

\_\_\_\_\_  
Name (currently used)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

**Check your email.** You will receive information and documents at this email address.

\_\_\_\_\_  
Email

I am ☐ Petitioner ☐ Petitioner's Attorney (Utah Bar #: \_\_\_\_\_)

☐ Petitioner's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

In the Matter of the (choose all that apply):

☐ name change of:

☐ sex change of:

\_\_\_\_\_  
Petitioner (current legal name)

**Petition for** (choose all that apply):

☒ **Name Change**  
(Utah Code 42-1-1)

☐ **Sex Change**  
(Utah Code 26-2-11)

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

**Commented [AE1]:** To have the caption reflect both the gender and name change when desired.

**Commented [AE2]:** To reflect the common law right, not just the statute that orders vital statistics to change the birth certificate

### Petitioner Information

1. I live in \_\_\_\_\_ County, Utah.
2. I was born on: \_\_\_\_\_ (date).
3. I am not filing this petition for a wrongful or fraudulent purpose.

4. Granting this petition will not affect any right, title, or interest of anyone else, and I do not know of anyone else who should be notified of this petition.

~~67.~~ I do not know any reason why this petition should not be granted.

~~167.~~ I request a hearing.

**[ ] Name Change** (Only complete paragraphs **XX-XX** if you are asking for a name change.)

~~484.~~ I request a name change.

The name on my birth certificate is:

First name	
Middle name(s) (if any)	
Last Name	

**Commented [AE3]:** Sometimes legal and birth certificate names are different so I included both sections.

**[ ] My name changed due to marriage or divorce. My current legal name is:**

First name	
Middle name(s) (if any)	
Last Name	

~~My name appears this way on my (name of legal document)~~

I ask the court to order that my legal name be (proposed new name):

First name	
Middle name(s) (if any)	
Last Name	

I want to change my name because:

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9. I live in \_\_\_\_\_ County, Utah and have lived here since \_\_\_\_\_ (date), which is at least one year before filing this petition.

10. Except for this petition, I am not involved in any court actions or proceedings.

11. I am not on probation or parole.

12. I am not on the Child Abuse Offender Registry. (Utah Code 77-43-105(7))

13. I am (Choose one.):

☐ not on the Sex and Kidnap Offender Registry.

☐ on the Sex and Kidnap Offender Registry. Granting this petition is not against the public interest because (Explain.):

\_\_\_\_\_  
\_\_\_\_\_

14. I am filing a Certification Regarding Offender Registry completed by the Utah Department of Corrections.

15. I am not changing my name to avoid creditors or anyone else with a claim against me.

**[ ] Sex Change** (Only complete paragraphs **XX-XX** if you are asking for a sex change.)

23. My birth certificate says that my legal sex is ☐ male ☐ female.

34. I ask the court to order that my legal sex is ☐ male ☐ female.

45. I have attached evidence of appropriate clinical care or treatment for gender transitioning or change by a licensed medical professional. (example: letter from medical provider).

~~7. Except for this petition, I am not involved in any court actions or proceedings.~~

~~8. I am not on probation or parole.~~

~~9. I am not on the Child Abuse Offender Registry. (Utah Code 77-43-105(7))~~

~~10. I am (Choose one.):~~

~~☐ not on the Sex and Kidnap Offender Registry.~~

~~☐ on the Sex and Kidnap Offender Registry. Granting this petition is not against the public interest because (Explain.):~~

**Commented [AE4]:** It seems difficult to know what this means without mentioning what will qualify.

11. ~~I am filing a Certification Regarding Offender Registry completed by the Utah Department of Corrections. Ri~~

12. ~~I am not changing my name to avoid creditors or anyone else with a claim against me, or for any other wrongful purpose.~~

13. ~~Granting this petition will not affect any right, title, or interest of anyone else, and I do not know of anyone else who should be notified of this petition.~~

**Commented [AE5]:** Although Rice points to the similarities of name and gender changes, it specifically says they are different too. Rice specifically says that the statute requiring that you non be on the sex offender registry or child abuse registry only mentions name changes, not gender. I will send the snippets I pulled from Rice in an email.

**Commented [AE6]:** I am not really sure where this requirement came from, but gender generally is not something considered when you take out loans so I only included it under name changes. This isn't a big deal though if it needs to be left.

**Commented [AE7]:** This is above already.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

In the Matter of the (choose all that apply):

☐ name change of:

☐ sex change of:

\_\_\_\_\_  
Petitioner (current legal name)

**Order on Petition for:**

☐ **Name Change**

(Utah Code 42-1-1)

☐ **Sex Change**

(Utah Code 26-2-11)

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

1. Petitioner appeared in court on \_\_\_\_\_ (date).

2. Petitioner was born on: \_\_\_\_\_ (date).

**The court finds:**

5. ☐ All the notices required by law have been given.

6. Objections (Choose one.):

☐ No objections to the petition were made.

☐ Objections to the petition were made by:

- 
7. ☐ The statements in the petition are accepted as true.
8. ☐ The requests in the petition are not for a wrongful or fraudulent purpose.
9. ☐ For name change: The name on petitioner's birth certificate is:

First name	
Middle name(s) (if any)	
Last name	

10. ☐ For sex change: petitioner's legal sex is ☐ male ☐ female.
11. ☐ For sex change: the petition is supported by objective evidence of appropriate clinical care or treatment for gender transitioning or change, provided by a licensed medical professional.
10. ☐ Other findings (if any):

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**The court concludes:**

13. Petitioner:
- ☐ is not on the Child Abuse Offender Registry
- ☐ is on the Child Abuse Offender Registry.
14. Petitioner:
- ☐ is not on the Sex and Kidnap Offender Registry.
- ☐ is on the Sex and Kidnap Offender Registry, but granting the petition is not against the public interest (Utah Code 77-41-105(8)(a)).
15. The statements in the petition:
- ☐ are sufficient and the petition should be granted.
- ☐ are not sufficient and the petition should not be granted.

12. ☐ Name Change

The requirements for a name change in Utah Code 42-1-1 through 42-1-3:

☐ have been met.

☐ have not been met.

13. ☐ Sex Change

The requirements for a legal sex change:

☐ have been met.

☐ have not been met.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

**The court orders:**

16. The Petition is

☐ granted ☐ denied

17. Sex Change: ☐ Petitioner's legal sex is changed to: ☐ male ☐ female.

Petitioner may use this new legal sex from this date forward.

18. Name Change: ☐ Petitioner's legal name is changed to:

First name	
Middle name(s) (if any)	
Last name	

Petitioner may use this new legal name from this date forward.

Judge's signature may instead appear at the top of the first page of this document.

\_\_\_\_\_  
Date

Signature ►

\_\_\_\_\_  
Judge  
\_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Petition for Sex Change on the following people.

(Only required if there were other interested parties in this case).

Person's Name	Service Method	Service Address	Service Date
(Interested party or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Interested party or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ►

Printed Name

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

**Motion to Consolidate**  
(Utah Rule of Civil Procedure 42)

☐ **Hearing Requested**

Plaintiff/Petitioner \_\_\_\_\_

v. \_\_\_\_\_

Defendant/Respondent \_\_\_\_\_

Case Number \_\_\_\_\_

Judge \_\_\_\_\_

Commissioner (domestic cases) \_\_\_\_\_

1. I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.
2. There are two cases that involve the same parties, facts and circumstances.
3. The case number for the case that was filed first is: \_\_\_\_\_.
4. The case number for the case that was filed second is:  
\_\_\_\_\_.
5. All issues of law can be resolved in a single case.

**Commented [NP1]:** Will need commissioner/non-commissioner warning

6. I ask the court to consolidate the second case into the first case.
7. I am filing a Motion to Consolidate in both cases.
8. ☐ I request a hearing.  
☐ I do not request a hearing.

**Plaintiff/Petitioner or Defendant/Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Notice to responding party**

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:

[www.utcourts.gov/howto/filing/motions](http://www.utcourts.gov/howto/filing/motions)

**Finding help**

The court's Finding Legal Help web page ([www.utcourts.gov/howto/legalassist/](http://www.utcourts.gov/howto/legalassist/)) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

**Aviso para el demandado (o acusado)**

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

Vea la página del tribunal sobre Mociones para encontrar más información sobre el proceso de las mociones, las fechas límites y los formularios:

[www.utcourts.gov/howto/filing/motions](http://www.utcourts.gov/howto/filing/motions)

**Cómo encontrar ayuda legal**

La página de la internet del tribunal Cómo encontrar ayuda legal ([www.utcourts.gov/howto/legalassist/](http://www.utcourts.gov/howto/legalassist/)) tiene información sobre algunas maneras de encontrar ayuda legal, incluyendo el Centro de Ayuda de los Tribunales de Utah, abogados que ofrecen descuentos u ofrecen ayuda legal limitada, y talleres legales gratuitos.

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Motion (and Notice of Motion) to Consolidate on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the [ ] District [ ] Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

**Order on Motion to Consolidate**

\_\_\_\_\_  
Plaintiff/Petitioner

v.

\_\_\_\_\_  
Defendant/Respondent

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner (domestic cases)

The matter before the court is a Motion to Consolidate. This matter is being resolved by:  
(Choose all that apply.)

[ ] The default of [ ] Plaintiff/Petitioner [ ] Defendant/Respondent.

[ ] The stipulation of the parties.

[ ] The pleadings and other papers of the parties.

[ ] A hearing held on \_\_\_\_\_ (date), notice of which was  
served on all parties.

Plaintiff/Petitioner

[ ] was present [ ] was not present.

[ ] was represented by \_\_\_\_\_ (name).

[ ] was not represented.

Defendant/Respondent

☐ was present    ☐ was not present.

☐ was represented by \_\_\_\_\_ (name).

☐ was not represented.

**The court finds:**

1.    ☐ Case number \_\_\_\_\_ and this case involve the same parties, facts and circumstances. All issues of law can be resolved in a single case.

**The court orders:**

2.    The Motion to Consolidate is:

☐ denied

☐ granted. Case number \_\_\_\_\_ is consolidated into this case, which is case number \_\_\_\_\_.

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner or Attorney	_____
_____	Signature ►	_____
Date	Defendant/Respondent or Attorney	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Motion to Consolidate on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

**Motion for Leave to Amend**  
(Utah Rule of Civil Procedure 15)

**Commented [KT1]:** We will prepare a standard version of this form as well as Family Law versions (judge and commissioner) and a probate version.

Plaintiff/Petitioner \_\_\_\_\_

v. \_\_\_\_\_

Defendant/Respondent \_\_\_\_\_

Case Number \_\_\_\_\_

Judge \_\_\_\_\_

Commissioner (domestic cases) \_\_\_\_\_

1. I ask the court for permission to amend my \_\_\_\_\_ (name of document).

2. I make this request because: (choose all that apply)

☐ more than 21 days have passed since I was served with the other party's answer, counterclaim, or motion to dismiss the document named in paragraph 1.

☐ I have previously amended the document in paragraph 1.

☐ more than 21 days have passed since I served the document named in paragraph 1 on the other party.

3. This motion is timely because (choose all that apply):

- ☐ Discovery in this case has not closed
- ☐ Trial has not been scheduled yet
- ☐ An order of dismissal has not been entered
- ☐ This case has not been pending for several years

**Commented [KT2]:** The factors below come from *Evans v. B&E Pace Investment LLC*, 424 P.3d 963

4. This motion will not prejudice the other party because they will still have time to prepare a response to the new information in my pleading because (explain):

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5. Granting this motion will be in the interest of justice.

6. I have attached a copy of the amended document.

### Plaintiff/Petitioner or Defendant/Respondent

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

### Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

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Scan QR code to visit page

### Finding help

The court's Finding Legal Help web page ([utcourts.gov/help](https://utcourts.gov/help)) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.



Scan QR code to visit page

### Aviso para la parte que responde

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

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[utcourts.gov/motions-span](https://utcourts.gov/motions-span)



Para acceder esta página escanee el código QR

### Cómo encontrar ayuda legal

La página de la internet del tribunal Cómo encontrar ayuda legal ([utcourts.gov/help-span](https://utcourts.gov/help-span))

tiene información sobre algunas maneras de encontrar ayuda legal, incluyendo el Centro de Ayuda de los Tribunales de Utah, abogados que ofrecen descuentos u ofrecen ayuda legal limitada, y talleres legales gratuitos.



Para acceder esta página escanee el código QR

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Motion for Leave to Amend on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City, State, Zip  
\_\_\_\_\_  
Phone  
\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p><b>Order on Motion for Leave to Amend</b></p> <p>_____ (name of motion)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is ☐ plaintiff/petitioner's ☐ defendant/respondent's  
Motion to \_\_\_\_\_ (name of motion).

This matter is being resolved by (Choose all that apply.):

- ☐ The default of ☐ plaintiff/petitioner ☐ defendant/respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date).

Plaintiff/Petitioner

☐ was ☐ was not present.

☐ was represented by \_\_\_\_\_.

☐ was not represented.

Defendant/Respondent

☐ was ☐ was not present.

☐ was represented by \_\_\_\_\_.

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments,  
and now being fully informed,

**The court finds:**

☐ granting this motion is in the interest of justice.

☐ the proposed amendment is not untimely, unjustified, or prejudicial.

☐ the proposed amendment is untimely, unjustified, or prejudicial because:

\_\_\_\_\_  
\_\_\_\_\_

**The court orders:**

☐ the motion is granted.

☐ the motion is denied.

The court further orders:

\_\_\_\_\_  
\_\_\_\_\_

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____

Date \_\_\_\_\_

Judge \_\_\_\_\_

Approved as to form.

\_\_\_\_\_  
Date  
Plaintiff/Petitioner, Attorney or Licensed  
Paralegal Practitioner

Signature ► \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date  
Defendant/Respondent, Attorney or Licensed  
Paralegal Practitioner

Signature ► \_\_\_\_\_  
\_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Motion on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

\_\_\_\_\_  
Name (currently used)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

In the matter of the (choose all that apply):

☐ name change of

☐ sex change of

\_\_\_\_\_  
(Name of person whose information will be changed)

☐ A minor.

**Department of Corrections  
Certification Regarding Sex and  
Kidnap Offender and Child Abuse  
Offender Registries**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

Petitioner's full name (first, middle and last)	Date of Birth (MM/DD/YYYY)	Driver license / state ID number and state of issuance

----- *This section to be completed by Offender Registration Program staff* -----

I certify that I searched Utah's Sex and Kidnap Offender Registry and Child Abuse Offender Registry for

\_\_\_\_\_ (name)  
and the search results were:

Child Abuse Offender Registry

- ☐ Positive – the above-named person is on the Child Abuse Offender Registry.  
☐ Negative – the above-named person is not on the Child Abuse Offender Registry.  
☐ Other: \_\_\_\_\_

Sex and Kidnap Offender Registry

- ☐ Positive – the above-named person is on the Sex and Kidnap Offender Registry.  
☐ Negative – the above-named person is not on the Sex and Kidnap Offender Registry.  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name of Offender  
Registration Program staff \_\_\_\_\_

## Instructions

1. **Complete the form**

Leave the section that says “This section to be completed by Offender Registration Program staff” blank.

2. **Either email or mail the form to the Offender Registration Program**

You have two options to send the form – email or mail. Only do one of them.

Option A: Email a scanned PDF of the completed form to [registry@utah.gov](mailto:registry@utah.gov).

The Program will reply to your email with the completed form.

Option B: Send the form through the US mail. You cannot drop off the form in person.

Address an envelope to yourself with your name and mailing address and put a stamp on it so that the completed form can be mailed back to you.

Put the envelope you addressed to yourself and the form in another envelope. Send that envelope to:

**Offender Registration Program**  
14717 Minuteman Drive  
Draper, UT 84020

3. **Wait**

The Offender Registration Program staff will fill out their section and will return the completed form to you.

4. **File the form with the court, along with your other paperwork**

Once the form is returned to you, file it with the court along with your petition and order.

If you aren't sure what to do with this form, visit [www.utcourts.gov/selfhelp](http://www.utcourts.gov/selfhelp) or contact the Self-Help Center at:

Email: [selfhelp@utcourts.gov](mailto:selfhelp@utcourts.gov)  
Text: 801-742-1898  
Phone: 888-683-0009

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

**Check your email.** You will receive information and documents at this email address.

Email \_\_\_\_\_

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

In the Matter of (select one)

- ☐ the Marriage of (for a divorce with or without children, annulment, separate maintenance, or temporary separation case)  
☐ the Children of (to establish custody, parent-time or child support)  
☐ the Parentage of the Children of (for a paternity case)

\_\_\_\_\_  
(name of Petitioner)

and

\_\_\_\_\_  
(name of Respondent)

\_\_\_\_\_  
Other parties (if any)

**Financial Declaration**  
(Utah Rule of Civil Procedure 26.1)

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

**Commented [NP1]:** NP send to Stylistics then send to SR before full committee. Wait for SR after that

You must fully and accurately disclose all assets and income in this document and provide attachments. If you fail to disclose all assets and income, you could be subject to sanctions under Utah Rule of Civil Procedure 37. Sanctions can include an award of non-disclosed assets to the other party, attorney's fees or other sanctions.

1. I am providing this form to the other party and (Choose one.):

- ☐ I am **not filing the Financial Declaration with the court** because a hearing about child support, spousal support, property, debts, attorney fees and court costs is not scheduled, or because the court has not ordered me to file it.

I am filing the separate Certificate of Service of Financial Declaration.

- ☐ I am **filing the Financial Declaration with the court** because a hearing about child support, spousal support, property, debts, attorney fees and court costs is scheduled, or the court has ordered me to file it.

I am also filing the separate Certificate of Service of Financial Declaration.

2.

I am attaching the following documents, if available:

<b>Tax returns.</b> For the two years before the petition was filed : <ul style="list-style-type: none"><li>• federal and state income tax returns – personal and for any entities in which I have a majority or controlling interest</li><li>• all documents used to prepare the tax returns</li></ul>	<input type="checkbox"/> Attached <input type="checkbox"/> Not attached <input type="checkbox"/> Doesn't apply
<b>Pay stubs or other proof of income.</b> For the 12 months before the petition was filed: <ul style="list-style-type: none"><li>• pay stubs</li><li>• other proof of all earned and un-earned income</li></ul>	<input type="checkbox"/> Attached <input type="checkbox"/> Not attached <input type="checkbox"/> Doesn't apply
<b>Loan applications.</b> For the 12 months before the petition was filed: <ul style="list-style-type: none"><li>• all loan applications</li><li>• financial statements used to apply for the loans</li></ul>	<input type="checkbox"/> Attached <input type="checkbox"/> Not attached <input type="checkbox"/> Doesn't apply
<b>Real estate documents.</b> Documents verifying the value of all real estate in which I have an interest. This includes the most recent appraisal, tax valuation, and refinance documents.	<input type="checkbox"/> Attached <input type="checkbox"/> Not attached <input type="checkbox"/> Doesn't apply
<b>Financial statements.</b> For the <b>3 months</b> before the petition was filed all financial statements. This includes, but is not limited to, checking, savings, credit cards, money transfer apps, money market funds, certificates of deposit, brokerage,	<input type="checkbox"/> Attached <input type="checkbox"/> Not attached <input type="checkbox"/> Doesn't apply

investment, and retirement.	
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You do not have to disclose all of the information above if your case does not involve dividing property or other valuables. This could include paternity, modification, and grandparents' rights cases. If you are not dividing property or other valuables in your case you must only serve:

- your last three current paystubs and the previous year tax return;
- six months of bank and profit and loss statements if you are self-employed; and
- proof of any other assets or income that the court might need when deciding how much child support to order.

You and the other party may be required to complete a full Financial Declaration later.

☐ I marked some documents above as "not attached" because:

Document	Reason

3. **Employment** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount.)

☐ I am employed as (Choose all that apply):

☐ an hourly employee (Form W-2)

☐ a salaried employee (Form W-2)

☐ self-employed (Form 1099, Form K-1, Schedule C, etc.)

☐ other (Explain): \_\_\_\_\_

Name of employer	Employer's address and phone number	Job title	Hourly rate or annual salary	Hours per week (If hourly)
			\$	
			\$	
			\$	

☐ I am unemployed because:

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☐ I have estimated the amounts in paragraph 3.

Item estimated	Basis for estimation

4. **Gross Monthly Income** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount.)

☐ I have the following monthly income before tax deductions:  
(Print your pre-tax income in the boxes below. For income that changes from month to month, calculate the annual total and divide by 12 months to list a monthly average.)

Source of income	Monthly amount
Work (Including self employment, wages, salaries, commissions, bonuses, tips and overtime)	\$
Rental income	\$
Business income	\$
Interest	\$
Dividends	\$
Retirement income (Including pensions, 401(k), IRA, etc.)	\$
Worker's compensation	\$
Private disability insurance	\$
Social Security Disability Income (SSDI)	\$
Supplemental Security Income (SSI)	\$
Social Security (Other than SSDI or SSI)	\$
Unemployment benefits	\$
Education benefits (Including grants, loans, cash scholarships, etc.)	\$
Veteran's benefits	\$
Alimony	\$
Child support	\$

Source of income	Monthly amount
Payments from civil litigation	\$
Victim restitution	\$
Public assistance (Including AFDC, FEP, TANF, welfare, etc.)	\$
Financial support from household members	\$
Financial support from non-household members	\$
Trust income	\$
Annuity income	\$
Other (Describe)	\$
Other (Describe)	\$
Total gross monthly income	\$

☐ I have estimated the amounts in paragraph 4.

Item estimated	Basis for estimation

☐ I have no income because:

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5. **Monthly Tax Deductions** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount.)

☐ I have no monthly tax deductions because I have no income.

☐ I have the following monthly tax deductions.

Type of tax deduction	Amount
Federal income tax	\$
State income tax	\$
Municipal income tax	\$
FICA	\$
Medicare	\$

Type of tax deduction	Amount
Total monthly tax deductions	\$

☐ I have estimated the amounts in paragraph 5.

Item estimated	Basis for estimation

6. **After Tax Income**

☐ My monthly income is:

\$ _____	Gross monthly income from section 4
- \$ _____	Minus monthly tax deductions from section 5
<hr/>	
= \$ _____	Equals after-tax monthly income

☐ I have no income.

7. **Monthly Expenses** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount. Include amounts you pay for yourself and any spouse, children or other dependents in your household.)

- ☐ No party has requested alimony so I am only completing the "Current Amount" column, which represents the amount I pay now.
- ☐ One of the parties has requested alimony so I am completing both the "Current Amount" and the "Marital Expenses" column, which represents the amount paid during the marriage prior to separation.

Monthly expense	Current Amount	Marital Expenses
Rent or mortgage	\$	\$
Real estate taxes (if not included in mortgage)	\$	\$
Real estate insurance (if not included in mortgage)	\$	\$
Real estate maintenance	\$	\$
Food and household supplies	\$	\$
Clothing	\$	\$
Automobile payments	\$	\$

Monthly expense	Current Amount	Marital Expenses
Automobile insurance	\$	\$
Automobile fuel	\$	\$
Automobile maintenance	\$	\$
Other transportation costs (public transportation, parking, etc.)	\$	\$
Utilities (such as electricity, gas, water, sewer, garbage)	\$	\$
Telephone	\$	\$
Paid television, cable, satellite	\$	\$
Internet	\$	\$
Credit card payments	\$	\$
Loans and other debt payments	\$	\$
Alimony	\$	\$
Child support	\$	\$
Child care	\$	\$
Extracurricular activities for children	\$	\$
Education (children)	\$	\$
Education (self)	\$	\$
Health care insurance	\$	\$
Health care expenses (excluding insurance listed above)	\$	\$
Other insurance (describe)	\$	\$
Entertainment	\$	\$
Laundry and dry cleaning	\$	\$
Donations	\$	\$
Gifts	\$	\$
Union and other dues	\$	\$
Garnishment or income withholding order	\$	\$
Retirement deposits (including pensions, 401(k), IRA, etc.)	\$	\$
Other (describe)	\$	\$
Other (describe)	\$	\$
Total monthly expenses	\$	\$

[ ] I have estimated the amounts in paragraph 7.

Item estimated	Basis for estimation

8. **Business Interests** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount. Add additional sheets if needed.)

☐ I have no business interests.

☐ I have the following business interests.

Business name		
Address & phone		
Nature of business		
Current value of the business \$	Date of formation:	Percent owned by _____% Petitioner    ____% Respondent

Business name		
Address & phone		
Nature of business		
Current value of the business \$	Date of formation:	Percent owned by _____% Petitioner    ____% Respondent

☐ I have estimated the amounts in paragraph 8.

Item estimated	Basis for estimation

9. **Financial Assets** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount. Add additional sheets if needed.)

☐ I have no financial assets.

☐ I have the following financial assets.

Asset	Name & address of institution	Names on account	Current balance
<b>Bank or credit union</b> Account number: _____ Date opened: _____ Type: <input type="checkbox"/> checking <input type="checkbox"/> savings <input type="checkbox"/> other			\$
<b>Bank or credit union</b> Account number: _____ Date opened: _____ Type: <input type="checkbox"/> checking <input type="checkbox"/> savings <input type="checkbox"/> other			\$
<b>Stocks, bonds, securities, money market account</b> Account number: _____ Date opened: _____			\$
<b>Retirement account</b> Account number: _____ Date opened: _____ Plan name: _____ Plan representative: _____			\$

Asset	Name & address of institution	Names on account	Current balance
<b>Profit sharing plan</b> Account number: _____ Date opened: _____ Plan name: _____ Plan representative: _____			\$
<b>Annuity</b> Account number: _____ Date opened: _____ Plan name: _____ Plan representative: _____			\$
<b>Life insurance</b> Account number: _____ Date opened: _____ Plan name: _____ Plan representative: _____			Term life benefit amount: \$ _____
			Whole life benefit amount: \$ _____
			Cash value: \$ _____
<b>Money owed to me</b> Date of loan: _____			\$
<b>Cash</b>			\$
<b>Other</b> (describe)			\$

Asset	Name & address of institution	Names on account	Current balance
<b>Other</b> (describe)			\$

☐ I have estimated the amounts in paragraph 9.

Item estimated	Basis for estimation

10. **Real Estate** (You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount. Add additional sheets if needed.)

☐ I have no real estate.

☐ I have the following real estate.

#### Home

Address _____			
_____	_____	\$	\$
Date acquired	Name(s) on title	Original cost	Current value
_____		\$	\$
First mortgage or lien holder (name & address)		Amount owed	Monthly payments
_____		\$	\$
Second mortgage or lien holder (name & address)		Amount owed	Monthly payments

#### Other real estate

Address _____			
_____	_____	\$	\$
Date acquired	Name(s) on title	Original cost	Current value
_____		\$	\$
First mortgage or lien holder (name & address)		Amount owed	Monthly payments
_____		\$	\$
Second mortgage or lien holder (name & address)		Amount owed	Monthly payments

☐ I have estimated the amounts in paragraph 10.

Item estimated	Basis for estimation

11. **Personal Property** (Such as vehicles, boats, trailers, major equipment, furniture, jewelry, and collectibles. You must attach proof of amounts listed. If the proof is not available, estimate the amount and explain how you reached that amount. Add additional sheets if needed.)

☐ I have no personal property.

☐ I have the following personal property.

Property description (if automobile, include year, make, and model)	Debt owed to (name and address)	Names on title (if applicable)	Current value	Amount owed	Minimum monthly payments
Vehicle			\$	\$	\$
Vehicle			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$

☐ I have estimated the amounts in paragraph 11.

Item estimated	Basis for estimation

12. **Debts Owed** (Do not include amounts you owe on property reported in the Real Estate or Personal Property sections. You must attach proof of amounts listed. You must also attach 3 months of credit/debit account statements. If the proof is not available, estimate the amount and explain how you reached that amount. Add additional sheets if needed.)

☐ I do not owe any debts.

☐ I owe the following debts.

Type of debt (such as credit card, cash loan, or installment payment and account number, if any)	Debt owed to (name and address and phone number)	Names on debt	Amount owed	Minimum monthly payments

Type of debt (such as credit card, cash loan, or installment payment and account number, if any)	Debt owed to (name and address and phone number)	Names on debt	Amount owed	Minimum monthly payments
Type of debt:  Account number:			\$	\$
Type of debt:  Account number:			\$	\$
Type of debt:  Account number:			\$	\$
Type of debt:  Account number:			\$	\$
Type of debt:  Account number:			\$	\$
Type of debt:  Account number:			\$	\$

☐ I have estimated the amounts in paragraph 12.

Item estimated	Basis for estimation

Item estimated	Basis for estimation

### Warning

If you do not fully disclose all assets and income in this document and provide attachments you could be subject to sanctions under Utah Rule of Civil Procedure 37.

Sanctions can include an award of non-disclosed assets to the other party, attorney's fees or other sanctions.

### Petitioner or Respondent

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

### Attorney or Licensed Paralegal Practitioner of record (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

**If you do not respond to this document within applicable time limits, judgment could be entered against you as requested.**

**Check your email.** You will receive information and documents at this email address.

In the Juvenile Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

State of Utah, in the interest of

Petitioner's Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Date of birth \_\_\_\_\_

vs.

Division of Child and Family Services, Respondent  
195 North 1950 West  
Salt Lake City, UT 84116  
801-538-4100

**Verified Petition Against  
Substantiation in DCFS Licensing  
Database**

(Utah Code 80-3-404, 80-3-504, 80-2-1004,  
Utah Code 80-2-708, and 63G-4-402(2))

Case Number \_\_\_\_\_

Judge \_\_\_\_\_

1. I received notice on or about \_\_\_\_\_ that the Division of Child and Family Services (DCFS) had made a supported finding of severe abuse or neglect against me and that I would be included in the DCFS licensing database.

Attached is a copy of the notice from DCFS.

XXXX Approved \_\_\_\_

**Verified Petition Against Substantiation  
in DCFS Licensing Database**

Page 1 of 3

- Conviction;
- Juvenile court adjudication;
- Plea of guilty;
- Plea of guilty and mentally ill;
- No contest.

- Commented [KT1]:** Does this need a check box?

- 
- This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery designed for writing.

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5. I ask the Court to enter an order saying that the finding of the DCFS was unsubstantiated, or without merit. I also ask the Court to order DCFS to remove me from the Licensing Database.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Petitioner  
☐ Petitioner's Attorney

In the Juvenile Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner's Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Date of birth

vs.

Division of Child and Family Services, Respondent  
195 North 1950 West  
Salt Lake City, UT 84116  
801-538-4100

**Notice of Hearing on Verified  
Petition Against Substantiation in  
DCFS Licensing Database**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

To the State of Utah, Division of Child and Family Services:

You are directed to appear at a hearing and answer the above claim at the following location, date, and time.

Courthouse Address:

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Date: \_\_\_\_\_

Time: \_\_\_\_\_ [ ] a.m. [ ] p.m.

Room: \_\_\_\_\_

Judge: \_\_\_\_\_

_____	Sign here ►	_____
Date	Clerk of Court	_____

### **ADA Accommodation**

If you need an accommodation, including an ASL interpreter, contact court staff immediately to ask for an accommodation.