

Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse
450 South State Street

January 8, 2024 / 12:00 to 1:00 p.m.
Virtual Meeting

<https://utcourts.webex.com/meet/kadent>

1. Welcome <ul style="list-style-type: none"> Approval of October Minutes 	Judge Chelsea Koch
2. Electronically Approved Forms <ul style="list-style-type: none"> Report on Status of the Protected Person Inventory Report Guardian or Conservator Financial Accounting (Adult) Inventory of Minor's Estate Accounting of Minor's Estate 	Kaden Taylor
3. Presentation on Status of Forms Committee	Nathanael Player
4. Introduction to Verence Ramirez <ul style="list-style-type: none"> Verence Ramirez is presenting concerning her work as a UX Designer and Georgetown Judicial Innovation Fellow to improve court tools (forms, MyCase, etc). 	Nathanael Player and Verence Ramirez
5. Child Protective Order Forms <ul style="list-style-type: none"> Service Assistance Form and Verified Petition for Ex Parte Child Protective Order Ex Parte Child Protective Order Child Protective Order 	Nathanael Player
6. Victim Impact Statement	Nathanael Player
7. Juvenile Court Cover Sheet	Nathanael Player
8. Request for Hearing (Family Adoption)	Pleasy Wayas
9. Notice of Pronouns – Juvenile <ul style="list-style-type: none"> Memo concerning use of party check boxes in Juvenile forms Notice of Pronouns - Juvenile 	Nathanael Player

Meeting Dates

February 12
March 11
April 8

May 13
June 10
July 8

August 12
September 9
October 21

November 18
December 9

MINUTES
Utah Judicial Council
Committee on Court Forms
Administrative Office of the Courts

Webex video conferencing
October, 2023
12 - 2 pm

<u>MEMBERS PRESENT</u>	<u>MEMBERS EXCUSED</u>	<u>GUESTS</u>	<u>STAFF</u>
Amber Alleman	Judge Chelsea Koch	Amy Hernandez	Pleasy Wayas
Judge Bagley		Mikelle Ostler	
Judge Brent Bartholomew		Verenice Ramirez	
Judge Randy Birch		Daniel Meza Rincon	
David Head			
Guy Galli			
Bret Hayman			
LaReina Hingson			
Commissioner Russell Minas			
Jacqueline Morrison			
Nathanael Player			
Stewart Ralphs			
Keri Sargent			
Kirsten Shumway			
Kaden Taylor			

1. Welcome and Approval August minutes

Judge Bartholomew motions to approve the minutes, Stewart Ralphs seconds. Minutes approved.

2. Child Protective Order forms

Service Assistance Form and Verified Petition for Ex Parte Child Protective Order

Ex Parte Child Protective Order

Child Protective Order

David Head motions to send these forms back to Stylistics for further discussion with Mikelle, Stewart, Daniel, Amy and Stacey Hacke. Stewart Ralphs seconds. With no objection, the motion passes.

Notice of Denial of Ex Parte Child Protective Order

Judge Bartholomew motions to approve this form as well as the Service Assistance form. Stewart Ralphs seconds. With no objections, the motion passes.

3. Bilingual Notices for Juvenile Court

Bilingual Notice to Responding Party for Out-of-State Summons for Abuse, Neglect, and/or Dependency Petition

Bilingual Notice to Responding Party for Out-of-State Summons for Petition for Termination of Parental Rights

Stewart Ralphs motions to approve both forms. With no objections, the forms are approved.

4. Memo Concerning Form Changes due to MyCase Service Option

Stewart Ralphs motions to approve the change to the Certificate of Service. With no objections, the change is approved.

Judge Bartholomew motions to approve the second change of adding a notice to the form that a form was created in MyCase. With no objections, the change is approved.

5. Memo Concerning Formatting of Forms Created in MyPaperwork

Stewart Ralphs motions to approve. With no objections, the change described is approved.

6. Family Adoption Forms

Petition to Adopt a Minor by a Relative

Judge Bagley motions to approve. No opposition

Findings of Fact and Conclusions of Law on Petition to Adopt a Minor by a Relative

Judge Bartholomew motions to approve. No opposition

Adoption Decree for Relative Adoption

Stewart Ralphs motions to approve form. With no opposition the form is approved.

Minor's Agreement to be Adopted and Waiver of Rights

Judge Bartholomew motions to approve form. With no opposition the form is approved.

Mother's Agreement to Adoption and Waiver of Rights

Stewart Ralphs motions to approve. With no opposition the form is approved.

Father's Agreement to Adoption and Waiver of Rights

Stewart Ralphs motions to approve. With no opposition the form is approved

Guardian's Agreement to Adoption and Waiver of Notice

Stewart Ralphs motions to approve. With no opposition the form is approved

Guardian or Custodian's Waiver of Notice

Judge Birch motions to approve. With no opposition the form is approved

Petitioner's Spouse's Agreement to Adoption and Waiver of Notice by Petitioner's Spouse

Stewart Ralphs motions to approve. With no opposition the form is approved

Notice of Petition to Adopt and Notice of Rights

Stewart Ralphs motions to approve. With no opposition the form is approved

Adoption Agreement

Stewart Ralphs motions to approve. With no opposition the form is approved

Certificate of Readiness for Adoption Hearing

Tabled. Bring back to Stylistics.