteran treatment courts.

#14. Information relating to the services provided and participants' in-program performance is entered into an electronic database. Statistical summaries from the database provide staff with real-time information concerning the Drug Court's adherence to best practices and in-program outcomes.

Stakeholders across treatment courts currently collect varying data points, often maintained in separate spreadsheets. To address this, the Statewide Treatment Court Steering Committee is collaborating with the CORE Problem-Solving Court Subcommittee to establish standardized data entry policies and procedures. These efforts will promote consistency, improve data quality, and enhance the ability to evaluate and strengthen treatment court programs statewide.

UTAH JUDICIAL COUNCIL
VETERAN COURT CERTIFICATION CHECKLIST
 REVISED AND ADOPTED 2020

COURT LOCATION: Fourth District - Provo
 JUDGE NAME: Kraig Power
 REVIEW DATE: August 12, 2025

Many of the criteria enumerated in this certification checklist are restatements of the Adult Drug Court Best Practice Standards, Volume I and Volume II, published by the National Association of Drug Court Professionals (NADCP). Those are indicated by a citation in the **BPS** column following the standard. An asterisk indicates a modification of the NADCP standard.

YES	NO	#	REQUIRED CERTIFICATION CRITERIA <i>Adherence to these standards is required for certification.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	Eligibility and exclusion criteria are defined and applied objectively.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	Eligibility and exclusion criteria are specified in writing.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	The program admits only participants who are high-risk high-need as measured by the RANT or some other approved and validated assessment tool.	I.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	Candidates for the Veteran court are assessed for eligibility using validated risk-assessment tool that has been demonstrated empirically to predict criminal recidivism or failure on community supervision and is equivalently predictive for women and racial or ethnic minority groups that are represented in the local arrestee population.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	Candidates for the Veteran court are assessed for eligibility using validated clinical-assessment tool that evaluates the formal diagnostic symptoms of substance dependence or addiction.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	Evaluators are trained and proficient in the administration of the assessment tools and interpretation of the results.	I.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	Current or prior offenses may not disqualify candidates from participation in the Veteran court unless empirical evidence demonstrates offenders with such records cannot be managed safely or effectively in a Veteran court.	I.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Offenders charged with non-drug charges, drug dealing or those with violence histories are not excluded automatically from participation in the Veteran court.	I.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	If adequate treatment is available, candidates are not disqualified from participation in the Veteran court because of co-occurring mental health or medical conditions or because they have been legally prescribed psychotropic or addiction medication.	I.E.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	The program has a written policy addressing medically assisted treatment.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Participants ordinarily appear before the same judge throughout their enrollment in the Veteran court.	III.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	The judge regularly attends pre-court staff meetings during which each participant's progress is reviewed and potential consequences for performance are discussed by the Veteran court team.	III.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	Participants appear before the judge for status hearings no less frequently than every two weeks during the first phase of the program. In rural areas, some allowance may be made for other appearances or administrative reviews when the judge is unavailable.	III.E.

<input checked="" type="checkbox"/> <input type="checkbox"/>	14	Status hearings are scheduled no less frequently than every four weeks until participants graduate. In rural areas, some allowance may be made for other appearances or administrative reviews when the judge is unavailable.	III.E.*
<input checked="" type="checkbox"/> <input type="checkbox"/>	15	The judge allows participants a reasonable opportunity to explain their perspectives concerning factual controversies and the imposition of sanctions, incentives, and therapeutic adjustments.	III.G.
<input checked="" type="checkbox"/> <input type="checkbox"/>	16	If a participant has difficulty expressing him or herself because of such factors as a language barrier, nervousness, or cognitive limitation, the judge permits the participant's attorney or legal representative to assist in providing such explanations.	IV.B.
<input checked="" type="checkbox"/> <input type="checkbox"/>	17	The judge is the ultimate arbiter of factual controversies and makes the final decision concerning the imposition of incentives or sanctions that affect a participant's legal status or liberty.	III.H. VIII.D.
<input checked="" type="checkbox"/> <input type="checkbox"/>	18	The judge makes these decisions after taking into consideration the input of other Veteran court team members and discussing the matter in court with the participant or the participant's legal representative.	III.H. VIII.D.
<input checked="" type="checkbox"/> <input type="checkbox"/>	19	The judge relies on the expert input of duly trained treatment professionals when imposing treatment-related conditions.	III.H.
<input checked="" type="checkbox"/> <input type="checkbox"/>	20	Policies and procedures concerning the administration of incentives, sanctions, and therapeutic adjustments are specified in writing and communicated in advance to Veteran court participants and team members.	IV.A.
<input checked="" type="checkbox"/> <input type="checkbox"/>	21	The policies and procedures provide a clear indication of which behaviors may elicit an incentive, sanction, or therapeutic adjustment; the range of consequences that may be imposed for those behaviors; the criteria for phase advancement, graduation, and termination from the program; and the legal and collateral consequences that may ensue from graduation and termination.	IV.A.
<input checked="" type="checkbox"/> <input type="checkbox"/>	22	The Veteran court has a range of sanctions of varying magnitudes that may be administered in response to infractions in the program.	IV.E.
<input checked="" type="checkbox"/> <input type="checkbox"/>	23	For goals that are difficult for participants to accomplish, such as abstaining from substance use or obtaining employment, the sanctions increase progressively in magnitude over successive infractions. For goals that are relatively easy for participants to accomplish, such as being truthful or attending counseling sessions, higher magnitude sanctions may be administered after only a few infractions.	IV.E.
<input checked="" type="checkbox"/> <input type="checkbox"/>	24	Consequences are imposed for the non-medically indicated use of intoxicating or addictive substances, including but not limited to alcohol, cannabis (marijuana) and prescription medications, regardless of the licit or illicit status of the substance.	IV.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	25	Drug testing is performed at least twice per week.	VII.A.*
<input checked="" type="checkbox"/> <input type="checkbox"/>	26	Drug testing is random, and is available on weekends and holidays.	VII.B.*
<input checked="" type="checkbox"/> <input type="checkbox"/>	27	Collection of test specimens is witnessed and specimens are examined routinely for evidence of dilution, tampering and adulteration.	VII.E* VII.F.*
<input checked="" type="checkbox"/> <input type="checkbox"/>	28	Drug testing utilized by the Veteran court uses scientifically valid and reliable testing procedures and establishes a chain of custody for each specimen.	VII.G.
<input checked="" type="checkbox"/> <input type="checkbox"/>	29	Metabolite levels falling below industry- or manufacturer-recommended cutoff scores are not interpreted as evidence of new substance use or changes in substance use patterns, unless such conclusions are reached by an expert trained in toxicology, pharmacology or a related field.	VII.G.*
<input checked="" type="checkbox"/> <input type="checkbox"/>	30	Upon entering the Veteran court, participants receive a clear and comprehensive explanation of their rights and responsibilities relating to drug and alcohol testing.	VII.I.

<input checked="" type="checkbox"/>	31	The program requires a period of at least 90 consecutive days drug-free to graduate.	
<input checked="" type="checkbox"/>	32	The minimum length of the program is twelve months.	
<input checked="" type="checkbox"/>	33	Unless a participant poses an immediate risk to public safety, jail sanctions are administered after less severe consequences have been ineffective at deterring infractions.	IV.J.
<input checked="" type="checkbox"/>	34	Jail sanctions are definite in duration and typically last no more than three to five days.	IV.J.
<input checked="" type="checkbox"/>	35	Participants are given access to counsel and a fair hearing if a jail sanction might be imposed.	IV.J.
<input checked="" type="checkbox"/>	36	Participants are not terminated from the Veteran court for continued substance use if they are otherwise compliant with their treatment and supervision conditions, unless they are non-amenable to the treatments that are reasonably available in their community.	IV.K.
<input checked="" type="checkbox"/>	37	If a participant is terminated from the Veteran court because adequate treatment is not available, the participant does not receive an augmented sentence or disposition for failing to complete the program.	IV.K.
<input checked="" type="checkbox"/>	38	Participants are not incarcerated to achieve clinical or social service objectives such as obtaining access to detoxification services or sober living quarters.	V.B.
<input checked="" type="checkbox"/>	39	Treatment providers are licensed or certified to deliver substance abuse treatment, as required by the Department of Human Services or other relevant licensure or certification entity.	V.H.*
<input checked="" type="checkbox"/>	40	Participants regularly attend self-help or peer support groups in addition to professional counseling.	V.I.
<input checked="" type="checkbox"/>	41	The peer support groups follow a structured model or curriculum such as the 12-step or Smart Recovery models.	V.I.
<input checked="" type="checkbox"/>	42	There is a secular alternative to 12-step peer support groups.	
<input checked="" type="checkbox"/>	43	Participants complete a final phase of the Veteran court focusing on relapse prevention and continuing care.	V.J.
<input checked="" type="checkbox"/>	44	Participants are not excluded from participation in Veteran court because they lack a stable place of residence.	VI.D.
<input checked="" type="checkbox"/>	45	Participants diagnosed with mental illness receive appropriate mental health services beginning in the first phase of Veteran court and continuing as needed throughout their enrollment in the program.	VI.E.*
<input checked="" type="checkbox"/>	46	Participants are not required to participate in job seeking or vocational skills development in the early phases of veteran court.	VI.I.*
<input checked="" type="checkbox"/>	47	At a minimum, the prosecutor / assistant attorney general, defense counsel, treatment representative, law enforcement, a guardian ad litem (in dependency courts), VJO (in veteran court), and the judge attend each staffing meeting.	VIII.B.*
<input checked="" type="checkbox"/>	48	At a minimum, the prosecutor / assistant attorney general, defense counsel, treatment representative, law enforcement, a guardian ad litem (in dependency courts), VJO(in veteran court), and the judge attend each Veteran court session.	VIII.A.*
<input checked="" type="checkbox"/>	49	Pre-court staff meetings are presumptively closed to participants and the public unless the court has good reason for a participant to attend discussions related to that participant's case.	VIII.B.
<input checked="" type="checkbox"/>	50	Participants provide voluntary and informed consent permitting team members to share specified data elements relating to participants' progress in treatment and compliance with program requirements.	VIII.C.
<input checked="" type="checkbox"/>	51	Court fees are disclosed to each participant, are reasonable, and are based on each participant's ability to pay. Any fees assessed by the Veteran court must be reasonably related	

<input checked="" type="checkbox"/>	<input type="checkbox"/>		to the costs of testing or other services, (if any are assessed).	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	52	Treatment fees are based on a sliding fee schedule and are disclosed to each participant, (if assessed).	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	53	The Veteran court develops a remedial action plan and timetable to implement recommendations from the evaluator to improve the program's adherence to best practices.	X.D.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	54	The Veteran court has written policies and procedures that ensure confidentiality and security of participant information, which conform to all applicable state and federal laws, including, but not limited to, Utah's Governmental Records Access and Management Act (GRAMA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and 42 C.F.R. 2 (Confidentiality of Substance Abuse Disorder Patient Records).	VIII.C.*

YES	NO	#	PRESUMED CERTIFICATION CRITERIA <i>There is a presumption that these standards must be met. If your program can show sufficient compensating measures, compliance with the standard may be waived.</i>	BPS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	Eligibility and exclusion criteria are communicated to potential referral sources.	I.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	The Veteran court regularly monitors the delivery of incentives and sanctions to ensure they are administered equivalently to all participants.	II.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	Each member of the Veteran court team attends up-to-date training events on recognizing implicit cultural biases and correcting disparate impacts for members of historically disadvantaged groups.	II.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	4	The Veteran court judge attends current training events on legal and constitutional issues in Veteran courts, judicial ethics, evidence-based substance abuse and mental health treatment, behavior modification, and community supervision.	III.A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	The judge presides over the Veteran court for no less than two consecutive years.	III.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	The Judge spends an average of at least three minutes with each participant.	III.F.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	7	The Veteran court team relies on expert medical input to determine whether a prescription for an addictive or intoxicating medication is medically indicated and whether non-addictive, non-intoxicating, and medically safe alternative treatments are available.	IV.F.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	8	Phase promotion is predicated on the achievement of realistic and defined behavioral objectives, such as completing a treatment regimen or remaining drug-abstinent for a specified period of time.	IV.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	9	Treatment is reduced only if it is determined clinically that a reduction in treatment is unlikely to precipitate a relapse to substance use.	IV.I.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	10	Testing regimens are not scheduled in seven-day or weekly blocks. The chances of being tested should be at least two in seven every day.	VII.B.*
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11	Drug test results are available within 48 hours.	VII.H.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12	Participants are required to deliver a test specimen within 8 hours of being notified that a drug or alcohol test has been scheduled.	VII.B.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	13	Randomly selected specimens are tested periodically for a broader range of substances to detect any new drugs of abuse that might be emerging in the Veteran court population.	VII.D.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	14	If a participant denies substance use in response to a positive screening test, a portion of the same specimen is subjected to confirmatory analysis using an instrumented test, such as gas chromatography/mass spectrometry (GC/MS).	VII.G.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	Standardized patient placement criteria govern the level of care that is provided.	V.A.

<input checked="" type="checkbox"/> <input type="checkbox"/>	16	Adjustments to the level of care are predicated on each participant's response to treatment and are not tied to the Veteran court's programmatic phase structure.	V.A.
<input checked="" type="checkbox"/> <input type="checkbox"/>	17	Participants receive a sufficient dosage and duration of substance abuse treatment to achieve long-term sobriety and recovery from addiction.	V.D.
<input checked="" type="checkbox"/> <input type="checkbox"/>	18	Participants meet with a treatment provider or clinical case manager for at least one individual session per week during the first phase of the program.	V.E.
<input checked="" type="checkbox"/> <input type="checkbox"/>	19	Participants are screened for their suitability for group interventions, and group membership is guided by evidence-based selection criteria including participants' gender, trauma histories and co-occurring psychiatric symptoms.	V.E.
<input checked="" type="checkbox"/> <input type="checkbox"/>	20	Treatment providers administer behavioral or cognitive-behavioral treatments that are documented in manuals and have been demonstrated to improve outcomes for addicted persons involved in the criminal justice system.	V.F. VI.G
<input checked="" type="checkbox"/> <input type="checkbox"/>	21	Treatment providers are proficient at delivering the interventions and are supervised regularly to ensure continuous fidelity to the treatment models.	V.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	22	Treatment providers are supervised regularly to ensure continuous fidelity to evidence-based practices.	V.H.
<input checked="" type="checkbox"/> <input type="checkbox"/>	23	Before participants enter the peer support groups, treatment providers use an evidence-based preparatory intervention, such as 12-step facilitation therapy.	V.I.
<input checked="" type="checkbox"/> <input type="checkbox"/>	24	Participants prepare a continuing-care plan together with their counselor to ensure they continue to engage in pro-social activities and remain connected with a peer support group after their discharge from the Veteran court.	V.J.
<input checked="" type="checkbox"/> <input type="checkbox"/>	25	Where indicated, participants receive assistance finding safe, stable, and drug-free housing beginning in the first phase of Veteran court and continuing as necessary throughout their enrollment in the program.	VI.D.
<input checked="" type="checkbox"/> <input type="checkbox"/>	26	Participants are assessed using a validated instrument for trauma history, trauma-related symptoms, and posttraumatic stress disorder (PTSD).	VI.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	27	All Veteran court team members, including court personnel and other criminal justice professionals, receive formal training on delivering trauma-informed services.	VI.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	28	Participants with deficient employment or academic histories receive vocational or educational services beginning in a late phase of Veteran court.	VI.I.
<input checked="" type="checkbox"/> <input type="checkbox"/>	29	Participants complete a brief evidence-based educational curriculum describing concrete measures they can take to prevent or reverse drug overdose.	VI.L.
<input checked="" type="checkbox"/> <input type="checkbox"/>	30	Clients are placed in the program within 50 days of arrest.	
<input checked="" type="checkbox"/> <input type="checkbox"/>	31	Team members are assigned to Veteran court for no less than two years.	
<input checked="" type="checkbox"/> <input type="checkbox"/>	32	All team members use electronic communication to contemporaneously communicate about Veteran court issues.	
<input checked="" type="checkbox"/> <input type="checkbox"/>	33	Subsequently, team members attend continuing education workshops on at least an annual basis to gain up-to-date knowledge about best practices on topics including substance abuse and mental health treatment, complementary treatment and social services, behavior modification, community supervision, drug and alcohol testing, team decision making, and constitutional and legal issues in Veteran courts.	VIII.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	34	New staff hires receive a formal orientation training on the Veteran court model and best practices in Veteran courts as soon as practicable after assuming their position and attend annual continuing education workshops thereafter.	VIII.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	35	The Veteran court has more than 15 but less than 125 active participants.	IX.A.*

☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐

36	The Veteran court monitors its adherence to best practice standards on at least an annual basis, develops a remedial action plan and timetable to rectify deficiencies, and examines the success of the remedial actions.	X.A.
37	New arrests, new convictions, and new incarcerations are monitored for at least three years following each participant's entry into the Veteran court.	X.C.
38	A skilled and independent evaluator examines the Veteran court's adherence to best practices and participant outcomes no less frequently than every five years.	X.D.
39	Staff members are required to record information concerning the provision of services and in-program outcomes within forty-eight hours of the respective events.	X.G.
40	The program conducts an exit interview for self-improvement.	

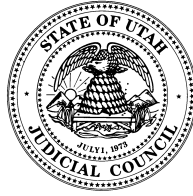
YES NO

☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐☒ ☐☐ ☒☒ ☐☒ ☐

NON-CERTIFICATION-RELATED BEST PRACTICE STANDARDS		
#	<i>These are best practice standards that research has shown will produce better outcomes. Failure to meet these standards will not result in decertification.</i>	BPS
1	The Veteran court offers a continuum of care for substance abuse treatment including detoxification, residential, sober living, day treatment, intensive outpatient and outpatient services.	V.A.
2	Treatment groups ordinarily have no more than twelve participants and at least two leaders or facilitators.	V.E.
3	Treatment providers have substantial experience working with criminal justice populations.	V.H.
4	For at least the first ninety days after discharge from the Veteran court, treatment providers or clinical case managers attempt to contact previous participants periodically by telephone, mail, e-mail, or similar means to check on their progress, offer brief advice and encouragement, and provide referrals for additional treatment when indicated.	V.J.
5	Participants are assessed using a validated instrument for major mental health disorders that co-occur frequently in Veteran courts, including major depression, bipolar disorder (manic depression), posttraumatic stress disorder (PTSD), and other major anxiety disorders.	VI.E.
6	Participants with PTSD or severe trauma-related symptoms are evaluated for their suitability for group interventions and are treated on an individual basis or in small groups when necessary to manage panic, dissociation, or severe anxiety.	VI.F.
7	Female participants receive trauma-related services in gender-specific groups.	VI.F.
8	Participants are required to have a stable job, be enrolled in a vocational or educational program, or be engaged in comparable pro-social activity as a condition of graduating from Veteran court.	VI.I.
9	Participants receive immediate medical or dental treatment for conditions that are life-threatening, cause serious pain or discomfort, or may lead to long-term disability or impairment.	VI.J.
10	Before starting a Veteran court, team members attend a formal pre-implementation training to learn from expert faculty about best practices in Veteran courts and develop fair and effective policies and procedures for the program.	VIII.F.
11	Supervision caseloads do not exceed fifty active participants per supervision officer.	IX.B.
12	Caseloads for clinicians must permit sufficient opportunities to assess participant needs and deliver adequate and effective dosages of substance abuse treatment and indicated	IX.C.

		complementary services.	
<input checked="" type="checkbox"/> <input type="checkbox"/>	13	The Veteran court continually monitors participant outcomes during enrollment in the program, including attendance at scheduled appointments, drug and alcohol test results, graduation rates, lengths of stay, and in-program technical violations and new arrests or referrals.	X.B.*
<input type="checkbox"/> <input checked="" type="checkbox"/>	14	Information relating to the services provided and participants' in-program performance is entered into an electronic database. Statistical summaries from the database provide staff with real-time information concerning the Veteran court's adherence to best practices and in-program outcomes.	X.F.
<input checked="" type="checkbox"/> <input type="checkbox"/>	15	Outcomes are examined for all eligible participants who entered the Veteran court regardless of whether they graduated, withdrew, or were terminated from the program.	X.H.
<input checked="" type="checkbox"/> <input type="checkbox"/>	16	The Veteran court regularly monitors whether members of historically disadvantaged groups complete the program at equivalent rates to other participants.	II.B. X.E.

Tab 5



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy Court Administrator

MEMORANDUM

TO: Utah Judicial Council

FROM: Jim Peters, Justice Court Administrator

DATE: September 2, 2025

RE: Certifying Compliance with Judicial Performance Standards for the 2026 Election

In anticipation of the 2026 general election, staff at the Administrative Office have been working with the 67 judicial officers who are eligible for retention in the coming year. These include judges for whom next year's election is the first general election held more than three years after the judges were first appointed, as well as judges who are completing a full term after being retained previously.

Pursuant to [Rule 3-101 of the Code of Judicial Administration](#) and [Rule 597-3-4\(2\) of the Utah Administrative Code](#), the Judicial Council needs to certify to the Utah Judicial Performance Evaluation Commission whether the judicial officers listed below are in compliance with the Council's performance standards. These include standards relating to cases under advisement, judicial education, and physical and mental competence.

The attached Judicial Retention Election Declaration Forms indicate that 63 judges eligible for retention in 2026 certify they have satisfied all performance standards. The four remaining judges provided explanations for:

- Circulating more than three principal opinions per calendar year more than six months after submission, contrary to the expectation set forth in UCJA Rule 3-101(3)(B)(i) (see the declaration form on page 020),

The mission of the Utah judiciary is to provide an open, fair,
efficient, and independent system for the advancement of justice under the law.

- Having more than three cases per calendar year under advisement for longer than two months after submission, contrary to the expectation set forth in UCJA Rule 3-101(3)(C)(i) (see the declaration form on page 080),
- Having at least one case under advisement for more than six months after submission, contrary to the expectation set forth in UCJA Rule 3-101(3)(C)(ii) (see the declaration form on page 071), and
- Not attending the Spring Justice Court Judges' Conference, contrary to the requirement set forth in UCJA Rule 3-403(3)(C) (see the declaration form on page 230).

Based on the information available, the Judicial Council must now determine whether to certify to JPEC that each judge or justice standing for retention is:

- Compliant;
- Compliant with explanation, meaning that the Judicial Council has received credible information that non-compliance was due to circumstances beyond the personal control of the judge or justice; or
- Non-compliant, which may include a judge or justice who has certified his or her own compliance but the Judicial Council has received credible information inconsistent with that certification.

UCJA 3-101(8). Once the Judicial Council makes its determination, staff will relay the Council's decision to JPEC by October 1, 2025.

JUDICIAL OFFICERS ELIGIBLE FOR RETENTION IN 2026

Supreme Court:

- Justice Diana Hagen
- Justice Jill M. Pohlman

Court of Appeals:

- Judge Michele Christiansen Forster
- Judge Ryan Harris
- Judge John D. Luthy
- Judge David Mortensen
- Judge Amy J. Oliver
- Judge Gregory Orme

District Court:

- Judge Matthew David Bates (Third District)
- Judge Matthew L. Bell (Fifth District)
- Judge Jared Eldridge (Fourth District)
- Judge Eric Russell Gentry (Fifth District)
- Judge Anthony Howell (Fourth District)
- Judge Elizabeth Hruby-Mills (Third District)
- Judge Mandy Larsen (Sixth District)
- Judge Thomas Low (Fourth District)
- Judge Jason Craig Nelson (Second District)
- Judge Kraig Powell (Fourth District)
- Judge Eldred Blaine Rawson (Second District)
- Judge Coral Sanchez (Third District)
- Judge Todd Shaughnessy (Third District)
- Judge Charles A. Stormont (Third District)
- Judge Jennifer L. Valencia (Second District)
- Judge John Walton (Fifth District)
- Judge Jay T. Winward (Fifth District)

Juvenile Court:

- Judge Steven K. Beck (Third District)
- Judge Craig Miles Bunnell (Seventh District)
- Judge Susan H. Eisenman (Third District)
- Judge Aaron Flater (Third District)
- Judge Alex Goble (Sixth District)
- Judge David Lee Johnson (Third District)

- Judge Kirk Max Morgan (First District)
- Judge Robert Neill (Second District)
- Judge Douglas John Nielsen (Fourth District)
- Judge Jeffrey J. Noland (Second District)
- Judge Rick T. Westmoreland (Second District)

Justice Court:

- Judge Jeri L. Allphin (Daggett County)
- Judge Randy B. Birch (Heber)
- Judge Michael Boehm (South Jordan)
- Judge Brian Bower (Morgan County, Sunset)
- Judge Christopher G. Bown (Riverton)
- Judge Jon R. Carpenter (East Carbon, Emery County)
- Judge Augustus Griffith Chin (Holladay)
- Judge Trevor L. Cook (Rich County)
- Judge Morgan Cummings (Lehi)
- Judge John Mack Dow (Tooele County)
- Judge Paul C. Farr (Alta)
- Judge Lisa A. Garner (Draper, Herriman)
- Judge K. Jake Graff (Santa Clara)
- Judge Eric Stephen Jewell (Springville)
- Judge Michael Junk (North Ogden, Ogden)
- Judge E. Jed Labrum (Duchesne County)
- Judge Kelly G. Laws (Blanding)
- Judge Jojo Liu (Salt Lake City)
- Judge Matthew Lorz (Wellsville)
- Judge Mark McIff (Ephraim, Fairview, Fountain Green, Moroni, Sanpete County, Spring City, Wayne County)
- Judge Bryan J. Memmott (Plain City, Uintah City)
- Judge Trent Dee Nelson (Roy/Weber)
- Judge Paul H. Olds (Farr West, Pleasant View, Washington Terrace)
- Judge Gary Owens (Garfield County)
- Judge Reed Parkin (Orem)
- Judge K. Shawn Patten (Utah County)
- Judge Ray Richards (Vernal)
- Judge Kelly N. Schaeffer-Bullock (Highland/Alpine)
- Judge Clay W. Stucki (Ogden)
- Judge George Vo-Duc (Midvale)
- Judge John C. Ynchausti (Davis County)

ATTACHMENTS

**JUDICIAL RETENTION ELECTION
DECLARATION FORMS**

Supreme Court Forms



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Diana Hagen

Email: *****

Court Level: Supreme Court

Today's Date: 07/28/2025

Term Start Date: 05/18/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

☐ Yes

☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I Diana Hagen certify that the above is true and correct.



Signature

07/28/25

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jill M. Pohlman

Email: *****

Court Level: Supreme Court

Today's Date: 08/05/2025

Term Start Date: 08/17/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

☐ Yes

☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I Jill M. Pohlman certify that the above is true and correct.

Jill M. Pohlman
Jill M. Pohlman (Aug 5, 2025 09:48:21 MDT)

Signature

08/05/25

Date

Extra space for explanations.

Court of Appeals Forms



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Ryan Harris

Email: *****

Court Level: Court of Appeals

Today's Date: 07/28/2025

Term Start Date: 08/12/2019

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I Ryan Harris certify that the above is true and correct.

Ryan Harris
Ryan Harris (Aug 4, 2025 09:25:23 MDT)

Signature

08/04/25

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: John Luthy

Email: *****

Court Level: Court of Appeals

Today's Date: 08/11/2025

Term Start Date: 10/19/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☒ Yes
☐ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I John D. Luthy certify that the above is true and correct.

John D. Luthy
John D. Luthy (Aug 11, 2025 17:59:57 MDT)

08/11/25

Signature

Date

In 2024, I circulated four principal opinions more than six months after submission. However, because of a rule change midway through 2024, I believe that I am in compliance with the case-under-advisement standards for appellate judges.

I took the bench in October 2022. At that time, the standard for appellate judges under rule 3-101 of the Code of Judicial Administration was to circulate “not more than an average of three principal opinions per calendar year more than six months after submission with no more than half of the maximum exceptional cases in any one calendar year.” That version of the rule remained in effect until May 1, 2024.

In 2022 and 2023, I circulated no opinions more than six months after submission. Between January 1 and April 31, 2024, I circulated one opinion more than six months after submission. Thus, during the time the prior rule was in effect, I remained in compliance with the rule with an average of less than three principal opinions per calendar year circulated more six months after submission. Even with four exceptional cases during 2024, under the prior rule, my average number of exceptional cases for 2022, 2023, and 2024 was less than three with no more than half of the maximum exceptional cases in any one calendar year.

Effective May 1, 2024, rule 3-101 changed to require “circulating not more than three principal opinions per calendar year more than six months after submission.” Between May 1 and December 31, 2024, I circulated three principal opinions more than six months after submission. Thus, after the new rule went into effect, I submitted only three exceptional opinions in 2024. Because the first exceptional opinion I circulated in 2024 occurred under the prior rule, I do not believe that it should count toward the number of exceptional opinions I circulated in 2024 under the new rule.

I understand an argument could be made that if I was aware of the May 1 rule change and already had one exceptional case “on the board,” so to speak, I was effectively on notice that I could have only two more exceptional cases for the remainder of the year. I do not think, however, that a conclusion along the lines of this argument is reasonable. Because I was entitled to rely on the prior version of the rule while it was in effect, I theoretically could have circulated four exceptional opinions in 2024 prior to May 1 and been in compliance with the prior rule. But under the potential alternative interpretation, all four of those opinions would have been deemed “on the board” under the new rule as well, meaning that under this hypothetical scenario, I would have been out of compliance with the new rule as soon as the new rule went into effect. Thus, such a reading would effectively give the old rule an early termination date, requiring judges to forgo permissible behavior in anticipation of an upcoming rule change. For that reason, I don’t believe this potential alternative reading is reasonable.

Another conceivable approach to the mid-year rule change would be to conclude that because the change became effective one third of the way through 2024, appellate judges were allowed only two exceptional cases during the final two thirds of 2024. Because the rule contains no language giving notice of such a proration, however, I don't believe that such an approach is reasonable.

For the above reasons, I believe that I am in compliance with the case-under-advisement standards despite my having four exceptional cases during the 2024 calendar year.

If the Judicial Council determines that I am not in compliance with the case-under-advisement standards, I would appreciate an opportunity to present the Council with details of circumstances beyond my personal control that led to my being out of compliance.

Extra space for explanations.



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Michele Christiansen Forster

Email: *****

Court Level: Court of Appeals

Today's Date: 07/28/2025

Term Start Date: 08/12/2019

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I Michele Christiansen Forster certify that the above is true and correct.

Michele Christiansen Forster
Michele Christiansen Forster (Jul 28, 2025 10:18:39 MDT)

Signature

07/28/25

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: David

Email: *****

Court Level: Court of Appeals

Today's Date: 07/28/2025

Term Start Date: 08/09/2019

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I Davi dMortensen certify that the above is true and correct.

David Mortensen
David Mortensen (Jul 29, 2025 11:42:02 MDT)

Signature

07/29/25

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Amy Oliver

Email: *****

Court Level: Court of Appeals

Today's Date: 07/28/2025

Term Start Date: 02/17/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

I Amy J. Oliver certify that the above is true and correct.



Signature

08/01/25

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Court of Appeals · Supreme Court

This form is used for appellate judges and justices who will be up for retention in the next election. This form must be completed by August 15, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Gregory Orme

Email: *****

Court Level: Court of Appeals

Today's Date: 07/28/2025

Term Start Date: 08/20/2019

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you circulated more than three principal opinions per calendar year more than six months after submission?

- ☐ Yes
☒ No

If you answered yes above that you have circulated more than three opinions per year longer than six months after submission, were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

FOR COURT OF APPEALS JUDGES ONLY – Have you achieved a final average time to circulation of principal opinions of not more than 120 days after submission?

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

JUDICIAL EDUCATION REQUIREMENT

2. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. A judge or justice is not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

3. Are you physically and mentally capable of serving as a judicial officer?
- ☒ I am physically and mentally capable of serving as a judicial officer.
- ☐ I am not physically and mentally capable of serving as a judicial officer.

I Gregory Orme certify that the above is true and correct.

Gregory Orme
Gregory Orme (Aug 7, 2025 14:54:52 MDT)

08/07/25

Signature

Date

Extra space for explanations.

District Court Forms



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Matthew Bates

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Matthew David Bates certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Matthew L. Bell

Email: *****

Court Level: District Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Matthew L Bell certify that the above is true and correct.


Matthew Bell (Aug 1, 2025 13:37:29 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Jared Eldridge

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Jared Eldridge certify that the above is true and correct.

Jared Eldridge
Jared Eldridge (Aug 4, 2025 11:33:24 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Eric Gentry

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 08/09/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Eric Russell Gentry certify that the above is true and correct.


Eric Gentry (Jul 30, 2025 15:58:29 MDT)

07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Anthoney L. Howell

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Anthony Howell certify that the above is true and correct.



07/31/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Mandy Larsen

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 04/13/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Mandy Larsen certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Thomas Low

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Thomas Low certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Jason Nelson

Email: *****

Court Level: District Court

Today's Date: 08/14/2025

Term Start Date: 02/01/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☒ Yes

☐ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

I received a request to submit for decision on a motion and conducted oral arguments on the motion on June 27, 2024. One of the parties cited cases during the argument that had not been cited previously in the papers, and I directed them to provide a notice of supplemental authority. They did so on June 28, 2024. The opposing party then filed their response to the supplemental authority on July 1, 2024. The court clerk had placed the case on my "under advisement" queue after the oral argument. No additional request to submit for decision was filed after the notice of supplemental authority and response were filed, nor had I directed the parties to file one. I did not review the docket and learn of the filing of both the supplemental authority and the response to it until later in July 2024. I believe I learned of both of those filings on or after July 10th, 2024. I did not complete the ruling in a timely manner. I am not stating that this was beyond my personal control, given the amount of time that passed before I completed the ruling. The issue to be decided was a difficult one and I changed my analysis and the ruling several times before concluding that a previous ruling I had entered in the case was erroneous. I ultimately issued a ruling granting a motion for reconsideration. I issued the written ruling on January 2, 2025. I believed I had issued the ruling prior to the deadline described

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Jason Craig Nelson certify that the above is true and correct.

Jason C. Nelson

08/14/25

Signature line with timestamp.

Date

Attached Explanation for Judicial Retention Election Declaration Form

I received a request to submit for decision on a motion and conducted oral arguments on the motion on June 27, 2024. One of the parties cited cases during the argument that had not been cited previously in the papers, and I directed them to provide a notice of supplemental authority. They did so on June 28, 2024. The opposing party then filed their response to the supplemental authority on July 1, 2024.

The court clerk had placed the case on my “under advisement” queue after the oral argument. No additional request to submit for decision was filed after the notice of supplemental authority and response were filed, nor had I directed the parties to file one. I did not review the docket and learn of the filing of both the supplemental authority and the response to it until later in July 2024. I believe I learned of both of those filings on or after July 10, 2024.

I did not complete the ruling in a timely manner. I am not stating that this was beyond my personal control, given the amount of time that passed before I completed the ruling. The issue to be decided was a difficult one and I changed my analysis and the ruling several times before concluding that a previous ruling I had entered in the case was erroneous. I ultimately issued a ruling granting a motion for reconsideration.

I issued the written ruling on January 3, 2025. I believed I had issued the ruling prior to the six-month period referenced in the rule. However, after reviewing the rule I am unsure whether the matter was considered “under submission” on the date I became aware of the supplemental filings, or whether it was “under submission” on July 1, 2024 with last submission by the parties, since the matter had been placed on my under advisement queue prior to those filings and I had not ordered the parties to file an additional request to submit for decision. Given the uncertainty I believe that disclosure is appropriate.

Thank you for reviewing this information.

Sincerely,

Jason C. Nelson

A handwritten signature in cursive script that reads "Jason C. Nelson".

August 14, 2025

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Kraig Powell

Email: *****

Court Level: District Court

Today's Date: 08/11/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Kraig Powell certify that the above is true and correct.


 Kraig Powell (Aug 11, 2025 08:58:08 MDT)

08/11/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Blaine E. Rawson

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 10/19/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☒ Yes

☐ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Eldred Blaine Rawson certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.

I had cases under advisement a few times for a little more than two months for a few reasons. First, when I transferred to Bountiful from Layton, there was some confusion over what cases transferred with me and which were then part of Judge Conklin's docket. For those transferred cases, I needed to get exhibits from Layton, which delayed completion of a couple of cases. Second, at times in Layton we were without a law clerk and this impacted the ability to get research intensive, complicated matters completed within the time frame, especially when I had numerous trials in a short time. Finally, when I started there was some confusion over my under advisement list and which cases/matters were placed on it. These problems have been resolved each time. My JAs and I now have a great system in Bountiful and we have increased the speed of resolution of matters taken under advisement.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Elizabeth A. Hruby-Mills

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Elizabeth Hruby certify that the above is true and correct.

Elizabeth Hruby-Mills
Elizabeth Hruby-Mills (Jul 31, 2025 11:19:39 MDT)

07/31/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Coral Sanchez

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 12/29/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Coral Sanchez certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Todd Shaughnessy

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 07/30/2025

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Todd Shaughnessy certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Charles Stormont

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 08/09/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Charles A. Stormont certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Jennifer L. Valencia

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Jennife rL. Valencia certify that the above is true and correct.



07/30/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. John Walton

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I John Walton certify that the above is true and correct.

John Walton
John Walton (Aug 6, 2025 12:27:03 MDT)

08/06/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Hon. Jay Winward

Email: *****

Court Level: District Court

Today's Date: 07/30/2025

Term Start Date: 02/01/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

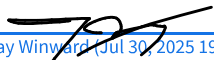
- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Jay T. Winward certify that the above is true and correct.


Jay Winward (Jul 30, 2025 19:34:45 MDT)

07/30/25

Signature line with timestamp.

Date

Extra space for explanations.

Juvenile Court Forms



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Steven K. Beck

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Steven K. Beck certify that the above is true and correct.

Steven K. Beck
Steven K. Beck (Jul 28, 2025 10:24:32 MDT)

07/28/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Craig M. Bunnell

Email: *****

Court Level: Juvenile Court

Today's Date: 08/07/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Craig Miles Bunnell certify that the above is true and correct.

Craig M. Bunnell

08/07/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Susan H. Eisenman

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Susan H. Eisenman certify that the above is true and correct.

Susan H. Eisenman
Susan H. Eisenman (Jul 28, 2025 11:32:42 MDT)

07/28/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Aaron Flater

Email: *****

Court Level: Juvenile Court

Today's Date: 08/07/2025

Term Start Date: 11/16/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Aaron Flater certify that the above is true and correct.

Aaron Flater
Aaron Flater (Aug 11, 2025 11:35:14 MDT)

08/11/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Alex Goble

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 10/19/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Alex Goble certify that the above is true and correct.


Alex Goble (Jul 28, 2025 10:56:14 MDT)

07/28/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge David L. Johnson

Email: *****

Court Level: Juvenile Court

Today's Date: 08/07/2025

Term Start Date: 04/13/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

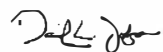
- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I David Lee Johnson certify that the above is true and correct.



08/07/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Kirk Morgan

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Kirk Max Morgan certify that the above is true and correct.


 Kirk Morgan (Jul 29, 2025 07:08:05 MDT)

07/29/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Robert Neill

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

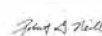

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Robert Neill certify that the above is true and correct.

08/05/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Douglas Nielsen

Email: *****

Court Level: Juvenile Court

Today's Date: 08/07/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Douglas John Nielsen certify that the above is true and correct.

Douglas J. Nielsen
Douglas J. Nielsen (Aug 7, 2025 16:00:27 MDT)

08/07/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Jeffrey J. Noland

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

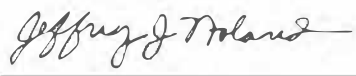
- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Jeffrey J. Noland certify that the above is true and correct.



07/28/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Judge Rick Westmoreland

Email: *****

Court Level: Juvenile Court

Today's Date: 07/28/2025

Term Start Date: 08/17/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

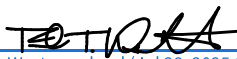
- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☐ No

If you selected no, please explain.

I Rick T. Westmoreland certify that the above is true and correct.


Rick Westmoreland (Jul 28, 2025 11:58:27 EDT)

07/28/25

Signature line with timestamp.

Date

Extra space for explanations.

Justice Court Forms



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jeri Allphin

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/18/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Jeri L Allphin certify that the above is true and correct.

Judge Jeri L. Allphin

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Randy Birch (Heber)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Randy B Birch certify that the above is true and correct.



08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Michael Boehm

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Michael Boehm certify that the above is true and correct.

Michael Boehm
Michael Boehm (Aug 4, 2025 15:05:12 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Brian Brower (Sunset)

Email: *****

Court Level: Justice Court

Today's Date: 08/06/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Brian Brower certify that the above is true and correct.


Brian Brower (Aug 6, 2025 08:38:24 MDT)

08/06/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Brian Brower (Morgan County)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Brian Brower certify that the above is true and correct.


Brian Brower (Aug 4, 2025 11:12:23 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Chris Bown (Riverton)

Email: *****

Court Level: Justice Court

Today's Date: 08/04/2025

Term Start Date: 02/07/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Christopher G. Bown certify that the above is true and correct.


Chris Bown (Aug 4, 2025 12:53:30 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jon Carpenter (Emery County)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 03/07/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Jon R. Carpenter certify that the above is true and correct.

 Jon R. Carpenter (Aug 13, 2025 09:21:44 MDT)

08/13/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jon Carpenter (East Carbon)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Jon R. Carpenter certify that the above is true and correct.

 Jon R. Carpenter (Aug 5, 2025 14:12:17 MDT)

08/05/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Gus Chin

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Augustus Griffith Chin certify that the above is true and correct.

Augustus G Chin
Augustus G Chin (Aug 1, 2025 16:18:21 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Trevor Cook

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Trevor L Cook certify that the above is true and correct.


Trevor Cook (Aug 4, 2025 11:04:24 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Morgan Cummings

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Morgan Cummings certify that the above is true and correct.

Morgan Cummings
Morgan Cummings (Aug 5, 2025 11:18:15 MDT)

08/05/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: John Dow

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I John Mack Dow certify that the above is true and correct.


John Dow Aug 3, 2025 04:19:24 MDT

08/03/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Paul Farr (Alta)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Paul C Farr certify that the above is true and correct.

Paul Farr
Paul Farr (Aug 3, 2025 13:26:32 MDT)

08/03/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Lisa Garner (Herriman)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 01/17/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Lisa A. Garner certify that the above is true and correct.

Lisa A. Garner
Lisa A. Garner (Aug 12, 2025 11:37:18 MDT)

08/12/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Lisa Garner (Draper)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/17/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Lisa A. Garner certify that the above is true and correct.

Lisa A. Garner
Lisa A. Garner (Aug 7, 2025 11:37:17 MDT)

08/07/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jake Graff

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 04/12/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

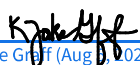
- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I K. Jake Graff certify that the above is true and correct.


Jake Graff (Aug 10 2025 10:06:44 MDT)

08/05/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Eric Jewell (Springville)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 12/06/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Eric Stephen Jewell certify that the above is true and correct.

Eric Jewell
Eric Jewell (Aug 1, 2025 12:18:41 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mike Junk (North Ogden)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 03/22/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☒ No

If you selected no, please explain.

I have attended all of the conferences in person except the April 2025. My wife had a medical situation that required my attention during this period of time. I had requested and received a waiver to not attend. I have now reviewed online each of the conference presentations and received credit for this attendance.

I Michael Junk certify that the above is true and correct.

Mike Junk
Mike Junk (Aug 12, 2025 14:25:19 MDT)

08/12/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mike Junk (Ogden)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☐ Yes
☒ No

If you selected no, please explain.

I have attended each of the prior April conferences except 2025. My wife had a medical issue that needed my help over the conference timeframe. I requested approval to miss the conference and that was granted. I have since the conference reviewed all of the conference online and received credit for this attendance.

I Michael Junk certify that the above is true and correct.

Mike Junk
Mike Junk (Aug 12, 2025 14:34:54 MDT)

08/12/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jed Labrum

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/18/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I E Jed Labrum certify that the above is true and correct.

E Jed Labrum
E Jed Labrum (Aug 11, 2025 14:27:55 MDT)

08/11/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Kelly Laws

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 04/24/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Kelly G. Laws certify that the above is true and correct.

Kelly Laws
Kelly Laws (Aug 4, 2025 09:34:23 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Jojo Liu

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 06/27/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Jojo Liu certify that the above is true and correct.


Jojo Liu (Aug 1, 2025 12:46:31 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Matthew Lorz (Wellsville)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 03/16/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Matthew Lorz certify that the above is true and correct.


 Matthew Lorz (Aug 9, 2025 08:27:01 MDT)

08/09/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McIlff (Fountain Green)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 13:56:19 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McLiff (Spring City)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 13:59:12 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McLiff (Moroni)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 13:57:18 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McIlff (Wayne County)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 03/06/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 14:00:22 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McLiff (Ephraim)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 13:50:41 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McIlff (Sanpete County)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 04/04/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 13:58:13 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Mark McLiff (Fairview)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Mark McIff certify that the above is true and correct.

Mark McIff
Mark McIff (Aug 1, 2025 13:54:58 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Bryan Memmott (Uintah City)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 02/07/2023

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Bryan J. Memmott certify that the above is true and correct.

Bryan J. Memmott
Bryan J. Memmott (Aug 12, 2025 12:18:32 MDT)

08/12/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Bryan Memmott (Plain City)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Bryan J. Memmott certify that the above is true and correct.

Bryan J. Memmott
Bryan J. Memmott (Aug 2, 2025 04:12:36 MDT)

08/02/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Trent Nelson (Roy/Weber)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?


- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Trent Dee Nelson certify that the above is true and correct.


Trent Nelson (Aug 7, 2025 20:27:44 MDT)

08/07/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Paul Olds (Washington Terrace)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 07/20/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Paul H Olds certify that the above is true and correct.

Paul Olds
Paul Olds (Aug 12, 2025 22:11:49 MDT)

08/12/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Paul Olds (Pleasant View)

Email: *****

Court Level: Justice Court

Today's Date: 08/12/2025

Term Start Date: 04/12/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?
 - ☐ Yes
 - ☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?
 - ☐ Yes
 - ☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Paul H Olds certify that the above is true and correct.

Paul Olds
Paul Olds (Aug 12, 2025 13:50:59 MDT)

08/12/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Paul Olds (Farr West)

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/06/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Paul H Olds certify that the above is true and correct.

Paul Olds
Paul Olds (Aug 1, 2025 13:13:02 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Gary Owens

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Gary Owens certify that the above is true and correct.

Gary Owens
Gary Owens (Aug 3, 2025 18:06:51 MDT)

08/03/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Reed Parkin

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Reed Parkin certify that the above is true and correct.


 Reed Parkin (Aug 4, 2025 10:12:45 MDT)

08/04/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Shawn Patten

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/18/2022

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I K. Shawn Patten certify that the above is true and correct.


Shawn Patten (Aug 2, 2025 04:27:00 MDT)

08/02/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Ray Richards

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 07/01/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Ray Richards certify that the above is true and correct.

Ray Richards
Ray Richards (Aug 5, 2025 16:28:05 MDT)

08/05/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Kelly Schaeffer-Bullock

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Kelly N. Schaeffer-Bullock certify that the above is true and correct.

Kelly Schaeffer-Bullock
Kelly Schaeffer-Bullock (Aug 3, 2025 10:56:28 MDT)

08/03/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: Clay Stucki

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I Clay W Stucki certify that the above is true and correct.


Clay Stucki (Aug 1, 2025 16:46:58 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: George Vo-Duc

Email: *****

Court Level: Justice Court

Today's Date: 08/01/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

☒ Yes

☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I George Vo-Duc certify that the above is true and correct.

George Vo-Duc
George Vo-Duc (Aug 1, 2025 14:18:29 MDT)

08/01/25

Signature line with timestamp.

Date

Extra space for explanations.



Judicial Retention Election Declaration Form

Juvenile Court · District Court · Justice Court

This form is used for trial court judges who will be up for retention in the next election. This form must be completed by August 15th, 2025, approximately fifteen months before the November 2026 retention election. This is a public document.

The Judicial Council will make its certification decision at its September meeting. The Judicial Council's certification decision is due to JPEC by October 1. [See CJA 3-101](#) for information related to these judicial performance standards.

Name: J.C. Ynchausti

Email: *****

Court Level: Justice Court

Today's Date: 08/05/2025

Term Start Date: 01/04/2021

CASES UNDER ADVISEMENT

1. From the start of your current term to August 1, 2025, have you had more than three cases per calendar year under advisement for longer than two months after submission?

☐ Yes

☒ No

2. From the start of your current term to August 1, 2025, have you had any cases under advisement for more than six months?

☐ Yes

☒ No

If you answered yes above that you have had more than three cases under advisement for longer than two months in one or more years, or held a case under advisement for longer than six months,

were there circumstances outside of your control? Please provide details of the circumstances beyond your personal control that led to the delay in the free-text field below.

JUDICIAL EDUCATION REQUIREMENT

3. Have you received thirty or more hours of judicial education annually? (Education hours are calculated in fiscal year, July 1 – June 30. You are not expected to have completed the required education hours for the fiscal year that began on July 1, 2025, at the time of completing this form.)

- ☒ Yes
☐ No

If you selected no, were there circumstances outside of your control?

COMPETENCY REQUIREMENT

4. Are you physically and mentally capable of serving as a judicial officer?

- ☒ I am physically and mentally capable of serving as a judicial officer.
☐ I am not physically and mentally capable of serving as a judicial officer.

FOR JUSTICE COURT JUDGES ONLY - Did you attend the Spring Justice Court Judges' Conference during each year of your term?

- ☒ Yes
☐ No

If you selected no, please explain.

I John C Ynchausti certify that the above is true and correct.

J.C. Ynchausti
J.C. Ynchausti (Aug 7, 2025 13:07:43 MDT)

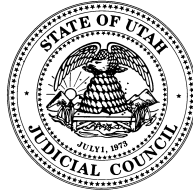
08/07/25

Signature line with timestamp.

Date

Extra space for explanations.

Tab 6



Administrative Office of the Courts

Chief Justice Matthew B. Durrant
Utah Supreme Court
Chair, Utah Judicial Council

August 20, 2025

Ronald B. Gordon, Jr.
State Court Administrator
Neira Siaperas
Deputy State Court Administrator

MEMORANDUM

TO: Management Committee
FROM: Nini Rich, ADR Director
RE: ADR Committee Appointment Request

Name of Committee: Alternative Dispute Resolution Committee

Staff: Nini Rich

Reason for Vacancy: This vacancy is the result of the retirement of Commissioner Michelle Tack who was appointed by the Judicial Council.

Eligibility Requirements: This vacancy is for a Utah Court Commissioner.

Description of recruitment process: An email soliciting interest was sent to all Utah Court Commissioners.

Nominees for consideration: The ADR Committee, Chaired by Judge Adam T. Mow, recommends the appointment of Commissioner Russell Minas who was the only Commissioner to express interest in serving on the ADR Committee.

Current ADR Committee Members: list attached

The mission of the Utah judiciary is to provide the people an open, fair,
efficient, and independent system for the advancement of justice under the law.

Utah Judicial Council's Committee on Alternative Dispute Resolution

ADR Committee Membership as of August 20, 2025

Judge Adam T. Mow, Chair, Third District Court

Judge Ryan M. Harris, Utah Court of Appeals

Judge Troy Little, Fifth District Juvenile Court

Michele Mattsson, Chief Appellate Mediator, Utah Court of Appeals

Professor James Holbrook, S.J. Quinney College of Law, University of Utah

Professor LeeAnn Glade, J. Reuben Clark Law School, Brigham Young University

Carolynn Clark, Professional Mediator and Mediation Instructor

Michelle M. Oldroyd, Utah State Bar, Director of Professional Education

Stephen D. Kelson, Attorney/Mediator

Anne A. Cameron, Attorney/Mediator

Karrie Ketchum, Utah Dispute Resolution, Executive Director

Nini Rich, staff, ADR Director, Administrative Office of the Courts

Tab 7

Name

Address

City, State, Zip

Phone

Email

Check your email. You will receive information and documents at this email address.

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of (select one)

- ☐ the Marriage of (for a divorce with or without children, annulment, separate maintenance, or temporary separation case)
- ☐ the Children of (to establish custody, parent-time or child support)
- ☐ the Parentage of the Children of (for a paternity case)

(name of Petitioner)

and

(name of Respondent)

Other parties (if any)

Order on Motion to Declare Non-Parentage After Genetic Testing (Summary Judgment)

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is a Motion to Declare Non-Parentage After Genetic Testing (Summary Judgment). This matter is being resolved by: (Choose all that apply.)

☐ The default of ☐ Petitioner ☐ Respondent.

☐ The stipulation of the parties.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date), notice of which was served on all parties.

Petitioner

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

The court finds the following facts are undisputed:

1. Petitioner, respondent, and the following children participated in genetic testing.

Child's name (first, middle and last)	Month and year of birth

2. The genetic testing results show ☐ petitioner ☐ respondent **is not** the biological parent of the following children.

Child's name (first, middle and last)	Month and year of birth

3. The genetic testing results show ☐ petitioner ☐ respondent **is** the biological parent of the following children.

Child's name (first, middle and last)	Month and year of birth

4. ☐ There are no other facts material to this motion that are in genuine dispute.

☐ There are other facts material to this motion that are in genuine dispute:

_____ Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court orders:

5. The Motion to Declare Non-Parentage After Genetic Testing (Summary Judgment) is:

☐ granted.

☐ denied because:

6. ☐ Petitioner ☐ Respondent **is not** the biological parent of the following children.

Child's name (first, middle and last)	Month and year of birth

7. ☐ Petitioner ☐ Respondent **is** the biological parent of the following children.

Child's name (first, middle and last)	Month and year of birth

☐ **Information required for the Utah Office of Vital Records and Statistics**

8. Full name of parent 1 as listed on the child's birth certificate (first, middle, maiden and last name):

9. Full name of parent 2 as listed on the child's birth certificate:

10. Utah Office of Vital Records and Statistics is ordered to **remove**

(name) as parent from the birth certificate of the following children:

Child's name (first, middle and last)	Month and year of birth

11. [] Other:

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

The Certificate of Service proves you gave copies of this document to everyone involved in your case. It is saying, "I gave everyone the papers they need to see." (Utah Rule of Civil Procedure 5)

1. **Fill out the sections below:** Write the information for each person you are sending a copy to. You have space to include two people and may add more pages if needed.
2. **Serve it:** You need to give a copy of the document including the certificate of service page to the other person. Give it to them on or before the day you give the document to the court.
3. **File it:** You need to give this document including the certificate of service page to the court. Make sure you also keep a copy for yourself.

Certificate of Service

I confirm that I provided a copy of this Order on Motion to Declare Non-Parentage After Genetic Testing (Summary Judgment) to the following people.

I provided a copy to Name of Person	I provided the copy by [x]check one	I provided the copy to this address (based on ← option checked)	I provided the copy on Date
1.	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed/MyCase <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
2.	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed/MyCase <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date (when you filled this out)	Your Signature ►	Your Printed Name

Name

Address

City, State, Zip

Phone

Email

This motion requires you to respond. Please see the Notice to Responding Party.

Check your email. You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of (select one)

- ☐ the Marriage of (for a divorce with or without children, annulment, separate maintenance, or temporary separation case)
☐ the Children of (to establish custody, parent-time or child support)
☐ the Parentage of the Children of (for a paternity case)

(name of Petitioner)

and

(name of Respondent)

Other parties (if any)

Motion to Declare Non-Parentage After Genetic Testing (Summary Judgment)

(Utah Rule of Civil Procedure 56, Utah Code 81-5-617)

Case Number

Judge

Commissioner

1. I am a party in this case.
2. I ask the court to determine the issue of parentage (summary judgment) for the children listed below.
3. I have attached a copy of the genetic testing results.

4. Petitioner, Respondent and the children named below participated in genetic testing.

Child's name (first, middle and last)	Month and year of birth

5. ☐ Petitioner ☐ Respondent **is not** the biological parent of the children named below.

Child's name (first, middle and last)	Month and year of birth

6. ☐ Petitioner ☐ Respondent **is** the biological parent of the children named below.

Child's name (first, middle and last)	Month and year of birth

7. There are no other material facts that would justify disregarding the genetic testing results. Utah Code 81-5-608
8. There is no genuine dispute as to any material fact.
9. I am entitled to judgment as a matter of law.

[] Information required for the Utah Office of Vital Records and Statistics

(If a person needs to be removed from the birth certificate because the testing shows they are not the parent check the box and complete paragraphs 10-12.)

10. Full name of parent 1 as listed on the child's birth certificate (first, middle, maiden and last name):

11. Full name of parent 2 as listed on the child's birth certificate:

12. Utah Office of Vital Records and Statistics should be ordered to **remove**

_____ (name)
as parent from the birth certificate of the following children:

Child's name (first, middle and last)	Month and year of birth

Petitioner or Respondent

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Date

Signature ► _____
Printed Name _____

Attorney or Licensed Paralegal Practitioner of record (if applicable)

Date

Signature ► _____
Printed Name _____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms: utcourts.gov/motions



Scan QR code to visit page

Finding help

The court's Finding Legal Help web page (utcourts.gov/help) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.



Scan QR code to visit page

Aviso para la parte que responde

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

Vea la página del tribunal sobre Mociones para encontrar más información sobre el proceso de las mociones, las fechas límites y los formularios:

utcourts.gov/motions-span



Para acceder esta página escanee el código QR

Cómo encontrar ayuda legal

La página de la internet del tribunal Cómo encontrar ayuda legal (utcourts.gov/help-span)

tiene información sobre algunas maneras de encontrar ayuda legal, incluyendo el Centro de Ayuda de los Tribunales de Utah, abogados que ofrecen descuentos u ofrecen ayuda legal limitada, y talleres legales gratuitos.



Para acceder esta página escanee el código QR

The Certificate of Service proves you gave copies of this document to everyone involved in your case. It is saying, "I gave everyone the papers they need to see." (Utah Rule of Civil Procedure 5)

1. **Fill out the sections below:** Write the information for each person you are sending a copy to. You have space to include two people and may add more pages if needed.
2. **Serve it:** You need to give a copy of the document including the certificate of service page to the other person. Give it to them on or before the day you give the document to the court.
3. **File it:** You need to give this document including the certificate of service page to the court. Make sure you also keep a copy for yourself.

Certificate of Service

I confirm that I provided a copy of this Motion to Declare Non-Parentage After Genetic Testing (Summary Judgment) to the following people.

I provided a copy to Name of Person	I provided the copy by [x]check one	I provided the copy to this address (based on ← option checked)	I provided the copy on Date
1.	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed/MyCase <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
2.	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed/MyCase <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Your
Signature ►

Date
(when you filled this out)

Your Printed
Name