

Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse
450 South State Street

April 14, 2025 / 12:00 to 2:00 p.m.
Virtual Meeting

<https://utcourts.webex.com/utcourts/j.php?MTID=ma25b0c60c92a5c902c99acce23367c6a>

1. Welcome <ul style="list-style-type: none"> Approval of March Minutes 	Judge Chelsea Koch
2. Criminal Protective Order forms – SB 123 and HB 128 <ul style="list-style-type: none"> Request for Pretrial Protective Order Pretrial Protective Order Acknowledgement of Firearm Restriction language 	Amy Hernandez and Pleasy Wayas
3. Civil Protective Order forms – SB 191 <ul style="list-style-type: none"> Request for Protective Order Protective Order Petitioner's Request to Dismiss Protective Order Respondent's Request to Dismiss Protective Order Order on Request to Dismiss or Vacate Protective Order Request to Modify No-Fault Protective Order Modified Protective Order 	Amy Hernandez and Pleasy Wayas
4. Affidavit for Filing an Out-of-State or Canadian Protective Order – HB 159	Pleasy Wayas
5. Name and Sex Designation Change forms – SB 74 <ul style="list-style-type: none"> Petition for Name Change or Sex Designation Change Order on Petition for Name Change or Sex Designation Change Petition for Minor's Name or Sex Designation Change (and appointment of Private Guardian Ad Litem) Order Changing Minor's Name or Sex Designation 	Pleasy Wayas
6. Parental Rights forms – HB 463 <ul style="list-style-type: none"> Voluntary Relinquishment of Parental Rights Petition to Terminate Parental Rights Upon Voluntary Relinquishment 	Pleasy Wayas

<ul style="list-style-type: none"> Findings of Fact, Conclusions of Law and Order on Petition to Terminate Parental Rights Upon Voluntary Relinquishment 	
7. Authorization to Marry forms – SB 76 <ul style="list-style-type: none"> Petition and Application for Authorization to Marry Findings and Order on Petition for Authorization to Marry 	Pleasy Wayas
8. Verified Petition Against Substantiation in DCFS Licensing Database – SB 177	Pleasy Wayas
9. Statement of Defendant in Support of Plea(s) and Certificate of Counsel – SJR 10	Pleasy Wayas
10. Memo re Recodification of statutes due to SB 119 , HB 21 , and HB 128	Kaden Taylor
11. Memo re. Changes to Divorce Decree – HB 463	Pleasy Wayas
12. Landlord/Tenant Forms – Three forms affected by HB 480 as identified below. The remaining forms need approval to move them out of OCAP and onto website. <ul style="list-style-type: none"> Complaint for Unlawful Detainer (Eviction) Request for Occupancy Hearing Occupancy Hearing Disclosures Certificate of Service of Occupancy Hearing Disclosures Order of Restitution Ex Parte Motion for Order of Restitution Tenant's Notice to Return Deposit (Notice to Provide Deposit Disposition – HB 480) Plaintiff's Affidavit of Damages – HB 480 Judgment for Plaintiff for Unlawful Detainer – HB 480 Eviction Pretrial Disclosures Designation of Deposition Witnesses and Objections (Eviction Trial) 	Pleasy Wayas
13. Judgment forms – SB 326 <ul style="list-style-type: none"> Motion to Renew Judgment and Supporting Affidavit Order on Motion to Renew Judgment 	Pleasy Wayas
14. Notice of Judgment from Another State – HB 74	Pleasy Wayas
15. Acknowledgment of Defendant of Firearm Restriction – HB 128	Pleasy Wayas

16. Expungement forms – HB 297 <ul style="list-style-type: none"> • Order on Petition to Expunge Records with Special Certificate • Order on Petition to Expunge Records with Certificate of Eligibility 	Pleasy Wayas
17. Guardianship forms – SB 199 <ul style="list-style-type: none"> • Petition for Guardianship of an Adult - Severe Intellectual Disability • Notice of Hearing Respondent • Notice of Hearing Interested Persons • Findings of Fact and Conclusions of Law on Petition for Guardianship of an Adult - Severe Intellectual Disability • Order Appointing a Guardian for an Adult - Severe Intellectual Disability 	Pleasy Wayas

Meeting Dates

May 12
June 9

July 14
August 11

September 8
October 20

November 10
December 8

MINUTES
Utah Judicial Council
Committee on Court Forms
Administrative Office of the Courts

Webex video conferencing
March 10, 2025
12 - 1 pm

<u>MEMBERS PRESENT</u>	<u>MEMBERS EXCUSED</u>	<u>GUESTS</u>	<u>STAFF</u>
Amber Alleman	Jonathan Wayas	Amy Hernandez	Pleasy Wayas
Judge Meb Anderson		Daniel Meza- Rincon	
Judge Brent Bartholomew			
Commissioner Michelle Blomquist			
David Clark			
Guy Galli			
Bret Hayman			
David Head			
LaReina Hingson			
Judge Chelsea Koch			
Janine Liebert			
Jacqueline Morrison			
Judge Kevin Nelson			
Stewart Ralphs			
Keri Sargent			
Kaden Taylor			

1. Welcome and Approval of February minutes

The committee welcomes new members Judge Kevin Nelson, Commissioner Michelle Blomquist, Judge Meb Anderson, Janine Liebert, and Jonathan Wayas. Stewart Ralphs motions to approve the January minutes. With no objections, the minutes are approved.

2. Memo to Forms Committee re Eviction and Criminal Forms Subcommittees

The committee discussed the creation of new subcommittees, Bret Hayman volunteering for the eviction subcommittee, Judge Nelson volunteering for the criminal subcommittee, and Daniel Meza Rincon and Judge Bartholomew for the Juvenile subcommittee. Stewart Ralphs motions to approve these committees. With no opposition, the subcommittees are approved. Judge Bartholomew motions to approve the appointment of the three individuals above to each subcommittee. With no opposition, those nominations are approved.

3. Protective Order Forms

Criminal Protective Orders

- Required Criminal Protective Order or Stalking Injunction Information (Previously known as “Notice of Safeguarded Information”, there is old Spanish translation on the form that has not been updated but will be once the form is approved.)
- Required Criminal (Dispositional) Protective Order Information - Juvenile (Previously known as “Notice of Safeguarded Information (Juvenile)”, there is old Spanish translation on the form that has not been updated but will be once the form is approved.)
- Request for Pretrial Protective Order or to Change a Pretrial Protective Order
- Pretrial Protective Order
- Request for Sentencing Protective Order or to Change a Sentencing Protective Order
- Sentencing Protective Order
- Request for Continuous Protective Order or to Change a Continuous Protective Order
- Continuous Protective Order
- Request for Criminal Stalking Injunction and Hearing or to Change a Criminal Stalking Injunction
- Criminal Stalking Injunction
- Request for Pretrial No Contact Order or to Change a Pretrial No Contact Order
- Pretrial No Contact Order
- Request for a Hearing About a Criminal Protective Order or Criminal Stalking Injunction (This is a new form. A prosecutor does not need to request a hearing but in some situations a victim or defendant needs to.)
- Request for a Hearing About a Pretrial Juvenile Delinquency Protective Order or Sentencing (Dispositional) Protective Order
- Request for Pretrial Juvenile Delinquency Protective Order or to Change a Pretrial Juvenile Delinquency Protective Order
- Pretrial Juvenile Delinquency Protective Order

- Request for Sentencing (Dispositional) Protective Order or to Change a Sentencing (Dispositional) Protective Order
- Sentencing (Dispositional) Protective Order

Judge Bartholomew motions to approve all Criminal Protective Order forms. With no opposition, the forms are approved.

General Protective Order forms and Civil Protective Orders and Stalking Injunctions

- Safe at Home Program Notice of Actual Address

Stewart Ralphs motions to approve the form and change references to Request to Safeguard form on other protective order forms that should refer to this form. With no opposition, the form is approved.

- Service Assistance Form
- Request for Civil Stalking Injunction
- Request for Protective Order
- Request for Dating Violence Protective Order
- Request for Sexual Violence Protective Order
- Verified Petition for Ex Parte Child Protective Order
- Petition for Workplace Violence Protective Order

Stewart Ralphs motions to approve all other PO forms. With no opposition, the forms are approved.

4. Notice of change of judge under URCP 63A forms

Forms were not discussed at this meeting.

5. Conclusion

Meeting is concluded at 1:00.