

# JUDICIAL COUNCIL MEETING

## Minutes

February 22, 2021

Meeting conducted through Webex

9:00 a.m. – 3:30 p.m.

*Chief Justice Matthew B. Durrant, Presiding*

### **Members:**

Chief Justice Matthew B. Durrant, Chair  
Hon. Todd Shaughnessy, Vice Chair  
Hon. Brian Cannell  
Hon. Samuel Chiara  
Hon. Augustus Chin  
Hon. David Connors  
Hon. Ryan Evershed  
Hon. Paul Farr  
Hon. Michelle Heward  
Justice Deno Himonas  
Hon. Mark May  
Hon. David Mortensen  
Hon. Kara Pettit  
Hon. Derek Pullan  
Hon. Brook Sessions  
Rob Rice, esq.

### **Excused:**

### **Guests:**

Jim Bauer, TCE, Third Juvenile Court  
Chris Davies, Clerk of Court, Third District Court  
Hon. Michael Leavitt, Fifth District Court  
Hon. Richard Mrazik, Third District Court  
Shawn Newell  
Hon. G.A. Petry, Vernal Justice Court

### **AOC Staff:**

Hon. Mary T. Noonan  
Cathy Dupont  
Michael Drechsel  
Lauren Andersen  
Heidi Anderson  
Shane Bahr  
Geoff Fattah  
Alisha Johnson  
Brent Johnson  
Meredith Mannebach  
Jordan Murray  
Bart Olsen  
Jim Peters  
Jon Puente  
Clayson Quigley  
Neira Siaperas  
Nick Stiles  
Karl Sweeney  
Nancy Sylvester  
Keisa Williams  
Jeni Wood

### **Guests Cont.:**

Hon. Jill Pohlman, Court of Appeals  
Hon. Laura Scott, Third District Court  
Mark Urry, TCE, Fourth District Court  
Dr. Jennifer Yim, JPEC

## **1. WELCOME AND APPROVAL OF MINUTES: (Chief Justice Matthew B. Durrant)**

Chief Justice Matthew B. Durrant welcomed everyone to the meeting. Due to the coronavirus pandemic, the Council held their meeting entirely through Webex.

**Motion:** Judge David Connors moved to approve the January 25, 2020 Judicial Council meeting minutes, as amended to change yeh and neh in section 12 to yea and nay; in section 14 correct

the spelling of media; and reword which proposed bills the committee opposed in the legislative update. Judge Michelle Heward seconded the motion, and it passed unanimously.

**2. CHAIR’S REPORT: (Chief Justice Matthew B. Durrant)**

Chief Justice Durrant did not have any items to address.

**3. ADMINISTRATOR’S REPORT: (Judge Mary T. Noonan)**

Judge Mary T. Noonan noted the legislative session is winding down. The Council’s highest priority – the \$1.4M request for Data Services is currently in the EOCJ’s 9<sup>th</sup> position. The Outreach Coordinator is in the 15<sup>th</sup> position and the out-of-state criminal history request is at number 19. The Council’s commissioner salary increase is in the 40<sup>th</sup> position. The legislature continues to support a 3% COLA for all employees and judges. There is legislative intent to set aside funds for state employee merit increases. Judge Noonan thanked Cathy Dupont, Michael Drechsel, and Karl Sweeney for their legislative support.

Judge Noonan said the feedback from the Third and Eighth District Courts criminal jury trial pilot program has been positive with jurors stating that they felt safe during the trials. The Second and Fourth District Courts expect to start jury trials in March. At least one courtroom per district will be reconfigured to hold jury trials during the pandemic.

**4. BOARD OF JUVENILE COURT JUDGES REPORT: (Judge Michael Leavitt and Neira Siaperas)**

Chief Justice Durrant welcomed Judge Michael Leavitt and Neira Siaperas. Judge Leavitt said the juvenile court continues to function well with the leadership of Ms. Siaperas and her staff. The juvenile court is focusing on fairness and accountability. They will work with CCJJ to analyze delinquency case data collected to help judges better understand if they are treating groups differently and if they communicate their decisions effectively.

The Board of Juvenile Court Judges appreciated the communication and support of the Liaison Committee. The juvenile court created a workgroup of about six judges to review each portion of the Juvenile Recodification Act, as it is quite large.

The juvenile judges are working with their clerks to better understand their needs as expressed in the letter from the Clerks of Court. Judge Leavitt thanked the authors of the letter for identifying the needs of the staff.

Chief Justice Durrant thanked Judge Leavitt and Ms. Siaperas.

**5. COMMITTEE REPORTS:  
Management Committee Report:**

The work of this committee is reflected in the minutes.

**Budget & Fiscal Management Committee Report:**

Judge Mark May said the work of the committee will be addressed later in the meeting.

**Liaison Committee Report:**

Judge Kara Pettit thanked Michael Drechsel and Jim Bauer for their phenomenal job creating relationships with the legislators and sponsors. Several court personnel have been communicating and collaborating with legislators on HB73.

**Policy and Planning Committee Report:**

Judge Derek Pullan said the work of the committee will be addressed later in the meeting.

**Bar Commission Report:**

Rob Rice stated the Bar is collecting resumes for the Executive Director position. Mr. Rice will serve on the hiring committee as a representative of the Council. The Supreme Court may have a separate interest to participate in that search process. Mr. Rice reminded the Council the Spring Convention will be held virtually and informed the Council that the Bar named Judge Kate Appleby as Judge of the Year and Margaret Plane as the recipient of the Professionalism Award.

**6. GRANT RULE AND MORATORIUM: (Judge Derek Pullan, Karl Sweeney and Jordan Murray)**

Chief Justice Durrant welcomed Judge Pullan, Karl Sweeney and Jordan Murray. The Council temporarily modified the grant moratorium until the February 22 Council meeting. The Policy & Planning Committee carefully considered that the drafted grant rules would need to conform to the rules of the Code of Judicial Administration, specifically with CJA Rule 3-105 and how the Council will be involved in the process.

Judge Pullan proposed a compromise of the grant moratorium to lift the moratorium for areas where the Council and the court have already made well-defined policies, such as, 1) regulatory sandbox and office of innovation; 2) appellate e-filing; 3) Council's public commitment to pretrial release; 4) existing grant portfolio; and 5) CARES Act funds. Judge Pullan recommended all other grant opportunities be suspended pending Council review. Judge Pullan questioned whether the Council should, as a matter of policy, have a notice process that is even more transparent than the statute requires.

The partial lift on the moratorium would include time-sensitive grants being allowed to be brought before the Council for an evaluation. Judge Todd Shaughnessy requested that the rule require an evaluation of the grant's impact on staff resources to make sure the courts have a solid understanding, up front, of what is being asked of staff. Judge Pullan believed this was a great point and asked Mr. Murray to ensure this is included in the policies. Mr. Murray provided a preliminary update to the AOC resources and noted his proposed policies will include mindfulness of the impacts of the AOC, particularly to the IT Department. Mr. Murray was comfortable with the proposals of the Council and believed this may take at least six months to complete the policies.

Judge Pullan questioned

- when and how much the Council would like to be involved in the grant process, including before application to define policy in advance of grant application and to allocate resources to the application process; during the process to assess the conditions of a

grant, alignment with priorities; or approval after grant funds are offered. Judge Pullan requested the Council consider at what level the grant application process will begin, such as, with a clerk’s team, a TCE, a Board, the Management Committee or the Council.

- Will the rules identify grants where the courts are administrators and where the courts are a benefited collaborator?

Judge Pullan wished to include reasonable expectations including 1) consulting with the National Center for State Courts, other states, and private organizations; 2) drafting a proposed set of rules; and 3) presenting the proposed rules to stakeholders.

Judge Pullan felt the purpose of the moratorium should be to:

- Assess whether the existing Grant Portfolio was in order before seeking new grants.
- Guardrails in place to define the process by which the Judiciary will seek and accept grant money.
- Within their respective spheres, the Council and Supreme Court should first define policy and then seek grants in furtherance of those policies.

**Motion:** Judge May moved to approve the moratorium except for time sensitive grants to advance the following policy initiatives already established by the Judicial Council and/or the Supreme Court: 1) the Regulatory Sandbox and Office of Innovation; 2) Appellate e-filing; 3) Pre-trial release (to the extent the Council has made commitments to stakeholders and keeping those commitments requires grant money); 4) Grants in the existing grant portfolio that require reapplication or renewal; and 5) CARES Act money awarded to the Judiciary. The moratorium barring all other grant opportunities will remain in place until the Council adopts rules establishing the governing of grant applications. Judge Connors seconded confirming the Council will still have approval of the time sensitive grants, and it passed unanimously.

Judge Pullan expressed gratitude to the Policy & Planning Committee, Judge Shaughnessy, and Judge Noonan for their guidance and leadership.

Chief Justice Durrant thanked Judge Pullan.

**7. TIME SENSITIVE GRANT OPPORTUNITIES: (Jordan Murray and Karl Sweeney)**

Chief Justice Durrant welcomed Jordan Murray and Karl Sweeney. Mr. Sweeney reviewed time sensitive grants.

<b>Project</b>	<b>Funds Source</b>	<b>Amount</b>	<b>Timeline</b>	<b>Federal</b>
Appellate e-filing Implementation	- SJI - Pew - TBD	\$162,000 (vendor one-time) \$440,000 (IT in-house one-time)	TBD	
Piloting Utah’s Legal Oversight Office (Regulatory Sandbox)	- Hewlett	\$250,000	Feb/March 2021	

Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program	- SJI	TBD	Application Due 3/29/21	X
Criminal Justice Coordinating Council in Davis County: Funding a CJCC Coordinator	- SJI	TBD	TBD	
CARES Act Funding	- Utah Bar Foundation	TBD	Feb/March 2021	X
Various Juvenile Justice Grants	- Office of Juvenile Justice	TBD	March 16-29, 2021	X

Judge Shaughnessy observed that there should be a thorough review of the history of existing grants that get renewed and that Brent Johnson should be involved with the grants. Mr. Murray noted in his investigation he found that some people had not sought approval from the Council for the renewal of certain grants. Judge Shaughnessy expected detailed information on future grant requests of resources that would be needed, rather than the Low, Medium or High rating. Mr. Murray confirmed that each request will include expected resources by department and costs. Judge Pullan felt the renewal of existing grants will become critical when addressing new grants.

Chief Justice Durrant thanked Mr. Murray and Mr. Sweeney.

**8. PROPOSED ONE-TIME FY21 AND FY22 CARRYFORWARD REQUESTS:  
(Judge Mark May and Karl Sweeney)**

Chief Justice Durrant welcomed Judge Mark May and Karl Sweeney. Judge May stated the \$240,000 request for the Jury Selection Support Team budget request would be included in the \$600,000 Council approved one-time money for JA support. Mr. Sweeney confirmed there should be more than \$300,000 left over of the approved funds at the end of the fiscal year, as approved.

**Workforce Performance Bonuses**

\$750,000 (payouts) + \$240,300 (state paid tax) = \$990,300 (total)

One-time funds

Alternate funding: None

If the courts have an opportunity to recognize and reward employees that consistently demonstrate both potential and a current high level of performance that clearly moves the courts forward in its ability to effectively accomplish its mission, the courts could potentially slow some of the turnover and churn in mission critical positions, and retain highly valuable employees that might otherwise decide to pursue more lucrative/less demanding opportunities.

**Motion:** Judge May moved to approve the Workforce Performance Bonuses, as amended subject to legislative funding of the \$1.4 M IT priority. Judge Brian Cannell seconded the motion, and it passed unanimously.

**Courtroom Kits for Public Access to Jury Trials**

\$136,000

One-time funds

Alternate funding: None

This request is to buy additional equipment for panoramic cameras and provide network cabling and power to the cameras to ensure the cameras capture the trials. This purchase is eligible for CARES reimbursement should CARES funds at the state level be approved for it. This is a time sensitive purchase request. These kits are important as not all courtrooms are set up the same and noted that once the pandemic ends, the equipment will be repurposed to a conference room for meeting use or reprogrammed to be used permanently in courtrooms. The A/V team continues to improve courtroom needs. Mr. Rice suggested using the kits for attorney's pro bono services when assisting litigants in rural areas.

**Motion:** Judge May moved to approve the Courtroom Kits for Public Access to Jury Trials, as presented. Judge Heward seconded the motion, and it passed unanimously.

**Survey Tool for Juror Qualification during COVID**

\$40,000

One-time funds

Alternate funding: None

For COVID jury selection, it has been proven beneficial to utilize an on-line jury survey tool to qualify prospective jurors. The IT team requested funds to purchase sufficient annual licenses to meet the needs of Districts and or Counties. This purchase is eligible for CARES reimbursement should CARES funds at the state level be approved for it. This is a time sensitive purchase request.

**Motion:** Judge Paul Farr moved to approve the Survey Tool for Juror Qualification during COVID, as presented. Judge Connors seconded the motion, and it passed unanimously.

**Clerk of Court Support – District Court Program Administrator**

\$24,500

One-time funds

Alternate funding: None

The purpose of this request is to utilize \$24,500 in one-time money to fund a new District Court Program Administrator who will provide dedicated support to the Clerks of Court from April 1, 2021 thru June 30, 2021. After the fiscal year funding ends, a request from the 2022 carryforward funds will be addressed until ongoing turnover savings are available (\$98,000) to support this position as part of the FY22 annual budget. Judge May said the Budget & Fiscal Management Committee was not comfortable with granting this request and recommended a review of alternate options. Shane Bahr said this position falls within the requests of the Clerks of Court memo and that they would like this to be a fulltime, permanent position. Ms. Dupont

noted temporarily, these one-time funds would be supported through the Council approved \$600K funds and that the pandemic has caused a greater need to support the Clerks of Court.

Judge May felt there are a lot of requests and this was a needful position but it needed to go through the normal process. Judge Noonan appreciated the opportunity to alert the Council of this need. Judge Pullan and Judge Connors opposed using one-time money to fund FTEs.

The Council did not vote on this item.

**Jury Selection Webex Support Team**

\$240,000

One-time funds

Alternate funding: None

The process of jury selection and orientation using Webex and other remote tools is taxing an already over-taxed team of clerks. This expenditure is eligible for CARES reimbursement should CARES funds at the state level be approved for it. This is a time-sensitive purchase request. It is possible these funds can be sourced with JWI funds. The courts have asked the Legislative Fiscal Analyst to include intent language for JWI funds for this year to allow this. Ms. Anderson clarified this request is not ripe at this time but wanted to make the Council aware of what is anticipated.

This request was rescinded.

Chief Justice Durrant thanked Judge May and Mr. Sweeney.

**9. LEGISLATIVE UPDATES: (Michael Drechsel and Jim Bauer)**

Chief Justice Durrant welcomed Michael Drechsel and Jim Bauer. Mr. Drechsel expects the final two weeks of the session will be busy. Mr. Drechsel thanked the Liaison Committee members and AOC staff for their quick responses to proposed bills. Mr. Bauer reviewed proposed bills.

Chief Justice Durrant thanked Mr. Drechsel and Mr. Bauer.

**10. ETHICS ADVISORY COMMITTEE REPORT: (Judge Laura Scott and Brent Johnson)**

Chief Justice Durrant welcomed Judge Laura Scott and Brent Johnson. Judge Scott reviewed the committee membership. The committee meets when an opinion is requested. After consideration of the request and discussion, Brent Johnson then authors the opinion. In 2020, there were two opinion requests.

Chief Justice Durrant thanked Judge Scott and Mr. Johnson.

**11. SELF-REPRESENTED PARTIES COMMITTEE REPORT: (Judge Richard Mrazik and Nancy Sylvester)**

Chief Justice Durrant welcomed Judge Richard Mrazik and Nancy Sylvester. The committee's highest priority is e-filing for self-represented parties. The committee is working to

allow parties to view the electronic docket, and then they will work to allow parties to download documents in their case. The four case types with the most self-represented parties include domestic, debt collection, landlord/tenant, and protective orders and civil stalking injunctions.

The committee continues to work on outreach to marginalized communities and the expansion of pro se calendars. The committee would also like to maintain the option of remote hearings, completion of claim forms for wage theft cases, and a rule change that would allow attorneys to be awarded CLE credits for pro bono services.

Chief Justice Durrant thanked Judge Mrazik and Ms. Sylvester.

**12. SENIOR JUDGE CERTIFICATIONS: (Nancy Sylvester)**

Chief Justice Durrant welcomed Nancy Sylvester. The senior judge evaluation and appointment processes are addressed in CJA Rule 3-111 that governs senior judge evaluations and CJA Rule 11-201 that governs the appointment of senior judges of courts of record. Judge Lynn Davis does not have any complaints pending before the Utah Supreme Court or the Judicial Conduct Commission. His application is attached and certification appears to be appropriate.

Chief Justice Durrant thanked Ms. Sylvester.

**Motion:** Judge Cannell moved to approve the appointment of Judge Lynn Davis as an active senior judge. Judge Connors seconded the motion, and it passed unanimously.

**13. OUTREACH COMMITTEE REPORT: (Judge Jill Pohlman, Geoff Fattah, and Jon Puente)**

Chief Justice Durrant welcomed Judge Jill Pohlman, Geoff Fattah, and Jon Puente. The committee expressed its gratitude to the Council for its recent creation of the Office of Fairness & Accountability (OFA), along with the Public Outreach and Education Coordinator. Several members of the committee participated drafting the OFA's charter and advise on the job descriptions for the OFA Director and Outreach Coordinator. During the pandemic, several outreach initiatives were undertaken to educate the public on how to contact the courts for help. The public COVID alerts webpage contains updated status by county, the latest Administrative Order, and guidance on how to attend a Webex hearing. Community resource fliers were also created with the assistance of the Court Access Program and the Self-Help Center, and translated into Spanish, Vietnamese and Arabic.

With the assistance of the Council's appropriation and Utah Bar Foundation funding totaled \$34,000, the committee was able to conduct a public awareness ad campaign in the months of September and October. Ads encouraging the public to contact the courts by email and phone for help ran on KSL Radio, FM100, Arrow 103.5 in English and LaGrand D, Latino 106.3, and Juan 1600 radio stations in Spanish. Ads and a Facebook Live Event also ran on Telemundo TV. Ads also ran on Facebook across the state. An estimated 785,386 people were reached through these efforts.



The Judiciary teamed up with the Utah Division of Multicultural Affairs to hold a series of live virtual town halls to discuss how people can get help issues involving domestic violence, evictions/small claims, and divorce/custody. Each town hall was held in English and in Spanish. The committee appreciated the work of Nathanael Player, Self-Help Center and Amy Hernandez, Domestic Violence Coordinator, for their support with the SL Legal Aid Society, Utah Housing Coalition, Utah Domestic Violence Coalition, Timpanogos Legal Center, and the People’s Legal Aid. Each event reached over 1,400 people.

Mr. Puente said the Deseret News reported that the Utah Courts have the least diverse bench in the country.

Chief Justice Durrant thanked Judge Pohlman, Mr. Fattah, and Mr. Puente.

**14. CJA RULES 3-101 and 3-108 FOR FINAL APPROVAL: (Keisa Williams)**

Chief Justice Durrant welcomed Keisa Williams. The Judicial Council approved the CJA Rules 3-101 and 3-108 for public comment. During the 45-day comment period, no comments were received on either rule. Policy and Planning recommended the rules to the Judicial Council for final approval, with a May 1, 2021 effective date. Judge Shaughnessy noted on line 69, to be consistent should be worded “a judge or justice.” Ms. Williams agreed with the recommendation.

**CJA 3-101. Judicial Performance Standards**

The proposed amendments to Rule 3-101 establish a definition for “submitted” for purposes of the case under advisement performance standard.

**Rule 3-108. Judicial Assistance**

The proposed amendments to Rule 3-108 authorize the presiding officer of the Judicial Council to appoint a district court presiding judge as the signing judge for automatic expungements in all district courts within the presiding judge’s district.

Chief Justice Durrant thanked Ms. Williams.

**Motion:** Judge Farr moved to the proposed changes to CJA Rule 3-101 and 3-108 with an effective date of May 1, 2021, as presented. Judge Cannell seconded the motion, and it passed unanimously.

**15. HR POLICIES MANUAL FOR APPROVAL: (Bart Olsen and Keisa Williams)**

Chief Justice Durrant welcomed Bart Olsen and Keisa Williams. At the Council’s request, the Human Resources Policy Review Committee focused on a thorough examination of the HR polices. The committee identified challenges and the best approach in correcting or amending the policies. The policies were finalized by the Policy & Planning Committee and are now seeking full approval from the Council with an effective date of July 1, 2021, in part to comply with recent Utah legislation on Abusive Conduct and Postpartum Recovery Leave that becomes effective in May and July 2021. The committee further requested the Council approve the committee partake in a collaboration effort with the Education Department for expedited training to court personnel.

Judge Shaughnessy thanked Mr. Olsen, the committee, and the Policy & Planning Committee for this important and overdue work. Judge Shaughnessy especially thanked Mr. Rice for his work on this project. Mr. Olsen thanked Brent Johnson for his considerable amount of work.

Chief Justice Durrant thanked Mr. Olsen and Ms. Williams.

**Motion:** Judge Connors moved to adopt all HR policy changes. Justice Himonas seconded the motion, and it passed unanimously.

**16. DISSOLUTION OF LEVAN JUSTICE COURT: (Jim Peters)**

Chief Justice Durrant welcomed Jim Peters. The Levan Town intends to dissolve the Levan Justice Court on March 1, 2021 because they do not have a judge at this time or as soon as the Judicial Council allows. The cases would be transferred to the Juab County Justice Court, which is fully prepared to take them as soon as Levan is closed. Jim Peters noted the court is very small seeing only 60 cases (40 were traffic) last year. The IT Department requested the dissolution not occur before April 1 to allow their work to be complete.

Chief Justice Durrant thanked Mr. Peters.

**Motion:** Judge Farr moved to approve the dissolution of the Levan Justice Court effective April 1, 2021. Judge Augustus Chin seconded the motion, and it passed unanimously.

**17. EXECUTIVE SESSION**

**Motion:** Judge Shaughnessy moved to go into an executive session to discuss a personnel matter. Judge Farr seconded the motion, and it passed unanimously.

**18. WEIGHTED CASELOADS NCSC REPORT: (Clayson Quigley)**

Chief Justice Durrant welcomed Clayson Quigley. Last year the AOC engaged the National Center for State Courts (NCSC) to conduct a review of the methodology of the court's annual weighted caseload analysis. The NCSC reviewed about 20 years' worth of weighted caseload reports and supporting documentation concerning changes and updates to the methodology over the years. The NCSC provided the courts with a report of their findings and suggestions for improvements. The report identified several opportunities for improvement, but found no major critiques that would result in the discontinuation of the court's current methodology.

Mr. Quigley briefly reviewed the NCSC report and recommendations. Mr. Quigley noted that some suggestions would require additional staff, which could be discussed at a later time. Mr. Quigley requested the Council adopt the 3-year average, adopt an evaluation of the judicial year as a study item, and review the recommendations from the NCSC including the need for a new FTE.

Judge Pettit would appreciate the 3-year average be shown per year in the reports. Judge Connors was concerned that a 3-year average might suggest that there was a downturn in filings or other activity due to the pandemic. Mr. Quigley said a graph is completed showing case

filings, which ultimately impacts the weighted caseloads. This may add value and context to the 3-year average.

The NCSC recommended the Council review the judicial year for a judge, because compared to national averages, Utah judges work up to 10 more days a year than judges in other states, when you factor in vacation and sick days. Mr. Quigley said the NCSC suggested supplementing the use of the Delphi method (surveys of judges) for determining time spent for hearings, with actual hearing times recorded in the Case Management System's to the surveys, the NCSC found that the survey instructions were not found or were confusing. Mr. Quigley explained the instructions were often presented in person.

Mr. Quigley confirmed that the validations of hearing times are captured from the case management system. One issue with relying only on the Case Management System is that the case management system alone could be misleading. For example, it might not distinguish between when a case is scheduled or when it was actually held. Another issue could be several hearings moving fast, such through a law and motion calendar. Judge Shaughnessy believed the court record will be more reliable than a survey.

Judge Noonan noted the Board of Juvenile Court Judges and the Board of District Court Judges received the NCSC report. Judge Noonan proposed Mr. Quigley address this with the Council in March to allow for feedback from the Boards and governing bodies.

Chief Justice Durrant thanked Mr. Quigley.

**Motion:** Judge Shaughnessy moved to address this issue at the March Council meeting. Judge Farr seconded the motion, and it passed unanimously.

**19. INTRODUCTION OF NICK STILES, APPELLATE COURT ADMINISTRATOR AND LAUREN ANDERSEN, JUDICIAL INSTITUTE DIRECTOR: (Judge Mary T. Noonan)**

Judge Noonan introduced Nick Stiles, the new Appellate Court Administrator and Lauren Andersen, the new Judicial Institute Director.

**20. OLD BUSINESS/NEW BUSINESS**

Judge Shaughnessy said the Third District Court received approval from the Management Committee to begin out-of-custody and civil jury trials. Judge Pullan and Judge Connors hoped to begin civil trials soon in their districts.

**21. CONSENT CALENDAR ITEMS**

None.

**22. ADJOURN**

The meeting adjourned.