

Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse
450 South State Street

June 11, 2018 / 12:00 to 2:00 p.m.
Council Room, N31

1. Welcome and approval of minutes for May 14 meeting	Randy Dryer
2. Report from Family Law Subcommittee on plans for form approval for remainder of 2018	Stewart Ralphs
3. Conditionally approved court interpreter order	Kara Mann
4. Motion to remove link between personal identifying information and dismissed court case / Order on motion	Brent Johnson
5. Motion to appear remotely / Order on motion to appear remotely (district and justice court, and separate juvenile court forms)	Nathanael Player
6. Notice of relocation / Motion for hearing regarding relocation / Order on motion for hearing regarding relocation	Nathanael Player
7. Motion to change venue / Order on motion to change venue	Nathanael Player
8. Motion to continue / Order on motion to continue	Nathanael Player
9. Motion to vacate dismissal and reinstate case / Order on motion	Nathanael Player
10. Motion to waive divorce waiting period / Order on motion	Nathanael Player
11. Juvenile court motion / Request to submit / Order on motion	Nathanael Player
12. Motion to appoint parent coordinator / Order on motion	Nathanael Player
13. Motion for temporary restraining order and Writ of assistance Discussion item – please do not review forms for content	Nathanael Player / Stewart Ralphs
14. Adjourn	Randy Dryer

2018 Meeting schedule
(12:00 - 2:00 p.m.)

July 9
August 13
September 10

October 9
November 13
December 10

MINUTES
**Utah Judicial Council's
Committee on Court Forms**
Administrative Office of the Courts
450 South State Street
Salt Lake City, UT 84111
May 14, 2018
12:00 – 2:00 p.m.
Council Room

Attendees

Cyndi Bayles
Randy Dryer - Chair
Guy Galli
Brent Johnson
Judge Elizabeth Lindsley
Kara Mann
Nathanael Player
Steward Ralphs
Judge James Taylor
Jessica Van Buren
Mary Westby

Excused

Kim Allard
Judge Greg Bown
Christina Cope
Cathy Dupont

Staff

Minhvan Brimhall, Recording Secretary

Guests

None

I. WELCOME AND APPROVAL OF MINUTES

Randy Dryer welcomed the Committee members to the meeting. The Committee discussed the April 24, 2017 minutes. Guy Galli suggested changes in the “Motion to Renew Judgment” section. Judge James Taylor then moved to approve the full minutes with the change. Nathaniel Player seconded the motion and it passed unanimously.

II. CHANGES TO GUARDIANSHIP PETITION AND ORDER REQUIRED BY SB 182

The Legislature passed SB 182 which allows a person to ask for adult guardianship of a person who is at least 17 ½ years old.

With no further discussion or changes to the form, Ms. Westby moved to approve the form as proposed. Mr. Ralphs seconded the motion. There was no objection and the form was unanimously approved.

Findings of Facts and Conclusions of Law:

This form is a mirror of the Petition. With no further discussion or changes to the form, Mr. Ralphs moved to approve the form as proposed. Mr. Player seconded the motion. There was no objection and the form was unanimously approved.

III. REQUEST FOR CERTIFIED COPY OF ADOPTION DECREE – DISTRICT AND JUVENILE

The Committee members discussed the issue of having two different forms. Though this form is not required when requesting copies of adoption decrees, the Juvenile Court has requested a separate form from that of District Court regarding requirements for mature and adult adoptees. URCP 107(a) does not address adoption decrees of mature adoptees. This rule may need to be modified to comply with statute. Mr. Galli proposed listing adult adoptees on the form and making both Juvenile and District Court forms identical to each other. Mr. Galli also proposed language changes regarding requirements of notary verification.

With no further discussion or changes to the form, Mr. Galli moved to approve the form as proposed. Judge Lindsley seconded the motion. There was no objection and the form was unanimously approved.

IV. ORDER ON MOTION TO RENEW JUDGMENT

The current statute states that if a judge finds the statements in the affidavit to be correct, the judge would enter a judgment. Mr. Johnson proposes a form that can be used for both contested and uncontested motions. The judge will not enter a new judgment but will simply determine whether the judgment remains unpaid and order renewal of the judgment.

With no further discussion or changes to the form, Judge Taylor moved to approve the form with Mr. Johnson's proposal. Ms. Westby seconded the motion. There was no objection and the form was unanimously approved.

V. EXHIBIT SUMMARY AND AFFIDAVIT IN SUPPORT OF EXHIBIT

Counter Motion under URCP Rule 101:

The Committee members discussed and made minor language changes to this form. With no further discussion or changes to the form, Mr. Ralphs moved to approve the form with the proposed changes. Mr. Player seconded the motion. There was no objection and the form was unanimously approved.

Affidavit with Exhibits:

The Committee members discussed and made proposed changes to the form that requires exhibits of 10 pages or more be submitted on an additional form. The additional form would include a summary of the contents being submitted.

With no further discussion or changes to the form, Mr. Ralphs moved to approve the form with the suggested proposal. Ms. Bayles seconded the motion. There was no objection and the form was unanimously approved.

Notice of Order:

The Committee members discussed and determined that this form can be removed as this form is not required by statute. With no further discussion, Mr. Player moved to remove this form. Ms. Van Buren seconded the motion. With no objection, the motion was approved unanimously.

VI. NOTICE OF WITHDRAWAL / NOTICE TO APPEAR PERSONALLY OR TO APPOINT COUNSEL / NOTICE OF APPEARANCE OR APPOINTMENT OF COUNSEL / SUBSTITUTION OF COUNSEL

Notice of Withdrawal:

The Committee members discussed recommendations to include LPPs in addition to attorneys. Mr. Galli made a recommendation to remove the option for additional notice.

With no further discussion, Mr. Ralphs moved to approve the form with proposed changes. Mr. Player seconded the motion. With no objection, the motion was approved unanimously.

Notice to Appear Personally to Appoint Counsel:

The Committee members discussed and made minor language changes and included the same reference to LPPs. With no further discussion or changes to the form, Mr. Ralphs moved to approve the form with the proposed changes. Mr. Player seconded the motion. There was no objection and the form was unanimously approved.

Notice of Personal Appearance or Notice of Counsel's Appearance:

The Committee members had no suggested changes to this form. With no further discussion, Mr. Ralphs moved to approve the form with proposed changes. Mr. Player seconded the motion. With no objection, the motion was approved unanimously.

Substitution of Counsel:

The Committee members had no suggested changes to this form. With no further discussion, Mr. Ralphs moved to approve the form with proposed changes. Mr. Player seconded the motion. With no objection, the motion was approved unanimously.

VII. INITIAL DISCLOSURES

This is a new form. There are no clear definitions of the types of initial disclosures requested. The Committee members discussed possible changes to the form, to include specific examples or clearly defined items to be disclosed, and to describe any items that may not be capable of delivery through the initial discovery. The Committee also made recommendations for additional language changes to the form.

With no further discussion, Mr. Ralphs moved to approve the form with proposed changes. Mr. Player seconded the motion. With no objection, the motion was approved unanimously.

Certificate of Service for Initial Disclosures:

The Committee members had no suggested changes to this form. With no further discussion, Mr. Ralphs moved to approve the form with proposed changes. Ms. Westby seconded the motion. With no objection, the motion was approved unanimously.

VIII. PARENTING PLAN

A Parenting Plan is required by law to help parents involved in divorce or separation matters. Paragraph 17 references “Advisory guidelines.” The Committee discussed and decided this is not needed and may cause confusion to those submitting the form. Judge Taylor proposed removing this section from the form. The Committee members discussed moving the guideline to the front of the form or referencing the guidelines in other parts of the form. The Committee decided to remove paragraph 17.

With no further discussion, Ms. Mann moved to remove the advisory guidelines as proposed by Judge Taylor. Mr. Player seconded the motion. There being no opposition, the motion was approved.

The Committee members discussed and made recommendations regarding language throughout several areas of the remainder of the form. Minor changes were made to maintain consistency and conformity throughout the form. With no additional discussions, Mr. Ralphs moved to approve the proposed changes. Mr. Player seconded the motion. There being no opposition, the motion was approved unanimously.

IX. ADJOURN

Meeting adjourned at 2:06 PM. Next committee meeting is Monday, June 11th at 12 PM in the Council Room.

Forms Status Summary

Approved forms

Form Name	Approved Date	Approved By
Abstract of judgment	May 21, 2018	Judicial Council
Acceptance of service	January 22, 2018	Judicial Council
Adult adoption	September 19, 2017	Forms Committee
Affidavit with exhibit(s)	May 21, 2018	Judicial Council
Answer	December 18, 2017	Judicial Council
Certificate of service	January 22, 2018	Judicial Council
Consent to email service	January 22, 2018	Judicial Council
Counter motion	May 21, 2018	Judicial Council
Counterclaim	December 18, 2017	Judicial Council
Debt collection answer	December 18, 2017	Judicial Council
Declaration of inmate filing	November 13, 2017	Forms Committee
Eviction forms used in OCAP	December 18, 2017	Judicial Council
Exhibit summary	May 21, 2018	Judicial Council
Informal probate	July 17, 2017	Forms Committee
Initial disclosures	May 21, 2018	Judicial Council
Judgment information statement	May 21, 2018	Judicial Council
Motion for alternative service	February 26, 2018	Judicial Council
Motion for temporary orders (domestic)	December 18, 2017	Judicial Council
Motion forms	April 16, 2018	Judicial Council
Motion to correct clerical mistake	December 18, 2017	Judicial Council
Motion to declare judgment satisfied	May 21, 2018	Judicial Council
Motion to excuse divorce education requirement	April 16, 2018	Judicial Council
Motion to excuse mediation	April 16, 2018	Judicial Council
Motion to renew judgment	May 21, 2018	Judicial Council
Nonpublic information: parent, minor and safeguarded address	April 16, 2018	Judicial Council
Notice of appearance or appointment of counsel	May 21, 2018	Judicial Council
Notice of withdrawal of counsel	May 21, 2018	Judicial Council
Notice to appear personally or to appoint counsel	May 21, 2018	Judicial Council
Objection to commissioner's recommendation	December 18, 2017	Judicial Council

Objection to form of order	December 18, 2017	Judicial Council
Parenting plan	May 21, 2018	Judicial Council
Petition for essential treatment	October 17, 2017	Forms Committee
Proof of service	February 26, 2018	Judicial Council
Substitution of counsel	May 21, 2018	Judicial Council
Summons	January 22, 2018	Judicial Council
Supplemental proceedings	April 16, 2018	Judicial Council
Writ of execution packet	May 21, 2018	Judicial Council
Writ of garnishment packet	May 21, 2018	Judicial Council

Pending with Judicial Council

- None

Pending with Forms Committee

- Conditionally approved interpreter appointment order
- Motion to remove link between personal identifying information and dismissed court case
- Motion to appear remotely
- Notice of relocation and Motion to review notice of relocation
- Motion to change venue
- Motion to continue
- Motion to vacate dismissal and reinstate case
- Motion to waive divorce waiting period
- Juvenile court motion
- Motion to appoint parent coordinator
- Motion for Temporary Restraining Order

Pending with Style Subcommittee

- Petition to modify child support, child custody, and parent-time
- Financial declaration
- Default judgment packet
- Adult protective orders
- Child protective orders
- OCAP divorce provisions
- Fee waiver packet
- Juvenile court fee waiver packet
- Small claims packet

Pending with Family Law Subcommittee

Prioritized by the LPP Education Subcommittee

- Temporary Separation
- Motion to Bifurcate
- Annulment
- Order to show cause packet (proposed rule change in the works, so this is on hold)

Lower on priority list

- Motion for genetic testing
- Parentage (between parents; paternity, custody & support or just paternity & support)
- Judicial recognition of relationship as marriage packet
- Name change - adult packet
- Name change - minor packet
- Step-parent adoption packet
- Open adoption record
- Petition for Registration of Adoption Order from Foreign Country
- Temporary Delegation of Parental Authority
- Voluntary Relinquishment of Parental Rights
- Establishing Fact of Birth
- Emancipation of a minor
- Guardianship of a Minor
- Guardianship of an adult
- Conservatorship of a Minor
- Conservatorship of an adult
- Registering an ORS Order
- Adjudication of Paternity (not custody or support)

Long-term list

- Order assigning court visitor to report on whereabouts
- Order Assigning Court Visitor to Report on an Audit of Court Records
- Motion to intervene in adoption case
- Order to show cause (possible rule change)
- Statement of defendant in support of guilty plea (English and Spanish)
- Defendant's motion to release bail

- Motion to Extend Due Date for Non-Judicial Agreement – referred to Clerks of Court for consideration
- Stipulation to Receive Service via CARE – referred to Clerks of Court for consideration

In the ☐ District ☐ Juvenile ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

**Conditionally Approved Interpreter
Appointment Order**

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

Having reviewed the Conditionally Approved Court Interpreter Appointment Form,

The court finds

_____ (name of interpreter)

- has the language and interpreting skills to interpret the proceeding;
- has passed a criminal background check;
- does not present an actual or perceived conflict of interest; and
- a certified, approved, or registered interpreter is not reasonably available.

The court orders

The above named interpreter is appointed to assist

_____ (requester) who is a

☐ Party ☐ Witness ☐ Other _____ (describe)
during this proceeding.

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ►

Judge

Name

Address

City, State, Zip

Phone

Email

I am ☐ Defendant ☐ Defendant's Attorney (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff

v.

Defendant

**Motion to Remove Link Between
Personal Identifying Information and
Dismissed Court Case**
(Utah Code 77-40-104.1)

Case Number

Judge

1. I ask the court to remove the link between this case and my name(s) and date of birth from the courts' publicly searchable database.
2. This criminal case was dismissed over 30 days ago.
3. An appeal has not been filed.
4. This case did not include any domestic violence charges (Utah Code 77-36-1).
5. I understand the case history will remain publicly accessible by a case number search.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Remove Link Between Personal Identifying Information and Dismissed Court Case on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Order on Motion to Remove Link
Between Personal Identifying
Information and Dismissed Court
Case**

Case Number

Judge

The matter before the court is defendant's Motion to Remove Link Between Personal Identifying Information and Dismissed Court Case. This matter is being resolved by the pleadings and other papers of the defendant.

The court finds:

1. ☐ This criminal case was dismissed more than 30 days ago.
2. ☐ An appeal has not been filed.
3. ☐ The case did not include any domestic violence charges.

Having considered the documents filed with the court and now being fully informed,

The court orders:

4. The Motion is ☐ granted ☐ denied.
5. ☐ The link between the defendant's personal identifying information and this case be removed from the courts' publicly searchable case database.

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Prosecutor	_____

_____	Signature ►	_____
Date	Defendant or Attorney	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Remove Link Between Personal Identifying Information and Dismissed Court Case on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

☐ This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>V.</p> <p>_____ Defendant/Respondent</p>	<p>Motion to Appear Remotely (Utah Code of Judicial Administration Rule 4-106)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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1. The following proceeding is scheduled for _____ (date):
- ☐ Scheduling conference
 - ☐ Hearing (Describe): _____
 - ☐ Evidentiary hearing
 - ☐ Pre-trial conference
 - ☐ Trial
 - ☐ Other (Describe): _____

2. I ask that the following people be allowed to participate from a location other than the courtroom (Choose all that apply.):

☐ Plaintiff/Petitioner: _____ (name)

☐ Defendant/Respondent: _____ (name)

☐ Plaintiff/Petitioner's Attorney: _____ (name)

☐ Defendant/Respondent's Attorney: _____ (name)

☐ Witness: _____ (name)

☐ Other: _____ (name)

3. I ask this because:

4. I ask the person be allowed to participate by (Choose one.):

☐ Telephone

☐ Video conferencing

☐ Other (Describe): _____

5. ☐ The attorney and client will be able to communicate confidentially by:
(Complete only if the person appearing remotely is an attorney or a person represented by an attorney.)

6. The person appearing remotely will have access to documents, photos and other things presented in the courtroom by:

7. A spoken or sign language interpreter: (Choose one.)

☐ is not required by the person appearing remotely.

☐ is required by the person appearing remotely.

8. The remote appearance will not interfere with making a verbatim record of the hearing.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Appear Remotely on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Order on Motion to Appear Remotely

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is a Motion to Appear Remotely. This matter is being resolved by: (Choose all that apply.)

[] The default of [] Plaintiff/Petitioner [] Defendant/Respondent.

[] The stipulation of the parties.

[] The pleadings and other papers of the parties.

[] A hearing held on _____ (date), notice of which was served on all parties.

Plaintiff/Petitioner

[] was present [] was not present.

[] was represented by _____ (name).

[] was not represented.

Defendant/Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

The court finds:

1. The following proceeding is scheduled for _____ (date):
 - ☐ Scheduling conference
 - ☐ Hearing (Describe): _____
 - ☐ Evidentiary hearing
 - ☐ Pre-trial conference
 - ☐ Trial
 - ☐ Other (Describe): _____
2. There ☐ is ☐ is not good cause to allow remote appearance(s).
3. The remote appearance(s) ☐ will ☐ will not allow:
 - a party and the party's counsel to communicate confidentially;
 - documents, photos, and other items presented in the courtroom to be delivered to the remote participants before or during the proceedings;
 - interpretation for a person who has a limited English proficiency or is deaf or hard of hearing; and
 - a verbatim record of the hearing.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court orders:

4. The Motion to Appear Remotely is ☐ granted ☐ denied for the proceeding scheduled for _____ (date).
5. ☐ The following people will be allowed to participate from a location other than the courtroom:
 - ☐ Plaintiff/Petitioner: _____ (name)

☐ Defendant/Respondent: _____ (name)

☐ Plaintiff/Petitioner's Attorney: _____ (name)

☐ Defendant/Respondent's Attorney: _____ (name)

☐ Witness: _____ (name)

☐ Other: _____ (name)

6. ☐ The person(s) listed above may participate by (Choose one.):

☐ Telephone

☐ Video conferencing

☐ Other (Describe): _____

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

Date
Signature ► _____
Commissioner _____

Date
Signature ► _____
Judge _____

Approved as to form.

Date
Signature ► _____
Plaintiff/Petitioner, Attorney or Licensed
Paralegal Practitioner _____

Date
Signature ► _____
Defendant/Respondent, Attorney or Licensed
Paralegal Practitioner _____

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Appear Remotely on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the Juvenile Court of Utah

_____ Judicial District _____ County

Court Address _____

State of Utah, in the interest of

Last name, first name

Date of birth

A minor
[] under [] over 18 years of age, and
[] represented [] not represented.

Motion to Appear Remotely

Case Number

Incident(s)

Judge

1. The following proceeding is scheduled for _____ (date):
[] Scheduling conference
[] Hearing (Describe): _____
[] Evidentiary hearing
[] Pre-trial conference
[] Trial
[] Other (Describe): _____
2. I ask that the following people be allowed to participate from a location other than the courtroom (Choose all that apply.):

☐ Plaintiff/Petitioner: _____ (name)

☐ Defendant/Respondent: _____ (name)

☐ Plaintiff/Petitioner's Attorney: _____ (name)

☐ Defendant/Respondent's Attorney: _____ (name)

☐ Witness: _____ (name)

☐ Other: _____ (name)

3. I ask this because:

4. I ask the person be allowed to participate by (Choose one.):

☐ Telephone

☐ Video conferencing

☐ Other (Describe): _____

5. ☐ The attorney and client will be able to communicate confidentially by:
(Complete only if the person appearing remotely is an attorney or a person represented by an attorney.)

6. The person appearing remotely will have access to documents, photos and other things presented in the courtroom by:

7. A spoken or sign language interpreter: (Choose one.)

☐ is not required by the person appearing remotely.

☐ is required by the person appearing remotely.

8. The remote appearance will not interfere with making a verbatim record of the hearing.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Appear Remotely (Juvenile Court) on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Prosecutor)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Intake/Probation Officer)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Attorney General)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Guardian ad Litem)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Other)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		

_____ Signature ► _____
 Date _____
 Printed Name _____

In the Juvenile Court of Utah

_____ Judicial District _____ County

Court Address _____

State of Utah, in the interest of

Order on Motion to Appear Remotely

Last name, first name

Case Number

Date of birth

Incident(s)

A minor
☐ under ☐ over 18 years of age, and
☐ represented ☐ not represented.

Judge

The matter before the court is a Motion to Appear Remotely.

The court finds:

1. The following proceeding is scheduled for _____ (date):
 - ☐ Scheduling conference
 - ☐ Hearing (Describe): _____
 - ☐ Evidentiary hearing
 - ☐ Pre-trial conference
 - ☐ Trial
 - ☐ Other (Describe): _____
2. There ☐ is ☐ is not good cause to allow remote appearance(s).
3. The remote appearance(s) ☐ will ☐ will not allow:
 - a party and the party's counsel to communicate confidentially;
 - documents, photos, and other items presented in the courtroom to be delivered to the remote participants before or during the proceedings;
 - interpretation for a person who has a limited English proficiency or is deaf or hard of hearing; and

- a verbatim record of the hearing.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court orders:

4. The Motion to Appear Remotely is ☐ granted ☐ denied for the proceeding scheduled for _____ (date).
5. ☐ The following people will be allowed to participate from a location other than the courtroom:
 - ☐ Plaintiff/Petitioner: _____ (name)
 - ☐ Defendant/Respondent: _____ (name)
 - ☐ Plaintiff/Petitioner's Attorney: _____ (name)
 - ☐ Defendant/Respondent's Attorney: _____ (name)
 - ☐ Witness: _____ (name)
 - ☐ Other: _____ (name)
6. ☐ The person(s) listed above may participate by (Choose one.):
 - ☐ Telephone
 - ☐ Video conferencing
 - ☐ Other (Describe): _____

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ► _____
Judge _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Notice of Relocation (Utah Code 30-3-37)
Petitioner	Case Number _____
v.	Judge _____
Respondent	Commissioner _____

1. I am the ☐ petitioner ☐ respondent in this case.
2. I intend to move more than 150 miles from the other parent's residence to the following address:
Street: _____
City, State, Zip: _____
3. I intend to move on this date: _____.

4. Neither parent will interfere with the other's parental rights.
5. I will follow the parent-time provisions in Utah Code 30-3-37, or a schedule approved by both parties, or new court orders.
6. I propose the following parent-time schedule based on my move (Choose one.):
- ☐ Utah Code 30-3-37(6) (You can find the Utah Code at le.utah.gov/xcode/code.html. Print and attach a copy of the statute.)

☐ Other schedule as follows (Attach additional pages if needed.):

7. I propose the parent-time transportation costs be divided as follows (Choose one):
- ☐ Utah Code 30-3-37(12) (You can find the Utah Code at le.utah.gov/xcode/code.html. Print and attach a copy of the statute.)

☐ Other costs divided as follows (Attach additional pages if needed.):

8. I propose the reimbursement of transportation costs be done as follows: (Choose one.)

☐ The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other provisions regarding reimbursement as follows (Attach additional pages if needed.):

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Relocation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #:_____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____</p> <p>Petitioner</p> <p>V.</p> <p>_____</p> <p>Respondent</p>	<p>Motion for Hearing Regarding Relocation (Utah Code 30-3-37)</p> <p>Hearing Requested</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p> <p>_____</p> <p>Commissioner (domestic cases)</p>
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1. Notice of Relocation (Choose one.)

- ☐ I have received the ☐ petitioner's ☐ respondent's Notice of Relocation. I request a hearing regarding the move (attach a copy).
- ☐ I have not received the other parent's Notice of Relocation, but have been told the other parent plans to move more than 150 miles from my residence. I request a hearing regarding the move.

2. [] I disagree with the other parent's plans to move with the child(ren), and I want the court to revisit custody because (Attach additional pages if needed.):

I ask the court for the following custody order (Attach additional pages if needed.):

3. [] I disagree with the other parent's proposed parent-time schedule because (Attach additional pages if needed.):

I ask the court for the following parent time schedule (Attach additional pages if needed.):

4. [] I disagree with the other parent's proposed division of costs for parent-time transportation because (Attach additional pages if needed.):

I ask the court for the following order dividing parent-time transportation costs (Attach additional pages if needed.):

5. [] I disagree with the other parent's proposed reimbursement schedule for transportation costs because (attach additional pages if needed):

I ask the court for the following order on the reimbursement schedule (attach additional pages if needed):

6. [] I ask the court for the following additional orders regarding the move (attach additional pages if needed):

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:

www.utcourts.gov/howto/filing/motions

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Aviso para el demandado (o acusado)

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

Vea la página del tribunal sobre Mociones para encontrar más información sobre el proceso de las mociones, las fechas límites y los formularios:

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Cómo encontrar ayuda legal

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(www.utcourts.gov/howto/legalassist/) tiene información sobre algunas maneras de encontrar ayuda legal, incluyendo el Centro de Ayuda de los Tribunales de Utah, abogados que ofrecen descuentos u ofrecen ayuda legal limitada, y talleres legales gratuitos.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion for Hearing Regarding Relocation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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_____ Signature ► _____
 Date _____
 Printed Name _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<hr/> Petitioner v. <hr/> Respondent	Findings of Fact, Conclusions of Law and Order on Motion for Hearing Regarding Relocation <hr/> Case Number <hr/> Judge <hr/> Commissioner
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The matter before the court is ☐ petitioner's ☐ respondent's Motion for Hearing Regarding Relocation.

This matter is being resolved by (Choose all that apply.):

- ☐ The default of ☐ petitioner ☐ respondent.
☐ The stipulation of the parties.
☐ The pleadings and other papers of the parties.
☐ A hearing held on _____ (date).

Petitioner

- ☐ was ☐ was not present.
☐ was represented by _____.
☐ was not represented.

Respondent

- ☐ was ☐ was not present.
☐ was represented by _____.
☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court finds:

1. Relocation findings (Choose one.):

- ☐ The custodial parent's move is in the best interests of the children.
- ☐ The custodial parent's move is not in the best interests of the children.
- ☐ The non-custodial parent is moving.

2. Other findings:

The court orders:

3. (Choose one.)

- ☐ The decree or order dated _____ is unchanged.
- ☐ The decree or order dated _____ is changed only as indicated below. The rest of the decree or order is unchanged.

4. ☐ **Child custody**

Child custody is changed as follows:

Child's name	Month and year of birth	Physical custody to	Legal custody to
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint physical	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Joint legal

		<input type="checkbox"/> Petitioner	<input type="checkbox"/> Petitioner
		<input type="checkbox"/> Respondent	<input type="checkbox"/> Respondent
		<input type="checkbox"/> Joint physical	<input type="checkbox"/> Joint legal

☐ Other custody arrangement (Describe in detail.):

5. ☐ **Parent-time**

Parent-time is changed as follows (Choose one.):

☐ Statutory parent-time will be under Utah Code 30-3-37(6).

☐ Other parent-time schedule (Describe in detail.):

6. ☐ **Parent-time transfers**

Parent-time transfers will be as follows (Choose one.):

☐ Transfer at **beginning** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) _____

transferring the children at this address:

and transfer at **end** of parent-time with

☐ petitioner

☐ respondent

☐ other adult (Name) _____

transferring the children at this address:

☐ Curbside transfers (The parent/person picking up or dropping off the children does not leave the vehicle and the other parent/person does not leave the residence).

☐ Other transfer arrangements (Describe in detail.):

7. Division of costs to visit non-custodial parent

Division of costs to visit non-custodial parent will be shared as follows:

☐ According to Utah Code 30-3-37(12).

☐ Other:

8. Reimbursement schedule for costs to visit the non-custodial parent

Reimbursement schedule for costs to visit the non-custodial parent is as follows:

☐ The parent who initially pays for reimbursable travel expenses will provide receipts to the other parent within 30 days. The parent who receives travel receipts will pay the other parent within 30 days.

☐ Other:

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact, Conclusions of Law and order on Motion for Hearing Regarding Relocation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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 Date

 Signature ►

 Printed Name

☐ This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Motion to Change Venue

(Utah Code 78B-3-309)

☐ Hearing Requested

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

1. I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.
2. I ask to move the case to _____ (County or court location.)
3. I ask to move the case to a different location because (Choose all that apply):
☐ The case is filed in the wrong county. (Explain):

☐ I will not be able to have an impartial trial in my current county. (Explain):

☐ It would be more convenient to the witnesses and it would promote justice to move my case. (Explain):

☐ Other (Explain):

4. All costs associated with moving the case will be paid by:

☐ Plaintiff/Petitioner

☐ Defendant/Respondent

☐ Other _____

5. ☐ I request a hearing.

☐ I do not request a hearing.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Date

Signature ►

Printed Name

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

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Finding help

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Aviso para el demandado (o acusado)

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

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Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Change Venue on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Order on Motion to Change Venue

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is a Motion to Change Venue. This matter is being resolved by: (Choose all that apply.)

[] The default of [] Plaintiff/Petitioner [] Defendant/Respondent.

[] The stipulation of the parties.

[] The pleadings and other papers of the parties.

[] A hearing held on _____ (date), notice of which was served on all parties.

Plaintiff/Petitioner

[] was present [] was not present.

[] was represented by _____ (name).

[] was not represented.

Defendant/Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

The court finds:

1. (Choose all that apply.)

☐ The case is filed in the wrong county.

☐ The moving party will not be able to have an impartial trial in the current county.

☐ It would be more convenient for the witnesses and would promote justice to move the case.

☐ Other:

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court orders:

2. The Motion to Change Venue is ☐ granted ☐ denied.

3. ☐ The case shall be moved to _____.
(County or court location.)

4. ☐ All costs associated with moving the case will be paid by:

☐ Plaintiff/Petitioner

☐ Defendant/Respondent

☐ Other _____

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ►

Commissioner

Date

Signature ► _____
Judge _____

Approved as to form.

Date

Plaintiff/Petitioner, Attorney or Licensed
Paralegal Practitioner

Signature ► _____

Date

Defendant/Respondent, Attorney or Licensed
Paralegal Practitioner

Signature ► _____

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Change Venue on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
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 Date

 Signature ►

 Printed Name

☐ This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Motion to Continue Hearing or Trial (Utah Rule of Civil Procedure 7(p)(3))</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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1. ☐ Plaintiff/Petitioner ☐ Defendant/Respondent requests the hearing or trial scheduled for _____ (date) be continued:
- ☐ to another date.
- ☐ without scheduling a new date.

2. I make this request because:

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Date

Signature ► _____

Printed Name _____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

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Aviso para el demandado (o acusado)

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

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Certificate of Service

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Person's Name	Method of Service	Served at this Address	Served on this Date
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Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

**Order on Motion to Continue
Hearing or Trial**

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is a Motion to Continue Hearing or Trial. This matter is being resolved by the pleadings and other papers of the parties.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court orders:

1. The Motion to Continue is [] granted [] denied.
2. [] The hearing or trial scheduled for _____ (date) is continued:
[] to another date to be scheduled by the court.
[] without scheduling a new date.

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

Certificate of Service

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Person's Name	Method of Service	Served at this Address	Served on this Date
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Signature ►

Date

Printed Name

☐ This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Motion to Vacate Dismissal and
Reinstate Case**

(Utah Rule of Judicial Administration 4-103 and
Utah Rule of Civil Procedure 60(b)(1))

☐ **Hearing Requested**

Case Number

Judge

Commissioner (domestic cases)

1. I am the ☐ plaintiff/petitioner ☐ defendant/respondent in this case.
2. The court dismissed this case for:
☐ lack of prosecution.
☐ failure to serve within 120 days of filing.
☐ failure to pay the filing fee.

☐ other (describe) _____

3. I ask the court to vacate the dismissal and reinstate the case based on mistake, inadvertence, surprise, or excusable neglect.

4. I ask for this order because:
(Explain what happened to cause you to miss the deadline. Attach additional sheets if needed.
Utah Rule of Civil Procedure 60(b)(1))

5. I am making this motion within 90 days of the dismissal.

6. ☐ I request a hearing.

☐ I do not request a hearing.

7. ☐ I have attached the following documents in support of this motion:

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Date

Signature ►

Printed Name

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:

www.utcourts.gov/howto/filing/motions

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Aviso para el demandado (o acusado)

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

Vea la página del tribunal sobre Mociones para encontrar más información sobre el proceso de las mociones, las fechas límites y los formularios:

www.utcourts.gov/howto/filing/motions

Cómo encontrar ayuda legal

La página de la internet del tribunal Cómo encontrar ayuda legal

(www.utcourts.gov/howto/legalassist/) tiene información sobre algunas maneras de encontrar ayuda legal, incluyendo el Centro de Ayuda de los Tribunales de Utah, abogados que ofrecen descuentos u ofrecen ayuda legal limitada, y talleres legales gratuitos.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Vacate Dismissal and Reinstate Case on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Order on Motion to Vacate Dismissal
and Reinstate Case**

Case Number

Judge

Commissioner

The matter before the court is ☐ plaintiff/petitioner's ☐ defendant/respondent's
Motion to Vacate Dismissal and Reinstate Case.

This matter is being resolved by (Choose all that apply.):

☐ The default of ☐ plaintiff/petitioner ☐ defendant/respondent.

☐ The stipulation of the parties.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date).

Plaintiff/Petitioner

☐ was ☐ was not present.

☐ was represented by _____.

☐ was not represented.

Defendant/Respondent

☐ was ☐ was not present.

☐ was represented by _____.

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments,
and now being fully informed,

The court finds:

1. There is:
[] not good cause to vacate the dismissal.
[] good cause to vacate the dismissal.

The court orders:

2. The Motion to Vacate Dismissal and Reinstate Case is [] granted [] denied.
3. [] The
[] plaintiff/petitioner
[] defendant/respondent
must do the following by _____ (date).

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Vacate Dismissal and Reinstatement Case on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

Motion to Waive Divorce Waiting Period

(Utah Code 30-3-18 and Utah Rule of Civil Procedure 105)

Case Number

Judge

Commissioner

1. The divorce petition was filed on _____ (date).
2. I ask the court to waive the 30-day divorce waiting period because of these extraordinary circumstances:

3. [] The other party has signed a Stipulation to the divorce, which has been filed with the court.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Waive Divorce Waiting Period on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Petitioner</p> <p>V.</p> <p>_____ Respondent</p>	<p>Order on Motion to Waive Divorce Waiting Period</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The matter before the court is ☐ petitioner's ☐ respondent's Motion to Waive Divorce Waiting Period. This matter is being resolved by: (Choose all that apply.)

☐ The default of ☐ petitioner ☐ respondent.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date), notice of which was served on all parties.

Petitioner

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

The court finds:

1. Extraordinary circumstances ☐ have ☐ have not been shown.

The court orders:

2. The Motion to Waive Divorce Waiting Period is ☐ granted ☐ denied.

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ►

Judge

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Waive Divorce Waiting Period on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____
Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the Juvenile Court of Utah

_____ Judicial District _____ County

Court Address _____

State of Utah, in the interest of

Last name, first name

Date of birth

A minor

[] under [] over 18 years of age, and
[] represented [] not represented.

Motion to

(name of motion)
(Utah Rule of Juvenile Procedure 19A - 19C)

Case Number

Incident(s)

Judge

1. I ask the court to enter an order as follows:
(Write **what** you want the court to order.)

2. I ask for this order because:
(Explain **why** you want the court order. Attach additional sheets if needed.)

4. ☐ I request a hearing because:

☐ I do not request a hearing.

5. ☐ The assigned intake/probation officer was notified and they ☐ agree ☐ disagree with this motion.

6. ☐ All parties have stipulated to this motion. (Attach proof.)

7. ☐ I have attached the following documents in support of this motion:

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Prosecutor)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Intake/Probation Officer)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Attorney General)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Guardian ad Litem)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Other)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		

Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the Juvenile Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>State of Utah, in the interest of</p> <p>_____ Last name, first name</p> <p>_____ Date of birth</p> <p>A minor <input type="checkbox"/> under <input type="checkbox"/> over 18 years of age, and <input type="checkbox"/> represented <input type="checkbox"/> not represented.</p>	<p>Request to Submit for Decision (Utah Rule of Juvenile Procedure 19A - 19C)</p> <p><input type="checkbox"/> Hearing Requested</p> <p>_____ Case Number</p> <p>_____ Incident(s)</p> <p>_____ Judge</p>
--	--

- The Motion to _____ (name of motion) was filed on _____ (date).
- A memorandum opposing the motion
☐ was not filed ☐ was filed on _____ (date).
- A reply memorandum supporting the motion
☐ was not filed ☐ was filed on _____ (date).
- A stipulation
☐ was not filed ☐ was filed on _____ (date).

5. A hearing
[] has been requested [] has not been requested.
6. I request that the motion be submitted for decision because it is now ready for the court to review and issue a decision.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Request to Submit for Decision on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Prosecutor)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Intake/Probation Officer)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Attorney General)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Guardian ad Litem)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		
(Other)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.)		

_____ Signature ► _____
 Date _____
 Printed Name _____

In the Juvenile Court of Utah

_____ Judicial District _____ County

Court Address _____

State of Utah, in the interest of

Last name, first name

Date of birth

A minor
[] under [] over 18 years of age, and
[] represented [] not represented.

Order on Motion to

(name of motion)

Case Number

Incident(s)

Judge

The matter before the court is a Motion to _____ (name of motion).

The court orders:

The motion is [] granted [] denied [] other.

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ► _____
Judge _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

Motion to Appoint a Parent Coordinator
(Code of Judicial Administration Rule 4-509)

Case Number

Judge

Commissioner

1. This case involves a dispute about child custody or parent-time. I ask the court to appoint a parent coordinator because:

2. I ask the court appoint one of the following:
(Print the name of any qualified professionals listed you are willing to have appointed as parent coordinator. The requirements can be found in Utah Code of Judicial Administration Rule 4-509(4).)

3. I have attached a Parent Coordinator Qualification Statement for each professional.

4. The court should order the parents to consult with a parent coordinator for a minimum of _____ hours (not less than 4 hours), unless a parenting plan is finalized sooner, because:

5. Petitioner should pay _____ % of the parent coordinator's fee and respondent should pay _____ % because:

6. (Choose one.)

☐ The parent coordinator will perform the services listed in Utah Code of Judicial Administration Rule 4-509.

☐ The parent coordinator will do only the following:

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Signature ►	_____
Date	Printed Name	_____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion will be decided by a judge, or
- at least 14 days before the hearing, if the motion will be decided by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:

www.utcourts.gov/howto/filing/motions

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Aviso para el demandado (o acusado)

Su tiempo para responder a esta moción es limitado. En la mayoría de casos deberá presentar una respuesta escrita con el tribunal y darle una copia de la misma a la otra parte:

- dentro de 14 días del día que se presenta la moción, si la misma será resuelta por un juez, o
- por lo menos 14 días antes de la audiencia, si la misma será resuelta por un comisionado.

En algunos casos debido a un estatuto o a una orden de un juez la fecha límite podrá ser distinta.

Si usted no responde a esta moción ni se presenta a la audiencia, la persona que presentó la moción podría recibir lo que pidió.

Vea la página del tribunal sobre Mociones para encontrar más información sobre el proceso de las mociones, las fechas límites y los formularios:

www.utcourts.gov/howto/filing/motions

Cómo encontrar ayuda legal

La página de la internet del tribunal Cómo encontrar ayuda legal

(www.utcourts.gov/howto/legalassist/) tiene información sobre algunas maneras de encontrar ayuda legal, incluyendo el Centro de Ayuda de los Tribunales de Utah, abogados que ofrecen descuentos u ofrecen ayuda legal limitada, y talleres legales gratuitos.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Appoint a Parent Coordinator on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Stipulation to Appoint Parent Coordinator
_____ Petitioner	_____ Case Number
v.	_____ Judge
_____ Respondent	_____ Commissioner

1. We agree that the court may appoint _____ (name) as parent coordinator for a minimum of _____ hours (not less than 4 hours) of consultation.
2. Petitioner should pay _____ % of the parent coordinator's fee and respondent should pay _____ %.

3. (Choose one.)

☐ The parent coordinator will perform the services listed in Utah Code of Judicial Administration Rule 4-509.

☐ The parent coordinator will do only the following:

Date

Sign here ► _____

Petitioner's Printed Name _____

Date

Sign here ► _____

Respondent's Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

**Memorandum Opposing Motion to
Appoint Parent Coordinator**

☐ Hearing requested

Petitioner

v.

Case Number

Respondent

Judge

Commissioner

1. ☐ I disagree with the opposing party's Motion to Appoint a Parent Coordinator because:

2. ☐ I don't want the court to appoint the following parent coordinators suggested by the other party:

because:

I want the court to appoint one of the following:

(Print the name of any qualified professionals listed you are willing to have appointed as parent coordinator. The requirements can be found in Utah Code of Judicial Administration Rule 4-509(4). Attach a Parent Coordinator Qualification Statement for each professional.)

3. ☐ I disagree with the amount of time for consultation with the parent coordinator. Instead, the court should order a minimum of ____ hours (not less than 4 hours) of consultation, unless a parenting plan is finalized sooner, because:

4. ☐ I disagree with the division of payment of the parent coordinator's fees. Instead, the court should order the petitioner to pay ____ % of the parent coordinator's fee and respondent to pay ____ % because:

5. ☐ I disagree with the proposed role of the parent coordinator because:

Instead:

☐ The parent coordinator should perform the services listed in Utah Code of Judicial Administration Rule 4-509.

☐ The parent coordinator should do only the following:

6. ☐ I request a hearing.

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Memorandum Opposing Motion to Appoint Parent Coordinator on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Parent Coordinator Qualification Statement
Petitioner _____	Case Number _____
v. _____	Judge _____
Respondent _____	Commissioner _____

1. I have completed graduate level coursework in child development, and:
(Choose at least one.)
 - ☐ I am a licensed clinical social worker in the state of Utah.
 - ☐ I hold a doctoral degree in psychology, and I am licensed as a psychologist in the state of Utah.
 - ☐ I am a physician in the state of Utah, and I am board certified in psychiatry.
 - ☐ I am a licensed marriage and family therapist in the state of Utah.
2. I have: (Choose one.)
 - ☐ at least 3 years of post-licensure clinical practice substantially focused on child therapy, marital therapy, or family therapy; and a working familiarity with

child custody and parent-time law and the ethical issues involved in custody matters.

[] been appointed as a parent coordinator in fewer than 10 cases, and the court is located in an area of the state where there is a shortage of parent coordinator services.

3. I agree to abide by all of the ethical and procedural requirements of a parent coordinator (Utah Code of Judicial Administration Rule 4-509).

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

_____	Sign here ►	_____
Date		
	Typed or Printed Name	_____

_____	_____
Professional License Number	License Type

Certificate of Service

I certify that I filed with the court and served a copy of this Parent Coordinator Qualification Statement on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

**Findings of Fact, Conclusions of Law,
and Order on Motion to Appoint a
Parent Coordinator**

Petitioner

v.

Respondent

Case Number

Judge

Commissioner

The matter before the court is ☐ petitioner's ☐ respondent's Motion to Appoint a Parent Coordinator.

This matter is being resolved by (Choose all that apply.):

- ☐ The default of ☐ petitioner ☐ respondent.
☐ The stipulation of the parties.
☐ The pleadings and other papers of the parties.
☐ A hearing held on _____ (date).

Petitioner

- ☐ was ☐ was not present.
☐ was represented by _____.
☐ was not represented.

Respondent

- ☐ was ☐ was not present.
☐ was represented by _____.
☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments,
and now being fully informed,

The court finds:

1. This action involves a dispute about child custody or parent-time.
2. There ☐ are ☐ are not sufficient grounds to appoint a parent coordinator.

The court concludes:

3. The Motion to Appoint a Parent Coordinator should be ☐ granted ☐ denied.
4. The parent coordinator ☐ has ☐ does not have the credentials and other qualifications required by Utah Code of Judicial Administration Rule 4-509.

The court orders:

5. The Motion to Appoint a Parent Coordinator is ☐ granted ☐ denied.
6. ☐ _____ (name)
is appointed as parent coordinator.
7. ☐ The parties must consult with the parent coordinator for a minimum of _____ hours (not less than 4 hours), unless a parenting plan is finalized sooner.
8. ☐ Petitioner must pay _____ % of the coordinator's fees, and respondent must pay _____ %.
9. ☐ The parent coordinator will perform the services listed in Utah Code of Judicial Administration Rule 4-509.
☐ The parent coordinator will do only the following:

10. ☐ The parent coordinator must notify the court of the status of the parent coordination process in compliance with Utah Code of Judicial Administration Rule 4-509.
11. ☐ The parent coordinator must comply with the requirements of Utah Code of Judicial Administration Rule 4-509.

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Appoint a Parent Coordinator on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Parent Coordinator's Quarterly Report
Petitioner _____	_____ Case Number
V. _____	_____ Judge
Respondent _____	_____ Commissioner

1. On _____ (date), the court ordered _____ hours of parent coordination.

2. Status: (Choose all that apply.)

- ☐ Parent coordination is ongoing.
- ☐ I have consulted with the parties for _____ hours.
- ☐ Parent coordination was never initiated.
- ☐ Parent coordination is complete, and a proposed agreement has been sent to the parties.
- ☐ Parent coordination is complete, and the issues have been resolved.
- ☐ Parent coordination was unsuccessful (Explain in comments section).
- ☐ Parent coordination was postponed (Explain in comments section).

3. Coordinator's comments: (Attach additional pages, if needed.)

_____	Signature ►	_____
Date	Parent Coordinator's Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Parent Coordinator's Quarterly Report on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

These forms are provided to facilitate a general discussion about TROs and Writs of Assistance.

Please do not spend time editing the content of these forms.

This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Motion for Temporary Restraining Order (Domestic Cases) (Utah Rule of Civil Procedure 65A)</p> <p>Hearing Requested</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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From Family Law Subcommittee:

We have concerns as the family law subcommittee about this form being publicly available on the courts' website because of the potential for misuse. It may be appropriate, rather than having forms available online, to have this process handled exclusively through OCAP, which may be more effective at screening out unmeritorious requests.

WARNING

This form should only be used in extreme emergencies, such as where there is a serious risk to someone's physical safety.

The court rarely grants these types of emergency orders.

1. I am the ☐ petitioner ☐ respondent in this case.
2. ☐ I ask the court for an immediate temporary restraining order regarding the following children: (attach additional sheets if needed.)

Child's name (first, middle and last)	Month and year of birth

3. I ask the court issue an immediate order that (choose all that apply):
 - ☐ Awards ☐ petitioner ☐ respondent temporary physical custody of the parties' following minor children while this case is pending with the court:
 - ☐ Orders ☐ petitioner ☐ respondent to immediately return the minor children to the custody of ☐ petitioner ☐ respondent.
 - ☐ Issues a Writ of Assistance directing law enforcement to render assistance needed to help ☐ petitioner ☐ respondent regain custody of the minor children.
 - ☐ Other emergency orders:

4. There will be irreparable harm (harm that cannot be undone) unless the court issues the temporary restraining order because:

☐ The attached documents support my request.

5. The irreparable harm described above outweighs any harm the opposing party could suffer if this order is issued because:

6. The temporary restraining order, if issued, would not be adverse to the public interest.

7. I believe the court will decide in my favor on this issue or this case presents serious issues that the court should address.

8. Notice (Choose one.)

☐ I gave or tried to give notice of the Motion for Temporary Restraining Order to the opposing party or their attorney in the following manner:

☐ I did not, and should not be required to, give notice of the Motion for Temporary Restraining Order to the opposing party because immediate and irreparable harm will occur if notice is provided because:

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Signature ► _____
Date _____
Printed Name _____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion is considered by a judge, or
- at least 14 days before the hearing, if the motion is considered by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:
www.utcourts.gov/howto/filing/motions/index.html

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

[The Spanish text is meant to be an example only. It is not yet a translation of the English text]

Casos de Desalojo

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Reclamos menores

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion for Temporary Restraining Order on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

**Order on Motion for Temporary
Restraining Order and Notice of
Hearing**

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is ☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's Motion for Temporary Restraining Order. This matter is being resolved by: (Choose all that apply.)

☐ The default of ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.

☒ The stipulation of the parties.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date), notice of which was served on all parties.

Plaintiff/Petitioner

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Defendant/Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

The court finds:

1. The moving party:

☐ has

☐ has not

shown there would be irreparable harm if the Temporary Restraining Order is not granted.

2. ☐ The irreparable harm is:

3. ☐ The threatened injury to the moving party outweighs whatever damage the proposed the temporary restraining order would cause the other party.

4. ☐ The temporary restraining order would not be adverse to the public interest.

5. ☐ There is a substantial likelihood that the moving party will prevail on the merits of the underlying claim, or the case presents serious issues on the merits which should be the subject of further litigation.

Security? 65A(c)(1)

The court orders:

6. ☐ Temporary physical custody of the parties' minor children is awarded to ☐ petitioner ☐ respondent while this case is pending.

7. ☐ ☐ Petitioner ☐ Respondent must immediately return the minor children to the custody of ☐ petitioner ☐ respondent.

8. ☐ A Writ of Assistance will be issued directing law enforcement to help ☐ petitioner ☐ respondent regain custody of the minor children.

☐ Real Property?

☐ Personal Property?

☐ Other

lawyer.	otorgada. Usted tiene el derecho de que lo represente un abogado.
Evidence	Pruebas
Bring with you any evidence that you want the court to consider.	Traiga con usted cualquier prueba que quiera que el tribunal tome en cuenta.
Interpretation	Interpretación
If you do not speak or understand English, the court will provide an interpreter. Contact court staff immediately to ask for an interpreter.	Si usted no habla ni entiende el Inglés contacte al Representante de Servicios Judiciales por lo menos 3 días antes de la audiencia y le proveerán un intérprete.
ADA Accommodation	Atención en caso de incapacidades
If you need an accommodation, including an ASL interpreter, contact court staff immediately to ask for an accommodation.	Si usted tiene una incapacidad por la cual requiere atención especial, favor de contactar al Representante de los Servicios Judiciales por lo menos 3 días antes de la audiencia.
Finding help	Finding help
The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.	Si usted tiene una incapacidad por la cual requiere atención especial, favor de contactar al Representante de los Servicios Judiciales por lo menos 3 días antes de la audiencia.

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion for Temporary Restraining Order and Notice of Hearing on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Motion to Set Aside or Modify Temporary Restraining Order (Utah Rule of Civil Procedure 65A)</p> <p><input type="checkbox"/> Hearing Requested</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	--

1. I am the ☐ petitioner ☐ respondent in this case.
2. ☐ I ask the court to set aside the temporary restraining order issued _____ (date).
☐ I ask the court to modify the temporary restraining order issued _____ (date) as follows:

☐ Award ☐ petitioner ☐ respondent temporary physical custody of the parties' minor children while this case is pending with the court.

☐ Order ☐ petitioner ☐ respondent to immediately return the minor children to the custody of ☐ petitioner ☐ respondent.

☐ Issue a Writ of Assistance directing law enforcement to render assistance needed to help ☐ petitioner ☐ respondent regain custody of the minor children.

☐ Other

3. I ask for this order because:

4. ☐ I request a hearing.

5. ☐ I have attached the following documents in support of this motion:

I declare under criminal penalty under the law of Utah that everything stated in this document is true.

Signed at _____ (city, and state or country).

Date

Signature ► _____

Printed Name _____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion is considered by a judge, or
- at least 14 days before the hearing, if the motion is considered by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

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Reclamos menores

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Writ of Assistance (Utah)
Plaintiff/Petitioner	Case Number _____
v.	Judge _____
Defendant/Respondent	Commissioner (domestic cases) _____

We as the family law forms subcommittee have concerns about where the authority for the issuance of these writs lies. We think this may need clarification, possibly in URCP 64A or another rule specific to domestic writs. UT Code 78B-13-311 provides for writs to enforce foreign orders, but we are unaware of anything equivalent to enforce orders originating in Utah.

To any law enforcement office in the State of Utah:

You are authorized and directed to:

[] Take custody of the following minor children:

Child's name (first, middle and last)	Month and year of birth

[] Deliver the following minor children to _____,
who is entitled to custody.

Child's name	Month and
--------------	-----------

(first, middle and last)	year of birth

- ☐ Enter private property as necessary to take custody of the minor children.
- ☐ Restrain any person who attempts to prevent you from carrying out this writ.
- ☐ Use force reasonable under the circumstances to gain entry into private property, including a residence, if there is reason to believe that the minor is within and, after notice of your purpose and demand for admission, there is no response or you are not admitted within a reasonable time.
- ☐ Execute this writ only between 6:00 am and 10:00 pm.
- ☐ Execute this writ at any time.

Commissioner's or Judge's signature may instead appear at the top of the first page of this document.

	Signature ►	
Date	Commissioner	
	Signature ►	
Date	Judge	