

# Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse  
450 South State Street

March 11, 2024 / 12:00 to 1:00 p.m.  
Virtual Meeting

<https://utcourts.webex.com/meet/kadent>

<p>1. Welcome</p> <ul style="list-style-type: none"> <li>• Approval of February Minutes</li> </ul>	<p>Judge Chelsea Koch</p>
<p>2. Presentation on Adding Community Voice to Court Administration by Katsí Peña</p>	<p>Katsí Peña</p>
<p>3. Safe at Home Program changes to Protective Order forms</p> <ol style="list-style-type: none"> <li>1. Request to Give Address to Criminal Justice Agencies</li> <li>2. Request for Protective Order</li> <li>3. Temporary Protective Order</li> <li>4. Protective Order</li> <li>5. Request for Dating Violence Protective Order</li> <li>6. Temporary Dating Violence Protective Order</li> <li>7. Dating Violence Protective Order</li> <li>8. Request for Sexual Violence Protective Order</li> <li>9. Request for Civil Stalking Injunction</li> <li>10. Temporary Civil Stalking Injunction</li> <li>11. Civil Stalking Injunction</li> <li>12. Verified Petition for Ex Parte Child Protective Order</li> <li>13. Ex Parte Child Protective Order</li> <li>14. Child Protective Order</li> </ol>	<p>Nathanael Player and Amy Hernandez</p>

### Meeting Dates

April 8  
May 13  
June 10

July 8  
August 12  
September 9

October 21  
November 18  
December 9

MINUTES  
**Utah Judicial Council**  
**Committee on Court Forms**  
Administrative Office of the Courts

Webex video conferencing  
February 12, 2024  
12 - 1 pm

<u>MEMBERS PRESENT</u>	<u>MEMBERS EXCUSED</u>	<u>GUESTS</u>	<u>STAFF</u>
Amber Alleman	Judge Randy Birch	Jessica Leavitt	Pleasy Wayas
Judge Brent Bartholomew	LaReina Hingson		
David Head			
Guy Galli			
Bret Hayman			
Judge Chelsea Koch			
Commissioner Russell Minas			
Jacqueline Morrison			
Nathanael Player			
Stewart Ralphs			
Keri Sargent			
Kirsten Shumway			
Kaden Taylor			

**1. Welcome and Approval of January minutes**

David Head motions to approve. No opposition, the minutes were approved.

**2. Electronically Approved Forms**

The minutes should reflect that the Forms Committee electronically approved prior to this meeting the following forms:

- Utah District Court Cover Sheet for Civil Actions (Not for Probate and Domestic Relations Cases)

- Request and Order for Electronic Media Coverage of Court Proceedings

### **3. Notice of Denial of Ex Parte Child Protective Order**

Judge Bartholomew motions to approve the form. With no opposition, the form is approved.

### **4. Order on Hearing (Family)**

Judge Bartholomew motions to approve the form. With no opposition, the form is approved.

### **5. Motion to Classify Forms**

- Motion to Classify Record as Private

Stewart Ralphs motions to approve the form. With no opposition, the form is approved.

- Findings of Fact, Conclusions of Law and Order on Motion to Classify Record as Private

Stewart Ralphs motions to approve the form. With no opposition, the form is approved.

### **6. Garnishee Answers to Interrogatories for Earnings**

David Head motions to approve the form. With no opposition, the form is approved.

### **7. Discussion on Court's Translation Policy**

Jessica Leavitt presented on the proposed form translation policy.

Amber Alleman motions to approve the policy. With no opposition, the policy is approved.

### **Conclusion**

Meeting ends at 1:00. The next meeting is scheduled for March 11.