

## Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse  
450 South State Street

August 12, 2019 / 12:00 to 2:00 p.m.  
Judicial Council Room

1. Welcome, announcements and approval of July meeting minutes	Randy Dryer
2. Introduction of new member – Clayson Quigley	Randy Dryer
3. Juvenile court forms <ul style="list-style-type: none"> <li>• Declaration of financial status</li> <li>• Order on motion for inquiry into competency</li> <li>• Petition for authorization to marry</li> </ul>	Kara Mann Judge Lindsley
4. Settlement agreement <ul style="list-style-type: none"> <li>• Debt collection</li> <li>• Eviction</li> </ul>	Nathanael Player
5. Default judgment <ul style="list-style-type: none"> <li>• Motion for default certificate *</li> <li>• Default certificate</li> <li>• Military service declaration</li> <li>• Military service order *</li> <li>• Motion for default judgment</li> </ul> <p>* Discuss whether we need the Motion for default certificate and the Military service order.</p>	Nathanael Player
6. Revision to judge/commissioner signature block	Brent Johnson
7. Acceptance of service Revising an already-approved form	Jessica Van Buren
8. Request to register foreign child custody, parent-time, support or income withholding order	Nathanael Player
9. Sexual violence protective order <ul style="list-style-type: none"> <li>• Request to extend sexual violence protective order</li> <li>• Order granting request to extend sexual violence protective order</li> <li>• Order denying request to extend sexual violence protective order</li> </ul>	Brent Johnson
10. Adjourn	Randy Dryer

### 2019 Meeting schedule

September 9  
October 7

November 4  
December 9

MINUTES  
**Utah Judicial Council**  
**Committee on Court Forms**  
 Administrative Office of the Courts  
 450 South State Street  
 Salt Lake City, UT 84111  
 July 8, 2019  
 12 - 2 pm  
 Judicial Council Room

**MEMBERS:            IN ATTENDANCE:            EXCUSED:**

Randy Dryer, <i>Chair</i>		•
Kim Allard	•	
Cyndie Bayles	•	
Judge Randy Birch	•	
Chris Cope		•
Guy Galli	•	
Judge Elizabeth Lindsley	•	
Kara Mann	•	
Comm. Russell Minas	•	
Nathanael Player	•	
Stewart Ralphs	•	
Judge James Taylor	•	
Jessica Van Buren	•	
Mary Westby	•	

Staff:  
 Brent Johnson - excused  
 Minhvan Brimhall – recording  
 secretary

**I. WELCOME AND APPROVAL OF MINUTES:**

Judge Taylor welcomed the committee members to the meeting. The Committee discussed the minutes from the June 10 meeting. No revision was made to the minutes. Mary Westby moved to

approve the full minutes. Judge Elizabeth Lindsley seconded the motion. The motion unanimously passed.

## **II. ADDITIONAL OCAP DOCUMENTS:**

The committee determined at the last meeting to include these documents as part of the series of divorce forms. The Stylistics Committee has reviewed the documents. The documents are brought to this committee for further discussion and review.

- **Certificate of readiness for trial:**  
This document will be used in both domestic and civil cases. The committee discussed and made recommended language changes to the form. The committee determined that paragraph 7, regarding proposed settlements, should be removed as it is not applicable in civil matters once the pretrial hearing has been held. The committee recommended renaming the form called Proposed Settlement to Trial Issues.

Following further discussion, Stewart Ralphs motioned to accept the changes as recommended, and to eliminate paragraphs 6 and 7 from the form. Cyndie Bayles seconded the motion. The committee voted and the motion unanimously passed.

With no further discussion, Mr. Ralphs motioned to approve and accept the form as discussed and modified by the committee. Nathanael Player seconded the motion. The motion was unanimously approved.

- **Proposed settlement – domestic cases:**  
The committee recommended changing the title of the form to “Trial Issues” as previously discussed. The petitioner will be instructed to provide a copy to all parties, however, will not be required to complete a certificate of service.

With no further discussions, Judge Lindsley motioned to accept the form as amended. Kim Allard seconded the motion. The motion was unanimously approved.

- **Proposed settlement – other civil cases:**  
In congruency with the domestic cases, the committee recommended changing the title of the form to “Trial Issues” as previously discussed. The committee discussed and recommended minor language changes form. The committee discussed removal of petition of divorce classes from the form. The petitioner will be instructed to provide a copy to all parties, however, will not be required to complete a certificate of service.

With no further discussions, Mr. Player moved to accept the form with recommended changes. Kara Mann seconded the motion. The motion was approved with a majority vote. One committee member objected to the motion.

- **Motion for leave to amend:**  
The committee discussed and made minor language change recommendations to the form.

With no further discussions, Judge Lindsley motioned to accept the form as recommended by the committee. Mr. Ralphs seconded the motion. The motion was unanimously approved.

- Declaration of jurisdiction and grounds for divorce :  
The committee discussed and reviewed this declaration form. The committee did not have any concerns or issues with the form.

With no further discussions, Mr. Ralphs moved to approve the form. Judge Birch seconded the motion. The motion was unanimously approved.

- Income verification and statement of compliance with child support guidelines:  
The committee discussed and made language changes.

With no further discussions, Judge Lindsley moved to approve the form. Ms. Mann seconded the motion. The motion was unanimously approved.

### **III. MOTION FOR ORDERS REGARDING RELOCATION:**

Mr. Player noted that this is a proposed change to a form that has already been approved by the Judicial Council. The Family Forms Subcommittee recommends the proposed changes. The committee reviewed the changes and did not have any other changes or recommendations to make.

With no further discussions, Judge Lindsley moved to approve and accept the form as recommended by the subcommittee. Mr. Ralphs seconded the motion. The motion was unanimously approved.

### **IV. DEFAULT JUDGMENT:**

- Motion for default certificate:  
There is a current form already out on the court website. The form needs to be cleaned up, as it is currently unusable by Licensed Paralegal Practitioner. The certificate of service needs to be included in the form. The form is not ready to be updated on the website. Judge Birch will be meeting with Judge Lawrence to review the default judgment forms and will provide the committee an update at the next meeting.

With no further discussions, Judge Taylor recommended that the committee table these forms until the next meeting. No motion was made. The committee agreed with Judge Taylor's recommendation. Guy Galli will review how often the motion for default certificate is used in state courts.

- Default certificate :  
Being held over for discussion at the next meeting.
- Military service declaration:  
Being held over for discussion at the next meeting.
- Military service order:  
The committee discussed that military service members should not be defaulted if they fall under the Military Service Act. The committee discussed that federal rules are different from state rules, and therefore the order would be different under any military rules. Judge Taylor recommends that the order be tabled until the next meeting for further discussion.

- Motion for default judgment:  
Being held over for discussion at the next meeting.

Judge Lindsley asked that the committee review these forms before the next meeting and come prepared to discuss both state and federal practices. Minhvan Brimhall will send the committee a reminder email before the end of the day.

**V. REQUEST TO REGISTER FOREIGN CHILD CUSTODY, PARENT-TIME, SUPPORT OR INCOME WITHHOLDING ORDER:**

This item was not addressed due to lack to time and will be addressed at a future meeting.

**VI. ADJOURN:**

With no further discussion, the meeting was adjourned without a motion. The meeting adjourned at 2:11 pm. The next meeting will be on August 12, 2019, from noon to 2 pm in the Judicial Council Room.

## Forms Status Summary

### Approved forms

Form Name	Approved Date	Approved By
Abstract of judgment	May 21, 2018	Judicial Council
Acceptance of service	January 22, 2018	Judicial Council
Adult adoption	September 19, 2017	Forms Committee
Affidavit with exhibit(s)	May 21, 2018	Judicial Council
Answer	December 18, 2017	Judicial Council
Application for temporary restraining order and Order on application for temporary restraining order	April 22, 2019	Judicial Council
Certificate of service	January 22, 2018	Judicial Council
Certification of readiness for trial	July 18, 2019	Judicial Council
Conditionally approved interpreter appointment order	June 19, 2018	Forms Committee
Consent to email service	January 22, 2018	Judicial Council
Counter motion	May 21, 2018	Judicial Council
Counterclaim	December 18, 2017	Judicial Council
Debt collection answer	December 18, 2017	Judicial Council
Declaration of inmate filing	November 13, 2017	Forms Committee
Declaration of jurisdiction and grounds for divorce	July 18, 2019	Judicial Council
Domestic relations injunction	April 22, 2019	Judicial Council
Eviction forms used in OCAP <ul style="list-style-type: none"> <li>• Three day notice to pay or to vacate</li> <li>• Three day notice to comply with lease or vacate</li> <li>• Three day notice to vacate for criminal nuisance</li> <li>• Three day notice to vacate for nuisance</li> <li>• Three day notice to vacate for assigning or subletting contrary to rental contract</li> <li>• Three day notice to vacate for committing waste on premises</li> <li>• Three day notice to vacate for engaging in unlawful business on or in the premises</li> <li>• Three day notice to vacate for lease violation which cannot be brought into compliance</li> <li>• Three day notice to vacate for committing criminal act on the premises</li> </ul>	December 18, 2017	Judicial Council

<ul style="list-style-type: none"> <li>• Fifteen day notice to vacate</li> <li>• Five day notice to a tenant at will</li> <li>• Complaint</li> <li>• Order of Restitution</li> <li>• Affidavit of Damages</li> <li>• Judgment for Plaintiff for Unlawful Detainer</li> <li>• Judgment for Defendant for Unlawful Detainer</li> <li>• Request for Hearing on Enforcement of Order of Restitution</li> <li>• Tenant Answer and Counterclaim</li> <li>• Motion to Set Amount of Counter Bond</li> <li>• Notice of Possession Bond</li> <li>• Order setting amount of possession bond</li> <li>• Request for Possession Bond hearing</li> <li>• Tenant Counter Bond Property</li> <li>• Order Setting Amount of Counterbond</li> <li>• Motion to Release Possession Bond</li> <li>• Order to Release Possession Bond</li> </ul>		
Eviction forms used in OCAP (additional) <ul style="list-style-type: none"> <li>• Request for occupancy hearing</li> <li>• Notice of occupancy hearing</li> <li>• Ex parte motion for order of restitution</li> </ul>	January 28, 2019	Judicial Council
Exhibit summary	May 21, 2018	Judicial Council
Fee waiver – district and justice court <ul style="list-style-type: none"> <li>• Motion to waive fees and statement supporting motion</li> <li>• Order on motion to waive fees</li> <li>• Order on motion to waive fees (inmates)</li> <li>• Memorandum</li> </ul>	June 24, 2019	Judicial Council
Financial declaration Certificate of service of financial declaration	February 25, 2019	Judicial Council
Income verification and compliance with child support guidelines	July 18, 2019	Judicial Council
Informal probate	July 17, 2017	Forms Committee
Initial disclosures	May 21, 2018	Judicial Council
Judgment information statement	May 21, 2018	Judicial Council
Military parenting plan	January 28, 2019	Judicial Council
Memorandum opposing motion	April 16, 2018	Judicial Council
Motion for alternative service	February 26, 2018	Judicial Council
Motion for genetic testing	December 17, 2018	Judicial Council
Motion for leave to amend	July 18, 2019	Judicial Council
Motion for summary judgment to declare non-	January 28, 2019	Judicial Council

parentage after genetic testing Order granting motion for summary judgment on non-parentage		
Motion for temporary orders (domestic)	December 18, 2017	Judicial Council
Motion for temporary orders due to deployment (domestic)	January 28, 2019	Judicial Council
Motion forms	April 16, 2018	Judicial Council
Motion – juvenile court	August 13, 2018	Forms Committee
Motion to appear remotely	June 11, 2018	Judicial Council
Motion to appoint parent coordinator	August 17, 2018	Judicial Council
Motion to change venue	June 11, 2018	Judicial Council
Motion to continue	June 11, 2018	Judicial Council
Motion to correct clerical mistake	December 18, 2017	Judicial Council
Motion to decide divorce and reserve other issues (bifurcate divorce)	February 25, 2019	Judicial Council
Motion to declare judgment satisfied	May 21, 2018	Judicial Council
Motion to delay enforcement of judgment and order on motion	June 24, 2019	Judicial Council
Motion to excuse mediation	April 16, 2018	Judicial Council
Motion to remove link between personal identifying information and dismissed criminal case	June 11, 2018	Forms Committee
Motion to renew judgment	May 21, 2018	Judicial Council
Motion to set aside default or judgment	June 24, 2019	Judicial Council
Motion to vacate dismissal and reinstate case	June 11, 2018	Judicial Council
Motion to waive divorce education requirement	April 16, 2018	Judicial Council
Motion to waive divorce waiting period	August 17, 2018	Judicial Council
Nonpublic information: parent, minor and safeguarded address	April 16, 2018	Judicial Council
Notice of appearance or appointment of counsel	May 21, 2018	Judicial Council
Notice of disclosure requirements in domestic cases	February 25, 2019	Judicial Council
Notice of dismissal / Motion to voluntarily dismiss case	August 17, 2018	Judicial Council
Notice of divorce education requirement	April 16, 2018	Judicial Council
Notice of hearing (motion)	April 16, 2018	Judicial Council
Notice of relocation and Motion for orders regarding relocation	June 11, 2018	Judicial Council



Notice of withdrawal of counsel	May 21, 2018	Judicial Council
Notice to appear personally or to appoint counsel	May 21, 2018	Judicial Council
Notice to defendant of disclosure in unlawful detainer actions	February 25, 2019	Judicial Council
Objection to commissioner's recommendation	December 18, 2017	Judicial Council
Objection to form of order	December 18, 2017	Judicial Council
OCAP clauses – divorce and custody cases	May 20, 2019	Judicial Council
Order on request to excuse respondent from hearing (guardianship)	December 10, 2018	Forms Committee
Parenting plan	May 21, 2018	Judicial Council
Petition for essential treatment	October 17, 2017	Forms Committee
Proof of service	February 26, 2018	Judicial Council
Reply memorandum supporting motion	April 16, 2018	Judicial Council
Request to submit (motion)	April 16, 2018	Judicial Council
Request to submit (motion) – juvenile court	August 13, 2018	Forms Committee
Sexual violence protective order <ul style="list-style-type: none"> <li>• Request</li> <li>• Temporary order</li> <li>• Order</li> </ul>	May 13, 2019	Forms Committee
Statement supporting motion	April 16, 2018	Judicial Council
Stipulated motion	April 16, 2018	Judicial Council
Stipulation of voluntary dismissal	December 17, 2018	Judicial Council
Stipulation to enter order (motion)	April 16, 2018	Judicial Council
Substitution of counsel	May 21, 2018	Judicial Council
Summons	January 22, 2018	Judicial Council
Supplemental proceedings	April 16, 2018	Judicial Council
Trial issues Trial issues – domestic cases	July 18, 2019	Judicial Council
Writ of assistance to remove children	April 22, 2019	Judicial Council
Writ of execution packet	May 21, 2018	Judicial Council
Writ of garnishment packet	May 21, 2018	Judicial Council

## **Pending Judicial Council Consideration**

None.

## **Pending Forms Committee Consideration**

- Declaration of financial status (juvenile)
- Order on motion for inquiry into competency (juvenile)
- Petition for authorization to marry (juvenile)
- Settlement agreement – debt collection and eviction
- Default judgment (including military service forms)
- Request to register foreign child custody, parent-time, support or income withholding order
- Sexual violence protective order – Request to extend, order granting request, order denying request

## **Pending Stylistics Subcommittee Consideration**

- Petition to modify child support, child custody, and parent-time
  - Affidavit about Child Support Services
  - Notice to the Child Support Division of the Attorney General's Office
  - Insurance Premium and Child Care Adjustment Worksheet
  - Consent to Jurisdiction
  - Order
  - Notice of Judgment
  - Notice of Modification
- Fee waiver – appellate
- Fee waiver – juvenile
- Small claims / ODR
- Divorce answer (including affirmative defenses)
- Cover sheets – district, probate, and juvenile court
- Petition for order of adjudication of paternity (not custody or support)
- Adult name change
- Voluntary relinquishment of parental rights

## **Pending Family Law Subcommittee Consideration**

- Adult protective orders
- Child protective orders
- Petition to register administrative support order
- Notice of registration of foreign order
- Order confirming registration of foreign order
- Temporary delegation of parental authority
- Judicial recognition of relationship as marriage packet
- Petition for order establishing fact of birth
- Motion for order to show cause – domestic cases (proposed rule change in the works, so this is on hold)

## **Queue**

- Name change - minors
- Small claims packet
- Step-parent adoption packet
- Open adoption record
- Emancipation of a minor
- Guardianship of a minor
- Guardianship of an adult
- Conservatorship of a minor
- Conservatorship of an adult
- Petition for registration of adoption order from foreign country
- Motion to intervene in an adoption case
- Order assigning court visitor to report on the guardian's and protected person's whereabouts
- Order assigning court visitor to report on an audit of court records
- Motion to intervene in adoption case
- Statement of defendant in support of guilty plea (English and Spanish)
- Defendant's motion to release bail
- Motion to classify record and names as private (eviction)

#### **Other**

- Declaration supporting default judgment for use in all debt collection cases – Judge Lawrence to continue working with debt collection bar.
- Annulment – add to OCAP.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

In the Juvenile Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

State of Utah, in the interest of	<b>Declaration of Financial Status</b> (Utah Code 78B-22-202 and 78B-22-203)
_____ Last name, first name	_____ Case Number
_____ Date of birth	_____ Incident(s)
A minor [ ] under [ ] over 18 years of age, and [ ] represented [ ] not represented.	_____ Judge

1. I am (Choose one.):
- [ ] The parent or legal guardian of a minor in juvenile court, and
- [ ] I am requesting a court-appointed attorney for myself in a child welfare case.
- [ ] I am providing a declaration of financial status as requested by the court.
- [ ] An adult being charged with a criminal offense in the juvenile court.
- I understand the court may require me to reimburse fees for a court-appointed attorney.

2. I say the following (Choose one.):

- ☐ I can't afford an attorney because my income is at or below the amount in the chart below. (If selected, skip to signature section.)
- ☐ My income is more than the amount in the chart below. However, I can't pay for an attorney without depriving me or my family of food, shelter, clothing, or other necessities. (If selected, complete paragraphs 3-end)

Number of family members	Annual salary	Hourly salary
1	\$18,735.00	\$9.01
2	\$25,365.00	\$12.19
3	\$31,995.00	\$15.38
4	\$38,625.00	\$18.57
5	\$45,255.00	\$21.76
6	\$51,885.00	\$24.94
7	\$58,515.00	\$28.13
For every family member over 8, add	\$6,630.00	\$3.19

Source: 84 FR 1167 (February 1, 2019)

3. **Dependents** (Count spouse, children or other dependents in your household. If none, write 0.)

The following people depend on me for support.

Relationship	Age	Relationship	Age
Example: Son	12		

3. **Employment**

- ☐ I am employed
- ☐ I am unemployed because:

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4. **Monthly Income**

(For income that changes from month to month, calculate the annual total and divide by 12 months to list a monthly average.)

Source of income	Monthly amount	Source of income	Monthly amount
Work (Including self employment, wages, salaries, commissions, bonuses, tips and overtime)	\$	Veteran's benefits	\$
Rental income	\$	Alimony	\$
Dividends	\$	Public /government assistance (FEP, TANF, SSI, SSDI, welfare, etc.)	\$
Retirement income (Including pensions, 401(k), IRA, etc.)	\$	Financial support from spouse, other household members and non-household members	\$
Worker's compensation	\$	Trust or annuity income	\$
Unemployment	\$	Other (Describe)	\$
Veteran's benefits	\$	Other (Describe)	\$
Total monthly income			\$

5. **Monthly Expenses**

(Include amounts you pay for yourself and any spouse, children or other dependents in your household.)

Monthly expense	Current Amount	Monthly expense	Current Amount
Rent or mortgage	\$	Child support and child care	\$
Food, clothing and household supplies	\$	Education (children or self)	\$
Car payments, fuel, insurance and maintenance	\$	Health care insurance and expenses	\$
Other transportation costs (public transportation, parking, etc.)	\$	Entertainment	\$
Utilities (electricity, gas, water, sewer, garbage)	\$	Donations and gifts	\$
Phone, internet and paid television (cable, satellite, streaming)	\$	Garnishment or income withholding order	\$
Credit card payments	\$	Other (describe)	\$
Loans and other debt payments	\$	Other (describe)	\$

Monthly expense	Current Amount	Monthly expense	Current Amount
Alimony	\$		
Total monthly expenses			\$

6. **Financial Assets** (Add additional sheets if needed.)

Asset	Value	Balance Owing
Home	\$	\$
Land	\$	\$
Cars	\$	\$
Other vehicles (OHV, boat, motorcycle, snowmobile, RV)	\$	\$
Bank accounts	\$	\$
Personal property (jewelry, guns, coins)	\$	\$
Other (describe)	\$	\$
Other (describe)	\$	\$
Other (describe)	\$	\$

14. **Other**

[ ] I would like the judge to consider these other circumstances regarding my finances:

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I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

The court has considered the Motion for Inquiry Into Competency and Certificate of Good Faith.

**The court orders:**

**The Department of Human Services must**

1. Conduct an examination into the competency of [CLIENT NAME]. (Utah Code 78A-6-1302.)
2. Have the minor examined by a forensic evaluator not involved in the minor's current treatment. The forensic evaluator must have experience in juvenile forensic evaluations and juvenile brain development. If it becomes apparent the minor may not be competent due to an intellectual disability or related condition, the forensic evaluator must be experienced in that intellectual disability or related condition.

**The parties must**

3. Provide to the Department of Human Services information and materials relevant to the determination of the minor's competency, including:
  - the motion,
  - the arrest or incident reports about the charged offense,
  - the minor's known delinquency history information,
  - any part of the minor's probation record related to competency,
  - any known prior mental health evaluations and treatment,
  - the records about the minor's education as allowed under 20 U.S.C. §1232g (b)(1)(E)(ii)(I),
  - records of diagnosis or treatment of substance abuse disorders.

All disclosures must be consistent with 42 C.F.R. Part 2, governing the confidentiality of Alcohol and Drug Abuse Patient Records.

This information must be provided within seven days of this order.



### **The parents or guardian and minor must**

4. Sign releases required to give information to the forensic evaluator.

### **The forensic evaluator must**

5. Conduct an examination to determine whether the minor is currently suffering from a mental illness, intellectual disability, or related condition, or developmental immaturity impacting the minor's present ability to consult with counsel with a reasonable degree of rational understanding and whether the minor has a rational as well as factual understanding of the proceedings.
6. Consider the minor's present ability to:
  - understand the charges or allegations;
  - communicate facts, events, and states of mind;
  - understand the range of possible penalties associated with the allegations;
  - engage in reasoned choice of legal strategies and options;
  - understand the adversarial nature of the proceedings;
  - manifest behavior sufficient to allow the court to proceed;
  - testify relevantly; and
  - any other factor determined to be relevant to the forensic evaluator.
7. Write a report informing the court of the forensic evaluator's opinion concerning the minor's competency. If the forensic evaluator's opinion is that the minor is not competent to proceed, the report must include:
  - the nature of the minor's mental illness, intellectual disability or related condition, or developmental immaturity;
  - the relationship of the minor's mental illness, intellectual disability or related condition, or developmental immaturity to the minor's incompetence;
  - whether there is a substantial likelihood that the minor may attain competency in the foreseeable future;
  - the amount of time estimated for the minor to achieve competency if the minor undergoes competency attainment treatment, including medication;
  - the sources of information used by the forensic evaluator; and
  - the basis for clinical findings and opinions.
9. Provide the initial report to the court, prosecution, defense, and guardian ad litem, if applicable, within 30 days of the receipt of the court order. If the forensic evaluator needs additional time, the court may grant an additional 15 days upon written request by forensic evaluator.

Name
Address
City, State, Zip
Phone
Email

In the Juvenile Court of Utah  
\_\_\_\_\_ Judicial District \_\_\_\_\_ County  
Court Address \_\_\_\_\_

In the Matter of	<b>Petition for Permission (Authorization?) to Marry</b> (Utah Code 30-1-8(2) and 30-1-9(3))
Petitioner	Case Number _____
	Judge _____

### Certification of County Clerk

I certify:

1. Petitioner is \_\_\_\_\_ years of age.
2. Petitioner's birth date is: \_\_\_\_\_.
3. Petitioner's proposed spouse's birth date is: \_\_\_\_\_.
4. Petitioner has parental consent to marry.

\_\_\_\_\_  
County Clerk

### Notice to Petitioner

- The court will schedule a hearing. You must attend with your parent.
- ~~Your petition will not be considered for at least 48 hours.~~
- There is a filing fee for this petition.

### Petition

1. I am the petitioner.
2. The difference between my proposed spouse's age and my age is  
[ ] less than seven years.  
[ ] seven years or more.
3. My proposed spouse or I reside in this county. (we removed "since \_\_\_\_")
4. I ask for permission (authorization?) to marry \_\_\_\_\_.
5. I make this request to marry voluntarily. ~~(of my own free will and not as a result of any threat, promise or payment.)~~
6. ~~I am not under the influence of any drug, medication or alcohol.~~
7. I have known my proposed spouse since: \_\_\_\_\_ (date).
8. The details of how I met my proposed spouse are:

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9. I want to marry my proposed spouse because:

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### Minor

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ►

Printed Name

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**Parent** (needed?)

\_\_\_\_\_  
Date

Signature ►

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

**Check your email.** You will receive information and documents at this email address.

\_\_\_\_\_  
Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: \_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

v.

\_\_\_\_\_  
Defendant

**Settlement Agreement for Debt  
Collection Cases**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

The parties agree:

1. The amount requested in the complaint is \$ \_\_\_\_\_ (complaint amount).
2. \_\_\_\_\_ (name) will pay  
\$ \_\_\_\_\_ (settlement amount) to  
\_\_\_\_\_ (name).
3. The amount in paragraph 2 is a reduction of \$ \_\_\_\_\_ from the amount requested in the complaint.

4. The amount in paragraph 2 will be paid on this schedule:

Amount:	Due on:	Amount:	Due on:
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	

5. Payments must be made:

By the following method (such as bank transfer, online payment, check):

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To the following destination (address or account number):

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6. If a scheduled payment is not received within \_\_\_\_\_ days after the due date, the total amount, less any payments received, in (Choose one.):

☐ paragraph 1 (complaint amount) is due.

☐ paragraph 2 (settlement amount) is due.

If the total amount is not paid within \_\_\_\_\_ days after it is due,

\_\_\_\_\_ (name) may  
file a motion asking the court to enter judgment for the total amount.

7. When the amount in paragraph 2 is paid,

\_\_\_\_\_ (name) will ask  
the court to dismiss this case.

8. ☐ Other details. (Write "none" if there are no other details.)

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9. The court will have jurisdiction over the case until the time has passed to comply with this agreement. Future filings to enforce this agreement may be filed in this case.

### **Defendant**

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I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

### **Second Defendant (if any)**

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I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

### **Plaintiff**

---

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:\_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Plaintiff</p> <p>v.</p> <p>_____ Defendant</p>	<p><b>Settlement Agreement for Unlawful Detainer (Eviction) Cases</b></p> <p>_____ Case Number</p> <p>_____ Judge</p>
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This agreement is between

\_\_\_\_\_ (plaintiff) and

\_\_\_\_\_ (defendant)

about the property at

\_\_\_\_\_ (address).

The parties agree:

1. ☐ **Move out**



Defendant will move out of the property by: \_\_\_\_\_ (date).

They must leave the property in broom clean condition and not cause any damage between now and the move out date.

2. [ ] **Pay**

a. The amount requested in the complaint is \$ \_\_\_\_\_ (complaint amount).

b. \_\_\_\_\_ (name) will pay \$ \_\_\_\_\_ (settlement amount) to \_\_\_\_\_ (name).

c. The amount in paragraph 2b is a reduction of \$ \_\_\_\_\_ from the amount requested in the complaint.

d. The amount in paragraph 2b will be paid on this schedule:

Amount:	Due on:	Amount:	Due on:
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	
\$		\$	

e. Payments must be made:

By the following method (such as bank transfer, online payment, check):

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To the following destination (address or account number):

- 
- 
- f. If a scheduled payment is not received within \_\_\_\_\_ days after the due date, the total amount, less any payments received, in (Choose one.):

☐ paragraph 2a (complaint amount) is due.

☐ paragraph 2b (settlement amount) is due.

If the total amount is not paid within \_\_\_\_\_ days after it is due,

\_\_\_\_\_ (name)  
may file a motion asking the court to enter judgment for the total amount.

3. ☐ **Make repairs** (add pages if needed)

Who will make repair	Description of repair	Completion date

If plaintiff is required to make a repair and does not do so by the completion date, defendant may file a motion:

☐ to enforce the agreement.

☐ to dismiss the case.

4. The court will have jurisdiction over the case until the time has passed to comply with this agreement. Future filings to enforce this agreement may be filed in this case.
5. If defendant does not comply with this agreement, plaintiff may file a request (application?) for an order of restitution without giving notice to the defendant. The request must include a statement describing the breach. If the order of restitution is granted, the defendant would have to move out immediately.

(Or, should this be a motion to set aside settlement agreement + request for hearing, to ensure notice to all parties)

6. If defendant complies with all of the terms of this agreement:

☐ plaintiff will dismiss this case with prejudice.

☐ plaintiff will provide defendant with a neutral letter of reference.

☐ defendant may file a motion asking the court to seal all records related to this case. (Utah Rule of Civil Procedure 7 and Utah Code of Judicial Administration 4-202.04)

(Guy is concerned that sealing this case type is not appropriate; The argument for sealing is to protect the tenant from being denied housing in a case that was disposed of in something other than an eviction)

7. ☐ Other details.

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### Defendant

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

### Second Defendant (if any)

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Signature ► \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

**Plaintiff**

---

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:\_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

	<b>Motion for Default Certificate</b> (Utah Rule of Civil Procedure 55)
_____ Plaintiff/Petitioner	_____ Case Number
v.	_____ Judge
_____ Defendant/Respondent	_____ Commissioner (domestic cases)

- The following documents were served:  
☐ Summons and Complaint/Petition  
☐ Counterclaim  
on \_\_\_\_\_ (date). Proof of service or an acceptance of service has been filed or is attached.
- The time to file an Answer has passed, and the  
☐ plaintiff/petitioner

☐ defendant/respondent  
has not answered or otherwise appeared.

3. I ask the clerk of court to enter the default of the  
☐ plaintiff/petitioner  
☐ defendant/respondent  
and issue a Default Certificate.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Motion for Default Certificate on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

In the [ ] District [ ] Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

**Default Certificate**

(Utah Rule of Civil Procedure 55)

\_\_\_\_\_  
Plaintiff/Petitioner

v.

\_\_\_\_\_  
Defendant/Respondent

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner (domestic cases)

1. The following documents were served:  
[ ] Summons and Complaint/Petition  
[ ] Counterclaim  
on \_\_\_\_\_ (date). Proof of service or an acceptance of service has been filed or is attached.
2. The time to file an Answer has passed, and the  
[ ] plaintiff/petitioner  
[ ] defendant/respondent  
has not answered or otherwise appeared.
3. I hereby enter the default of the  
[ ] plaintiff/petitioner  
[ ] defendant/respondent  
and issue this Default Certificate.

\_\_\_\_\_  
Date

Signature ►

\_\_\_\_\_  
Court Clerk



### Certificate of Service

I certify that I filed with the court and am serving a copy of this Default Certificate on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:\_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p><b>Military Service Declaration</b></p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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1. I have asked the clerk of court to issue a Default Certificate showing  
☐ plaintiff/petitioner  
☐ defendant/respondent  
is the defaulting party.
2. The military status of the defaulting party is  
☐ in military service.  
☐ not in military service.  
☐ unknown to me.

3. My statement about the defaulting party's military status is based on the following:

(For example: "John Doe is 88 years old which is too old to be in the military. I've lived with him for the past twenty years. I personally know he has not been in the military during those twenty years. He has worked full-time at ACME Cleaning Services as a janitor in Salt Lake City for the past five years.")

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I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Military Service Declaration on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

---

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

	<b>Military Service Order</b>
_____ Plaintiff/Petitioner	_____ Case Number
v.	_____ Judge
_____ Defendant/Respondent	_____ Commissioner (domestic cases)

### The court finds

1. The clerk of the court has entered the default of the:  
☐ plaintiff/petitioner.  
☐ defendant/respondent.
2. Based on the statements made in the Military Service Declaration, the court finds  
☐ the defaulting party is not in military service.  
☐ the defaulting party is in military service.  
☐ the military service status of the defaulting party is unknown.  
☐ the Military Service Declaration is insufficient.

### The court orders

3. ☐ The case may proceed.
4. ☐ The case may proceed once the ☐ plaintiff/petitioner ☐ defendant/respondent files a bond in the amount of \$\_\_\_\_\_.
5. ☐ The default certificate is set aside. The court appoints an attorney to represent the non-appearing party. The action is stayed for 120 days from this date.

Judge's signature may instead appear at the top of the first page of this document.

\_\_\_\_\_  
Date

Signature ►

\_\_\_\_\_  
Judge

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Military Service Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature ►

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:\_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p><b>Motion for Default Judgment</b> (Utah Rule of Civil Procedure 55)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	--

1. The following documents were served:  
☐ Summons and Complaint/Petition  
☐ Counterclaim  
on \_\_\_\_\_ (date). Proof of service or an acceptance of service has  
been filed or is attached.
2. The time in which to file an Answer has passed, and the  
☐ plaintiff/petitioner



☐ defendant/respondent  
has not answered or otherwise appeared.

3. I am asking that once the default certificate is filed, the court enter judgment as requested in the Complaint/Petition.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Motion for Default Judgment on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature ►

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)  
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner  
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:\_\_\_\_\_)

In the ☐ District ☐ Justice Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Plaintiff/Petitioner</p> <p>V.</p> <p>_____ Defendant/Respondent</p>	<p><b>Request to Submit for Decision – Motion for Default Judgment</b></p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	---

1. The clerk of court has issued a Default Certificate showing the default of the  
☐ plaintiff/petitioner.  
☐ defendant/respondent.
2. I request the Motion for Default Judgment be submitted for decision.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_  
Printed Name \_\_\_\_\_

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Request to Submit – Motion for Default Judgment on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature ►

\_\_\_\_\_  
 Printed Name

## Current

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

## Proposed

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner or Judge	_____

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Check your email.** You will receive information and documents at this email address.

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent  
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:\_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p><b>Acceptance of Service</b> (Utah Rule of Civil Procedure 4(d)(3))</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	---

1. I received and accept service of the following documents in this case (Choose all that apply.):

☐ Summons

☐ Complaint or Petition

☐ Amended Complaint or Petition

☐ Parenting Plan

☐ Notice of Divorce Education Requirements

☐ Notice of URCP 26.1 Disclosure and Discovery Requirements in Domestic Relations Actions

☐ Notice of URCP 26.3 Disclosure Requirements in Unlawful Detainer Actions

☐ Other: \_\_\_\_\_ (describe)

2. I understand that service is effective on the date I sign this document.
3. I know I can still respond to the complaint or petition in this case.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____



### Certificate of Service

I certify that I filed with the court and am serving a copy of this Acceptance of Service on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

**This is a private record.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

I am ☐ Petitioner ☐ Respondent ☐ Custodian  
☐ Petitioner's Attorney ☐ Respondent's Attorney ☐ Custodian's Attorney  
(Utah Bar #: \_\_\_\_\_)  
☐ Petitioner's Licensed Paralegal Practitioner ☐ Respondent's Licensed Paralegal Practitioner  
☐ Custodian's Licensed Paralegal Practitioner (Utah Bar #: \_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<p>_____</p> <p>Petitioner</p> <p>v.</p> <p>_____</p> <p>Respondent</p>	<p><b>Request to Register Foreign</b></p> <p><input type="checkbox"/> <b>Child Custody or Parent-Time Order (UCCJEA)</b> Utah Code 78B-13-101 et seq.</p> <p><input type="checkbox"/> <b>Support or Income Withholding Order (UIFSA)</b> Utah Code 78B-14-101 et seq.</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p> <p>_____</p> <p>Commissioner (domestic cases)</p>
---	---

**1. Request**

I want to register the attached orders (Choose all that apply.):

☐ Child custody or parent-time order.

The district court has jurisdiction. (Utah Code 78B-13-305) (UCCJEA)

☐ Support or income withholding order.

The district court has jurisdiction. (Utah Code 78B-14-602) (UIFSA)

☐ Combined child custody or parent-time order and support or income withholding order.

2. **Safeguarded address**

☐ My health, safety, or liberty, or that of my child would be jeopardized by including my residential address. I have provided it in a separate Non-public Information – Safeguarded Address form instead of listing my address in paragraph 3 below. (Utah Code 78B-13-209(5)).

3. **Requesting party**

I am a (Choose one.):

☐ parent of the children listed below.

☐ person who has been acting as a parent to the children listed below.

Name of Minor	Date of Birth	Address (street, city, state, ZIP) (omit if protected)

4. **Order to be registered**

(Choose one.)

- ☐ There is only one order. It has never been modified. The original order described below is attached.
- ☐ The original order has been modified. The most recent modified order is the controlling order. The original order and most recently modified order are described below and attached.
- ☐ There are multiple orders. I want the court to determine which order or orders are controlling. They are attached. (This can only be used if registering a support or income withholding order.)

Original order:

- ☐ I believe this is the controlling order.

Name of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	
Payor:	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	Monthly Amount	\$

Most recently modified order:

- ☐ I believe this is the controlling order.

Name of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	

Date Signed:		Signed by Judge:	
Payor:	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	Monthly Amount	\$

Other modified order:

☐ I believe this is the controlling order.

Name of order:			
Name of Court:		State	
Address of Clerk of Court:		Phone Number of Clerk of Court:	
Case Number:		Case Name	
Date Signed:		Signed by Judge:	
Payor:	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent	Monthly Amount	\$

## 5. Party information

Name	Social Security Number	Address (street, city, state, ZIP) (omit if protected)	Ordered to (choose all that apply)
Parent			<input type="checkbox"/> Have custody <input type="checkbox"/> Have parent-time <input type="checkbox"/> Pay support <input type="checkbox"/> Receive support
Parent			<input type="checkbox"/> Have custody <input type="checkbox"/> Have parent-time <input type="checkbox"/> Pay support <input type="checkbox"/> Receive support
Custodian			<input type="checkbox"/> Have custody <input type="checkbox"/> Have parent-time <input type="checkbox"/> Pay support <input type="checkbox"/> Receive support
Person Receiving Payments			<input type="checkbox"/> Have custody <input type="checkbox"/> Have parent-time <input type="checkbox"/> Pay support <input type="checkbox"/> Receive support

(If you are registering a support or income withholding order, complete paragraphs 6-10.)

Information about the person required to pay (6-8)

6. ☐ **Employer**

Name	Address (street, city, state, ZIP)

7. ☐ **Other sources of income**

Name	Address (street, city, state, ZIP)

8. ☐ **Property**

Non-exempt property in Utah (if known):

Description	Location (Address: street, city, state, ZIP)

9. ☐ **Others affected by this action**

Other people or agencies whose rights may be affected in this action:

Name	Address (street, city, state, ZIP)

10. ☐ **Past-due child support**

The amount of past-due support (arrears) or consolidated arrears under multiple orders) is \$\_\_\_\_\_. (If none, enter zero.)

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

### Certificate of Service

I certify that I filed with the court and am serving a copy of this Request to Register Foreign Child Custody, or Parent-Time Order, or Support or Income Withholding Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_



**This is a private record.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address (omit if safeguarded)

\_\_\_\_\_  
City, State, Zip (omit if safeguarded)

\_\_\_\_\_  
Phone (omit if safeguarded)

\_\_\_\_\_  
Email (omit if safeguarded)

I am ☐ Petitioner ☐ Petitioner's Attorney (Utah Bar #:\_\_\_\_\_)

In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

\_\_\_\_\_  
Petitioner (person asking for protection)

v.

\_\_\_\_\_  
Respondent

**Request to Extend Sexual Violence  
Protective Order**  
(Utah Code 78B-7-505)

**Hearing Requested**

\_\_\_\_\_  
Case Number

\_\_\_\_\_  
Judge

\_\_\_\_\_  
Commissioner

1. I ask the court to extend the sexual violence protective order issued on \_\_\_\_\_ (date), which expires on \_\_\_\_\_ (date).
2. Extending the sexual violence protective order is necessary to protect me or any of the people named in the order because:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I am filing this request before the sexual violence protective order has expired.
4. The sexual violence protective order has not been extended before.
5. I request a hearing.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at \_\_\_\_\_ (city, and state or country).

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Printed Name \_\_\_\_\_

### Clerk's Certificate of Service

I certify that I served a copy of this Request to Extend Sexual Violence Protective Order on the following people.

Person's Name	Service Method	Service Address	Service Date
	<input type="checkbox"/> Mail <input type="checkbox"/> E-filed <input type="checkbox"/> Email		
	<input type="checkbox"/> Mail <input type="checkbox"/> E-filed <input type="checkbox"/> Email		

\_\_\_\_\_  
Date

Signature ► \_\_\_\_\_

Clerk's Printed Name \_\_\_\_\_



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In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<hr/> Petitioner	<b>Extended Sexual Violence Protective Order</b> (Utah Code 78B-7-505)
v.	<hr/> Case Number
<hr/> Respondent	<hr/> Judge
	<hr/> Commissioner

A hearing was held on \_\_\_\_\_ (date). Respondent was given notice and an opportunity to be heard at the hearing.

The following people were present at the hearing:

- ☐ Petitioner
- ☐ Petitioner's attorney \_\_\_\_\_ (name).
- ☐ Respondent
- ☐ Respondent's attorney \_\_\_\_\_ (name).

The court reviewed the Request to Extend Sexual Violence Protective Order and (Choose all that apply.):

- ☐ received argument and evidence
- ☐ accepted the stipulation of the parties
- ☐ entered the default of respondent for failure to appear

and makes the orders initialed below.

**The court finds:**

1. This court entered a sexual violence protective order on \_\_\_\_\_ (date), which expires on \_\_\_\_\_

\_\_\_\_\_ (date).

2. Extending the sexual violence protective order is necessary to protect the petitioner or any of the people named in the order.
3. The request to extend the sexual violence protective order was filed before the sexual violence protective order expired.
4. The sexual violence protective order has not been extended before.

**The court orders:**

The request to extend the sexual violence protective order is granted. Respondent must obey all orders initialed below.

**This extended order expires**

\_\_\_\_\_\*  
(not to exceed 365 days)

Violation of this order is a criminal Class A Misdemeanor, punishable by up to 364 days in jail and a fine.

5. ☐ **Personal conduct**

Respondent may not commit, try to commit, or threaten to commit any form of sexual violence against the petitioner or any person listed below.

Other people protected by this section (Relatives or people who live with petitioner.):

Name	Age	Relationship to petitioner

6. ☐ **No contact order**

Respondent may not contact, phone, text, mail, e-mail, or communicate in any way with the petitioner and the people listed in paragraph 5 of this order either directly or indirectly.

7. ☐ **Stay away order**

☐ a. Stay at least \_\_\_\_\_ (distance) from petitioner.

☐ b. Stay away from petitioner's

☐ home

☐ work

☐ school

☐ place of worship

☐ other:

\_\_\_\_\_

☐ c. Must comply with the following restrictions while at respondent's and petitioner's

Work:

\_\_\_\_\_  
\_\_\_\_\_

School:

\_\_\_\_\_  
\_\_\_\_\_

Place of worship:

\_\_\_\_\_  
\_\_\_\_\_

☐ d. Stay away from the people listed in paragraph 5 at their home, work, school, and place of worship and the following other places:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ e. Must comply with the following restrictions while at the work, school, and place of worship that respondent and the people in paragraph 5 have in common:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ f. Other (specify):

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8. ☐ **No weapons**

☐ The court finds there is clear and convincing evidence that respondent's use or possession of a firearm poses a serious threat of harm to the petitioner and the people listed in paragraph 5. Respondent cannot possess, have, or buy a firearm.

☐ The court finds that respondent's use or possession of a weapon poses a serious threat of harm to petitioner and the people listed in paragraph 5. Respondent cannot possess, have, or buy any of these weapons:

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Respondent may be subject to state or federal law making it a crime to possess, transport, ship or receive any firearm or ammunition, including a hunting weapon.

Respondent was afforded both notice and opportunity to be heard in the hearing that gave rise to this order. Pursuant to the Violence Against Women Act of 1994, P.L. 103-322, 108 Stat. 1796, 18 U.S.C. Sec. 2265, this order is valid in all the United States, the District of Columbia, tribal lands, and United States territories. This order complies with the Uniform Interstate Enforcement of Domestic Violence Protection Orders Act.

— The court completes this section —

Judge or commissioner's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

**— Respondent completes this section —**

By signing here, respondent approves the form, and accepts service of this Extended Sexual Violence Protective Order and waives the right to be personally served.

Respondent's Address

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Respondent's Signature   ► 

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In the District Court of Utah

\_\_\_\_\_ Judicial District \_\_\_\_\_ County

Court Address \_\_\_\_\_

<hr/> Petitioner  v.  <hr/> Respondent	<b>Extended Sexual Violence Protective Order</b> (Utah Code 78B-7-505) <hr/> Case Number  <hr/> Judge  <hr/> Commissioner
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A hearing was held on \_\_\_\_\_ (date). Respondent was given notice and an opportunity to be heard at the hearing.

The following people were present at the hearing:

- ☐ Petitioner
- ☐ Petitioner's attorney \_\_\_\_\_ (name).
- ☐ Respondent
- ☐ Respondent's attorney \_\_\_\_\_ (name).

The court reviewed the Request to Extend Sexual Violence Protective Order and (Choose all that apply.):

- ☐ received argument and evidence
- ☐ accepted the stipulation of the parties
- ☐ entered the default of respondent for failure to appear

and makes the orders initialed below.

**The court finds:**

1. This court entered a sexual violence protective order on \_\_\_\_\_ (date), which expires on \_\_\_\_\_

\_\_\_\_\_ (date).

2. (Choose all that apply.):

- ☐ Extending the sexual violence protective order is not necessary to protect the petitioner or any of the people named in the order.
- ☐ The request to extend was filed after the sexual violence protective order expired.
- ☐ The sexual violence protective order has already been extended.

**The court orders:**

The request to extend the sexual violence protective order is denied.

**— The court completes this section —**

Judge or commissioner's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

**— Respondent completes this section —**

By signing here, respondent approves the form, and accepts service of this Extended Sexual Violence Protective Order and waives the right to be personally served.

Respondent's Address

\_\_\_\_\_

Respondent's Signature ► \_\_\_\_\_