

## Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse  
450 South State Street

January 13, 2020 / 12:00 to 2:00 p.m.  
Judicial Council Room

1. Welcome and approval of December meeting minutes	Judge Taylor
2. Request to translate Declaration of Financial Status (juvenile court) Should the translation be a separate document, or should the document be bilingual?	Kara Mann
3. Declaration of other parent's earnings	Nathanael Player
4. Notice of judgment Part of default judgment set of forms	Nathanael Player
5. Notice of modification With authority for form	Nathanael Player
6. Registering foreign order The Request to Register Foreign Order was approved by the Judicial Council in September <ul style="list-style-type: none"> <li>• Notice of registration of foreign order</li> <li>• Request for hearing on request to register foreign order</li> <li>• Order on confirmation of foreign order</li> <li>• Notice of confirmation of foreign order</li> </ul>	Nathanael Player
7. Petition and stipulation to modify child support Using Council-approved forms for modification of custody, parent-time and support and removing custody and parent-time provisions <ul style="list-style-type: none"> <li>• Petition and stipulation to modify child support</li> <li>• Findings of fact and conclusions of law on petition to modify child support</li> <li>• Order on petition to modify child support</li> </ul>	Nathanael Player
8. Motion or Stipulated motion to modify child support Using Council-approved forms for modification of custody, parent-time and support and removing custody and parent-time provisions <ul style="list-style-type: none"> <li>• Motion or Stipulated motion to modify child support</li> <li>• Order on motion to modify child support</li> </ul>	Nathanael Player
9. Settlement agreement	Nathanael Player
10. Objection to form of order Proposal to retitle form Objection to Form of Order or Judgment	

11. Adjourn	Judge Taylor
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**Meeting Dates**

February 10  
March 9  
April 13

May 11  
June 8  
July 13  
August 10

September 14  
October 12  
(Columbus Day, so  
Oct 5 or 19?)

November 9  
December 14

**MINUTES**  
**Utah Judicial Council**  
**Committee on Court Forms**  
 Administrative Office of the Courts  
 450 South State Street  
 Salt Lake City, UT 84111  
 December 9, 2019  
 12 - 2 pm  
 Judicial Council Room

**MEMBERS:**                      **PRESENT**                      **EXCUSED**

Randy Dryer, <i>Chair</i>	•	
Amber Alleman	•	
Cyndie Bayles	•	
Judge Randy Birch		•
Guy Galli	•	
Judge Elizabeth Lindsley	•	
Kara Mann	•	
Comm. Russell Minas		•
Nathanael Player	•	
Clayson Quigley	•	
Stewart Ralphs	•	
Judge James Taylor	•	
Jessica Van Buren	•	
Mary Westby	•	

Guest:  
 Kaden Taylor – Law Library

Staff:  
 Brent Johnson  
 Minhvan Brimhall

**I. WELCOME, ANNOUNCEMENTS AND APPROVAL OF MINUTES:**

Randy Dryer welcomed the committee members and guests to the meeting. The Committee considered the minutes from the November 4 meeting. No revision was made to the minutes. Judge Lindsley moved to approve the full minutes. Guy Galli seconded the motion. The motion unanimously passed.

**II. SEXUAL VIOLENCE PROTECTIVE ORDER:**

- Request to extend sexual violence protective order:

The committee discussed the sexual violence protective order forms last spring. Mr. Johnson noted that statute allows a petitioner to file a motion to extend the protective order prior to the expiration date of the order. The extension is valid for 365 days. The motion for extension may only be filed one time. The order is required to be served on all parties. The motion may be mailed to all parties.

With no further discussions or concerns, and no changes made to the form, Judge Taylor moved to approve the Request to Extend Sexual Violence Protective Order form. A second on the motion was not taken. The committee unanimously approved the motion.

- Order granting request to extend sexual violence protective order:

The committee recommended changing the title from “Extended Sexual Violence Protective Order” to “Order Extending Sexual Violence Protective Order.”

With no further discussion, and no motion made on the order, the committee unanimously approved the form.

- Order denying request to extend sexual violence protective order:

With no further discussions, and no motion made on the order, the committee unanimously approved the form.

**III. SUBPOENA FORMS:**

- Subpoena
- Notice to persons served with a subpoena
- Objection to subpoena
- Declaration of compliance with subpoena
- Application for subpoena under the Utah Uniform Interstate Depositions and Discovery Act:
- Notice of deposition and request for subpoena in case pending out of state

A state legislator contacted Michael Drechsel, Assistant State Court Administrator and Legislative Liaison, with a request to eliminate the requirement that the Notice to persons being served with a subpoena, the Objection to subpoena, and the Declaration of compliance with a subpoena be served at the same time as the Subpoena. The legislator was contacted by law enforcement officials who expressed concerns for time spent printing the forms for service, as well as costs associated with the extra amount of work needed. The Stylistics committee believes it is good customer service to all parties involved that all documents are served.

Judge Taylor suggested further discussion with the Board of District Court judges for their input. Judge Taylor also expressed interest on the views from the Judicial Council. Judge Lindsley

agreed with Judge Taylor and recommended taking the policy question to the Judicial Council as well as the Board of District Court judges. Judge Lindsley does not feel that this committee is in a position to review or approve the forms at this time.

Following further discussions, Nathanael Player moved to table these forms and forward the policy question to the Judicial Council with the recommendation from the Forms Committee that the current practice of serving all the forms be maintained. Mary Westby seconded the motion. The committee approved the motion.

The forms were not reviewed by the committee at this meeting. The forms are tabled.

#### **IV. CUSTODY EVALUATION SETTLEMENT CONFERENCE REPORT – Revising the existing form in light of changes to CJA 4-903**

Mr. Player noted that the form is used when a custody evaluation is ordered by the court. There is a slight modification to the form due to changes in rule CJA 4-903. Mr. Player has spoken with several commissioners who indicate they do not see the report unless there is a conflict with the evaluation or the evaluator. The form is currently on the website and is only used by custody evaluators. The form is not used by Licensed Paralegal Practitioners.

The committee discussed the proposed changes. . Stewart Ralphs noted that the terms "mother" and "father" should be replaced with "parent."

Following further discussions, and with the recommended changes by the committee, Judge Taylor moved to approve the form as modified. Judge Lindsley seconded the motion. The committee unanimously approved the motion.

#### **V. INFORMAL PROBATE WITH A WILL FORMS – Revising existing forms to reflect of efilng environment:**

- Request:

The committee received a request from court staff to revise the form to reflect the fact that courts no longer keep a copy of the original will on file. They asked to change paragraph 9 to instruct the petitioner to attach a copy of the original will and keep the original will in their possession.

With no further discussions or concerns from the committee, Ms. Westby moved to approve the form with the recommended changes. Mr. Player seconded the motion. The motion was unanimously approved by the committee.

- Statement:

The committee recommended to remove the sentence “The court has the original will” from paragraph 6, since the petitioner must keep the original will.

With no further discussion or objection, Ms. Westby moved to approve the form with the recommended changes. Mr. Player seconded the motion. The motion was unanimously approved by the committee.

**VI. PETITION AND STIPULATION TO MODIFY CHILD CUSTODY, PARENT-TIME AND CHILD SUPPORT:**

- Petition and stipulation to modify child custody, parent-time and child support:

Petition:

Judge Taylor expressed concerns that the jurisdiction section of the form is conclusory.

Mr. Ralphs moved to approve. Judge Lindsley seconded the motion. The committee unanimously approved the motion.

Stipulation:

The Family Law subcommittee recommended the inclusion of the stipulation section to the petition. The subcommittee feels it may be redundant for the parties, clerks and judges to have to go through, scan and read an additional 20 pages before filing is completed. By including the stipulation at the end of the form, the petitioner and respondent will be able to indicate that they have reviewed and received all of the petition, and the petition is ready for filing.

With no further discussions, Mr. Player moved to adopt the inclusion of the stipulation at the end of the petition. Cyndie Bayles seconded the motion. The committee unanimously approved the motion.

- Request to Join Child Support Division:

The Family Law subcommittee submits this form for review. The request is required in cases in which ORS is providing services. Mr. Ralphs asked that the form be tabled to another meeting to allow Mr. Player time to contact the AG's office for additional information. Mr. Player will ask Karla Block from the AG's office to review the form.

With no further discussion, Judge Taylor moved to table this form to to allow Mr. Player time to contact and further discuss the request with Ms. Block. Mr. Ralphs seconded the motion. The committee unanimously approved the motion.

This form will be reviewed at another meeting.

- Findings of fact and conclusions of law on petition to modify child custody, parent-time and child support:

Following minor changes, Mr. Player moved to adopt the amendments as discussed by the committee. Mr. Ralphs seconded the motion. The committee unanimously approved the Findings of fact and conclusions of law.

- Order on petition to modify child custody, parent-time and child support:

The committee recommending changing paragraph 12 to read: "The provisions of any previous order not modified by this order remain in effect."

With no further discussions or concerns, Mr. Player moved to adopt the amendments as discussed by the committee. Mr. Ralphs seconded the motion. The committee unanimously approved the motion.

Notice of modification:

This form is to give notice to the court that an order has been modified. Mr. Galli asked about the authority for this notice. Ms. Van Buren will check on the authority and bring the form back for consideration at the next meeting.

**VII. REGISTERING FOREIGN ORDER:**

- Notice of registration of foreign order:
- Request for hearing of foreign order:
- Order on confirmation of foreign order:
- Notice of confirmation of foreign order:

Due to time constraints, this agenda item will be discussed at a future meeting.

**VIII. ADJOURN:**

With no further items for discussion, the meeting adjourned without a motion. The meeting adjourned at 2 pm. The next meeting will be January 13, 2020, from noon to 2 pm in the Judicial Council Room.

## Forms Status Summary

List of forms approved for LPP use: [www.utcourts.gov/forms/lpp/](http://www.utcourts.gov/forms/lpp/)

### Approved forms

Form Name	Approved Date	Approved By
Abstract of judgment	May 21, 2018	Judicial Council
Acceptance of service	January 22, 2018	Judicial Council
Adult adoption	September 19, 2017	Forms Committee
Affidavit with exhibit(s)	May 21, 2018	Judicial Council
Answer	December 18, 2017	Judicial Council
Application for temporary restraining order and Order on application for temporary restraining order	April 22, 2019	Judicial Council
Certificate of service	January 22, 2018	Judicial Council
Certification of readiness for trial	July 18, 2019	Judicial Council
Child support worksheets <ul style="list-style-type: none"> <li>• Joint Physical Custody Worksheet and Instructions</li> <li>• Sole Custody Worksheet and Instructions</li> <li>• Split Custody Worksheet and Instructions</li> <li>• Children in the Father's Home Worksheet and Instructions</li> <li>• Children in the Mother's Home Worksheet and Instructions</li> </ul>	November 25, 2019	Judicial Council
Conditionally approved interpreter appointment order	June 19, 2018	Forms Committee
Consent to email service	January 22, 2018	Judicial Council
Counter motion	May 21, 2018	Judicial Council
Counterclaim	December 18, 2017	Judicial Council
Debt collection answer	December 18, 2017	Judicial Council
Declaration of financial status	September 9, 2019	Forms Committee
Declaration of inmate filing	November 13, 2017	Forms Committee
Declaration of jurisdiction and grounds for divorce	July 18, 2019	Judicial Council
Default judgment <ul style="list-style-type: none"> <li>• Default certificate</li> <li>• Motion for default judgment</li> <li>• Military service declaration</li> <li>• Military service order</li> </ul>	November 25, 2019	Judicial Council
Domestic relations injunction	April 22, 2019	Judicial Council



<p>Eviction forms used in OCAP</p> <ul style="list-style-type: none"> <li>• Three day notice to pay or to vacate</li> <li>• Three day notice to comply with lease or vacate</li> <li>• Three day notice to vacate for criminal nuisance</li> <li>• Three day notice to vacate for nuisance</li> <li>• Three day notice to vacate for assigning or subletting contrary to rental contract</li> <li>• Three day notice to vacate for committing waste on premises</li> <li>• Three day notice to vacate for engaging in unlawful business on or in the premises</li> <li>• Three day notice to vacate for lease violation which cannot be brought into compliance</li> <li>• Three day notice to vacate for committing criminal act on the premises</li> <li>• Fifteen day notice to vacate</li> <li>• Five day notice to a tenant at will</li> <li>• Complaint</li> <li>• Order of Restitution</li> <li>• Affidavit of Damages</li> <li>• Judgment for Plaintiff for Unlawful Detainer</li> <li>• Judgment for Defendant for Unlawful Detainer</li> <li>• Request for Hearing on Enforcement of Order of Restitution</li> <li>• Tenant Answer and Counterclaim</li> <li>• Motion to Set Amount of Counter Bond</li> <li>• Notice of Possession Bond</li> <li>• Order setting amount of possession bond</li> <li>• Request for Possession Bond hearing</li> <li>• Tenant Counter Bond Property</li> <li>• Order Setting Amount of Counterbond</li> <li>• Motion to Release Possession Bond</li> <li>• Order to Release Possession Bond</li> </ul>	December 18, 2017	Judicial Council
<p>Eviction forms used in OCAP (additional)</p> <ul style="list-style-type: none"> <li>• Request for occupancy hearing</li> <li>• Notice of occupancy hearing</li> <li>• Ex parte motion for order of restitution</li> </ul>	January 28, 2019	Judicial Council
Exhibit summary	May 21, 2018	Judicial Council
<p>Fee waiver – district and justice court</p> <ul style="list-style-type: none"> <li>• Motion to waive fees and statement supporting motion</li> <li>• Order on motion to waive fees</li> <li>• Order on motion to waive fees (inmates)</li> <li>• Memorandum</li> </ul>	June 24, 2019	Judicial Council

Financial declaration Certificate of service of financial declaration	February 25, 2019	Judicial Council
Income verification and compliance with child support guidelines	July 18, 2019	Judicial Council
Informal probate	July 17, 2017	Forms Committee
Initial disclosures	May 21, 2018	Judicial Council
Judgment information statement	May 21, 2018	Judicial Council
Military parenting plan	January 28, 2019	Judicial Council
Memorandum opposing motion	April 16, 2018	Judicial Council
Motion for alternative service	February 26, 2018	Judicial Council
Motion for genetic testing	December 17, 2018	Judicial Council
Motion for leave to amend	July 18, 2019	Judicial Council
Motion for summary judgment to declare non-parentage after genetic testing Order granting motion for summary judgment on non-parentage	January 28, 2019	Judicial Council
Motion for temporary orders (domestic)	December 18, 2017	Judicial Council
Motion for temporary orders due to deployment (domestic)	January 28, 2019	Judicial Council
Motion forms	April 16, 2018	Judicial Council
Motion – juvenile court	August 13, 2018	Forms Committee
Motion to appear remotely	June 11, 2018	Judicial Council
Motion to appoint parent coordinator	August 17, 2018	Judicial Council
Motion to change venue	June 11, 2018	Judicial Council
Motion to continue	June 11, 2018	Judicial Council
Motion to correct clerical mistake	December 18, 2017	Judicial Council
Motion to decide divorce and reserve other issues (bifurcate divorce)	February 25, 2019	Judicial Council
Motion to declare judgment satisfied	May 21, 2018	Judicial Council
Motion to delay enforcement of judgment and order on motion	June 24, 2019	Judicial Council
Motion to excuse mediation	April 16, 2018	Judicial Council
Motion to remove link between personal identifying information and dismissed criminal case	June 11, 2018	Forms Committee
Motion to renew judgment	May 21, 2018	Judicial Council
Motion to set aside default or judgment	June 24, 2019	Judicial Council

Motion to vacate dismissal and reinstate case	June 11, 2018	Judicial Council
Motion to waive divorce education requirement	April 16, 2018	Judicial Council
Motion to waive divorce waiting period	August 17, 2018	Judicial Council
Nonpublic information: parent, minor and safeguarded address	April 16, 2018	Judicial Council
Notice of appearance or appointment of counsel	May 21, 2018	Judicial Council
Notice of disclosure requirements in domestic cases	February 25, 2019	Judicial Council
Notice of dismissal / Motion to voluntarily dismiss case	August 17, 2018	Judicial Council
Notice of divorce education requirement	April 16, 2018	Judicial Council
Notice of hearing (motion)	April 16, 2018	Judicial Council
Notice of relocation and Motion for orders regarding relocation	June 11, 2018	Judicial Council
Notice of withdrawal of counsel	May 21, 2018	Judicial Council
Notice to appear personally or to appoint counsel	May 21, 2018	Judicial Council
Notice to defendant of disclosure in unlawful detainer actions	February 25, 2019	Judicial Council
Objection to commissioner's recommendation	December 18, 2017	Judicial Council
Objection to form of order	December 18, 2017	Judicial Council
OCAP clauses – divorce and custody cases	May 20, 2019	Judicial Council
Order on motion for inquiry into competency (juvenile court)	August 12, 2019	Forms Committee
Order on request to excuse respondent from hearing (guardianship)	December 10, 2018	Forms Committee
Parenting plan	May 21, 2018	Judicial Council
Petition for authorization to marry and Order on petition for authorization to marry (juvenile court)	November 25, 2019	Judicial Council
Petition for essential treatment	October 17, 2017	Forms Committee
Petition to modify child support, child custody, and parent-time <ul style="list-style-type: none"> <li>• Petition and stipulation to modify child support, child custody, and parent-time</li> <li>• Findings of fact and conclusions of law on petition to modify child support, child custody, and parent-time</li> <li>• Order on petition to modify child support, child custody, and parent-time</li> </ul>	December 16, 2019	Judicial Council
Proof of service	February 26, 2018	Judicial Council
Reply memorandum supporting motion	April 16, 2018	Judicial Council

Request to register foreign child custody, parent-time, support or income withholding order	September 10, 2019	Judicial Council
Request to submit (motion)	April 16, 2018	Judicial Council
Request to submit (motion) – juvenile court	August 13, 2018	Forms Committee
Sexual violence protective order <ul style="list-style-type: none"> <li>• Request</li> <li>• Temporary order</li> <li>• Order</li> </ul>	May 13, 2019	Forms Committee
Sexual violence protective order <ul style="list-style-type: none"> <li>• Request to extend sexual violence protective order</li> <li>• Order granting request to extend sexual violence protective order</li> <li>• Order denying request to extend sexual violence protective order</li> </ul>	December 9, 2019	Forms Committee
Statement supporting motion	April 16, 2018	Judicial Council
Stipulated motion	April 16, 2018	Judicial Council
Stipulation of voluntary dismissal	December 17, 2018	Judicial Council
Stipulation to enter order (motion)	April 16, 2018	Judicial Council
Substitution of counsel	May 21, 2018	Judicial Council
Summons	January 22, 2018	Judicial Council
Supplemental proceedings	April 16, 2018	Judicial Council
Trial issues	July 18, 2019	Judicial Council
Trial issues – domestic cases		
Writ of assistance to remove children	April 22, 2019	Judicial Council
Writ of execution packet	May 21, 2018	Judicial Council
Writ of garnishment packet	May 21, 2018	Judicial Council

## Pending Judicial Council Consideration

## Pending Forms Committee Consideration

- Declaration of other parent's earnings
- Default judgment
  - Notice of judgment
- Petition to modify child custody, parent-time and child support
  - Notice of modification
- Registering foreign order
  - Notice of registration of foreign order
  - Request for hearing on request to register foreign order

- Order on confirmation of foreign order
  - Notice of confirmation of foreign order
- Petition to modify child support
  - Petition and stipulation to modify child support
  - Findings of fact and conclusions of law on petition to modify child support
  - Order on petition to modify child support
- Motion to modify child support
  - Motion or stipulated motion to modify child support
  - Order on motion to modify child support
- Settlement agreement – debt collection

#### Referred to Management Committee

- Subpoena forms
  - Subpoena
  - Notice to persons served with a subpoena
  - Objection to subpoena
  - Declaration of compliance with subpoena
  - Application for subpoena under the Utah Uniform Interstate Depositions and Discovery Act
  - Notice of deposition and request for subpoena in case pending out of state

#### Pending Stylistics Subcommittee Consideration

- Settlement agreement –eviction
- OCAP temporary separation provisions
- Small claims / ODR
- Motion to waive fees – appellate and juvenile
- Petition to register administrative support order
- Divorce answer (including affirmative defenses)
- Cover sheets – district, probate, and juvenile court
- Petition for order of adjudication of paternity (not custody or support)
- Adult name change
- Voluntary relinquishment of parental rights

#### Pending Family Law Subcommittee Consideration

- Notice to Department of Human Services (OCAP)
- Adult protective orders
- Child protective orders
- Temporary delegation of parental authority
- Judicial recognition of relationship as marriage packet
- Petition for order establishing fact of birth
- Motion for order to show cause – domestic cases (proposed rule change in the works, so this is on hold)

#### Queue

- Name change - minors
- Step-parent adoption packet
- Open adoption record

- Emancipation of a minor
- Guardianship of a minor
- Guardianship of an adult
- Conservatorship of a minor
- Conservatorship of an adult
- Petition for registration of adoption order from foreign country
- Motion to intervene in an adoption case
- Order assigning court visitor to report on the guardian's and protected person's whereabouts
- Order assigning court visitor to report on an audit of court records
- Motion to intervene in adoption case
- Statement of defendant in support of guilty plea (English and Spanish)
- Defendant's motion to release bail
- Motion to classify record and names as private (eviction)

#### **Other**

- Declaration supporting default judgment for use in all debt collection cases – Judge Lawrence to continue working with debt collection bar.
- Annulment – add to OCAP.

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In the Juvenile Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

State of Utah, in the interest of

\_\_\_\_\_  
Last name, first name

\_\_\_\_\_  
Date of birth

**Declaration of Financial Status**

(Utah Code 78B-22-202 and 78B-22-203)

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

1. I am (Choose one.):

☐ The parent or legal guardian of a minor in juvenile court, and

☐ I am requesting a court-appointed attorney for myself in a child welfare case.

☐ I am providing a declaration of financial status as requested by the court.

☐ An adult being charged with a criminal offense in the juvenile court.

I understand the court may require me to reimburse fees for a court-appointed attorney.

2. I say the following (Choose all that apply.):

☐ I can't afford an attorney.

☐ My child has been appointed an attorney and I'm required to fill this out by court order.

3. **Dependents** (Count spouse and children under 18 in your household.)

The following people depend on me for support.

Relationship	Age
Example: Son	12

Relationship	Age

4. **Employment**

☐ I am employed   ☐ full-time   ☐ part-time.  
☐ I am unemployed.

5. **Monthly Income**

(If you know your hourly wage, multiply that amount by the number of hours per week you work. Multiply that number by four to get your monthly income.)

(For income that changes from month to month, calculate the annual total and divide by 12 months to list a monthly average.)

Source of income	Monthly amount	Source of income	Monthly amount
Work (Including self employment, wages, salaries, commissions, bonuses, tips and overtime)	\$	Veteran's benefits	\$
Rental income	\$	Alimony	\$
Dividends	\$	Public /government assistance (FEP, TANF, SSI, SSDI, welfare, etc.)	\$
Retirement income (Including pensions, 401(k), IRA, etc.)	\$	Financial support from spouse, other household members and non-household members	\$
Worker's compensation	\$	Trust or annuity income	\$
Unemployment	\$	Other (Describe)	\$
Child support	\$	Other (Describe)	\$
Total monthly income			\$

6. **Monthly Expenses**

(Include amounts you pay for yourself and any spouse, children or other dependents in your household.)

Monthly expense	Current Amount	Monthly expense	Current Amount
Rent or mortgage	\$	Child support	\$
Food, clothing and household supplies	\$	Child care	\$
Car payments, fuel, insurance and maintenance	\$	Health care insurance and expenses	\$
Other transportation costs (public transportation, parking, etc.)	\$	Education (children or self)	\$
Utilities (electricity, gas, water, sewer, garbage)	\$	Alimony	\$



Monthly expense	Current Amount	Monthly expense	Current Amount
Phone, internet and paid television (cable, satellite, streaming)	\$	Garnishment or income withholding order	\$
Credit card payments	\$	Other (describe)	\$
Loans and other debt payments	\$	Other (describe)	\$
Total monthly expenses			\$

7. **Financial Assets** (Add additional sheets if needed.)

Asset	Value	Balance Owing
Home	\$	\$
Land	\$	\$
Cars	\$	\$
Other vehicles (OHV, boat, motorcycle, snowmobile, RV)	\$	\$
Bank accounts	\$	\$
Personal property	\$	\$
Other (describe)	\$	\$

8. **Other**

[ ] I would like the judge to consider these other circumstances regarding my finances:

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I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Petitioner

v.

\_\_\_\_\_  
Defendant/Respondent

**Declaration of Other Parent's Earnings**

(Utah Code 78B-12-201(2) and 78B-12-203(8))

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

1. My name is: \_\_\_\_\_.
2. I believe: \_\_\_\_\_ (name of other party) (Choose one.):
  - ☐ earns \$\_\_\_\_\_ in gross income per month.
  - ☐ should be considered to make minimum wage.
  - ☐ should be considered to have zero income. They are in a non-temporary situation and they:

- cannot earn more than the reasonable costs of child care for our minor children;
- are physically or mentally unable to earn minimum wage;
- are engaged in career or occupational training to establish basic job skills; or
- care for one or more of our children whose unusual emotional or physical needs require them to be present in the home.

3. I am relying on the following:

	Explanation
The other party's employment opportunities, work history, and occupation qualifications	
Educational attainment and literacy	
Age and health	
Criminal record	
Other employment barriers and background factors	
Prevailing earnings and job availability for persons of similar backgrounds in the community	

**Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Declaration of Other Parent's Earnings on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:\_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Petitioner

v.

\_\_\_\_\_  
Defendant/Respondent

**Notice of Judgment**

(Utah Rule of Civil Procedure 58A(g) and 5(a)(2)(d))

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner (domestic cases)

The court has entered the attached judgment. You may appeal this judgment by filing a Notice of Appeal with this court within 30 days after the date the judgment was entered.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Notice of Judgment on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>V.</p> <p>_____ Respondent</p>	<p><b>Notice of Modification</b> (Utah Code 78B-14-614) (specific to UIFSA)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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Use this form only if:

- the court modified a support order,
- the original order was issued in another state,
- the order was registered or modified in another state,
- or both.

Send a copy of this form with a certified copy of the Order on Petition to Modify to each of those courts.



To:

Court that entered the original order

(Fill out the box below with information about the original order.)

Case number:		Case name	
Title of order:			
Name of court:		State	
Address of court:			

Any court in which the original order was registered or modified

(Fill out the box below with information about the original order.)

Case number:		Case name	
Title of order:			
Name of court:		State	
Address of court:			

Case number:		Case name	
Title of order:			
Name of court:		State	
Address of court:			

Case number:		Case name	
Title of order:			
Name of court:		State	
Address of court:			

**Notice:** I have attached a certified copy of an order of the Utah District Court which modifies an order entered by or registered in your court.

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Notice of Modification on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Petitioner ☐ Respondent ☐ Person Acting as Parent  
☐ Petitioner's Attorney ☐ Respondent's Attorney ☐ Person Acting as Parent's Attorney  
(Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner ☐ Respondent's Licensed Paralegal Practitioner  
☐ Person Acting as Parent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____</p> <p>Petitioner</p> <p>v.</p> <p>_____</p> <p>Respondent</p>	<p><b>Notice of Registration of Foreign</b></p> <p><b><input type="checkbox"/> Child Custody or Parent-Time Order (UCCJEA)</b> Utah Code 78B-13-305</p> <p><b><input type="checkbox"/> Support or Income Withholding Order (UIFSA)</b> Utah Code 78B-14-605</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p> <p>_____</p> <p>Commissioner</p>
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To: The people named in the Request to Register Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order:

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Notice:

1. The attached order(s) have been registered as a judgment of this court on \_\_\_\_\_ (date).
2. The registered order(s) are enforceable in the same manner as an order issued by this court.
3. You have the right to request a hearing to contest the validity of the order. At that hearing you would have to prove:
  - You were entitled to notice of the proceedings before the issuing court, but proper notice was not given (Utah Code 78B-13-108); or
  - The issuing court did not have jurisdiction or personal jurisdiction over you; or
  - The order has been vacated, stayed, or modified by a court having jurisdiction to do so.

If the order is for child support or income withholding, you could also claim:

- The order was obtained by fraud; or
  - You have already paid the claimed arrears; or
  - The statute of limitation prevents collecting some or all of the past-due support (Utah Code 78B-14-604); or
  - The order the registering party claims to be controlling is not the controlling order; or
  - You have some other defense.
4. If you want a hearing to contest the validity of the order, you must file a Request for Hearing with the court at the above address within 20 days of being served with this notice.
  5. If you do not contest the validity of the registered order, the order will be confirmed. You will not be able to contest anything about the order.
  6. [ ] The registering party claims you owe past-due support (arrears) or consolidated arrears under multiple orders in the amount of \$\_\_\_\_\_. (If none, enter zero.)

7. ☐ The registering party asserts two or more orders are in effect. The orders are attached. You have a right to a hearing to determine which one is the controlling order. The hearing must be requested within 20 days. If you do not request a hearing:
- the orders listed below that are marked as controlling will be confirmed, or
  - the court will determine which orders are controlling and will confirm them.

The confirmed orders would then be enforceable against you.

Title of Order	Date Entered	Entered by (name of court or agency)	Controlling?
			<input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/> ^\_(\ツ)/\_
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know
			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date Signature ►  
Printed Name \_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Notice of Registration of Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address (omit if safeguarded)

\_\_\_\_\_  
City, State, Zip (omit if safeguarded)

\_\_\_\_\_  
Phone (omit if safeguarded)

**Check your email.** You will receive information and documents at this email address.

\_\_\_\_\_  
Email (omit if safeguarded)

I am ☐ Petitioner ☐ Respondent ☐ Person Acting as Parent  
☐ Petitioner's Attorney ☐ Respondent's Attorney ☐ Person Acting as Parent's Attorney  
(Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner  
☐ Person Acting as Parent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner (named in original foreign order)

v.

\_\_\_\_\_  
Respondent (named in original foreign order)

**Request for Hearing – Request to Register Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

I request a hearing because I object to the Request to Register Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order.

Date \_\_\_\_\_ Signature ► \_\_\_\_\_

Printed name \_\_\_\_\_



### Certificate of Service

I certify that I filed with the court and am serving a copy of this Request for Hearing – Request to Register Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address (omit if safeguarded)

\_\_\_\_\_  
City, State, Zip (omit if safeguarded)

\_\_\_\_\_  
Phone (omit if safeguarded)

\_\_\_\_\_  
Email (omit if safeguarded)

**Check your email.** You will receive information and documents at this email address.

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner (named in original foreign order)

v.

\_\_\_\_\_  
Respondent (named in original foreign order)

**Order on Confirmation of Foreign  
Child Custody or Parent-Time Order,  
or Support or Income Withholding  
Order**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

The matter before the court is a Request to Confirm a Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order. This matter is being resolved by:  
(Choose all that apply.)

☐ The default of ☐ Petitioner ☐ Respondent.

☐ The stipulation of the parties.

☐ The pleadings and other papers of the parties.

☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.

Petitioner

☐ was present    ☐ was not present.

☐ was represented by \_\_\_\_\_ (name).

☐ was not represented.

Respondent

☐ was present    ☐ was not present.

☐ was represented by \_\_\_\_\_ (name).

☐ was not represented.

Person Acting as Parent \_\_\_\_\_ (name).

☐ was present    ☐ was not present.

☐ was represented by \_\_\_\_\_ (name).

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

**The court finds:**

1. A Request to Register Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order was filed on \_\_\_\_\_ (date).
2. The clerk mailed notice of the registration to the people named in the Request on \_\_\_\_\_ (date).
3. This court ☐ did ☐ did not receive a Request for Hearing to contest the validity of the registered order within 20 days.
4. The controlling order was signed on \_\_\_\_\_ (date) by \_\_\_\_\_ (court or agency) of \_\_\_\_\_ (State).
5. ☐ The controlling support or income withholding order is:

Name of order:			
Name of Court:		State	

Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	
Payor:	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	Monthly Amount	\$

6. ☐ The amount of past-due support (arrears) or consolidated arrears under multiple orders is \$\_\_\_\_\_.
7. ☐ The party objecting to registration has proven:
- ☐ Notice was not given as required by Utah Code 78B-13-108.
  - ☐ The issuing court or agency did not have jurisdiction.
  - ☐ The issuing court or agency did not have personal jurisdiction over the contesting party.
  - ☐ The order has been vacated, stayed, or modified by a court having jurisdiction.
  - ☐ The registered order was obtained by fraud.
  - ☐ Payment of \$\_\_\_\_\_ has been made against the claimed arrears.
  - ☐ The statute of limitation prevents collection of this amount of past-due support: \$\_\_\_\_\_ (Utah Code 78B-14-604).
  - ☐ The alleged controlling order is not the controlling order.
  - ☐ There is this other defense under Utah law. (Explain)

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**The court concludes:**

8. The registration ☐ should ☐ should not be confirmed.

**The court orders:**

9. The foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order ☐ is ☐ is not confirmed as a judgment of this court.

10. Enforcement of the order is stayed until: \_\_\_\_\_ (date).

11. ☐ The court further orders:

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Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Respondent, Attorney or Licensed Paralegal Practitioner	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Confirmation of Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner (named in original foreign order)

V.

\_\_\_\_\_  
Respondent (named in original foreign order)

**Notice of Confirmation of Foreign  
Child Custody or Parent-Time Order,  
or Support or Income Withholding  
Order**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

To: The people named in the Request to Register Foreign Child Custody or Parent-Time Order, or Support or Income Withholding Order

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notice:

1. [ ] There was no timely request for a hearing to contest the validity of the registered order. The attached order is confirmed as a judgment of this court as a matter of law.

[ ] There was a hearing to determine the validity of the registered order. The attached order is confirmed as a judgment of this court.

2. The time has passed for you to challenge confirmation of this order. (Utah Code 78B-13-305(6) and 78B-14-608).

Date \_\_\_\_\_

Signature ► \_\_\_\_\_

Court Clerk \_\_\_\_\_



### Certificate of Service

I certify that I filed with the court and am serving a copy of this Notice of Confirmation of Foreign Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>V.</p> <p>_____ Respondent</p>	<p><b>Petition to Modify Child Support</b> (Utah Rule of Civil Procedure 106)</p> <p><b><input type="checkbox"/> and Stipulation</b></p>
	<p>_____ Case Number</p>
	<p>_____ Judge</p>
	<p>_____ Commissioner</p>

I ask the court to modify the child support orders as follows.

1. **Controlling order**

The order controlling child support is:

Title of order:			
Name of Court:		State	

Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. **Controlling support order**

(Required.)

☐ I have attached a copy of the current order.

3. **Jurisdiction (Authority to Modify Order)**

(Note: an order could be registered in another state, but that does not always mean the other state has jurisdiction to modify or change the order.)

The children reside:

Child's name	Where child resides (state or country)	Lived there more than 6 months?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

The petitioner resides in: \_\_\_\_\_ (state or country).

The respondent resides in: \_\_\_\_\_ (state or country).

The controlling order was issued by (Choose one.):

☐ a Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to another state.

That court has always maintained the case

No other court has ever expressed a willingness to change the order

Jurisdiction has always remained with this court.

☐ jurisdiction **has** been transferred to another state.

Name of court: \_\_\_\_\_ Date transferred: \_\_\_\_\_

☐ other (Describe what has happened with the order):  
\_\_\_\_\_

**OR**

☐ a non-Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to Utah.

☐ jurisdiction **has** been transferred to Utah. Date: \_\_\_\_\_.

☐ the order **has** been registered in Utah for enforcement purposes only.

☐ there is substantial evidence in Utah about the children's care,  
protection, training, and personal relationships.

☐ other courts have made a decision about jurisdiction and a copy of that  
order is attached to this petition.

☐ other (Describe what has happened with the order):  
\_\_\_\_\_

**4. Relationship to children**

I am the (Choose all that apply.):

☐ person who pays child support.

☐ person who receives child support.

I am (Choose one.):

☐ the mother of

☐ the father of

☐ the legal guardian or legal custodian of

☐ a person who has been acting as a parent (Utah Code 30-5a-103) to  
the children listed below.

**5. Minor children**

There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth
------------------------------------------	-------------------	-------------------------

Child's name (first, middle and last)	Child's gender	Month and year of birth

**6. Current living arrangement**

The children are currently living (Choose one.):

☐ as stated in the controlling order.

☐ as described below:

Child's name	Address (street, city, state, ZIP)	Name(s) of person(s) who live with child at this address	Relation- ship(s) to child

**7. Other cases** (Utah Rule of Civil Procedure 100)

☐ There are no other cases that involve(d) the children or this case.

☐ The following cases involve(d) the children or this case:

(Include pending or closed, civil or criminal, in this court or in any other court, in this state or in any other state. Each party has a continuing duty to notify the court of any case (past, current, or future) that could affect this case.)

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental

	<input type="checkbox"/> divorce order <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> parentage <input type="checkbox"/> other: _____
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Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption <input type="checkbox"/> custody <input type="checkbox"/> delinquency <input type="checkbox"/> divorce <input type="checkbox"/> enforcement of an order	<input type="checkbox"/> grandparent visitation <input type="checkbox"/> guardianship <input type="checkbox"/> modification of an order <input type="checkbox"/> parentage	<input type="checkbox"/> protective order <input type="checkbox"/> support <input type="checkbox"/> termination of parental rights <input type="checkbox"/> other: _____

## 8. Child support – reasons to modify

I ask that child support be modified because (Choose all that apply.):

- ☐ The order has not been modified within the last three years, and
- there is a difference of 10% or more between the support amount as ordered and the support amount as required under the guidelines; and
  - the difference is not temporary.
- ☐ There are one or more material changes that affect the child support calculation. I used the child support worksheet and there is a difference of 15% or more from the current support order. The difference is not temporary. There is a change (Choose all that apply.):
- ☐ in custody.
- ☐ in the relative wealth or assets of the parties.
- ☐ of 30% or more in the income of a parent.
- ☐ in the employment potential and ability of a parent to earn.

☐ in the medical needs of the child.

☐ in the legal responsibilities of a parent for the support of others.

(Utah Code 78B-12-210(9))

☐ \_\_\_\_\_ (child's name) is emancipated.

☐ there has been a change:

(At least one must apply, but choose all that do apply.)

☐ in the availability, coverage, or reasonableness of cost of health care insurance of the ☐ payor ☐ payee;

☐ in work-related or education-related child care expenses of the ☐ payor ☐ payee.

9. **Current child support order**

The controlling order directs ☐ petitioner ☐ respondent to pay \$\_\_\_\_\_ each month for child support.

10. **Proposed child support**

I ask the court to modify child support based on the parties' incomes or estimated income based on ability or work history.

a. **Petitioner's Income**

Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

This income is from these sources:

\_\_\_\_\_.

☐ The court should consider petitioner's income to be \$\_\_\_\_\_ based on (Choose one.):

☐ minimum wage.

☐ historical earnings.

☐ Petitioner does receive or has received public assistance.

b. **Respondent's income**

Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

This income is from these sources:

\_\_\_\_\_.

☐ The court should consider respondent's income to be \$\_\_\_\_\_ based on (Choose one.):

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

**c. Child support worksheets**

Order ☐ petitioner ☐ respondent to pay \$\_\_\_\_\_ per month for child support. The following child support worksheet is filed or attached (Choose one.):

☐ sole physical custody worksheet

☐ joint physical custody worksheet

☐ split custody worksheet

**d. Statement of compliance with child support guidelines**

(Choose one.)

☐ This amount is based on the Uniform Child Support Guidelines (Utah Code 78B-12-2).

☐ This amount is **not** based on the Uniform Child Support Guidelines and I am asking for a different amount because (Choose one.):

☐ the guidelines are unjust.

☐ the guidelines are inappropriate.

☐ the guidelines amount is not in the best interest of the child/ren.

(Utah Code 78B-12-202 and 210.)

Explain your choice:

\_\_\_\_\_  
\_\_\_\_\_.

**e. Effective Date**

Child support should be effective (Choose one.):

☐ the first day of the month following entry of the Order on Petition to Modify.

☐ as of: \_\_\_\_\_ (date).



**f. Method of payment**

Child support should be paid as follows (Choose one.):

- ☐ Mandatory income withholding by the Office of Recovery Services (ORS).  
Unless ORS gives notice that payments should be sent elsewhere, all  
child support payments should be made to:

Office of Recovery Services  
PO Box 45011  
Salt Lake City, UT 84145

- ☐ Direct payments to the parent receiving child support by (Choose one.):

☐ Check

☐ Deposit in bank account

☐ Cashier's check or money order

☐ Other: \_\_\_\_\_

I ask for direct payment because (Utah Code 62A-11-404):

\_\_\_\_\_  
\_\_\_\_\_

**g. Payment schedule**

Child support payments must be paid by the following due date (Choose one.):

- ☐ One half by the 5th day of each month, and the other half by the 20th day  
of each month.

☐ Other:

\_\_\_\_\_  
\_\_\_\_\_

**h. Delinquent payments**

Child support not paid by the due date is delinquent the next day.

**i. Past-due child support**

The issue of past-due child support may be decided by further judicial or  
administrative process.

If support is past due, the State of Utah may take federal or state tax refunds or  
rebates and apply the amounts to the child support owed.

11. ☐ **Child care expenses** (Utah Code 78B-12-214)  
(Check this box and complete this section only if you are asking to change payment of child care costs.)

I ask the court to order:

- Both parties share equally all reasonable child care expenses related to the custodial parent's work or occupational training.
- The parent who pays child care expenses must **immediately** provide to the other parent written verification of the cost of the child care expenses and the identity of the child care provider when hired, within 30 calendar days after a change in the provider or the expense, and anytime upon the request of the other parent.
- If the parent who pays child care expenses does not provide written verification of child care, that parent may be denied the right to recover or receive credit for the other parent's one-half share of the child care expense.
- The other parent must begin paying one-half the child care amount on a monthly basis **immediately** after receiving proof from the parent that pays the child care expense.

☐ Other request for child care payment:

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### **Other Support**

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12. ☐ **Health insurance, medical and dental expenses** (Utah Code 78B-12-212)  
(Check this box and complete this section only if you are asking for a change in health insurance coverage.)

Our minor children currently have health insurance coverage through:

- ☐ Petitioner's insurance
- ☐ Respondent's insurance
- ☐ Medicaid
- ☐ CHIP
- ☐ Other: \_\_\_\_\_
- ☐ Not covered by insurance

☐ I ask the court to order ☐ petitioner ☐ respondent to maintain health insurance for our minor children. Both parties must share equally:

- the cost of the premium paid by a parent for the children's portion of the insurance. The children's portion of the premium should be calculated by dividing the premium amount by the number of people covered by the policy and multiplying the result by the number of minor children of the parties; and
- all reasonable and necessary uninsured medical and dental expenses incurred for the children and paid by a parent, including deductibles and co-payments.

The parent ordered to maintain insurance must provide written verification of coverage to the other parent or the Office of Recovery Services when the children are first enrolled, on or before January 2nd of each calendar year and upon any change of insurance carrier, premium, or benefits within 30 calendar days after the date that parent knew or should have known of the change.

If the parent ordered to maintain insurance fails to provide written verification of coverage to the other parent or to the Office of Recovery Services, or if the parent incurring medical expenses fails to provide written verification of the cost and payment of the expenses to the other parent **within 30 days of payment**, that parent may be denied the right to receive credit for the expenses or to recover the other parent's share of the expenses.

The parent receiving written verification will reimburse the parent who incurred the medical or dental expenses one-half of the amount **within 30 days after receiving the written verification**.

☐ I ask for this order because (Choose all that apply.):

- ☐ the insurance is available to ☐ petitioner ☐ respondent;
- ☐ the cost of the insurance is reasonable
- ☐ the custodial parent prefers this arrangement.
- ☐ Other reasons:

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- ☐ I ask for these additional orders regarding health insurance and medical and dental expenses:

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13. ☐ **Claiming children as dependents/exemptions for tax purposes** (Utah Code 78B-12-217)

(Choose one.)

- ☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes.

- ☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes in  
**even years**, and  
\_\_\_\_\_ (name) will  
claim the children as dependents/exemptions for tax purposes in **odd**  
**years**.

- ☐ claiming children as dependents/exemptions for tax purposes will be  
divided as follows:

Child's name	Month and year of birth	Parent who will claim child as dependent / exemption
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent

- ☐ Other:

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14. ☐ **Attorney fees and costs**

I ask the court to order the other party pay my attorney fees and costs.

15. ☐ **Other**

I ask the court for these additional orders:

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I ask for these additional orders because:

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16. **Remainder of order unchanged**

The remainder of the order should remain unchanged.

17. **Declaration about child support services** (Utah Code 78B-12-113(2)(b))

(Child support services include establishing, modifying or enforcing child support, or establishing paternity.)

The Office of Recovery Services (Choose one.):

☐ has never provided child support services for any child listed in paragraph 5.

☐ has or is providing child support services for any child listed in paragraph 5.

I will serve on the Attorney General:

- a copy of this petition, and
- the Stipulation to the petition, if any, and
- Notice to Child Support Division of the Office of the Attorney General and Request to Join

18. **Documents**

I am filing the following documents along with this Petition to Modify Child Support:

(Check all that apply. Forms can be found at [www.utcourts.gov](http://www.utcourts.gov).)

- ☐ Cover Sheet
- ☐ Summons
- ☐ Non-public Information – Parent Information and Location
- ☐ Non-public Information – Minors
- ☐ Non-public Information – Safeguarded Address (if applicable)
- ☐ Notice of Disclosure Requirements in Domestic Relations Cases
- ☐ Notice to Child Support Division of the Office of the Attorney General and Request to Join (if applicable; also serve on the Attorney General)
- ☐ Child Support Obligation Worksheet

### **Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

### **Attorney or Licensed Paralegal Practitioner of record** (if applicable)

_____	Signature ►	_____
Date	Printed Name	_____

**Stipulation (optional)**

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I am the [ ] petitioner [ ] respondent and the party responding to this Petition to Modify Child Support.

1. I have received and read the petition and its supporting documents.
2. I understand what the petition requests.
3. I understand I have the right to contest the petition by filing an answer, and have the court decide the issues.
4. I waive service of the Summons.
5. I agree this court has the authority to decide this matter and I enter my appearance for that purpose.
6. I agree to the requests in the petition.
7. I agree the court may enter an order of modification consistent with the petition at any time and without further notice.

**Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record (if applicable)**

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p><b>Findings of Fact and Conclusions of Law on Petition to Modify Child Support</b> (Utah Rule of Civil Procedure 106)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is a Petition to Modify Child Support. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ petitioner ☐ respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.

Petitioner

☐ was ☐ was not present



☐ was represented by \_\_\_\_\_

☐ was not represented.

Respondent

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

**The court finds:**

1. The order controlling child support is:

Title of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth

3. Utah ☐ does ☐ does not have jurisdiction in this case.

4. A material and substantial change in circumstances ☐ has ☐ has not occurred since the controlling order was entered. The court considered the following factors:

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5. ☐ The order has not been modified within the last three years, and
- there is a difference of 10% or more between the support amount as ordered and the support amount as required under the guidelines; and
  - the difference is not temporary.
- ☐ There are one or more material changes that affect the child support calculation. There is a difference of 15% or more from the current support order. The difference is not temporary. There is a change (Choose all that apply.):
- ☐ in custody.
  - ☐ in the relative wealth or assets of the parties.
  - ☐ of 30% or more in the income of a parent.
  - ☐ in the employment potential and ability of a parent to earn.
  - ☐ in the medical needs of the child.
  - ☐ in the legal responsibilities of a parent for the support of others.
- (Utah Code 78B-12-210(9))
- ☐ \_\_\_\_\_ (child's name) is emancipated.
- ☐ there has been a change:  
(At least one must apply, but choose all that do apply.)
- ☐ in the availability, coverage, or reasonableness of cost of health care insurance of the ☐ payor ☐ payee;
  - ☐ in work-related or education-related child care expenses of the ☐ payor ☐ payee.
- a. Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).
- ☐ Petitioner's income is imputed based on:
- ☐ minimum wage.
  - ☐ historical earnings.
- ☐ Petitioner does receive or has received public assistance.

b. Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Respondent's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

**The court concludes:**

6. The court ☐ does ☐ does not have jurisdiction.

7. There ☐ are ☐ are not grounds to modify the controlling order.

8. ☐ Other:

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Commissioner's or judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Respondent, Attorney or Licensed Paralegal Practitioner	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Findings of Fact and Conclusions of Law on Petition to Modify Child Support on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature ►

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p><b>Order on Petition to Modify Child Support</b> (Utah Rule of Civil Procedure 106)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
-------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

The matter before the court is a Petition to Modify Child Support. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ petitioner ☐ respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.

Petitioner

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

Respondent

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

**The court orders:**

1. The petition is:

☐ denied.

☐ granted. The controlling order dated \_\_\_\_\_ (date) is modified as follows.

2. ☐ **Child support**

a. Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Petitioner's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Petitioner does receive or has received public assistance.

b. Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Respondent's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

c. ☐ Petitioner ☐ Respondent must pay \$\_\_\_\_\_ per month for child support. The following child support worksheet is attached (Choose one.):

☐ sole physical custody worksheet

☐ joint physical custody worksheet

☐ split custody worksheet

(Choose one.)

- ☐ This amount is based on the Uniform Child Support Guidelines (Utah Code 78B-12-2).
- ☐ This amount deviates from the Uniform Child Support Guidelines. The court finds that a deviated child support amount is in the best interests of the minor children based on:
  - ☐ the standard of living and situation of the parties.
  - ☐ the relative wealth and income of the parties.
  - ☐ the obligor's (person who pays support) ability to earn.
  - ☐ the ability of the obligee (person who receives support) to earn.
  - ☐ the ability of an incapacitated adult child to earn, or other benefits received by the adult child or on the adult child's behalf including Supplemental Security Income.
  - ☐ the needs of the obligee, the obligor, and the child.
  - ☐ the ages of the parties.
  - ☐ the responsibilities of the obligor and the obligee for the support of others.
  - ☐ other. (Describe.):  
\_\_\_\_\_

The reason for the deviated child support amount is:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

d. Effective date (Choose one.):

- ☐ The child support will be effective upon entry of this order.

**OR**

- ☐ The child support will be effective as of this date: \_\_\_\_\_.

e. Child support must be paid as follows (Choose one.):

- ☐ Mandatory income withholding by the Office of Recovery Services. Unless the Office of Recovery Services gives notice that payments should be sent elsewhere, all child support payments must be made to: Office of Recovery Services, PO Box 45011, Salt Lake City, UT 84145

**OR**

☐ Direct payments to the parent receiving child support by:

☐ Check

☐ Deposit in bank account

☐ Cashier's check or money order

☐ Other: \_\_\_\_\_

f. Child support payments must be made (Choose one.):

☐ One-half on or before the 5th day of each month, and one-half on or before the 20th day of each month.

**OR**

☐ Other payment arrangement:

\_\_\_\_\_

g. Child support not paid on or before the due date is past due on the day after the due date.

h. Past-due child support will be determined by further judicial or administrative process. Any federal or state tax refund or rebate due to the non-custodial parent will be intercepted by the state of Utah and applied to child support arrearages.

3. ☐ **Child care expenses**

- Both parties share equally all reasonable child care expenses related to the custodial parent's work or occupational training.
- The parent who pays child care expenses must **immediately** provide to the other parent written verification of the cost of the child care expenses and the identity of the child care provider when hired, within 30 calendar days after a change in the provider or the expense, and anytime upon the request of the other parent.
- If the parent who pays child care expenses does not provide written verification of child care, that parent may be denied the right to recover or receive credit for the other parent's one-half share of the child care expense.
- The other parent must begin paying one-half the child care amount on a monthly basis **immediately** after receiving proof from the parent that pays the child care expense.



☐ Other order for child care payment:

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4. ☐ **Health insurance, medical and dental expenses**

The minor children currently have health insurance coverage through:

☐ Petitioner's insurance

☐ Respondent's insurance

☐ Medicaid

☐ CHIP

☐ Other: \_\_\_\_\_

☐ Not covered by insurance

☐ ☐ Petitioner ☐ Respondent must maintain health insurance for the minor children if it is available to that parent at a reasonable cost. Both parties must share equally:

a. the cost of the premium paid by a parent for the children's portion of the insurance. The children's portion of the premium will be calculated by dividing the premium amount by the number of people covered by the policy and multiplying the result by the number of minor children of the parties; and

b. all reasonable and necessary uninsured medical and dental expenses incurred for the children and paid by a parent, including deductibles and co-payments.

The parent ordered to maintain insurance must provide written verification of coverage to the other parent or the Office of Recovery Services when the children are first enrolled, on or before January 2nd of each calendar year and upon any change of insurance carrier, premium, or benefits within 30 calendar days after the date that parent knew or should have known of the change.

If the parent ordered to maintain insurance fails to provide written verification of coverage to the other parent or to the Office of Recovery Services, or if the parent incurring medical expenses fails to provide written verification of the cost and payment of the expenses to the other parent **within 30 days of payment**, that parent may be denied the right to receive

credit for the expenses or to recover the other parent's share of the expenses.

The parent receiving written verification must reimburse the parent who incurred the medical or dental expenses one-half of the amount **within 30 days after receiving the written verification.**

☐ Other order for health insurance, medical and dental expenses:

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5. ☐ **Claiming children as dependents/exemptions for tax purposes** (Utah Code 78B-12-217)

(Choose one.)

☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes.

☐ \_\_\_\_\_ (name)  
will claim the children as dependents/exemptions for tax purposes in **even years**, and  
\_\_\_\_\_ (name) will  
claim the children as dependents/exemptions for tax purposes in **odd years**.

☐ claiming children as dependents/exemptions for tax purposes will be divided as follows:

Child's name	Month and year of birth	Parent who will claim child as dependent / exemption
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent

		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
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☐ Other:

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6. ☐ **Attorney fees and costs**

☐ Petitioner ☐ Respondent must pay \$\_\_\_\_\_ in attorney fees and \$\_\_\_\_\_ in costs.

7. ☐ **Other orders**

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8. **Remainder of order unchanged**

The provisions of any previous order not modified by this order remain in effect.

Commissioner's or judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Petitioner, Attorney or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Respondent, Attorney or Licensed Paralegal	
	Practitioner	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Petition to Modify Child Support on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Petitioner ☐ Respondent  
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner  
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner

v.

\_\_\_\_\_  
Respondent

☐ **Motion to Modify Child Support**

☐ **Stipulated Motion to Modify  
Child Support**

(Utah Rule of Civil Procedure 106 and Utah  
Code Section 78B-12-210(8))

☐ **Hearing Requested**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

I ask the court to modify the child support orders as follows.

1. **Controlling order**

The order controlling child support is:

Title of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. **Controlling support order**

(Required.)

☐ I have attached a copy of the current order.

3. **Jurisdiction (Authority to Modify Order)**

(Note: an order could be registered in another state, but that does not always mean the other state has jurisdiction to modify or change the order.)

The children reside:

Child's name	Where child resides (state or country)	Lived there more than 6 months?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

The petitioner resides in: \_\_\_\_\_ (state or country).

The respondent resides in: \_\_\_\_\_ (state or country).

The controlling order was issued by (Choose one.):

☐ a Utah court, and

(Choose all that apply.)

☐ jurisdiction **has never** been transferred to another state.

That court has always maintained the case

No other court has ever expressed a willingness to change the order  
Jurisdiction has always remained with this court.

☐ jurisdiction **has** been transferred to another state.

Name of court: \_\_\_\_\_ Date transferred: \_\_\_\_\_

☐ other (Describe what has happened with the order):  
\_\_\_\_\_

**OR**

☐ a non-Utah court, and  
(Choose all that apply.)

☐ jurisdiction **has never** been transferred to Utah.

☐ jurisdiction **has** been transferred to Utah. Date: \_\_\_\_\_.

☐ the order **has** been registered in Utah for enforcement purposes only.

☐ there is substantial evidence in Utah about the children's care,  
protection, training, and personal relationships.

☐ other courts have made a decision about jurisdiction and a copy of that  
order is attached to this petition.

☐ other (Describe what has happened with the order):  
\_\_\_\_\_

**4. Relationship to children**

I am the (Choose all that apply.):

☐ person who pays child support.

☐ person who receives child support.

I am (Choose one.):

☐ the mother of

☐ the father of

☐ the legal guardian or legal custodian of

☐ a person who has been acting as a parent (Utah Code 30-5a-103) to  
the children listed below.

**5. Minor children**



There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth

6. **Current living arrangement**

The children are currently living (Choose one.):

☐ as stated in the controlling order.

☐ as described below:

Child's name	Address (street, city, state, ZIP)	Name(s) of person(s) who live with child at this address	Relation- ship(s) to child

7. **Other cases** (Utah Rule of Civil Procedure 100)

☐ There are no other cases that involve(d) the children or this case.

☐ The following cases involve(d) the children or this case:

(Include pending or closed, civil or criminal, in this court or in any other court, in this state or in any other state. Each party has a continuing duty to notify the court of any case (past, current, or future) that could affect this case.)

Court (Name, address, and phone number)	
Case number	

Type of case (Choose all that apply.)	<input type="checkbox"/> adoption	<input type="checkbox"/> grandparent visitation	<input type="checkbox"/> protective order
	<input type="checkbox"/> custody	<input type="checkbox"/> guardianship	<input type="checkbox"/> support
	<input type="checkbox"/> delinquency	<input type="checkbox"/> modification of an order	<input type="checkbox"/> termination of parental rights
	<input type="checkbox"/> divorce	<input type="checkbox"/> parentage	<input type="checkbox"/> other: _____
	<input type="checkbox"/> enforcement of an order		

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption	<input type="checkbox"/> grandparent visitation	<input type="checkbox"/> protective order
	<input type="checkbox"/> custody	<input type="checkbox"/> guardianship	<input type="checkbox"/> support
	<input type="checkbox"/> delinquency	<input type="checkbox"/> modification of an order	<input type="checkbox"/> termination of parental rights
	<input type="checkbox"/> divorce	<input type="checkbox"/> parentage	<input type="checkbox"/> other: _____
	<input type="checkbox"/> enforcement of an order		

Court (Name, address, and phone number)			
Case number			
Type of case (Choose all that apply.)	<input type="checkbox"/> adoption	<input type="checkbox"/> grandparent visitation	<input type="checkbox"/> protective order
	<input type="checkbox"/> custody	<input type="checkbox"/> guardianship	<input type="checkbox"/> support
	<input type="checkbox"/> delinquency	<input type="checkbox"/> modification of an order	<input type="checkbox"/> termination of parental rights
	<input type="checkbox"/> divorce	<input type="checkbox"/> parentage	<input type="checkbox"/> other: _____
	<input type="checkbox"/> enforcement of an order		

**8. Child support – reasons to modify**

I ask that child support be modified because the order has not been modified within the last three years, and

- there is a difference of 10% or more between the support amount as ordered and the support amount as required under the guidelines; and
- the difference is not temporary; and
- the proposed support amount is consistent with the child support guidelines.

**9. Current child support order**

The controlling order directs ☐ petitioner ☐ respondent to pay \$\_\_\_\_\_ each month for child support.

**10. Proposed child support**

I ask the court to modify child support based on the parties' incomes or estimated income based on ability or work history.

**a. Petitioner's Income**

Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

This income is from these sources:

\_\_\_\_\_.

☐ The court should consider petitioner's income to be \$\_\_\_\_\_ based on (Choose one.):

☐ minimum wage.

☐ historical earnings.

☐ Petitioner does receive or has received public assistance.

**b. Respondent's income**

Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

This income is from these sources:

\_\_\_\_\_.

☐ The court should consider respondent's income to be \$\_\_\_\_\_ based on (Choose one.):

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

**c. Child support worksheets**

Order ☐ petitioner ☐ respondent to pay \$\_\_\_\_\_ per month for child support. The following child support worksheet is filed or attached (Choose one.):

☐ sole physical custody worksheet

☐ joint physical custody worksheet

☐ split custody worksheet

**d. Statement of compliance with child support guidelines**

(Choose one.)

☐ This amount is based on the Uniform Child Support Guidelines (Utah Code 78B-12-2).

☐ This amount is **not** based on the Uniform Child Support Guidelines and I am asking for a different amount because (Choose one.):

☐ the guidelines are unjust.

☐ the guidelines are inappropriate.

☐ the guidelines amount is not in the best interest of the child/ren.

(Utah Code 78B-12-202 and 210.)

Explain your choice:

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**e. Effective Date**

Child support should be effective (Choose one.):

☐ the first day of the month following entry of the Order on Petition to Modify.

☐ as of: \_\_\_\_\_ (date).

**f. Method of payment**

Child support should be paid as follows (Choose one.):

☐ Mandatory income withholding by the Office of Recovery Services (ORS). Unless ORS gives notice that payments should be sent elsewhere, all child support payments should be made to:

Office of Recovery Services  
PO Box 45011  
Salt Lake City, UT 84145

☐ Direct payments to the parent receiving child support by (Choose one.):

☐ Check

☐ Deposit in bank account

☐ Cashier's check or money order

☐ Other: \_\_\_\_\_

I ask for direct payment because (Utah Code 62A-11-404):

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**g. Payment schedule**

Child support payments must be paid by the following due date (Choose one.):

☐ One half by the 5th day of each month, and the other half by the 20th day of each month.

☐ Other:

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**h. Delinquent payments**

Child support not paid by the due date is delinquent the next day.

**i. Past-due child support**

The issue of past-due child support may be decided by further judicial or administrative process.

If support is past due, the State of Utah may take federal or state tax refunds or rebates and apply the amounts to the child support owed.

11. ☐ **Attorney fees and costs**

I ask the court to order the other party pay my attorney fees and costs.

12. ☐ **Other**

I ask the court for these additional orders:

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I ask for these additional orders because:

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13. **Remainder of order unchanged**

The remainder of the order should remain unchanged.

14. **Declaration about child support services** (Utah Code 78B-12-113(2)(b))  
(Child support services include establishing, modifying or enforcing child support, or establishing paternity.)

The Office of Recovery Services (Choose one.):

☐ has never provided child support services for any child listed in paragraph 5.

☐ has or is providing child support services for any child listed in paragraph 5.  
I will serve on the Attorney General:

- a copy of this motion, and
- the Stipulation to the motion, if any, and
- Notice to Child Support Division of the Office of the Attorney General and Request to Join

15. **Hearing** (Required in districts 1-4; optional in districts 5-8.)

☐ I request a hearing on this motion.

☐ I do not request a hearing on this motion.

16. **Documents**

I am filing the following documents along with this Motion to Modify Child Support:

(Check all that apply. Forms can be found at [www.utcourts.gov](http://www.utcourts.gov).)

☐ Non-public Information – Parent Information and Location

☐ Non-public Information – Minors

☐ Non-public Information – Safeguarded Address (if applicable)

☐ Notice of Disclosure Requirements in Domestic Relations Cases

☐ Notice to Child Support Division of the Office of the Attorney General and Request to Join (if applicable; also serve on the Attorney General)

☐ Child Support Obligation Worksheet

## **Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

**Stipulation** (optional)

I am the ☐ petitioner ☐ respondent and the party responding to this Motion to Modify Child Support.

1. I have received and read the motion and its supporting documents.
2. I understand what the motion requests.
3. I understand I have the right to contest the motion by filing a memorandum opposing motion, and have the court decide the issues.
4. I agree to the requests in the motion.
5. I agree the court may enter an order of modification consistent with the motion at any time and without further notice.

**Petitioner or Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

**Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_



\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p><b>Order on Motion to Modify Child Support</b> (Utah Rule of Civil Procedure 106 and Utah Code Section 78B-12-210(8))</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is a Motion to Modify Child Support. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ petitioner ☐ respondent.
- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on \_\_\_\_\_ (date), notice of which was served on all parties.
- Petitioner
- ☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

Respondent

☐ was ☐ was not present

☐ was represented by \_\_\_\_\_

☐ was not represented.

**The court finds:**

1. The order controlling child support is:

Title of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	

2. There are \_\_\_\_\_ (number) minor children included in the controlling order.

Child's name (first, middle and last)	Child's gender	Month and year of birth

3. Utah ☐ does ☐ does not have jurisdiction in this case.

4. The order has not been modified within the last three years, and

- there is a difference of 10% or more between the support amount as ordered and the support amount as required under the guidelines; and
- the difference is not temporary; and

- the proposed support amount is consistent with the child support guidelines.

5. ☐ **Child support**

- a. Petitioner's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Petitioner's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Petitioner does receive or has received public assistance.

- b. Respondent's total countable gross monthly income for child support purposes is \$\_\_\_\_\_ (Utah Code 78B-12-203).

☐ Respondent's income is imputed based on:

☐ minimum wage.

☐ historical earnings.

☐ Respondent does receive or has received public assistance.

**The court concludes:**

6. The court ☐ does ☐ does not have jurisdiction.

7. There ☐ are ☐ are not grounds to modify the controlling order.

8. ☐ Other:

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**The court orders:**

9. The motion is:

☐ denied.

☐ granted. The controlling order dated \_\_\_\_\_ (date) is modified as follows.

10. ☐ **Child support**

- a. ☐ Petitioner ☐ Respondent must pay \$\_\_\_\_\_ per month for child support. The following child support worksheet is attached (Choose one.):

- ☐ sole physical custody worksheet
- ☐ joint physical custody worksheet
- ☐ split custody worksheet

(Choose one.)

- ☐ This amount is based on the Uniform Child Support Guidelines (Utah Code 78B-12-2).
- ☐ This amount deviates from the Uniform Child Support Guidelines. The court finds that a deviated child support amount is in the best interests of the minor children based on:
  - ☐ the standard of living and situation of the parties.
  - ☐ the relative wealth and income of the parties.
  - ☐ the obligor's (person who pays support) ability to earn.
  - ☐ the ability of the obligee (person who receives support) to earn.
  - ☐ the ability of an incapacitated adult child to earn, or other benefits received by the adult child or on the adult child's behalf including Supplemental Security Income.
  - ☐ the needs of the obligee, the obligor, and the child.
  - ☐ the ages of the parties.
  - ☐ the responsibilities of the obligor and the obligee for the support of others.
  - ☐ other. (Describe.):  
\_\_\_\_\_

The reason for the deviated child support amount is:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

- b. Effective date (Choose one.):

- ☐ The child support will be effective upon entry of this order.

**OR**

☐ The child support will be effective as of this date: \_\_\_\_\_.

c. Child support must be paid as follows (Choose one.):

☐ Mandatory income withholding by the Office of Recovery Services.  
Unless the Office of Recovery Services gives notice that payments should be sent elsewhere, all child support payments must be made to: Office of Recovery Services, PO Box 45011, Salt Lake City, UT 84145

**OR**

☐ Direct payments to the parent receiving child support by:

☐ Check

☐ Deposit in bank account

☐ Cashier's check or money order

☐ Other: \_\_\_\_\_

d. Child support payments must be made (Choose one.):

☐ One-half on or before the 5th day of each month, and one-half on or before the 20th day of each month.

**OR**

☐ Other payment arrangement:

\_\_\_\_\_

e. Child support not paid on or before the due date is past due on the day after the due date.

f. Past-due child support will be determined by further judicial or administrative process. Any federal or state tax refund or rebate due to the non-custodial parent will be intercepted by the state of Utah and applied to child support arrearages.

11. ☐ **Attorney fees and costs**

☐ Petitioner ☐ Respondent must pay \$\_\_\_\_\_ in attorney fees and \$\_\_\_\_\_ in costs.

12. ☐ **Other orders**

\_\_\_\_\_  
\_\_\_\_\_

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13. **Remainder of order unchanged**

The provisions of any previous order not modified by this order remain in effect.

Commissioner's or judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Respondent, Attorney or Licensed Paralegal Practitioner	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Order on Motion to Modify Child Support on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

v.

\_\_\_\_\_  
Defendant

**Settlement Agreement**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

The parties agree:

1. The amount requested in the complaint is \$ \_\_\_\_\_ (complaint amount).
2. \_\_\_\_\_ (name) will pay  
\$ \_\_\_\_\_ (settlement amount, which may or may not be the same as the complaint  
amount) to \_\_\_\_\_ (name).

The settlement amount consists of:

Amount of unpaid debt	\$
Interest	\$



Attorney fees	\$
Cost to file this case	\$
Cost to have the papers served	\$
Other (describe)	\$
Total	\$

3. The amount in paragraph 2 (choose one):
- ☐ is a reduction of \$ \_\_\_\_\_ from the amount requested in the complaint.
- ☐ is not a reduction from the amount requested in the complaint.

4. The amount in paragraph 2 will be paid on this schedule:

Amount	Date due	Amount	Date due
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	

☐ Other arrangements:

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5. Payments must be made:

By the following method (such as bank transfer, online payment, check, cash, money order, some combination of these methods, or note payment can be by any method):

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To the following destination (address or account number):

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6. Scheduled payments must be received on or before the due date. If not (choose one),

☐ the complaint amount in paragraph 1, minus any payments received, is immediately due.

☐ the settlement amount in paragraph 2, minus any payments received, is immediately due.

☐ Plaintiff will deliver notice to the defendant and allow them \_\_\_\_\_ days from the date of delivery to make the late payment. Notice will be delivered by:

☐ Mail

☐ Text Message

☐ Hand Delivery

☐ Other \_\_\_\_\_

☐ Email

to the following address:

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If the defendant does not make timely payment after notice, the following is immediately due (choose one):

☐ the complaint amount in paragraph 1, minus any payments received.

☐ the settlement amount in paragraph 2, minus any payments received.

(we don't need a stay because entry of the settlement agreement is a case disposition that takes it off pending)

7. If a scheduled payment is not received,

\_\_\_\_\_ (name) may file a motion for judgment for the amount in paragraph 6 less any payments made.

8. When the amount in paragraph 2 is paid, plaintiff will ask the court to dismiss this case with prejudice.

9. ☐ Other details. (Write "none" if there are no other details.)

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10. The court will have jurisdiction to enforce this agreement.

**Defendant**

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\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Defendant's Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Second Defendant** (if any)

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\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Second Defendant's Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Plaintiff**

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\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

**Plaintiff's Attorney or Licensed Paralegal Practitioner of record** (if applicable)

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

	<b>Objection to Form of Order or Judgment</b> (Utah Rule of Civil Procedure 7 and 58A(c))
Plaintiff/Petitioner	Case Number _____
v.	Judge _____
Defendant/Respondent	Commissioner (domestic cases) _____

1. I am the ☐ plaintiff/petitioner ☐ defendant/respondent.
2. I object to the form of the order or judgment called \_\_\_\_\_ (name of order or judgment) prepared by: \_\_\_\_\_ (name of party who prepared the order or judgment) and dated \_\_\_\_\_.
3. I am filing this objection with the court within seven days of service.

I specifically object as follows:

4. Paragraph number \_\_\_\_\_. (Explain objection.)

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5. Paragraph number \_\_\_\_\_. (Explain objection.)

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6. Paragraph number \_\_\_\_\_. (Explain objection.)

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(Attach additional sheets if needed.)

### **Plaintiff/Petitioner or Defendant/Respondent**

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ► _____
Date	Printed Name _____

### **Attorney or Licensed Paralegal Practitioner of record** (if applicable)

_____	Signature ► _____
Date	Printed Name _____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Objection to Form of Order **or Judgment** on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_