

## Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse  
450 South State Street

March 9, 2020 / 12:00 to 2:00 p.m.  
Judicial Council Room

1. Welcome and approval of February meeting minutes	Randy Dryer
2. Patron modification of court-approved forms (discussion)	Guy Galli
3. Cannabis conviction expungement petition and order (SB 121 passed 2/28 and is immediately effective. Draft forms will be sent separately.)	TBD
4. Revising the Juvenile Court's Declaration of financial status to make it shorter (discussion – included form is an example)	Judge Lindsley Nathanael Player
5. Small claims <ul style="list-style-type: none"> <li>• Notice of appeal</li> </ul>	Nathanael Player
6. Petition and stipulation to modify child custody, parent-time and child support <ul style="list-style-type: none"> <li>• Request to join Child Support Division</li> </ul>	Nathanael Player
7. Edits to already-approved Petition and stipulation to modify custody and Order on petition Adding code cite to paragraph 14, and adding transportation costs and reimbursement of transportation costs sections. Changes highlighted.	Nathanael Player
8. Petition to modify parent-time <ul style="list-style-type: none"> <li>• Petition and stipulation to modify parent-time</li> <li>• Findings of fact and conclusions of law on petition to modify</li> <li>• Order on petition to modify</li> </ul>	Nathanael Player
9. Minor name change petition and order Changing "mother" and "father" to "parent," as highlighted. This is an <b>interim change</b> . We will revise all minor name change forms at a future meeting.	Nathanael Player
10. Preferred pronouns (discussion; form is provided as an example and a discussion starting point)	Nathanael Player Stewart Ralphs
11. Adjourn	Randy Dryer

### Meeting Dates

April 13  
May 11

June 8  
July 13

August 10  
September 14

October 5 or 19  
November 9

December 14

MINUTES  
**Utah Judicial Council**  
**Committee on Court Forms**  
 Administrative Office of the Courts  
 Matheson Courthouse  
 Judicial Council Room  
 450 South State Street  
 Salt Lake City, UT 84111  
 February 10, 2020  
 12 - 2 pm

**MEMBERS:****PRESENT****EXCUSED**

Randy Dryer, <i>Chair</i>	•	
Amber Alleman	•	
Cyndie Bayles		•
Judge Randy Birch	•	
Guy Galli	•	
Judge Elizabeth Lindsley	•	
Kara Mann	•	
Comm. Russell Minas	•	
Nathanael Player	•	
Clayson Quigley	•	
Stewart Ralphs		•
Judge James Taylor – by phone	•	
Jessica Van Buren	•	
Mary Westby		•

Guest:  
Justice Deno Himonas

Staff:  
Brent Johnson  
Minhvan Brimhall

**I. WELCOME, ANNOUNCEMENTS AND APPROVAL OF MINUTES:**

Randy Dryer welcomed the committee members to the meeting. The Committee considered the minutes from the January 13 meeting. No revision was made to the minutes. Judge Lindsley moved to approve the full minutes. Commissioner Minas seconded the motion. The motion unanimously passed.

**II. COMMITTEE MEMBER TERMS:**

Brent Johnson received notice that the terms of several committee members is set to expire March 1. Mr. Johnson proposes staggering the membership terms to avoid so many members leaving at once, and also allowing new members to gradually move into those positions. Those whose terms are set to expire are Judge Taylor, Judge Lindsley, Randy Dryer, Guy Galli, Mary Westby, Stewart Ralphs and Jessica Van Buren. Because of her role as director of the Law Library, Jessica's term is automatically renewed at the end of each term. Mr. Johnson recommends that the committee proposes to the Judicial Council that all individuals identified continue to serve for another term, however, those terms would be staggered to two year, three year, and four year terms. Committee members are asked to contact Mr. Johnson if they have a request for a shorter or longer term.

With no objection or motion, Mr. Johnson will make the recommended proposes to the Judicial Council and provide an update at a future meeting.

**III. CHANGING TITLES OF THESE COUNCIL-APPROVED FORMS:**

Waine Riches from OCAP has recommended name changes to two forms: the Motion for Summary Judgment to Declare Non-Parentage After Genetic Testing and Order Granting Motion for Summary Judgment on Non-Parentage. Mr. Riches recommends modifying those titles to: "Motion for Summary Judgment Concerning Parentage After Genetic Testing" and Order Granting Motion for Summary Judgment Concerning Parentage." Mr. Riches felt these changes will make the forms more accurate to the description of the parent/child relationship.

Mr. Dryer recommends a paragraph be included in the Order to indicate that the motion is granted as a matter of law. Judge Taylor recommends that in order to avoid an article distinction that is not warranted, and order may be included in the form to establish parentage connection to the child. This can be done through summary judgment or through a trial. As declaration of parentage is required for the Office of Vital Statistics, the committee discussed having a separate order that is submitted to that agency. Nathanael Player does not agree that filing another document is necessary as declarations can be made on the current form. Mr. Player does not feel that it is helpful to the public to have to file a separate order, as the order is considered public record. Judge Lindsley notes that a certified order of paternity is required to be filed with the Office of Vital Statistics for birth certificates. The Office of Vital Statistics does not need to know income or current residency of the child. Judge Taylor recommends that items #6-12 on the current order be created as a separate document, and be used as a separate order. This will help the Office of Vital Statistics in creating proper birth certificates.

Ms. Van Buren noted that the Judicial Council has approved the current form. Any changes to the form will need to go back to the Council for further review and approval. Mr. Player would like

to have Mr. Ralphs input on the current discussion and would suggest to hold off any changes until then.

With no further discussion, Mr. Player moved to table the forms and discussion until the next meeting. Judge Taylor seconded the motion. The motion was unanimously approved by the committee.

**IV. TEMPORARY SEPARATION OCAP PROVISIONS:**

Clayson Quigley discussed proposed changes to the motion for temporary separation. Most of the recommended changes follow closely to divorce petitions and mirrors much of the same language used in other OCAP petitions. These forms are seldom used throughout the court but is available when needed. Mr. Quigley noted that the language was not changed on the divorce petition and the OCAP committee asked if this needed to be rewritten. Ms. Van Buren reminded the committee that the Stylistics group determined to remove the clause from divorce documents. Mr. Clayson will note this change with the OCAP group.

The committee discussed and made minor language changes to the form.

With no further discussion, Judge Lindsley moved to approve the forms with the recommended changes. Commissioner Minas seconded the motion. The motion was unanimously approved by the committee.

**V. REQUEST TO SUBMIT – PROBATE CASES:**

Mr. Player noted that URCP 26.4 is a new rule that requires a written objection to be filed within 7 days of an order, when an oral objection has been noted during the hearing. Failure to do so will deem the objection as waived. This will allow the petitioner to move the case forward.

With no further discussion, Mr. Player moved to approve the form as discussed. Judge Lindsley seconded the motion. The motion was unanimously approved by the committee.

**VI. CERTIFICATE OF READINESS FOR TRIAL – PROBATE CASES:**

A form is already on the website. Modification to the form has the correct caption and deletes optional items that were part of divorce forms. The substance of the form remains the same as what the committee has already previously approved.

With no further discussion, Judge Lindsley moved to approve the form as discussed. Mr. Player seconded the motion. The motion was unanimously approved by the committee.

**VII. OBJECTION TO MINOR GUARDIANSHIP OR CONSERVATORSHIP:**

This is a written form to allow a person to object to a petition for appointment of guardianship or conservatorship to a minor. The form has previously been reviewed by the committee and only minor language changes were made.

With no further discussions, Mr. Player moved to approve the form. Kara Mann seconded the motion. The committee unanimously approved the motion.

### **VIII. SMALL CLAIMS:**

- Compliant – this form has been modified to be less confusing and use for post affidavit filing. The committee discussed that most petitioners do not know the cost to have papers served. The committee modified the amount to “To be determined” on paragraph #1. The committee changed affidavit to complaint in paragraph #7.

With no further discussion, Mr. Player moved to accept the form as modified. Ms. Mann seconded the motion. The committee unanimously approved the motion.

- Summons and notice of hearing – this form allows a petitioner to provide notice that a summons or notice of trial on small claims matters. No changes were made to this form.

With no further discussion, Mr. Player moved to accept the form as modified. Ms. Mann seconded the motion. The committee unanimously approved the motion.

- Counter complaint and notice to plaintiff – this form allows petitioner to file a counter complaint and provide notice to plaintiff that counter complaint has been filed. The Stylistics committee revised language in paragraph #5 based on Supreme Court decision from 2015. Court clerks will file the forms and fill out the certificate of service.

With no further discussion, Mr. Player moved to accept the form as modified. Ms. Mann seconded the motion. The committee unanimously approved the motion.

- Judgment – this form is for final judgment orders on small claims matters. The committee made modifications to the form to clarify the judgment amount, interest rates, and any other items a judge included in the order. The committee discussed and made additional minor language changes to the form.

The committee discussed that two separate certificate of service may be needed if a court of clerk is filing service. Mr. Johnson noted that a rule change would make the form consistent with rule 5 on the certificate of service for all parties on judgments order for small claims matters. Mr. Johnson will expedite a proposal for a rule change by the next meeting. Proposed changes to the rule will need to go to the Judicial Council for approval.

With no further discussion, Mr. Player moved to accept the form as modified subject to the rule change. Ms. Mann seconded the motion. The committee unanimously approved the motion.

- Notice of Appeal – due to lack of time, this item will be reviewed at a future meeting.

### **IX. DISCUSSION ABOUT NEED FOR COURT-APPROVED SETTLEMENT AGREEMENT FORMS FOR LPPS AND ODR:**

At the last meeting, the committee questioned whether a settlement agreement should be part of court-approved forms to be used by LPPs and ODR. Justice Himonas states that the forms themselves are not court-approved forms but LPPs must be able to draft settlement agreements, as they are trained to be mediators. Settlement agreements are not generally filed by the courts. The committee notes that the court should not be creating a form that to be filed when parties settle on a dispute resolution. Judge Taylor suggests having a form that is free text to allow LPPs and self-

represented parties to put in what has been agreed by the parties and the resolution from the agreement. Justice Himonas recommends building a form that covers all those whom would be filing the forms and can be used by all parties. Judge Taylor expressed concerned that a federal or state law may be violated if a form for settlement agreement is too specific for one group over another group. Judge Taylor would like to have LPPs input on what they would like to see what should be on the forms.

The committee discussed creating a form that contains specific items to be filled out, or having a form that is more open range to allow for listing of the specific agreed upon terms of the agreement. The form would not contain items specific to ODR or debt collection, or subject matter related to child welfare.

Mr. Dryer asked if the committee would like a form that is detailed and more reasonable or a form that provides guidance with specific responsibilities and consequences if parties failed to comply. Judge Taylor believes that more instruction is appropriate; however, the instructions should go further to ensure the parties understand the purpose of the form.

The committee unanimously voted for more guidance on the form. The form will require additional work by the Stylistics committee in drafting a workable form to meet the needs of LPPs and Self-represented Parties. Ms. Van Buren agreed to collect recommendations for language to be used in the form. The form will be tabled to another meeting where the committee will meet to discuss changes to the form.

With no further discussions, Judge Taylor moved to table the form for further review at another meeting. There was not a second the motion. The committee unanimously approved the motion.

**X. MODIFICATION OF COURT-APPROVED FORMS:**

Due to lack of time, this item will be reviewed at a future meeting.

**XI. ADJOURN:**

With no further items for discussion the meeting adjourned without a motion. The meeting adjourned at 2:06 pm. The next meeting will be March 9, 2020, from noon to 2 pm in the Judicial Council Room.

## Forms Status Summary

List of forms approved for LPP use: [www.utcourts.gov/forms/lpp/](http://www.utcourts.gov/forms/lpp/)

### Approved forms

Form Name	Approved Date	Approved By
Abstract of judgment	May 21, 2018	Judicial Council
Acceptance of service	January 22, 2018	Judicial Council
Adult adoption	September 19, 2017	Forms Committee
Affidavit with exhibit(s)	May 21, 2018	Judicial Council
Answer	December 18, 2017	Judicial Council
Application for temporary restraining order and Order on application for temporary restraining order	April 22, 2019	Judicial Council
Certificate of service	January 22, 2018	Judicial Council
Certification of readiness for trial	July 18, 2019	Judicial Council
Certification of readiness for trial – probate case	February 10, 2020	Forms Committee
Child support worksheets <ul style="list-style-type: none"> <li>• Joint Physical Custody Worksheet and Instructions</li> <li>• Sole Custody Worksheet and Instructions</li> <li>• Split Custody Worksheet and Instructions</li> <li>• Children in the Father's Home Worksheet and Instructions</li> <li>• Children in the Mother's Home Worksheet and Instructions</li> </ul>	November 25, 2019	Judicial Council
Conditionally approved interpreter appointment order	June 19, 2018	Forms Committee
Consent to email service	January 22, 2018	Judicial Council
Counter motion	May 21, 2018	Judicial Council
Counterclaim	December 18, 2017	Judicial Council
Debt collection answer	December 18, 2017	Judicial Council
Declaration of financial status	September 9, 2019	Forms Committee
Declaration of inmate filing	November 13, 2017	Forms Committee
Declaration of jurisdiction and grounds for divorce	July 18, 2019	Judicial Council
Declaration of other parent's earnings	January 27, 2020	Judicial Council
Default judgment <ul style="list-style-type: none"> <li>• Default certificate</li> <li>• Motion for default judgment</li> <li>• Military service declaration</li> </ul>	November 25, 2019  January 27, 2020	Judicial Council

<ul style="list-style-type: none"> <li>• Military service order</li> <li>• Notice of Judgment</li> </ul>	(notice of judgment)	
Domestic relations injunction	April 22, 2019	Judicial Council
Eviction forms used in OCAP <ul style="list-style-type: none"> <li>• Three day notice to pay or to vacate</li> <li>• Three day notice to comply with lease or vacate</li> <li>• Three day notice to vacate for criminal nuisance</li> <li>• Three day notice to vacate for nuisance</li> <li>• Three day notice to vacate for assigning or subletting contrary to rental contract</li> <li>• Three day notice to vacate for committing waste on premises</li> <li>• Three day notice to vacate for engaging in unlawful business on or in the premises</li> <li>• Three day notice to vacate for lease violation which cannot be brought into compliance</li> <li>• Three day notice to vacate for committing criminal act on the premises</li> <li>• Fifteen day notice to vacate</li> <li>• Five day notice to a tenant at will</li> <li>• Complaint</li> <li>• Order of Restitution</li> <li>• Affidavit of Damages</li> <li>• Judgment for Plaintiff for Unlawful Detainer</li> <li>• Judgment for Defendant for Unlawful Detainer</li> <li>• Request for Hearing on Enforcement of Order of Restitution</li> <li>• Tenant Answer and Counterclaim</li> <li>• Motion to Set Amount of Counter Bond</li> <li>• Notice of Possession Bond</li> <li>• Order setting amount of possession bond</li> <li>• Request for Possession Bond hearing</li> <li>• Tenant Counter Bond Property</li> <li>• Order Setting Amount of Counterbond</li> <li>• Motion to Release Possession Bond</li> <li>• Order to Release Possession Bond</li> </ul>	December 18, 2017	Judicial Council
Eviction forms used in OCAP (additional) <ul style="list-style-type: none"> <li>• Request for occupancy hearing</li> <li>• Notice of occupancy hearing</li> <li>• Ex parte motion for order of restitution</li> </ul>	January 28, 2019	Judicial Council
Exhibit summary	May 21, 2018	Judicial Council
Fee waiver – district and justice court <ul style="list-style-type: none"> <li>• Motion to waive fees and statement supporting</li> </ul>	June 24, 2019	Judicial Council



<ul style="list-style-type: none"> <li>• motion</li> <li>• Order on motion to waive fees</li> <li>• Order on motion to waive fees (inmates)</li> <li>• Memorandum</li> </ul>		
Financial declaration Certificate of service of financial declaration	February 25, 2019	Judicial Council
Income verification and compliance with child support guidelines	July 18, 2019	Judicial Council
Informal probate	July 17, 2017	Forms Committee
Initial disclosures	May 21, 2018	Judicial Council
Judgment information statement	May 21, 2018	Judicial Council
Military parenting plan	January 28, 2019	Judicial Council
Memorandum opposing motion	April 16, 2018	Judicial Council
Motion for alternative service	February 26, 2018	Judicial Council
Motion for genetic testing	December 17, 2018	Judicial Council
Motion for leave to amend	July 18, 2019	Judicial Council
Motion for summary judgment to declare non-parentage after genetic testing Order granting motion for summary judgment on non-parentage	January 28, 2019	Judicial Council
Motion for temporary orders (domestic)	December 18, 2017	Judicial Council
Motion for temporary orders due to deployment (domestic)	January 28, 2019	Judicial Council
Motion forms	April 16, 2018	Judicial Council
Motion – juvenile court	August 13, 2018	Forms Committee
<ul style="list-style-type: none"> <li>• Motion to adjust child support</li> <li>• Motion or stipulated motion to modify child support</li> <li>• Order on motion to modify child support</li> </ul>	January 27, 2020	Judicial Council
Motion to appear remotely	June 11, 2018	Judicial Council
Motion to appoint parent coordinator	August 17, 2018	Judicial Council
Motion to change venue	June 11, 2018	Judicial Council
Motion to continue	June 11, 2018	Judicial Council
Motion to correct clerical mistake	December 18, 2017	Judicial Council
Motion to decide divorce and reserve other issues (bifurcate divorce)	February 25, 2019	Judicial Council
Motion to declare judgment satisfied	May 21, 2018	Judicial Council
Motion to delay enforcement of judgment and	June 24, 2019	Judicial Council

order on motion		
Motion to excuse mediation	April 16, 2018	Judicial Council
Motion to remove link between personal identifying information and dismissed criminal case	June 11, 2018	Forms Committee
Motion to renew judgment	May 21, 2018	Judicial Council
Motion to set aside default or judgment	June 24, 2019	Judicial Council
Motion to vacate dismissal and reinstate case	June 11, 2018	Judicial Council
Motion to waive divorce education requirement	April 16, 2018	Judicial Council
Motion to waive divorce waiting period	August 17, 2018	Judicial Council
Nonpublic information: parent, minor and safeguarded address	April 16, 2018	Judicial Council
Notice of appearance or appointment of counsel	May 21, 2018	Judicial Council
Notice of disclosure requirements in domestic cases	February 25, 2019	Judicial Council
Notice of dismissal / Motion to voluntarily dismiss case	August 17, 2018	Judicial Council
Notice of divorce education requirement	April 16, 2018	Judicial Council
Notice of hearing (motion)	April 16, 2018	Judicial Council
Notice of relocation and Motion for orders regarding relocation	June 11, 2018	Judicial Council
Notice of withdrawal of counsel	May 21, 2018	Judicial Council
Notice to appear personally or to appoint counsel	May 21, 2018	Judicial Council
Notice to defendant of disclosure in unlawful detainer actions	February 25, 2019	Judicial Council
Objection to commissioner's recommendation	December 18, 2017	Judicial Council
Objection to form of order	December 18, 2017	Judicial Council
Objection to minor guardianship or conservatorship	February 10, 2020	Forms Committee
OCAP clauses – divorce and custody cases	May 20, 2019	Judicial Council
OCAP clauses – temporary separation	February 24, 2020	Judicial Council
Order on motion for inquiry into competency (juvenile court)	August 12, 2019	Forms Committee
Order on request to excuse respondent from hearing (guardianship)	December 10, 2018	Forms Committee
Parenting plan	May 21, 2018	Judicial Council
Petition for authorization to marry and Order on petition for authorization to marry (juvenile court)	November 25, 2019	Judicial Council

Petition for essential treatment	October 17, 2017	Forms Committee
Petition to modify child support <ul style="list-style-type: none"> <li>• Petition and stipulation to modify child support</li> <li>• Findings of fact and conclusions of law on petition to modify child support</li> <li>• Order on petition to modify child support</li> </ul>	January 27, 2020	Judicial Council
Petition to modify child support, child custody, and parent-time <ul style="list-style-type: none"> <li>• Petition and stipulation to modify child support, child custody, and parent-time</li> <li>• Findings of fact and conclusions of law on petition to modify child support, child custody, and parent-time</li> <li>• Order on petition to modify child support, child custody, and parent-time</li> <li>• Notice of modification</li> </ul>	December 16, 2019  January 27, 2020 (notice of modification)	Judicial Council
Proof of service	February 26, 2018	Judicial Council
Reply memorandum supporting motion	April 16, 2018	Judicial Council
Registering foreign order <ul style="list-style-type: none"> <li>• Request to register foreign child custody, parent-time, support or income withholding order</li> <li>• Notice of registration of foreign order</li> <li>• Request for hearing on request to register foreign order</li> <li>• Order on confirmation of foreign order</li> <li>• Notice of confirmation of foreign order</li> </ul>	September 10, 2019 (request)  January 27, 2020 (all other forms)	Judicial Council
Request to submit – probate case	February 10, 2020	Forms Committee
Request to submit (motion)	April 16, 2018	Judicial Council
Request to submit (motion) – juvenile court	August 13, 2018	Forms Committee
Sexual violence protective order <ul style="list-style-type: none"> <li>• Request</li> <li>• Temporary order</li> <li>• Order</li> </ul>	May 13, 2019	Forms Committee
Sexual violence protective order <ul style="list-style-type: none"> <li>• Request to extend sexual violence protective order</li> <li>• Order granting request to extend sexual violence protective order</li> <li>• Order denying request to extend sexual violence protective order</li> </ul>	December 9, 2019	Forms Committee
Statement supporting motion	April 16, 2018	Judicial Council
Stipulated motion	April 16, 2018	Judicial Council

Stipulation of voluntary dismissal	December 17, 2018	Judicial Council
Stipulation to enter order (motion)	April 16, 2018	Judicial Council
Substitution of counsel	May 21, 2018	Judicial Council
Summons	January 22, 2018	Judicial Council
Supplemental proceedings	April 16, 2018	Judicial Council
Trial issues Trial issues – domestic cases	July 18, 2019	Judicial Council
Writ of assistance to remove children	April 22, 2019	Judicial Council
Writ of execution packet	May 21, 2018	Judicial Council
Writ of garnishment packet	May 21, 2018	Judicial Council

### **Pending Judicial Council Consideration**

- Small claims
  - Complaint
  - Summons and notice of hearing
  - Counter complaint and notice to plaintiff
  - Judgment

### **Pending Forms Committee Consideration**

- Small claims
  - Notice of appeal
- Request to join child support division
- Settlement agreement – debt collection (representatives from LPP and ODR committees invited to meeting)
- Settlement agreement – eviction

### **Referred to Management Committee**

- Subpoena forms
  - Subpoena
  - Notice to persons served with a subpoena
  - Objection to subpoena
  - Declaration of compliance with subpoena
  - Application for subpoena under the Utah Uniform Interstate Depositions and Discovery Act
  - Notice of deposition and request for subpoena in case pending out of state

### **Pending Stylistics Subcommittee Consideration**

- Minor name change
- Adult protective orders
- Motion to waive fees – appellate and juvenile
- Petition to register administrative support order
- Divorce answer (including affirmative defenses)
- Cover sheets – district, probate, and juvenile court
- Petition for order of adjudication of paternity (not custody or support)
- Adult name change
- Voluntary relinquishment of parental rights
- Annulment

### **Pending Family Law Subcommittee Consideration**

- Child protective orders
- Temporary delegation of parental authority
- Judicial recognition of relationship as marriage packet
- Petition for order establishing fact of birth
- Motion for order to show cause – domestic cases (proposed rule change in the works, so this is on hold)

### **Queue**

- Name change - minors
- Step-parent adoption packet
- Open adoption record
- Emancipation of a minor
- Guardianship of a minor
- Guardianship of an adult
- Conservatorship of a minor
- Conservatorship of an adult
- Petition for registration of adoption order from foreign country
- Motion to intervene in an adoption case
- Order assigning court visitor to report on the guardian's and protected person's whereabouts
- Order assigning court visitor to report on an audit of court records
- Motion to intervene in adoption case
- Statement of defendant in support of guilty plea (English and Spanish)
- Defendant's motion to release bail
- Motion to classify record and names as private (eviction)

### **Other**

- Declaration supporting default judgment for use in all debt collection cases – Judge Lawrence to continue working with debt collection bar.

In the Juvenile Court of Utah  
\_\_\_\_\_ Judicial District \_\_\_\_\_ County  
Court Address \_\_\_\_\_

State of Utah, in the interest of  _____ Last name, first name  _____ Date of birth	<b>Declaration of Financial Status</b> (Utah Code 78B-22-202 and 78B-22-203)  _____ Case Number  _____ Judge
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1. I am (Choose one.):
- ☐ The parent or legal guardian of a minor in juvenile court, and  
    ☐ I am requesting a court-appointed attorney for myself in a child welfare case.  
    ☐ I am providing a declaration of financial status as requested by the court.
- ☐ An adult being charged with a criminal offense in the juvenile court.

I understand the court may require me to reimburse fees for a court-appointed attorney.

2. I say the following (Choose all that apply.):
- ☐ I can't afford an attorney.  
☐ My child has been appointed an attorney and I'm required to fill this out by court order.

3. The following people depend on me for support.

Number of adults (including yourself)		Number of children under 18	
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4. ☐ I am employed full-time.    ☐ I am employed part-time.    ☐ I am unemployed.

**5. Monthly Income**

Source of income	Monthly amount	Source of income	Monthly amount
Work	\$	Public / government assistance	\$
Other (Describe)	\$	Other (Describe)	\$
Total monthly income			\$

## 6. Monthly Expenses

(Include amounts you pay for yourself and any spouse, children or other dependents in your household.)

Monthly expense	Current Amount	Monthly expense	Current Amount
Rent or mortgage	\$	Child support and alimony	\$
Education (children or self)	\$	Child care	\$
Transportation (car payments, fuel, insurance, public transit, parking)	\$	Food, clothing and household supplies	\$
Credit card, loan, garnishments, and other debt payments	\$	Health care insurance and expenses	\$
Phone, internet and paid television (cable, satellite, streaming)	\$	Utilities (electricity, gas, water, sewer, garbage)	\$
Other (describe)	\$	Other (describe)	\$
<b>Total monthly expenses</b>			<b>\$</b>

## 7. Financial Assets (Add additional sheets if needed.)

Asset	Value	Balance Owing
Home	\$	\$
Land	\$	\$
Cars	\$	\$
Other vehicles (OHV, boat, motorcycle, snowmobile, RV)	\$	\$
Bank accounts	\$	\$
Personal property	\$	\$
Other (describe)	\$	\$

## 8. Other

[ ] I would like the judge to consider these other circumstances regarding my finances:

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I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ►

Printed Name

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\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

**Check your email.** You will receive information and documents at this email address.

\_\_\_\_\_  
Email

I am ☐ Plaintiff ☐ Defendant  
☐ Plaintiff's Attorney ☐ Defendant's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff's Licensed Paralegal Practitioner  
☐ Defendant's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

v.

\_\_\_\_\_  
Defendant

**Notice of Appeal  
(Small Claims)**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

I request a new trial in the district court [pay the filing fee].

**Plaintiff or Defendant**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ►

Printed Name



**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Notice of Appeal – Small Claims Case on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner

v.

\_\_\_\_\_  
Respondent

**Request to Join to Child Support  
Division of the Office of the Attorney  
General**

(Utah Code 78B-12-113(2)(b)(i))

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

To the Child Support Division of the Office of the Attorney General,

1. Enclosed is my Petition or Counterpetition.
2. Child support services under Title IV of the Social Security Act have been or are being provided through the Utah Office of Recovery Services and on behalf of a child who is the subject of this action.
3. I ask you to join this action.

### **Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

### **Attorney or Licensed Paralegal Practitioner of record** (if applicable)

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Request to Join Child Support Division of the Office of the Attorney General on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner

v.

\_\_\_\_\_  
Respondent

**Petition to Modify Child Custody,  
Parent-time and Child Support**  
(Utah Rule of Civil Procedure 106)

**☐ and Stipulation**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

I ask the court to modify the child custody, parent-time and child support orders as follows.

1. **Controlling order**

The order controlling child custody, parent-time and child support is:

Title of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. **Controlling custody order**

(Required.)

☐ I have attached a copy of the current order.

3. **Jurisdiction** (Authority to Modify Order)

(Note: an order could be registered in another state, but that does not always mean the other state has jurisdiction to modify or change the order.)

The children reside:

Child's name	Where child resides (state or country)	Lived there more than 6 months?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

The petitioner resides in: \_\_\_\_\_ (state or country).

The respondent resides in: \_\_\_\_\_ (state or country).

The controlling order was issued by (Choose one.):

☐ a Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to another state.

That court has always maintained the case

No other court has ever expressed a willingness to change the order

Jurisdiction has always remained with this court.

☐ jurisdiction **has** been transferred to another state.

Name of court: \_\_\_\_\_ Date transferred: \_\_\_\_\_

☐ other (Describe what has happened with the order):

\_\_\_\_\_

**OR**

☐ a non-Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to Utah.

☐ jurisdiction **has** been transferred to Utah. Date: \_\_\_\_\_.

☐ the order **has** been registered in Utah for enforcement purposes only.

☐ there is substantial evidence in Utah about the children's care,  
protection, training, and personal relationships.

☐ other courts have made a decision about jurisdiction and a copy of that  
order is attached to this petition.

☐ other (Describe what has happened with the order):

\_\_\_\_\_

#### 4. **Relationship to children**

I am the (Choose all that apply.):

☐ person who pays child support.

☐ person who receives child support.

I am

☐ the mother of

☐ the father of

☐ the legal guardian or legal custodian of

☐ a person who has been acting as a parent (Utah Code 30-5a-103) to  
the children listed below.



5. **Minor children**

There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth

6. **Current living arrangement**

The children are currently living (Choose one.):

☐ as stated in the controlling order.

☐ as described below:

Child's name	Address (street, city, state, ZIP)	Name(s) of person(s) who live with child at this address	Relation- ship(s) to child

7. **Minor children's residence** (Utah Code 78B-13-209)

The minor children have lived at the following addresses with the persons listed for the past five years:

(Add additional pages if needed.)

Child's name	Address (street, city, state, ZIP)	Dates child lived at this address	Name(s) of person(s) who lived with child at this address	Relation- ship(s) to child

Child's name	Address (street, city, state, ZIP)	Dates child lived at this address	Name(s) of person(s) who lived with child at this address	Relationship(s) to child

8. **People claiming custody or parent-time** (Utah Code 78B-13-209)

The following people other than petitioner and respondent claim a right to custody or parent-time with the children:

Name of Person	Current Address	Claims
		<input type="checkbox"/> Custody <input type="checkbox"/> Parent-time
		<input type="checkbox"/> Custody <input type="checkbox"/> Parent-time
		<input type="checkbox"/> Custody <input type="checkbox"/> Parent-time

9. **Other cases** (Utah Rule of Civil Procedure 100)

☐ There are no other cases that involve(d) the children or this case.

☐ The following cases involve(d) the children or this case:

(Include pending or closed, civil or criminal, in this court or in any other court, in this state or in any other state. Each party has a continuing duty to notify the court of any case (past, current, or future) that could affect this case.)

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

Court (Name, address, and phone number)	
--	--

Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

10. **Pre-filing dispute resolution** (Utah Code 30-3-10.4(1)(c))

(Choose one.)

- ☐ The other party agrees with the petition.
- ☐ Dispute resolution was not required because this petition seeks to modify a court order that does not provide for joint legal custody or joint physical custody.
- ☐ Both parents have complied in good faith with the dispute resolution process but we did not reach an agreement.
- ☐ The parties have not yet used a dispute resolution process.

11. **Controlling parent-time order**

The parent-time schedule in the controlling order is (Choose one.):

- ☐ according to the attached statutory parent-time schedule.
- ☐ described in the attached controlling Parenting Plan.
- ☐ described as follows in the controlling order (Quote the order exactly.):

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## Child Custody

### 12. **Change in circumstances** (Utah Code 30-3-10.4)

The following material and substantial change in circumstances occurred since the controlling order was entered:

(Describe in detail the material and substantial changes (important and major changes). Attach additional pages if needed.)

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### 13. **Proposed custody order**

A joint physical or legal custody arrangement requires a separate Parenting Plan.

A joint physical custody arrangement may result in denial of cash assistance.

(Employment Support Act, Utah Code 35A-3-101 et seq.)

I ask for the following change in the custody order:

Child's Name	Month and Year of Birth	Order physical custody to	Order legal custody to
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal

☐ Other Custody Arrangement (Describe in detail.):

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## Parent-time

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### 14. Parent-time schedule (Utah Code 30-3-37)

I ask the court to order parent-time as below (Choose one.):

☐ Statutory parent-time schedule:

(Choose all that apply. You can find the Utah Code at [le.utah.gov/xcode/code.html](http://le.utah.gov/xcode/code.html). Print and attach a copy of the statute(s) for the option(s) you choose.)

☐ Children under 5 (Utah Code 30-3-35.5)

☐ Children 5-18 (Utah Code 30-3-35)

☐ Children 5-18 (expanded schedule) (Utah Code 30-3-35.1)

☐ Parent-time described in the filed or attached Parenting Plan.

☐ Other parent-time schedule (Describe in detail.):

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### 15. Parent-time transfers

I ask the court to order transfer (pick-up and drop-off) of the children for parent-time as below (Choose one.):

☐ Order transfer of the children for parent-time described in the filed or attached Parenting Plan.

☐ Order transfer at **beginning** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

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and transfer at **end** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

\_\_\_\_\_

☐ Order curbside transfers (The parent/person picking up or dropping off the children does not leave the vehicle and the other parent/person does not leave the residence).

☐ Other transfer arrangements (Describe in detail.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Parent-time transportation costs**

16. I ask parent-time transportation costs be divided as follows (Choose one):

☐ Utah Code 30-3-37(12) (You can find the Utah Code at [le.utah.gov/xcode/code.html](http://le.utah.gov/xcode/code.html). Print and attach a copy of the statute.)

☐ Other costs divided as follows (Attach additional pages if needed.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. I ask reimbursement of transportation costs be done as follows: (Choose one.)

☐ The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other provisions regarding reimbursement as follows (Attach additional pages if needed.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. ☐ **Communication between parties**

I ask the court to order communication between the parties as described below  
(Choose as many options as you want.):

☐ In person

☐ Phone

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Text

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Email

Petitioner's email address \_\_\_\_\_

Respondent's email address \_\_\_\_\_

☐ Through a third party

Name \_\_\_\_\_ Phone # \_\_\_\_\_

☐ Other method of communication: (Describe in detail.)

\_\_\_\_\_

☐ Communications between the parties must be civil and respectful and limited to parent-time issues only.

☐ The parties must not make negative or harmful remarks about each other in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone makes negative remarks about the other party.

☐ The parties must not discuss this case in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone discusses the case in the presence of the minor children.

☐ The parties must not harm or threaten to harm the other parent or the minor children and must not allow other people to do so and must remove the minor children if anyone harms or threatens harm to the other parent or minor children.

19. ☐ **Travel costs.**

(Check this box and complete this section only if you are asking for a change in travel costs.)

I ask the court to order travel cost payments for parent-time transfers as follows  
(Choose one.):

☐ as we agree in the attached Parenting Plan.

☐ as proposed in my attached Parenting Plan.

☐ each party is responsible for their own travel costs.

☐ \_\_\_\_\_% by the Petitioner and \_\_\_\_\_% by the Respondent.

The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other:

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20. ☐ **Relocation of a parent**

(Check this box and complete this section only if you are asking for a change in relocation terms.)

I ask the court to order:

☐ If either parent moves more than 149 miles from the other parent, Utah Code 30-3-37 will apply.

☐ Neither parent may relocate with the minor children more than \_\_\_\_\_ miles from their current residence without a written agreement signed by the parties or further court order.

☐ Other terms about relocating:

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21. **Best interest** (Utah Code 30-3-10 and 30-3-10.4)

It is in the best interest of the children to change custody and parent-time because (Explain in detail.):

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## Child Support

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### 22. Child support – reasons to modify

I ask that child support be modified because (Choose all that apply.):

- ☐ The order has not been modified within the last three years, and
- there is a difference of 10% or more between the support amount as ordered and the support amount as required under the guidelines; and
  - the difference is not temporary.
- ☐ There are one or more material changes that affect the child support calculation. I used the child support worksheet and there is a difference of 15% or more from the current support order. The difference is not temporary. There is a change (Choose all that apply.):
- ☐ in custody.
- ☐ in the relative wealth or assets of the parties.
- ☐ of 30% or more in the income of a parent.
- ☐ in the employment potential and ability of a parent to earn.
- ☐ in the medical needs of the child.
- ☐ in the legal responsibilities of a parent for the support of others.

(Utah Code 78B-12-210(9))

☐ \_\_\_\_\_ (child's name) is emancipated.

☐ there has been a change:

(At least one must apply, but choose all that do apply.)

- ☐ in the availability, coverage, or reasonableness of cost of health care insurance of the ☐ payor ☐ payee;
- ☐ in work-related or education-related child care expenses of the ☐ payor ☐ payee.

### 23. Current child support order

The controlling order directs ☐ petitioner ☐ respondent to pay \$\_\_\_\_\_ each month for child support.

### 24. Proposed child support

I ask the court to modify child support based on the parties' incomes or estimated income based on ability or work history.

**a. Petitioner's Income**

Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

This income is from these sources:

\_\_\_\_\_.

☐ The court should consider petitioner's income to be \$\_\_\_\_\_ based on (Choose one.):

☐ minimum wage.

☐ historical earnings.

☐ Petitioner does receive or has received public assistance.

**b. Respondent's income**

Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

This income is from these sources:

\_\_\_\_\_.

☐ The court should consider respondent's income to be \$\_\_\_\_\_ based on (Choose one.):

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

**c. Child support worksheets**

Order ☐ petitioner ☐ respondent to pay \$\_\_\_\_\_ per month for child support. The following child support worksheet is filed or attached (Choose one.):

☐ sole physical custody worksheet

☐ joint physical custody worksheet

☐ split custody worksheet

**d. Statement of compliance with child support guidelines**

(Choose one.)

☐ This amount is based on the Uniform Child Support Guidelines (Utah Code 78B-12-2).

☐ This amount is **not** based on the Uniform Child Support Guidelines and I am asking for a different amount because (Choose one.):

☐ the guidelines are unjust.

☐ the guidelines are inappropriate.

☐ the guidelines amount is not in the best interest of the child/ren.

(Utah Code 78B-12-202 and 210.)

Explain your choice:

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**e. Effective Date**

Child support should be effective (Choose one.):

☐ the first day of the month following entry of the Order on Petition to Modify.

☐ as of: \_\_\_\_\_ (date).

**f. Method of payment**

Child support should be paid as follows (Choose one.):

☐ Mandatory income withholding by the Office of Recovery Services (ORS). Unless ORS gives notice that payments should be sent elsewhere, all child support payments should be made to:

Office of Recovery Services  
PO Box 45011  
Salt Lake City, UT 84145

☐ Direct payments to the parent receiving child support by (Choose one.):

☐ Check

☐ Deposit in bank account

☐ Cashier's check or money order

☐ Other: \_\_\_\_\_

I ask for direct payment because (Utah Code 62A-11-404):

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g. **Payment schedule**

Child support payments must be paid by the following due date (Choose one.):

☐ One half by the 5th day of each month, and the other half by the 20th day of each month.

☐ Other:

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h. **Delinquent payments**

Child support not paid by the due date is delinquent the next day.

i. **Past-due child support**

The issue of past-due child support may be decided by further judicial or administrative process.

If support is past due, the State of Utah may take federal or state tax refunds or rebates and apply the amounts to the child support owed.

25. ☐ **Child care expenses** (Utah Code 78B-12-214)

(Check this box and complete this section only if you are asking to change payment of child care costs.)

I ask the court to order:

- Both parties share equally all reasonable child care expenses related to the custodial parent's work or occupational training.
- The parent who pays child care expenses must **immediately** provide to the other parent written verification of the cost of the child care expenses and the identity of the child care provider when hired, within 30 calendar days after a change in the provider or the expense, and anytime upon the request of the other parent.
- If the parent who pays child care expenses does not provide written verification of child care, that parent may be denied the right to recover or receive credit for the other parent's one-half share of the child care expense.
- The other parent must begin paying one-half the child care amount on a monthly basis **immediately** after receiving proof from the parent that pays the

child care expense.

☐ Other request for child care payment:

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## Other Support

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26. ☐ **Health insurance, medical and dental expenses** (Utah Code 78B-12-212)

(Check this box and complete this section only if you are asking for a change in health insurance coverage.)

Our minor children currently have health insurance coverage through:

☐ Petitioner's insurance

☐ Respondent's insurance

☐ Medicaid

☐ CHIP

☐ Other: \_\_\_\_\_

☐ Not covered by insurance

☐ I ask the court to order ☐ petitioner ☐ respondent to maintain health insurance for our minor children. Both parties must share equally:

- the cost of the premium paid by a parent for the children's portion of the insurance. The children's portion of the premium should be calculated by dividing the premium amount by the number of people covered by the policy and multiplying the result by the number of minor children of the parties; and
- all reasonable and necessary uninsured medical and dental expenses incurred for the children and paid by a parent, including deductibles and co-payments.

The parent ordered to maintain insurance must provide written verification of coverage to the other parent or the Office of Recovery Services when the children are first enrolled, on or before January 2nd of each calendar year and upon any change of insurance carrier, premium, or benefits within 30 calendar days after the date that parent knew or should have known of the change.

If the parent ordered to maintain insurance fails to provide written verification of coverage to the other parent or to the Office of Recovery Services, or if the parent incurring medical expenses fails to provide written verification of the cost and payment of the expenses to the other parent **within 30 days of payment**, that parent may be denied the right to receive credit for the expenses or to recover the other parent's share of the expenses.

The parent receiving written verification will reimburse the parent who incurred the medical or dental expenses one-half of the amount **within 30 days after receiving the written verification**.

☐ I ask for this order because (Choose all that apply.):

☐ the insurance is available to ☐ petitioner ☐ respondent;

☐ the cost of the insurance is reasonable

☐ the custodial parent prefers this arrangement.

☐ Other reasons:

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☐ I ask for these additional orders regarding health insurance and medical and dental expenses:

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27. ☐ **Claiming children as dependents/exemptions for tax purposes** (Utah Code 78B-12-217)

(Choose one.)

☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes.

☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes in  
**even years**, and

\_\_\_\_\_ (name) will

claim the children as dependents/exemptions for tax purposes in **odd years**.

- ☐ claiming children as dependents/exemptions for tax purposes will be divided as follows:

Child's name	Month and year of birth	Parent who will claim child as dependent / exemption
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent

- ☐ Other:

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28. ☐ **Attorney fees and costs**

I ask the court to order the other party pay my attorney fees and costs.

29. ☐ **Other**

I ask the court for these additional orders:

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I ask for these additional orders because:

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30. **Remainder of order unchanged**

The remainder of the order should remain unchanged.

31. **Declaration about child support services** (Utah Code 78B-12-113(2)(b))  
(Child support services include establishing, modifying or enforcing child support, or establishing paternity.)

The Office of Recovery Services (Choose one.):

☐ has never provided child support services for any child listed in paragraph 5.

☐ has or is providing child support services for any child listed in paragraph 5.  
I will serve on the Attorney General:

- a copy of this petition, and
- the Stipulation to the petition, if any, and
- Notice to Child Support Division of the Office of the Attorney General and Request to Join

32. **Documents**

I am filing the following documents along with this Petition to Modify Child Custody, Parent-time and Child Support:

(Check all that apply. Forms can be found at [www.utcourts.gov](http://www.utcourts.gov).)

☐ Cover Sheet

☐ Summons

☐ Non-public Information – Parent Information and Location

☐ Non-public Information – Minors

☐ Non-public Information – Safeguarded Address (if applicable)

☐ Notice of Disclosure Requirements in Domestic Relations Cases

☐ Notice to Child Support Division of the Office of the Attorney General and Request to Join (if applicable; also serve on the Attorney General)

☐ Child Support Obligation Worksheet

☐ Parenting Plan (Required if joint custody is requested.)



## **Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

## **Attorney or Licensed Paralegal Practitioner of record** (if applicable)

_____	Signature ►	_____
Date	Printed Name	_____

**Stipulation (optional)**

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I am the [ ] petitioner [ ] respondent and the party responding to this Petition to Modify Child Custody, Parent-time and Child Support.

1. I have received and read the petition and its supporting documents.
2. I understand what the petition requests.
3. I understand I have the right to contest the petition by filing an answer, and have the court decide the issues.
4. I waive service of the Summons.
5. I agree this court has the authority to decide this matter and I enter my appearance for that purpose.
6. I agree to the requests in the petition.
7. I agree the court may enter an order of modification consistent with the petition at any time and without further notice.

**Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record (if applicable)**

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p><b>Order on Petition to Modify Child Custody, Parent-time and Child Support</b> (Utah Rule of Civil Procedure 106)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is a Petition to Modify Child Custody, Parent-time and Child Support. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ petitioner ☐ respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.

Petitioner

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

Respondent

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

**The court orders:**

1. The petition is:

☐ denied.

☐ granted. The controlling order dated \_\_\_\_\_ (date) is modified as follows.

2. ☐ **Child custody**

☐ Custody arrangement:

Child's name	Month and year of birth	Physical custody to	Legal custody to
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal

☐ Other custody arrangement (Describe in detail.):

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3. ☐ **Parent-time** (Choose one.):

☐ Statutory parent-time schedule:

☐ Children 5-18 (Utah Code 30-3-35)

☐ Children under 5 (Utah Code 30-3-35.5)

☐ Children 5-18 (expanded schedule) (Utah Code 30-3-35.1)

☐ Parent-time described in the filed or attached Parenting Plan.

☐ Other parent-time schedule: (Describe in detail.)

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4. ☐ **Parent-time transfers** (Choose one.):

☐ Transfer of the children for parent-time described in the filed or attached Parenting Plan.

☐ Transfer at **beginning** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

\_\_\_\_\_ and transfer at **end** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

☐ Curbside transfers (The parent/person picking up or dropping off the children does not leave the vehicle and the other parent/person does not leave the residence).

☐ Other transfer arrangements (Describe in detail.):

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### Parent-time transportation costs

5. Parent-time transportation costs be divided as follows (Choose one):

☐ Utah Code 30-3-37(12) (You can find the Utah Code at [le.utah.gov/xcode/code.html](http://le.utah.gov/xcode/code.html). Print and attach a copy of the statute.)

☐ Other costs divided as follows (Attach additional pages if needed.):

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6. Reimbursement of transportation costs be done as follows: (Choose one.)

☐ The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other provisions regarding reimbursement as follows (Attach additional pages if needed.):

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7. ☐ **Communication between parties** (Choose all that apply.):

☐ In person

☐ Phone

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Text

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Email

Petitioner's email address \_\_\_\_\_

Respondent's email address \_\_\_\_\_

☐ Through a third party

Name \_\_\_\_\_ Phone # \_\_\_\_\_

☐ Other method of communication: (Describe in detail.)

\_\_\_\_\_

☐ Communications between the parties must be civil and respectful and limited to parent-time issues only.

☐ The parties must not make negative or harmful remarks about each other in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone makes negative remarks about the other party.

☐ The parties must not discuss this case in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone discusses the case in the presence of the minor children.

☐ The parties must not harm or threaten to harm the other parent or the minor children and must not allow other people to do so and must remove the minor children if anyone harms or threatens harm to the other parent or minor children.

8. ☐ **Child support**

a. Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Petitioner's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Petitioner does receive or has received public assistance.

b. Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Respondent's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

c. ☐ Petitioner ☐ Respondent must pay \$\_\_\_\_\_ per month for child support. The following child support worksheet is attached (Choose one.):

☐ sole physical custody worksheet

☐ joint physical custody worksheet

☐ split custody worksheet

(Choose one.)

☐ This amount is based on the Uniform Child Support Guidelines (Utah Code 78B-12-2).

☐ This amount deviates from the Uniform Child Support Guidelines. The court finds that a deviated child support amount is in the best interests of the minor children based on:

☐ the standard of living and situation of the parties.

☐ the relative wealth and income of the parties.

☐ the obligor's (person who pays support) ability to earn.

☐ the ability of the obligee (person who receives support) to earn.

☐ the ability of an incapacitated adult child to earn, or other benefits received by the adult child or on the adult child's behalf including Supplemental Security Income.

☐ the needs of the obligee, the obligor, and the child.

☐ the ages of the parties.

☐ the responsibilities of the obligor and the obligee for the support of others.

☐ other. (Describe.):

\_\_\_\_\_  
The reason for the deviated child support amount is:

\_\_\_\_\_  
\_\_\_\_\_



\_\_\_\_\_.

d. Effective date (Choose one.):

☐ The child support will be effective upon entry of this order.

**OR**

☐ The child support will be effective as of this date: \_\_\_\_\_.

e. Child support must be paid as follows (Choose one.):

☐ Mandatory income withholding by the Office of Recovery Services.  
Unless the Office of Recovery Services gives notice that payments  
should be sent elsewhere, all child support payments must be made to:  
Office of Recovery Services, PO Box 45011, Salt Lake City, UT 84145

**OR**

☐ Direct payments to the parent receiving child support by:

☐ Check

☐ Deposit in bank account

☐ Cashier's check or money order

☐ Other: \_\_\_\_\_

f. Child support payments must be made (Choose one.):

☐ One-half on or before the 5th day of each month, and one-half on or  
before the 20th day of each month.

**OR**

☐ Other payment arrangement:  
\_\_\_\_\_

g. Child support not paid on or before the due date is past due on the day  
after the due date.

h. Past-due child support will be determined by further judicial or  
administrative process. Any federal or state tax refund or rebate due to the  
non-custodial parent will be intercepted by the state of Utah and applied to  
child support arrearages.

9. ☐ **Child care expenses**

- Both parties share equally all reasonable child care expenses related to the  
custodial parent's work or occupational training.

- The parent who pays child care expenses must **immediately** provide to the other parent written verification of the cost of the child care expenses and the identity of the child care provider when hired, within 30 calendar days after a change in the provider or the expense, and anytime upon the request of the other parent.
- If the parent who pays child care expenses does not provide written verification of child care, that parent may be denied the right to recover or receive credit for the other parent's one-half share of the child care expense.
- The other parent must begin paying one-half the child care amount on a monthly basis **immediately** after receiving proof from the parent that pays the child care expense.

☐ Other order for child care payment:

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10. ☐ **Health insurance, medical and dental expenses**

The minor children currently have health insurance coverage through:

- ☐ Petitioner's insurance
- ☐ Respondent's insurance
- ☐ Medicaid
- ☐ CHIP
- ☐ Other: \_\_\_\_\_
- ☐ Not covered by insurance

☐ ☐ Petitioner ☐ Respondent must maintain health insurance for the minor children if it is available to that parent at a reasonable cost. Both parties must share equally:

- a. the cost of the premium paid by a parent for the children's portion of the insurance. The children's portion of the premium will be calculated by dividing the premium amount by the number of people covered by the policy and multiplying the result by the number of minor children of the parties; and

- b. all reasonable and necessary uninsured medical and dental expenses incurred for the children and paid by a parent, including deductibles and co-payments.

The parent ordered to maintain insurance must provide written verification of coverage to the other parent or the Office of Recovery Services when the children are first enrolled, on or before January 2nd of each calendar year and upon any change of insurance carrier, premium, or benefits within 30 calendar days after the date that parent knew or should have known of the change.

If the parent ordered to maintain insurance fails to provide written verification of coverage to the other parent or to the Office of Recovery Services, or if the parent incurring medical expenses fails to provide written verification of the cost and payment of the expenses to the other parent **within 30 days of payment**, that parent may be denied the right to receive credit for the expenses or to recover the other parent's share of the expenses.

The parent receiving written verification must reimburse the parent who incurred the medical or dental expenses one-half of the amount **within 30 days after receiving the written verification**.

☐ Other order for health insurance, medical and dental expenses:

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11. ☐ **Claiming children as dependents/exemptions for tax purposes** (Utah Code 78B-12-217)

(Choose one.)

☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes.

☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes in **even years**, and

\_\_\_\_\_ (name) will  
claim the children as dependents/exemptions for tax purposes in **odd years**.

☐ claiming children as dependents/exemptions for tax purposes will be divided as follows:

Child's name	Month and year of birth	Parent who will claim child as dependent / exemption
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent

☐ Other:

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12. ☐ **Attorney fees and costs**

☐ Petitioner ☐ Respondent must pay \$\_\_\_\_\_ in attorney fees and \$\_\_\_\_\_ in costs.

13. ☐ **Other orders**

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14. **Remainder of order unchanged**

The provisions of any previous order not modified by this order remain in effect.

Commissioner's or judge's signature may instead appear at the top of the first page of this document.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature ►

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Judge \_\_\_\_\_

Approved as to form.

\_\_\_\_\_  
Date

Petitioner, Attorney or Licensed Paralegal  
Practitioner

Signature ► \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

Respondent, Attorney or Licensed Paralegal  
Practitioner

Signature ► \_\_\_\_\_  
\_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Petition to Modify Child Custody, Parent-time and Child Support on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

	<b>Petition to Modify Parent-time</b> (Utah Rule of Civil Procedure 106)
	<b><input type="checkbox"/> and Stipulation</b>
Petitioner _____	Case Number _____
v. _____	Judge _____
Respondent _____	Commissioner _____

I ask the court to modify the parent-time orders as follows.

1. **Controlling order**

The order controlling parent-time is:

Title of order:			
Name of Court:		State	

Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. **Controlling parent-time order**

(Required.)

☐ I have attached a copy of the current order.

3. **Jurisdiction (Authority to Modify Order)**

(Note: an order could be registered in another state, but that does not always mean the other state has jurisdiction to modify or change the order.)

The children reside:

Child's name	Where child resides (state or country)	Lived there more than 6 months?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

The petitioner resides in: \_\_\_\_\_ (state or country).

The respondent resides in: \_\_\_\_\_ (state or country).

The controlling order was issued by (Choose one.):

☐ a Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to another state.

That court has always maintained the case

No other court has ever expressed a willingness to change the order

Jurisdiction has always remained with this court.



☐ jurisdiction **has** been transferred to another state.

Name of court: \_\_\_\_\_ Date transferred: \_\_\_\_\_

☐ other (Describe what has happened with the order):  
\_\_\_\_\_

**OR**

☐ a non-Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to Utah.

☐ jurisdiction **has** been transferred to Utah. Date: \_\_\_\_\_.

☐ the order **has** been registered in Utah for enforcement purposes only.

☐ there is substantial evidence in Utah about the children's care,  
protection, training, and personal relationships.

☐ other courts have made a decision about jurisdiction and a copy of that  
order is attached to this petition.

☐ other (Describe what has happened with the order):  
\_\_\_\_\_

**4. Relationship to children**

I am the (Choose all that apply.):

☐ person who pays child support.

☐ person who receives child support.

I am

☐ the mother of

☐ the father of

☐ the legal guardian or legal custodian of

☐ a person who has been acting as a parent (Utah Code 30-5a-103) to  
the children listed below.

**5. Minor children**

There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth
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Child's name (first, middle and last)	Child's gender	Month and year of birth

**6. Current living arrangement**

The children are currently living (Choose one.):

☐ as stated in the controlling order.

☐ as described below:

Child's name	Address (street, city, state, ZIP)	Name(s) of person(s) who live with child at this address	Relation- ship(s) to child

**7. Minor children's residence** (Utah Code 78B-13-209)

The minor children have lived at the following addresses with the persons listed for the past five years:

(Add additional pages if needed.)

Child's name	Address (street, city, state, ZIP)	Dates child lived at this address	Name(s) of person(s) who lived with child at this address	Relation- ship(s) to child

Child's name	Address (street, city, state, ZIP)	Dates child lived at this address	Name(s) of person(s) who lived with child at this address	Relationship(s) to child

8. **People claiming custody or parent-time** (Utah Code 78B-13-209)

The following people other than petitioner and respondent claim a right to custody or parent-time with the children:

Name of Person	Current Address	Claims
		<input type="checkbox"/> Custody <input type="checkbox"/> Parent-time
		<input type="checkbox"/> Custody <input type="checkbox"/> Parent-time
		<input type="checkbox"/> Custody <input type="checkbox"/> Parent-time

9. **Other cases** (Utah Rule of Civil Procedure 100)

☐ There are no other cases that involve(d) the children or this case.

☐ The following cases involve(d) the children or this case:

(Include pending or closed, civil or criminal, in this court or in any other court, in this state or in any other state. Each party has a continuing duty to notify the court of any case (past, current, or future) that could affect this case.)

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights

	<input type="checkbox"/> enforcement of an order <input type="checkbox"/> parentage	<input type="checkbox"/> other: _____
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Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

10. **Pre-filing dispute resolution** (Utah Code 30-3-10.4(1)(c))  
(Choose one.)

- ☐ The other party agrees with the petition.
- ☐ Dispute resolution was not required because this petition seeks to modify a court order that does not provide for joint legal custody or joint physical custody.
- ☐ Both parents have complied in good faith with the dispute resolution process but we did not reach an agreement.
- ☐ The parties have not yet used a dispute resolution process.

11. **Controlling parent-time order**

The parent-time schedule in the controlling order is (Choose one.):

- ☐ according to the attached statutory parent-time schedule.
- ☐ described in the attached controlling Parenting Plan.
- ☐ described as follows in the controlling order (Quote the order exactly.):

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12. **Parent-time schedule** (Utah Code 30-3-37)

I ask the court to order parent-time as below (Choose one.):

- ☐ Statutory parent-time schedule:  
(Choose all that apply. You can find the Utah Code at [le.utah.gov/xcode/code.html](http://le.utah.gov/xcode/code.html). Print and attach a copy of the statute(s) for the option(s) you choose.)

- ☐ Children under 5 (Utah Code 30-3-35.5)
- ☐ Children 5-18 (Utah Code 30-3-35)
- ☐ Children 5-18 (expanded schedule) (Utah Code 30-3-35.1)
- ☐ Parent-time described in the filed or attached Parenting Plan.
- ☐ Other parent-time schedule (Describe in detail.):

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**13. Parent-time transfers**

I ask the court to order transfer (pick-up and drop-off) of the children for parent-time as below (Choose one.):

- ☐ Order transfer of the children for parent-time described in the filed or attached Parenting Plan.

- ☐ Order transfer at **beginning** of parent-time with

- ☐ petitioner

- ☐ respondent

- ☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

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and transfer at **end** of parent-time with

- ☐ petitioner

- ☐ respondent

- ☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

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- ☐ Order curbside transfers (The parent/person picking up or dropping off the children does not leave the vehicle and the other parent/person does not leave the residence).

- ☐ Other transfer arrangements (Describe in detail.):

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**Parent-time transportation costs**

14. I ask parent-time transportation costs be divided as follows (Choose one):

☐ Utah Code 30-3-37(12) (You can find the Utah Code at [le.utah.gov/xcode/code.html](http://le.utah.gov/xcode/code.html).  
Print and attach a copy of the statute.)

☐ Other costs divided as follows (Attach additional pages if needed.):

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15. I ask reimbursement of transportation costs be done as follows: (Choose one.)

☐ The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other provisions regarding reimbursement as follows (Attach additional pages if needed.):

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16. ☐ **Communication between parties**

I ask the court to order communication between the parties as described below  
(Choose as many options as you want.):

☐ In person

☐ Phone

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Text

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Email

Petitioner's email address \_\_\_\_\_

Respondent's email address \_\_\_\_\_

☐ Through a third party

Name \_\_\_\_\_ Phone # \_\_\_\_\_

☐ Other method of communication: (Describe in detail.)  
\_\_\_\_\_

☐ Communications between the parties must be civil and respectful and limited to parent-time issues only.

☐ The parties must not make negative or harmful remarks about each other in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone makes negative remarks about the other party.

☐ The parties must not discuss this case in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone discusses the case in the presence of the minor children.

☐ The parties must not harm or threaten to harm the other parent or the minor children and must not allow other people to do so and must remove the minor children if anyone harms or threatens harm to the other parent or minor children.

17. ☐ **Travel costs.**

(Check this box and complete this section only if you are asking for a change in travel costs.)

I ask the court to order travel cost payments for parent-time transfers as follows  
(Choose one.):

☐ as we agree in the attached Parenting Plan.

☐ as proposed in my attached Parenting Plan.

☐ each party is responsible for their own travel costs.

☐ \_\_\_\_\_% by the Petitioner and \_\_\_\_\_% by the Respondent.

The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other:

\_\_\_\_\_  
\_\_\_\_\_

18. ☐ **Relocation of a parent**

(Check this box and complete this section only if you are asking for a change in relocation terms.)

I ask the court to order:

☐ If either parent moves more than 149 miles from the other parent, Utah Code 30-3-37 will apply.

☐ Neither parent may relocate with the minor children more than \_\_\_\_ miles from their current residence without a written agreement signed by the parties or further court order.

☐ Other terms about relocating:

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19. **Best interest** (Utah Code 30-3-10 and 30-3-10.4)

It is in the best interest of the children to change custody and parent-time because (Explain in detail.):

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20. ☐ **Attorney fees and costs**

I ask the court to order the other party pay my attorney fees and costs.

21. ☐ **Other**

I ask the court for these additional orders:

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I ask for these additional orders because:

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**22. Remainder of order unchanged**

The remainder of the order should remain unchanged.

**23. Documents**

I am filing the following documents along with this Petition to Modify Child Custody, Parent-time and Child Support:

(Check all that apply. Forms can be found at [www.utcourts.gov](http://www.utcourts.gov).)

☐ Cover Sheet

☐ Summons

☐ Non-public Information – Parent Information and Location

☐ Non-public Information – Minors

☐ Non-public Information – Safeguarded Address (if applicable)

**Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

**Attorney or Licensed Paralegal Practitioner of record (if applicable)**

_____	Signature ►	_____
Date	Printed Name	_____

**Stipulation** (optional)

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I am the ☐ petitioner ☐ respondent and the party responding to this Petition to Modify Parent-time.

1. I have received and read the petition and its supporting documents.
2. I understand what the petition requests.
3. I understand I have the right to contest the petition by filing an answer, and have the court decide the issues.
4. I waive service of the Summons.
5. I agree this court has the authority to decide this matter and I enter my appearance for that purpose.
6. I agree to the requests in the petition.
7. I agree the court may enter an order of modification consistent with the petition at any time and without further notice.

**Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p><b>Findings of Fact and Conclusions of Law on Petition to Modify Parent-time</b> (Utah Rule of Civil Procedure 106)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is a Petition to Modify Parent-time. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ petitioner ☐ respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.

Petitioner

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

Respondent

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

**The court finds:**

1. The order controlling parent-time is:

Title of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth

3. Utah ☐ does ☐ does not have jurisdiction in this case.

4. A material and substantial change in circumstances ☐ has ☐ has not occurred since the controlling order was entered. The court considered the following factors:

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5. Changing parent-time ☐ is ☐ is not in the best interest of the children.  
The court considered the following factors:

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6. The parties ☐ have ☐ have not complied with the pre-filing dispute resolution requirements. (Utah Code 30-3-10.4(1)(c))

**The court concludes:**

7. The court ☐ does ☐ does not have jurisdiction.
8. There ☐ are ☐ are not grounds to modify the controlling order.
9. ☐ Other:

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Commissioner's or judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Respondent, Attorney or Licensed Paralegal Practitioner	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Findings of Fact and Conclusions of Law on Petition to Modify Parent-time on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature ►

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p><b>Order on Petition to Modify Child Parent-time</b> (Utah Rule of Civil Procedure 106)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is a Petition to Modify Parent-time. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ petitioner ☐ respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.
- Petitioner
- ☐ was ☐ was not present
- ☐ was represented by \_\_\_\_\_



☐ was not represented.

Respondent

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

**The court orders:**

1. The petition is:

☐ denied.

☐ granted. The controlling order dated \_\_\_\_\_ (date) is modified as follows.

2. ☐ **Parent-time** (Choose one.):

☐ Statutory parent-time schedule:

☐ Children 5-18 (Utah Code 30-3-35)

☐ Children under 5 (Utah Code 30-3-35.5)

☐ Children 5-18 (expanded schedule) (Utah Code 30-3-35.1)

☐ Parent-time described in the filed or attached Parenting Plan.

☐ Other parent-time schedule: (Describe in detail.)

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3. ☐ **Parent-time transfers** (Choose one.):

☐ Transfer of the children for parent-time described in the filed or attached Parenting Plan.

☐ Transfer at **beginning** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

\_\_\_\_\_

and transfer at **end** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) \_\_\_\_\_

transferring the children at this address:

\_\_\_\_\_

☐ Curbside transfers (The parent/person picking up or dropping off the children does not leave the vehicle and the other parent/person does not leave the residence).

☐ Other transfer arrangements (Describe in detail.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Parent-time transportation costs

4. Parent-time transportation costs be divided as follows (Choose one):

☐ Utah Code 30-3-37(12) (You can find the Utah Code at [le.utah.gov/xcode/code.html](http://le.utah.gov/xcode/code.html).  
Print and attach a copy of the statute.)

☐ Other costs divided as follows (Attach additional pages if needed.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Reimbursement of transportation costs be done as follows: (Choose one.)

☐ The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other provisions regarding reimbursement as follows (Attach additional pages if needed.):

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6. ☐ **Communication between parties** (Choose all that apply.):

☐ In person

☐ Phone

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Text

Petitioner's # \_\_\_\_\_ Respondent's # \_\_\_\_\_

☐ Email

Petitioner's email address \_\_\_\_\_

Respondent's email address \_\_\_\_\_

☐ Through a third party

Name \_\_\_\_\_ Phone # \_\_\_\_\_

☐ Other method of communication: (Describe in detail.)

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☐ Communications between the parties must be civil and respectful and limited to parent-time issues only.

☐ The parties must not make negative or harmful remarks about each other in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone makes negative remarks about the other party.

☐ The parties must not discuss this case in the presence of the minor children, must not allow other people to do so and must remove the minor children if anyone discusses the case in the presence of the minor children.

☐ The parties must not harm or threaten to harm the other parent or the minor children and must not allow other people to do so and must remove the minor children if anyone harms or threatens harm to the other parent or minor children.

7. ☐ **Attorney fees and costs**

☐ Petitioner ☐ Respondent must pay \$ \_\_\_\_\_ in attorney fees and \$ \_\_\_\_\_ in costs.

8. ☐ **Other orders**

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9. **Remainder of order unchanged**

The provisions of any previous order not modified by this order remain in effect.

Commissioner's or judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Respondent, Attorney or Licensed Paralegal Practitioner	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Petition to Modify Parent-time on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature ►

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Petitioner's Attorney

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

In the matter of the name change of

\_\_\_\_\_  
(Minor's name)

A minor.

**Petition for Minor's Name Change**  
(Utah Code 42-1-1)

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

1. I am asking this Court to change the name of a minor. (A minor is a person who is less than 18 years old.)
2. I ask the Court to change the minor's name to:

First name	
Middle name (if any)	
Surname	

3. My relationship to the minor is:

☐ mother parent (by birth or through adoption)

☐ father (by birth or through adoption)

[ ] other (such as custodian or guardian; court order must be attached):

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4. The following information describes the minor:

Name on birth certificate:	
Date of birth:	
Place of birth:	
Minor's current address: *	
Date when minor began living in county where petition is filed: **	
Name of adult who lives with minor, has physical custody, and provides care	
<del>Father's</del> Parents' names:	
<del>Father's</del> Parents' current addresses: (list both addresses if they aren't the same)	
<del>Mother's name:</del>	
<del>Mother's current address:</del>	

\* Minor must live in county where petition is filed

\*\* Minor must live in this county for at least one year before the petition is filed.

5. If I am not the minor's legal guardian or custodian, I have attached a copy of the court orders appointing the guardian or custodian. Here is what I know about those orders:

Date signed by judge	Case number	Court name	Copy attached?

6. If I am not the minor's natural or adoptive father, then the father (check the box for the correct paragraph below, and draw a line through the incorrect paragraph):

☐ has agreed with the proposed name change. The father's original signed consent is attached, or it will be filed before the hearing on this petition.

☐ has not signed a written consent to the proposed name change. The father will be served a copy of this petition, along with a summons requesting a written response within 21 days if served in Utah (or within 30 days if served outside of Utah).

7. If I am not the minor's natural or adoptive mother, then the mother (check the box for the correct paragraph below, and draw a line through the incorrect paragraph):

☐ has agreed with the proposed name change. The mother's original signed consent is attached, or it will be filed before the hearing on this petition.

☐ has not signed a written consent to the proposed name change. The mother will be served with a copy of this petition, along with a summons requesting a written response within 21 days if served in Utah (or within 30 days if served outside of Utah).

6. ☐ I am not the minor's natural or adoptive parent.

☐ \_\_\_\_\_ (parent's name)

☐ has agreed to the proposed name change.  
Their original signed consent is attached, or it will be filed before the hearing on this petition.

☐ has not agreed to the proposed name change.  
They will be served a copy of this petition, along with a summons requesting a written response within 21 days if served in Utah (or within 30 days if served outside of Utah).

☐ \_\_\_\_\_ (other parent's name)

☐ has agreed to the proposed name change.  
Their original signed consent is attached, or it will be filed before the hearing on this petition.

☐ has not agreed to the proposed name change.  
They will be served a copy of this petition, along with a summons requesting a written response within 21 days if served in Utah (or within 30 days if served outside of Utah).

7. The new name will benefit the minor. Here are the reasons why:



(In the lines below, describe any of the following facts that apply, or others:

- (a) how a name change will develop and preserve the minor's relationship with each parent;
- (b) how long the minor has used the present name or proposed name;
- (c) difficulties embarrassment, or harassment caused by the present name; and
- (d) whether the present name causes insecurity and lack of identity.)

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[Check a box below for the correct paragraph 9. Cross out the incorrect paragraph 9, to show it does not apply.]

8.     ☐   The minor is old enough to make intelligent and decisive choices, and wants to make this name change because:

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- ☐   The minor is not old enough to make an intelligent and decisive choice about this name change.

9.     It is in the minor's best interest to change to the proposed new name.

10.    There is no reason why the minor's name should not be changed.

11.    Except for this petition, the minor is not presently involved in any legal proceeding.

12.    The minor is not on probation or parole.

13.    The minor is not on the Child Abuse Offender Registry. (Utah Code 77-43-105(7))

14.    The minor is (Choose one.):

- ☐   not on the Sex and Kidnap Offender Registry.

- ☐   is on the Sex and Kidnap Offender Registry. Changing their name is not against the public interest because (Explain.):

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15. I am filing a Certification Regarding Offender Registry completed by the Utah Department of Corrections.
16. I am not changing the minor's name to avoid creditors, or to escape or defraud anyone with a claim against the minor or me.
17. This name change will not affect any right, title, or interest of anyone else, except for the parent, custodian, or guardian named above. Any parent, custodian, or guardian who has not provided a written consent to this name change will be served with this petition pursuant to Rule 4 of the Utah Rules of Civil Procedure, and have an opportunity to participate in these name change proceedings.
18. If it is not possible to serve the other parent, then I will prepare and file the pleadings necessary to ask the Court to waive service

*[Note to petitioner: Those pleadings are described in the instructions, and are called (1) Motion to Waive Service (2) Petitioner's Affidavit in Support of Motion to Waive Service, and (3) Order to Waiver Service.]*

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ►

\_\_\_\_\_  
Printed Name

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

In the matter of the name change of

\_\_\_\_\_  
(Minor's name)

A minor.

**Order Changing Minor's Name**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

1. Petitioner and the minor appeared in Court on: \_\_\_\_\_ (date).
2. The minor was born on: \_\_\_\_\_ (date).
3. The minor's birth name was:

First name	
Middle name (if any)	
Surname	

**The court finds:**

4. (a) All notices required by law have been given.
- (b) ☐ No objections to the proposed name change were made.
- (c) ☐ Objections to the proposed name change were made by:

\_\_\_\_\_

(d) ~~Written consent to the proposed name change have been filed for the~~  
~~minor's ☐ father, ☐ mother, ☐ custodian, ☐ guardian~~

(d) Written consent to the proposed name change has been filed by:

☐ \_\_\_\_\_ (name), the minor's parent

☐ \_\_\_\_\_ (name), the minor's parent

☐ \_\_\_\_\_ (name), the minor's custodian

☐ \_\_\_\_\_ (name), the minor's guardian

(e) ☐ The allegations in the petition are true.

(f) ☐ Other findings (if any):

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**The court concludes:**

5. (a) The requirements of Utah Code Section 42-1-1 through 42-1-3 have been met.
- (b) The minor is not on the Child Abuse Offender Registry and is not barred from changing their name. (Utah Code 77-43-105(7)).
- (c) The minor:
- ☐ is not on the Sex and Kidnap Offender Registry.
- ☐ is on the Sex and Kidnap Offender Registry, but granting the petition is not against the public interest (Utah Code 77-41-105(8)(a)).
6. ☐ The allegations in the petition are sufficient and the petition should be granted.
7. The name change ☐ is ☐ is not in the best interest of the minor.

**The court orders:**

8. The Petition is
- ☐ granted ☐ denied
9. ☐ The minor's current legal name of

First name	
Middle name (if any)	
Surname	

is changed to

First name	
Middle name (if any)	
Surname	

This new name may be entered on birth certificate and used as the minor's legal name from this date forward.

Judge's signature may instead appear at the top of the first page of this document.

	Signature ►	
Date	Judge	

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order Changing Minor's on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Petitioner

v.

\_\_\_\_\_  
Defendant/Respondent

**Notice of Preferred Pronouns**

☐ She / her ☐ He / him  
☐ They / them ☐ Other \_\_\_\_\_

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner (domestic cases)

1. I ask the court to use the following pronouns for me:

☐ She / her ☐ He / him  
☐ They / them ☐ Other \_\_\_\_\_

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this [Document Title] on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name