

Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse
450 South State Street

April 24, 2018 / 12:00 to 2:00 p.m.
Executive Dining Room

1. Welcome and approval of minutes for April 3 meeting	Randy Dryer
2. Writ of Garnishment (reviewing forms 4, 5, 8, 10 and 11)	Nathanael Player
3. Writ of Execution (reviewing changes to Notice of Writ only)	Nathanael Player
4. Abstract of Judgment and Judgment Information Statement	Jessica Van Buren
5. Motion to Renew Judgment	Jessica Van Buren
6. Motion to Declare Judgment Satisfied	Jessica Van Buren
7. Request for certified copy of adoption decree – district and juvenile	Jessica Van Buren
8. Notice of Withdrawal of Counsel / Notice to Appear Personally or to Appoint Counsel / Notice of Appearance or Appointment of Counsel / Substitution of Counsel	Jessica Van Buren
9. Initial Disclosures	Nathanael Player
10. Exhibit Summary, Affidavit in Support of Exhibit Counter Motion, Notice of Order / Notice of Judgment	Commissioner Casey Nathanael Player
11. Adjourn	Randy Dryer

2018 Meeting schedule (12:00 - 2:00 p.m.)

May 14
June 11
July 9
August 13
September 10
October 9
November 13
December 10

MINUTES
**Utah Judicial Council's
Committee on Court Forms**
Administrative Office of the Courts
450 South State Street
Salt Lake City, UT 84111
April 3, 2018
12:00 – 2:00 p.m.

Attendees

Kim Allard
Cyndi Byles
Commissioner T. Patrick Casey
Christina Cope
Guy Galli
Brent Johnson
Kara Mann
Nathanael Player
Stewart Ralphs
Judge James Taylor – Guest Chair
Jessica Van Buren
Mary Westby

Excused

Judge Gregory Bown
Randy Dryer
Judge Elizabeth Lindsley

Staff

Minhvan Brimhall, Recording Secretary

Guests

Cathy Dupont

I. WELCOME AND APPROVAL OF MINUTES

Judge Taylor acted as chair in Randy Dryer's absence and welcomed the committee members to the meeting. The committee discussed the March 20, 2017 minutes. Stewart Ralphs moved to approve the minutes following one correction. Kara Mann seconded the motion and it passed unanimously.

II. NON-PUBLIC INFORMATION – SAFEGUARDED ADDRESS (REVIEW CHANGES)

This form was discussed during the last meeting with recommendations to modify language for the purpose of consistency and clarity in the option to safeguard personal information.

Due to additional comments made by committee members through Survey Monkey, the form needed additional review by the full committee prior to approval. The committee made additional recommendations in an effort to tighten the language, as well as change font formatting, as a means to sustain consistency throughout the document.

After further discussion, Stewart Ralphs moved to approve the recommended changes. Christina Cope seconded the motion. The motion passed unanimously.

III. WRIT OF GARNISHMENT (STARTING WITH FORM 1006)

Judge Taylor asked to review this form to provide clarification for the terms “creditor” and “debtor,” as this may be confusing to an average person not familiar with legal terminology. As a means to ease public anxiety, Judge Taylor suggested including a definition of these terms on the website.

“In this document:

A judgment creditor is a person or company that has obtained an order from a court than money is owed to them.

A judgment debtor is the person or company who owes the money.

A writ of garnishment is an order that property now belonging to the judgment debtor but held by someone else be used to pay the money owed to the judgment creditor.

Interrogatories are written questions which are intended to determine the nature and value of property that might be used to pay the debt.”

After further discussion, Stewart Ralphs moved to approve the recommended changes. Jessica Van Buren seconded the motion. The motion passed unanimously.

Judge Taylor recommends that the committee complete all the garnishments forms and hold off approval of all sections until completion of the discussion.

- **Writ of continuing garnishment and instructions:**

The committee made recommendations to clarify what is said to whom on this document. There are two different instructions for two different parties involved, the debtor and the creditor. Formatting changes were made to sustain consistency throughout the form.

Changes were made to section 4 to clarify instructions when an attorney or LLP is providing representation. This paragraph gives instruction to the petitioner on what they need to do and the steps on how to complete this section.

Judge Taylor asked for this section to be held at this time, with the plan for further discussion at the next meeting.

- **Garnishee’s answers to interrogatories for property other than earnings:**

No changes or recommendations made to this section.

- **Garnishee's answers to interrogatories for earnings:**

No changes or recommendations made to this section.

- **Notice of garnishment and exemptions:**

In paragraph 1, Stewart Ralphs asked that "you" be changed to "judgment debtor," as other parties will be answering these questions.

The committee recommends using plain language in these documents. The language in this section is used in other sections as well. Judge Taylor expressed concerns that some of the language may be misleading and should be simplified to avoid confusion. Stewart Ralphs would like to sustain consistency throughout the form. Judge Taylor commented that the purpose of these steps is to distinguish between the debtor and the garnishee.

Recommendations were made to move wording and paragraphs around in an effort to make this section easier to understand, and less contestable by all parties involved.

Judge Taylor requested that changes be made to this section at this time; however, review and voting on this section will occur at the next meeting. No approval will occur at today's meeting. The committee was asked to make their comments prior to the next meeting. This item will go onto the agenda for further discussion.

- **Reply and request for hearing:**

Stewart Ralphs recommends that the word "me" be replaced with "judgment debtor," as this section may be requested by a third party. The wording "some of the time" was replaced with "property owner." In paragraph 4, it is recommended that petitioner describe why the money was owed to them. Brackets were removed from paragraph 5 to read as follows, "All or part of the property is exempt because...", the petitioner is then asked to choose an option. In paragraph 7, the statement was changed to read as follows, "I claim ownership of all or part of the money or property taken, but I am not the judgment debtor."

After further discussion, no additional change was made to this form. Additional review and voting will occur at the next meeting.

- **Motion enforce writ of garnishment:**

Recommendations were made to change the title of this form. Language suggestions were made to better serve those who are not as familiar with the legal process.

- **Order to garnishee to show cause:**

Title was changed to “Order to Show Garnishee to Appear and Explain Failure to Comply with Writ of Garnishment.” Recommendations were made to change the title of this form. Language suggestions were made to better serve those who are not as familiar with the legal process.

IV. SUPPLEMENTAL PROCEEDING

- **Ex parte motion for hearings to identify judgment debtor’s property:**

No changes or recommendations made to this section.

- **Order for debtor to attend hearing to identify judgment debtor’s property:**

Committee will approve at next hearing. Add approved language. No further need for review.

- **Answers to questions about judgment debtors property:**

Recommended change was made to page 7, Notice to the Debtor and Instructions to the Debtor, to provide clearer instructions to the petitioner in what to do first then the next step. Naming to this page was changed to “Filing Instructions.”

Recommendation was made to change wording and understanding of the certificate of service.

After further discussion, additional change was made to this form. Additional review and voting will occur at the next meeting.

- **Motion for order to show cause/bench warrant:**

Recommendation was made to change wording regarding the enforcement of order to show cause and execution of bench warrants. Changes were made to paragraph 6 to allow the motion to be for an order or finding of contempt.

- **Bench warrant**

No changes or recommendations made to this section.

- **Order to show cause:**

Recommendation was made to the title to read as “Order to appear and explain failing to appear.”

After further discussion, additional change was made to this form. Additional review and voting will occur at the next meeting.

After further discussion, Commissioner Casey motioned to approve the recommended changes. Nathanael Player seconded the motion. The motion was passed unanimously.

V. ABSTRACT OF JUDGMENT AND JUDGMENT INFORMATION STATEMENT
This item was not addressed due to lack of time and will be addressed at a future meeting.

VI. MOTION TO RENEW JUDGMENT
This item was not addressed due to lack of time and will be addressed at a future meeting.

VII. MOTION TO DECLARE JUDGMENT SATISFIED
This item was not addressed due to lack of time and will be addressed at a future meeting.

VIII. REQUEST FOR CERTIFIED COPY OF ADOPTION DECREE – DISTRICT AND JUVENILE
This item was not addressed due to lack of time and will be addressed at a future meeting.

IX. NOTICE FOR WITHDRAWAL OF COUNSEL / NOTICE OF APPEARANCE PERSONALLY OR TO APPOINT COUNSEL / NOTICE OF APPEARANCE OR APPOINTMENT OF COUNSEL / SUBSTITUTION OF COUNSEL
This item was not addressed due to lack of time and will be addressed at a future meeting.

X. NOTICE OF WITHDRAWAL OF COUNSEL; NOTICE TO APPEAR PERSONALLY OR TO APPOINT COUNSEL; NOTICE OF APPEARANCE OR APPOINTMENT OF COUNSEL; SUBSTITUTION OF COUNSEL
This item was not addressed due to lack of time and will be addressed at a future meeting.

XI. INITIAL DISCLOSURES
This item was not addressed due to lack of time and will be addressed at a future meeting.

XII. EXHIBIT SUMMARY, AFFIDAVIT IN SUPPORT OF EXHIBIT COUNTER MOTION, NOTICE OF ORDER / NOTICE OF JUDGEMENT
This item was not addressed due to lack of time and will be addressed at a future meeting.

XIII. ADJOURN
Several items have considerable changes that need further review before the committee is able to approve. The entire packet will be included on the next agenda as previously reviewed for further approval. Next committee is Tuesday, April 24th at 12 PM. Executive Dining Room.

There being no further issues, the meeting adjourned at 2:02 p.m.

Forms Status Summary

Approved forms

Form Name	Approved Date	Approved By
Acceptance of service	January 22, 2018	Judicial Council
Adult adoption	September 19, 2017	Forms Committee
Answer	December 18, 2017	Judicial Council
Certificate of service	January 22, 2018	Judicial Council
Consent to email service	January 22, 2018	Judicial Council
Counterclaim	December 18, 2017	Judicial Council
Debt collection answer	December 18, 2017	Judicial Council
Declaration of inmate filing	November 13, 2017	Forms Committee
Eviction forms used in OCAP	December 18, 2017	Judicial Council
Informal probate	July 17, 2017	Forms Committee
Motion for alternative service	February 26, 2018	Judicial Council
Motion for temporary orders (domestic)	December 18, 2017	Judicial Council
Motion forms	April 16, 2018	Judicial Council
Motion to correct clerical mistake	December 18, 2017	Judicial Council
Motion to excuse mediation	April 16, 2018	Judicial Council
Motion to waive divorce education requirement	April 16, 2018	Judicial Council
Nonpublic information: parent, minor and safeguarded address	April 16, 2018	Judicial Council
Objection to commissioner's recommendation	December 18, 2017	Judicial Council
Objection to form of order	December 18, 2017	Judicial Council
Petition for essential treatment	October 17, 2017	Forms Committee
Proof of service	February 26, 2018	Judicial Council
Summons	January 22, 2018	Judicial Council
Supplemental proceedings	April 16, 2018	Judicial Council

Pending with Judicial Council

Pending with Forms Committee

- Writ of execution packet
- Writ of garnishment packet
- Abstract of judgment and Judgment information statement
- Motion to renew judgment packet

- Satisfaction of judgment packet
- Notice of withdrawal of Counsel, Notice to appear personally or to appoint counsel, Notice of appearance or appointment of counsel, Substitution of counsel
- Motion forms: counter motion, affidavit in support of exhibit, exhibit summary and notice of order
- Initial disclosures

Pending with Style Subcommittee

- Default judgment packet
- Parenting plan
- Financial declaration
- Petition to modify child support, child custody, and parent-time
- Juvenile court motions
- OCAP divorce provisions
- Small claims packet
- Child protective orders packet
- Juvenile court fee waiver packet
- Fee waiver packet
- Motion to waive divorce waiting period packet

Pending with Family Law Subcommittee

Prioritized by the LPP Education Subcommittee

- Financial declaration packet
- Temporary Separation
- Motion for genetic testing
- Motion to appoint parent coordinator
- Motion to Bifurcate
- Motion to Appear by phone/reschedule (Commissioner)
- Motion to Set Aside (vacate dismissal and reinstate)
- Motion to Change Venue
- Motion to Dismiss
- Motion to Review Notice of Relocation under Utah Code 30-3-37 (along with Notice)
- Motion for Temporary Restraining Order
- Annulment
- Order to show cause packet (proposed rule change in the works, so this is on hold)

Lower on priority list

- Parentage (between parents; paternity, custody & support or just paternity & support)
- Judicial recognition of relationship as marriage packet
- Name change - adult packet
- Name change - minor packet
- Step-parent adoption packet
- Open adoption record
- Petition for Registration of Adoption Order from Foreign Country
- Temporary Delegation of Parental Authority
- Voluntary Relinquishment of Parental Rights
- Establishing Fact of Birth
- Emancipation of a minor

- Guardianship of a Minor
- Guardianship of an adult
- Conservatorship of a Minor
- Conservatorship of an adult
- Registering an ORS Order
- Adjudication of Paternity (not custody or support)

On Hold Pending Legislative Changes or for some other reason

- Adult Protective Orders packet
- 10-day summons
- Nonpublic information forms: Personal Information – not sure if this form is still necessary.

NOTICE OF EXECUTION AND EXEMPTIONS

Please read this carefully.

Your property may be taken to pay a creditor.

You have a deadline of 14 days in which to object.

1. A judgment for money has been entered against the judgment debtor (the person who owes money), and the creditor has taken steps to take your money or property to pay the judgment.
2. If you are the judgment debtor in this case, your rights may be affected. Read this notice and take steps to protect your rights.
3. If you are not the judgment debtor in this case, you may have an interest in the judgment debtor's property and your rights may be affected. Read this notice and take steps to protect your rights.
4. The court has ordered a sheriff or constable to seize your property. This means that it may be sold to pay the debt.
5. Some property and money can't be taken and are "exempt" from execution.

This is a **partial** list of exempt property and money. Some of these exemptions might not apply to judgments for alimony or child support.

- Declaration of Homestead, which must be filed with the county recorder before the auction of the property. (Utah Code 78B-5-504)
- A burial plot for you and your family.
- Health aids.
- Benefits because of disability, illness or unemployment.
- Medical care benefits.
- Veteran's benefits.
- Money or property for child support, alimony or separate maintenance.
- Social security benefits.
- Supplemental security income benefits (SSI).
- Workers' compensation benefits.
- Certain retirement benefits.
- Public assistance.
- Certain furnishings, appliances, carpets, animals, books, musical instruments, works of art and heirlooms.
- Provisions for 12 months.
- Wearing apparel, not including jewelry or furs.
- Beds and bedding.
- Certain works of art.
- Compensatory damages from bodily injury or wrongful death.

- The proceeds of certain life insurance contracts and trusts.
- Certain books, implements and tools of a trade.
- A personal motor vehicle up to a specified amount.
- A motor vehicle used in trade or business.
- Part of your wages.
- Property of a person who did not have a judgment entered against him or her, such as the co-owner of the property being held.

See the Utah Exemptions Act (Utah Code Title 78B, Chapter 5, Part 5) for more information about exemptions. There is no exemption solely because you are having trouble paying your debts.

6. If you think your property should not be taken because:

- statements in the Application for Writ of Execution are wrong;
- the Writ of Execution was not issued correctly; or
- some of your property should not have been taken because it is exempt

do the following immediately. You have a deadline of **14 calendar days** from the date that the Writ of Execution and this notice was delivered to you.

- Complete the attached Reply and Request for Hearing form.
- Sign your name in the space provided and write the address at which the court clerk should notify you of the hearing.
- Attach any documents that help you prove your claim.
- Mail or deliver the form to:
 - the court, and
 - the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner.

Keep a copy for your records. The name and address of the court are on the first page of the Writ of Execution. The address for the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner is:

Name

Address

City, State, Zip

Phone

Email

7. The court will schedule a hearing and notify you. You should file with the Reply and Request for Hearing form any documents that help you prove your claim, or bring them to the hearing.
8. If you do not take these steps, the property may be used to pay the judgment creditor even though it is exempt.
9. If your property is seized for sale, you may tell the officer who is conducting the sale the order in which to auction the property. For example, sell a boat first and a car second.
10. You may talk to an attorney and have the attorney represent you at the hearing. See the court's Finding Legal Help page for information about free and low cost ways to get the help of an attorney: www.utcourts.gov/howto/legalassist/.
11. The judgment debtor may not use the steps in paragraph 6 to challenge why the judgment was entered. If you are the judgment debtor and you think the judgment should not have been entered against you, possible options include:
 - an appeal. See the court's Appeals page for more information about the process and forms: www.utcourts.gov/howto/appeals/.
 - a Motion to Set Aside Judgment (Utah Rule of Civil Procedure 60(b)). See the court's Motion to Set Aside Judgment page for more information about the process and forms: www.utcourts.gov/howto/judgment/set_aside/.

Simply filing an appeal or Motion to Set Aside the Judgment does not stop the collection of the judgment.

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

**Writ of Garnishment and
Instructions**

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

For more information about writs of garnishment, visit:
www.utcourts.gov/resources/forms/garnishment/index.html.

In this document:

- A **judgment creditor** is a person or company with a court order saying money is owed to them.
- A **judgment debtor** is the person or company who owes the money.
- A **writ of garnishment** is an order that property now belonging to the judgment debtor but held by someone else be used to pay the money owed to the judgment creditor.
- **Interrogatories** are written questions which identify the property and the value of the property that might be used to pay the debt.

To:

Garnishee's Name _____

Address _____

1. Utah law requires the judgment creditor to include with this Writ of Garnishment a fee to you. If the fee was not included, sign here and return the forms to the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner.

Signature ► _____

2. A judgment has been entered against the judgment debtor. After calculation of interest, costs and payments, the judgment debtor owes \$ _____.

Papers filed with the court show that you may possess or control some of the judgment debtor's property which may include money earned, but not yet paid.

The property is being garnished (seized) in order to pay the judgment. If you are the garnishee, you are required to take certain steps to deliver the property or to hold and protect it. **If you do not, the court can order you to pay for the harm caused to the judgment creditor.** You should keep for your records a copy of everything that you prepare and everything that is served on you.

3. The person who owes money (judgment debtor) is:

Name	
Address	
Social security number (Last 4 digits only, if known.)	
Driver's license number and state of issuance (Last 4 digits only, if known.)	
Year and month of birth (If known.)	

4. Within 7 business days after this writ is served on you, you must:

- answer the attached Interrogatories;
- serve a copy of your Answers to Interrogatories on the judgment creditor, or if they have one, their attorney or licensed paralegal practitioner;
- serve a copy of the following papers on the judgment debtor and on any other person shown by your records to have an interest in the property. The papers to be served are:
 - one copy of this Writ of Continuing Garnishment;
 - one copy of your Answers to Interrogatories;
 - one copy of the Notice of Garnishment and Exemptions form; and
 - two copies of the Reply and Request for Hearing form.

5. You may serve the judgment creditor at this address by hand delivery or by first class mail:

Name
Address
City, State, Zip
Phone

Email

You may serve the judgment debtor at this address by hand delivery or by first class mail.

Name

Address

City, State, Zip

Phone

Email

6. What to do with the property:
 - DO NOT SEND THE PROPERTY TO THE COURT. You must withhold from the judgment debtor the amount shown in your Answers to Interrogatories. Hold the property for 21 calendar days after you serve the judgment debtor.
 - Wait 21 days.
 - If you receive a Reply and Request for Hearing within 21 days, hold the property until you receive further orders from the court directing you how to proceed.
 - If you do not receive a Reply and Request for Hearing within 21 days, deliver the property to the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner.
7. **If you do not take these steps, the court can order you to pay for the harm caused to the judgment creditor.**
8. You may deliver to the judgment debtor any property greater than you are required to withhold.
9. Multiple Writs of Garnishment for the same judgment debtor may be served on you, but only one Writ of Garnishment may be in effect at one time. You must satisfy the writs in the order they are served. When an earlier Writ of Garnishment expires or is satisfied, you must then satisfy the next writ.

However, a Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services takes precedence over other writs and must be satisfied first.

A Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services continues until fully satisfied, placing earlier writs on hold. These instructions do not apply to writs or orders entered by other courts or governmental agencies.

_____	Signature ►	_____
Date	Printed Name of Clerk of Court	_____

Certificate of Service

I certify that I served a copy of this Writ of Garnishment and Instructions on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other party or attorney or licensed paralegal practitioner)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Garnishee or attorney or licensed paralegal practitioner)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property or attorney or licensed paralegal practitioner)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

[] In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<div data-bbox="180 493 857 693"></div> <div data-bbox="180 693 857 743"> <div data-bbox="180 693 857 703"></div> Plaintiff/Petitioner </div> <div data-bbox="180 743 857 846"> <div data-bbox="180 743 857 753">v.</div> </div> <div data-bbox="180 846 857 995"> <div data-bbox="180 846 857 856"></div> Defendant/Respondent </div>	<div data-bbox="857 493 1432 743"> <div data-bbox="857 493 1432 590"> Writ of Continuing Garnishment and Instructions for <input type="checkbox"/> Child Support <input type="checkbox"/> Other </div> <div data-bbox="857 590 1432 642"> <div data-bbox="857 590 1432 600"></div> Case Number </div> <div data-bbox="857 642 1432 693"> <div data-bbox="857 642 1432 651"></div> Judge </div> <div data-bbox="857 693 1432 743"> <div data-bbox="857 693 1432 703"></div> Commissioner </div> </div>
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An employer who is served with the Writ of Garnishment can use the Online Court Assistance Program (OCAP - www.utcourts.gov/ocap) to calculate the amount to be withheld and prepare the Answers to Interrogatories form for filing instead of using the fill-in-the-blank Garnishee's Answers to Interrogatories form. Once you have created an OCAP account, login and go to **Garnishment / Answers to Interrogatories**.

For more information about writs of garnishment, go to:
www.utcourts.gov/resources/forms/garnishment/index.html.

In this document:

- A **judgment creditor** is a person or company with a court order saying money is owed to them.
- A **judgment debtor** is the person or company who owes the money.
- A **writ of garnishment** is an order that property now belonging to the judgment debtor but held by someone else be used to pay the money owed to the judgment creditor.
- **Interrogatories** are written questions which identify the property and the value of the property that might be used to pay the debt.

To:

Garnishee's Name _____

Address _____

1. Utah law requires the judgment creditor to include with this Writ of Garnishment a fee to you. If the fee was not included, sign here and return the forms to the judgment creditor, or if they have one, their attorney or licensed paralegal practitioner.

Signature ► _____

2. A judgment has been entered against the judgment debtor. After calculation of interest, costs and payments, the judgment debtor owes \$ _____.

Papers filed with the court show that you may possess or control some of the judgment debtor's property which may include earnings not yet paid.

The property is being garnished (seized) in order to pay the judgment. If you are the garnishee, you are required to take certain steps to deliver the property or to hold and protect it. **If you do not, the court can order you to pay for the harm caused to the judgment creditor.** You should keep for your records a copy of everything that you prepare and everything that is served on you.

3. The person who owes money (judgment debtor) is:

Name	
Address	
Social security number (Last 4 digits only, if known.)	
Driver's license number and state of issuance (Last 4 digits only, if known.)	
Year and month of birth (If known.)	

4. Within 7 business days after this writ is served on you, you must:
 - answer the attached Interrogatories;
 - serve a copy of your Answers to Interrogatories on the judgment creditor, or if they have one, their attorney or licensed paralegal practitioner;
 - serve a copy of the following papers on the judgment debtor and on any other person shown by your records to have an interest in the property. The papers to be served are:
 - one copy of this Writ of Continuing Garnishment;
 - one copy of your Answers to Interrogatories;
 - one copy of the Notice of Garnishment and Exemptions form; and
 - two copies of the Reply and Request for Hearing form.

5. You may serve the judgment creditor at this address by hand delivery or by first class mail:

Name _____

Address _____

City, State, Zip _____

Phone _____

Email _____

You may serve the judgment debtor at this address by hand delivery or by first class mail.

Name _____

Address _____

City, State, Zip _____

Phone _____

Email _____

6. This Writ of Continuing Garnishment is effective for one year after the date it was served on you, or for 120 calendar days if another writ of continuing garnishment is served on you. Within 7 business days after the close of each pay period occurring within the term of continuing garnishment, you must:

- answer the attached Interrogatories;
- serve a copy of your Answers to Interrogatories on the judgment creditor, or if they have one, their attorney or licensed paralegal practitioner; the judgment debtor and on any other person shown by your records to have an interest in the property.

7. What to do with the property:

- DO NOT SEND THE PROPERTY TO THE COURT. You must withhold from the judgment debtor the amount shown in your Answers to Interrogatories. Hold the property for 21 calendar days after you serve the judgment debtor.
- Wait 21 days.

- If you receive a Reply and Request for Hearing within 21 days, hold the property until you receive further orders from the court directing you how to proceed.
- If you do not receive a Reply and Request for Hearing within 21 days, deliver the property to the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner.

8. **If you do not take these steps, the court may hold you liable for the value of the property you should have withheld.**
9. You may deliver to the judgment debtor any property greater than you are required to withhold.
10. Multiple Writs of Garnishment for the same judgment debtor may be served on you, but only one Writ of Garnishment may be in effect at one time. You must satisfy the writs in the order in which they are served. When an earlier Writ of Garnishment expires or is satisfied, you must then satisfy the next writ.

However, a Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services takes precedence over other writs and must be satisfied first.

A Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services continues until fully satisfied, placing earlier writs on hold. These instructions do not apply to writs or orders entered by other courts or governmental agencies.

	Signature ►	
Date	Printed Name of Clerk of Court	

Certificate of Service

I certify that I filed with the court and served a copy of this Writ of Continuing Garnishment and Instructions on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other party or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Garnishee)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Signature ► _____
 Date _____ Printed Name _____

NOTICE OF GARNISHMENT AND EXEMPTIONS

Please read this carefully.

Your property may be taken to pay a creditor.

You have a deadline of 14 days in which to object.

1. A judgment for money has been entered against the judgment debtor, and the creditor has taken steps to garnish (seize) their money or property to pay the judgment.
2. If you are the judgment debtor in this case, your rights may be affected. Read this notice and take steps to protect your rights.
3. If you are not the judgment debtor in this case, you may have an interest in the judgment debtor's property and your rights may be affected. Read this notice and take steps to protect your rights.
4. The court has ordered the garnishee to hold your money or property. This means that you cannot get the property and it may be used to pay a judgment creditor.
5. Some property and money can't be taken and are "exempt" from execution.

This is a **partial** list of exempt property and money. Some of these exemptions might not apply to judgments for alimony or child support.

- Declaration of Homestead. (The Declaration must be filed with the county recorder before the auction of the property. (Utah Code 78B-5-504.))
- A burial plot for you and your family.
- Health aids.
- Benefits because of disability, illness or unemployment.
- Medical care benefits.
- Veteran's benefits.
- Money or property for child support, alimony or separate maintenance.
- Social security benefits.
- Supplemental security income benefits (SSI).
- Workers' compensation benefits.
- Certain retirement benefits.
- Public assistance.
- Certain furnishings, appliances, carpets, animals, books, musical instruments, works of art and heirlooms.
- Provisions for 12 months.
- Wearing apparel, not including jewelry or furs.
- Beds and bedding.
- Certain works of art.
- Compensatory damages from bodily injury or wrongful death.

- The proceeds of certain life insurance contracts and trusts.
- Certain books, implements and tools of a trade.
- A personal motor vehicle up to a specified amount.
- A motor vehicle used in trade or business.
- Part of your wages.
- Property of a person who did not have a judgment entered against him or her, such as the co-owner of the property being held.

See the Utah Exemptions Act (Utah Code Title 78B, Chapter 5, Part 5) for more information about exemptions. There is no exemption solely because you are having trouble paying your debts.

6. If you think your property should not be taken because:

- the Writ of Garnishment was not issued correctly,
- the Answers to Interrogatories are wrong,
- the judgment creditor owes you money, or
- you are entitled to an exemption,

do the following immediately. You have a deadline of **14 days** from the date the garnishee mailed or delivered this notice to you.

- Complete the attached Reply and Request for Hearing form.
- Sign your name in the space provided.
- Mail or deliver a copy of the form to:
 - the court,
 - the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner, and
 - the garnishee.

Keep a copy for your records. The name and address of the court, and the garnishee are on the first page of the Writ of Garnishment. The address for the judgment creditor or, if they have one, their attorney or licensed paralegal practitioner is:

Name

Address

City, State, Zip

Phone

Email

8. The court will schedule a hearing and notify you. You should file with the Reply and Request for Hearing form any documents that help you prove your claim, or bring them to the hearing.
9. If you do not take these steps, the property being held may be used to pay a judgment creditor.
10. You may talk to an attorney and have the attorney represent you at the hearing. See the court's Finding Legal Help page for information about free and low cost ways to get the help of an attorney: www.utcourts.gov/howto/legalassist/.
11. The judgment debtor may not use the steps in paragraph 6 to challenge why the judgment was entered. If you are the judgment debtor and you think the judgment should not have been entered against you, possible options include:
 - an appeal. See the court's Appeals page for more information about the process and forms: www.utcourts.gov/howto/appeals/.
 - a Motion to Set Aside Judgment (Utah Rule of Civil Procedure 60(b)). See the court's Motion to Set Aside Judgment page for more information about the process and forms: www.utcourts.gov/howto/judgment/set_aside/.

Simply filing an appeal or Motion to Set Aside the Judgment does not stop the collection of the judgment.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Motion to Enforce Writ of
Garnishment**

(Motion for Order to Show Cause)

Case Number

Judge

Commissioner (domestic cases)

Attach:

- Certificate of Service showing service upon the garnishee of the Writ of Garnishment
- Order to Garnishee to Show Cause

1. I am the judgment creditor, and I have had the Writ of Garnishment served on
_____ (name),
the garnishee.

2. The deadline to comply with the Writ of Garnishment was _____ (date), which has passed. The garnishee has not complied with the Writ of Garnishment by failing to:

3. I have tried to settle the issue without further court action. I have in good faith discussed or attempted to discuss the issue with the garnishee.
4. I request that the court order the garnishee to explain why they should not be held in contempt or why the court should not make other orders, including reimbursement for the cost of this motion.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion Enforce Writ of Garnishment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____</p> <p>Plaintiff/Petitioner</p> <p>v.</p> <p>_____</p> <p>Defendant/Respondent</p>	<p>Order to Garnishee to Appear and Explain Failure to Comply with Writ of Garnishment</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p> <p>_____</p> <p>Commissioner (domestic cases)</p>
---	---

The State of Utah to _____, garnishee:

1. It appears from court records that you were served with a Writ of Garnishment and ordered to complete interrogatories.
2. A motion has been filed requesting that you appear in court and explain why you should not be held in contempt for failing to comply with the Writ. The moving party claims:

3. **It is contempt of court to disobey a lawful court order.** The court can punish you by ordering you to pay:
 - up to \$1000 in fines and serve up to 30 days in jail (district court);
 - up to \$500 in fines and serve up to 5 days in jail (justice court);
 - the full amount of the judgment, court costs, and attorney's fees.
4. The court has scheduled a hearing on the Motion to Enforce Writ of Garnishment at the above court at the following date and time. You must appear to explain why you did not comply with the Writ of Garnishment. You should bring with you all relevant evidence and witnesses. You may be represented by a lawyer.

Courthouse Address (Spanish): _____

Date (Fecha): _____ Time (Hora): _____ [] a.m. [] p.m.

Room (Sala): _____

Judge or Commissioner (Juez or Comisionado): _____

Attendance

You must attend. If you do not attend, you might be held in contempt of court and the relief requested might be granted. You have the right to be represented by a lawyer.

Evidence

Bring with you any evidence that you want the court to consider.

Interpretation

If you do not speak or understand English, the court will provide an interpreter. Contact court staff immediately to ask for an interpreter.

ADA Accommodation

If you need an accommodation, including an ASL interpreter, contact court staff immediately to ask for an accommodation.

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Asistencia

Presentarse es obligatorio. Si usted no llegara a presentarse, se lo podría encontrar en desacato de las órdenes del juez y la reparación solicitada podría ser otorgada. Usted tiene el derecho de que lo represente un abogado.

Pruebas

Traiga con usted cualquier prueba que quiera que el tribunal tome en cuenta.

Interpretación

Si usted no habla ni entiende el Inglés contacte al Representante de Servicios Judiciales por lo menos 3 días antes de la audiencia y le proveerán un intérprete.

Atención en caso de incapacidades

Si usted tiene una incapacidad por la cual requiere atención especial, favor de contactar al Representante de los Servicios Judiciales por lo menos 3 días antes de la audiencia.

Finding help

Si usted tiene una incapacidad por la cual requiere atención especial, favor de contactar al Representante de los Servicios Judiciales por lo menos 3 días antes de la audiencia.

A <language> version of this document is available on the court's website:
www.utcourts.gov

(in as many of the languages as we provide)

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Order to Garnishee to Show Cause on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____</p> <p>Plaintiff/Petitioner</p> <p>v.</p> <p>_____</p> <p>Defendant/Respondent</p>	<p>Abstract of Judgment (Utah Rule of Civil Procedure 58A; Utah Code 78B-5-201 and 202)</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p> <p>_____</p> <p>Commissioner (domestic cases)</p>
---	--

1. On _____ (date) a judgment was entered by the above court in favor of _____ (name) and against _____ (name) in the amount of:

\$	Principal
\$	Accrued interest to date of judgment
\$	Accrued costs to date of judgment
\$	Attorney fees
\$	Total Judgment

with interest on the total judgment at _____ % per year as provided by law from the date of the judgment until paid, plus costs to collect judgment.

2. The judgment was recorded in the registry of judgments on _____ (date).
3. The time for appeal has passed and no appeal has been filed.
4. The judgment:
[] has not been stayed.

[] has been stayed until _____ (date).

5. A copy of the judgment is attached.

This is a correct abstract of the judgment rendered in this court, and is issued under the seal of this court.

_____	Clerk's Signature ►	_____
Date	Clerk's Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Abstract of Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

Judgment Information Statement

(Utah Code 78B-5-201.) (This document is not filed with the court. It is filed with the county recorder.)

My name is _____ and I am
the judgment creditor in the following court case:

Case name (Example: Party v. Party)	
Case number	
Court name and county (Example: Third District Court, Tooele County)	

I provide the following information in compliance with Utah Code Section 78B-5-201.

1. The correct name of the judgment debtor is
_____.
2. The correct last known address of the judgment debtor is:
_____.
3. The address at which the judgment debtor received service of process is:
_____.
4. The judgment debtor is (choose one):
[] a natural person, and (if known)

Last four digits of Social Security Number	
Date of birth	
Driver license number	

- [] is not a natural person (For example, a business.).
5. The name of the judgment creditor is: _____.
 6. The amount of the judgment is: \$ _____.

7. The judgment was entered on: _____ (date).
8. The judgment (Choose one.):
[] has been stayed and the stay expires on _____ (date).
[] has not been stayed.
9. The judgment creditor has reviewed their records, the records of their attorney (if there is one), and the records of the court in which the judgment was entered. Any information required by law but not provided by this statement is unknown and unavailable. (Utah Code 78B-5-201.)

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____
Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Motion to Renew Judgment and
Supporting Affidavit**

(Utah Code 78B-6-1801 et seq.)

☐ Hearing Requested

Case Number

Judge

1. I request the court renew the judgment in this case for the amount due. I ask the renewal be effective on the date the new judgment is signed or the date the original judgment expires, whichever is earlier.
2. On _____ (date) this court entered judgment against
☐ Plaintiff/Petitioner ☐ Defendant/Respondent
in this case. The judgment expires on _____ (date).

3. (Choose one.)
- ☐ I am the original judgment creditor.
- ☐ I currently own the judgment, but I am not the original judgment creditor. I have attached proof that I own the judgment. (Attach proof of ownership, such as an assignment or proof of purchase or affidavit of the original judgment creditor.)

4. The judgment debtor owes:

Amount of judgment (Original or as last renewed by motion, whichever is later.)	\$
Post-judgment interest to the date of this affidavit at _____% per year	\$
Fee to file applications for writs of garnishment or writs of execution (Attach receipts.)	\$
Garnishees' fees (Attach receipts.)	\$
Cost to serve writs (Attach receipts.)	\$
Attorney fees (Attach statute or contract showing right to claim attorney fees.)	\$
Fee to file Motion to Renew Judgment (One-half the fee for a civil claim of the same amount.)	\$
Subtotal	\$
Less payments made	\$
Total amount due	\$

5. The statute of limitations on the judgment has not expired.
6. ☐ The judgment debtor has stipulated to this motion. (Attach stipulation.)
7. ☐ I request a hearing.
- ☐ I do not request a hearing.

Date Signature ► _____
Printed Name _____

On this date, I certify that _____ (name)
who is known to me or who presented satisfactory identification, in the form of
_____ (form of identification), has, while in my
presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Date Signature ► _____
Printed name (Court Clerk or Notary Public) _____

Notary Seal

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion is considered by a judge, or
- at least 14 days before the hearing, if the motion is considered by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:
www.utcourts.gov/howto/filing/motions/index.html

Finding help

The court's Finding Legal Help web page

[The Spanish text is meant to be an example only.
It is not yet a translation of the English text]

Casos de Desalojo

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Reclamos menores

En la mayor parte de las demandas

(www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Renew Judgment and Supporting Affidavit on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Memorandum Opposing Motion to Renew Judgment</p> <p><input type="checkbox"/> Hearing Requested</p> <p>_____ Case Number</p> <p>_____ Judge</p>
---	---

I say the following about the Motion to Renew Judgment and Supporting Affidavit:

1. I ☐ agree ☐ disagree with paragraph 1.
2. I ☐ agree ☐ disagree with paragraph 2.
3. I ☐ agree ☐ disagree with paragraph 3.
4. I ☐ agree with paragraph 4.
☐ disagree with paragraph 4. The amount I owe is:

Amount of judgment (Original or as last renewed by motion, whichever is later.)	\$
Post-judgment interest to the date of this affidavit at _____% per year	\$
Fee to file applications for writs of garnishment or writs of execution. (Attach receipts.)	\$
Garnishees' fees (Attach receipts.)	\$
Cost to serve writs (Attach receipts.)	\$
Attorney fees (Attach statute or contract showing right to claim attorney fees.)	\$
Fee to file Motion to Renew Judgment (One-half the fee for a civil claim of the same amount.)	\$
Subtotal	\$
Less payments made	\$
Total amount due	\$

5. I ☐ agree ☐ disagree with paragraph 5.

6. I ☐ agree ☐ disagree with Paragraph 6.

7. I also say:

8. ☐ I request a hearing.

☐ I do not request a hearing.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Memorandum Opposing Motion to Renew Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney ☐ Purchaser/Assignee's (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner ☐ Purchaser/Assignee's (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Amount Due on Renewed Judgment

Case Number

Judge

1. The Motion to Renew Judgment was filed on _____ (date), and the court has granted that motion.
2. Because transactions occurring since that date and the accumulation of interest since that date, the amount due has changed.

3.

If the effective date of the Order on Motion to Renew Judgment is:

The amount due should be:

\$

_____	_____
_____	\$ _____
_____	\$ _____
_____	\$ _____

[Nathanael proposes calculating the daily interest so the judge can do the math and people don't have to guess]

Total amount due:

Post-judgment interest rate:

Daily interest:

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date		
	Creditor, Attorney, or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date		
	Debtor, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Amount Due on Renewed Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Amount Due on Renewed Judgment

Case Number

Judge

1. The Motion to Renew Judgment was filed on _____ (date), and the court has granted that motion.
2. Because transactions occurring since that date and the accumulation of interest since that date, the amount due has changed.
3. The amount now due is:

If the effective date of the Order on Motion
to Renew Judgment is:

The amount due should be:

\$

_____	_____
_____	\$ _____
_____	\$ _____
_____	\$ _____

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ► _____
Date	
Creditor, Attorney, or Licensed Paralegal Practitioner	_____

_____	Signature ► _____
Date	
Debtor, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Amount Due on Renewed Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Findings of Fact and Conclusions of
Law and Order on Motion to Renew
Judgment**

Case Number

Judge

The matter before the court is the judgment creditor's Motion to Renew Judgment. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.
☐ The stipulation of the parties.
☐ The pleadings and other papers of the parties.
☐ A hearing held on _____ (date), notice of which was served on all parties.

Plaintiff/Petitioner

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Defendant/Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Other party (Describe) _____

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court finds:

1. This court ☐ did ☐ did not enter a judgment in this case.
2. The Motion to Renew Judgment ☐ was ☐ was not filed before the statute of limitations on the judgment expired.
3. The Motion to Renew Judgment ☐ was ☐ was not properly served.
4. ☐ The judgment in this case has been purchased by or assigned to _____ (name).
5. The amount due on the judgment is \$_____.

The court concludes:

6. The judgment creditor ☐ has ☐ has not satisfied the requirements for renewing a judgment by motion.

The court orders:

7. The Motion to Renew Judgment is ☐ granted ☐ denied.

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ►

Judge

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney, or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact and Conclusions of Law and Order on Motion to Renew Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

_____ Plaintiff/Petitioner	Judgment on Motion to Renew Judgment
V.	_____ Case Number
_____ Defendant/Respondent	_____ Judge

The matter before the court is the judgment creditor's Motion to Renew Judgment.

The court orders:

- ☐ The clerk of the court shall renew the judgment in this case to show the amount of \$_____ due and effective on:
☐ the date of my signature.
☐ the date the old judgment expired, which is _____.
- The judgment shall bear post-judgment interest at:
☐ the rate agreed to in the contract, _____ percent.
☐ the statutory rate for judgments entered during this year, _____ percent.

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney, or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact and Conclusions of Law and Order on Motion to Renew Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Notice of Renewed Judgment</p> <p>_____ Case Number</p> <p>_____ Judge</p>
---	--

Please take notice that the court has entered the attached judgment.

You may appeal this judgment by filing a Notice of Appeal with this court within 30 days after the date the judgment was entered.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Renewed Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent

☐ Purchaser/Assignee of the Judgment

☐ Plaintiff/Petitioner's
Attorney

☐ Defendant/Respondent's

☐ Purchaser/Assignee's
(Utah Bar #:_____)

☐ Plaintiff/Petitioner's
Licensed Paralegal Practitioner

☐ Defendant/Respondent's

☐ Purchaser/Assignee's
(Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Acknowledgement of Satisfaction of
Judgment**

Case Number

Judge

Commissioner (domestic cases)

1. A judge of this court signed the judgment in this case on _____
(date).

2. (Choose one.)

☐ I am the original judgment creditor.

☐ I currently own the judgment, but I am not the original judgment creditor. I
have attached proof that I own the judgment. (Attach proof of ownership, such as
an assignment or proof of purchase or affidavit of the original judgment creditor.)

3. The judgment has been fully satisfied.
4. This acknowledgement discharges the entire judgment.
5. This acknowledgement releases all of the judgment debtors.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

	Signature ►	
Date	Printed Name	

Certificate of Service

I certify that I filed with the court and served a copy of this Acknowledgement of Satisfaction of Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

_____	Debtor's Motion to Declare the Judgment Satisfied
_____	<input type="checkbox"/> Hearing Requested
Plaintiff/Petitioner	_____
v.	Case Number
_____	_____
Defendant/Respondent	Judge

1. A judge of this court signed the judgment in this case on _____ (date).
2. I am the judgment debtor, and I have paid the judgment in full, but the owner/creditor has not filed an Acknowledgement of Satisfaction.
3. The judgment is currently owned by _____ (name of creditor/owner/purchaser/assignee).
4. I have attached the following documents showing that I have fully paid the judgment (Choose all that apply.):

☐ supporting statement by _____ (name)

☐ receipts

☐ canceled checks (Mark out account number and routing number.)

☐ other _____

5. ☐ I request a hearing.

☐ I do not request a hearing.

6. The judgment has been fully satisfied, and I request the court enter an order declaring the judgment in this case is satisfied.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion is considered by a judge, or
- at least 14 days before the hearing, if the motion is considered by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed

[The Spanish text is meant to be an example only.
It is not yet a translation of the English text]

Casos de Desalojo

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen periodo de tiempo distinto.

Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos.

the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:

www.utcourts.gov/howto/filing/motions/index.html

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Reclamos menores

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Certificate of Service

I certify that I filed with the court and served a copy of this Debtor's Motion to Declare the Judgment Satisfied on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent

☐ Purchaser/Assignee of the Judgment

☐ Plaintiff/Petitioner's
Attorney

☐ Defendant/Respondent's

☐ Purchaser/Assignee's
(Utah Bar #:_____)

☐ Plaintiff/Petitioner's

☐ Defendant/Respondent's

Licensed Paralegal Practitioner

☐ Purchaser/Assignee's
(Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Findings of Fact, Conclusions of
Law, and Order on Debtor's Motion
to Declare Judgment Satisfied**

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is a motion by the debtor, who is the:

☐ Plaintiff/Petitioner ☐ Defendant/Respondent

to declare the judgment in this case satisfied.

This matter is being resolved by (Choose all that apply.):

☐ The default of ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.

- ☐ The stipulation of the parties.
- ☐ The pleadings and other papers of the parties.
- ☐ A hearing held on _____ (date).

Plaintiff/Petitioner

- ☐ was present ☐ was not present
- ☐ was represented by _____
- ☐ was not represented.

Defendant/Respondent

- ☐ was present ☐ was not present
- ☐ was represented by _____
- ☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court finds: (Choose one.)

- ☐ The moving party has fully satisfied the judgment.
- ☐ The moving party has partially satisfied the judgment.
- ☐ The moving party has not satisfied any part of the judgment.

The court concludes: (Choose one.)

- ☐ The judgment is fully satisfied.
- ☐ The judgment is partially satisfied.
- ☐ The judgment is not satisfied.

The court orders: (Choose one.)

- ☐ The clerk of court record the judgment as fully satisfied.
- ☐ The clerk of the court shall record the judgment remaining as of this date as \$_____ (balance of judgment owing, including all costs, fees, and interest to date).
- ☐ The motion is denied.

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact, Conclusions of Law, and Order on Debtor's Motion to Declare Judgment Satisfied on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Certificate of Satisfaction of Judgment</p> <p>_____ Case Number</p> <p>_____ Judge</p>
---	---

I certify as follows:

1. I am the clerk of this court.
2. The judgment entered in this case has been fully satisfied.
3. Satisfaction of judgment has been entered in the case history as of
_____ (date).

Date

Signature ► _____

Clerk's Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Certificate of Satisfaction of Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Request for Certified Copy of Adoption Decree – District Court

Utah Rule of Civil Procedure 107(a)

Name of requester

Address

City, State, Zip

Phone

Email

File this form with the clerk of the district court in Utah where the adoption was ordered.

1. Choose one:

☐ I am the adoptive parent in this case.

☐ I am the adult adoptee in this case

2. I present the following identification to prove my identity (list the government-issued identification you are presenting to the court):

3. The adoption order was entered by this court in _____ (year) and the court case number is _____ (if known).

4. The adoptee's name is _____.

5. The adoptee's date of birth is _____.

6. I ask the court to give me a certified copy of the adoption order in my case.

7. I understand that I will be charged a fee for the certified copy of the order and that I must pay the fee to the court before the court will give me the copy.

Date

Sign here ►

Typed or Printed Name

Request for Certified Copy of Adoption Decree – Juvenile Court

Utah Rule of Civil Procedure 107(a)

Name of requester

Address

City, State, Zip

Phone

Email

File this form with the clerk of the juvenile court in Utah where the adoption was ordered.

1. I am the adoptive parent in this case. I present the following identification to prove my identity (list the government-issued identification you are presenting to the court):

2. The adoption order was entered by this court in _____ (year) and the court case number is _____ (if known).

3. The adoptee's name is _____.

4. The adoptee's date of birth is _____.

5. I ask the court to give me a certified copy of the adoption order in this case.

6. I understand that I will be charged a fee for the certified copy of the order and that I must pay the fee to the court before the court will give me the copy.

Date

Sign here ► _____

Typed or Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)

☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner

☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Withdrawal of Counsel
(Utah Rule of Civil Procedure 74)

Case Number

Judge

Commissioner (domestic cases)

1. I notify the court, counsel and parties that I am withdrawing as counsel for:

Client's Name _____

Address _____

City, State, _____

ZIP _____

2. ☐ There are no motions pending. There are no hearings scheduled. There is no trial scheduled.
- ☐ There are motions pending and/or there are hearings scheduled and/or there is a trial scheduled. I have filed a Motion to Withdraw.

3. [] I entered a limited appearance on behalf of my client, and the purpose for that appearance is finished.
 (An attorney may withdraw after completing the purpose of a limited appearance even though a motion is pending or a hearing or trial has been scheduled, provided the limited appearance was not for the purpose of that motion, hearing or trial.)

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

	Signature ►	
Date	Printed Name	

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Withdrawal of Counsel on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Notice to Appear or to Appoint Counsel (Utah Rule of Civil Procedure 74)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	---

1. I am notifying you that because your counsel has withdrawn from this case, you must file a Notice of Personal Appearance or Appointment of Counsel.
2. No further proceedings will be held in this case until at least 21 days after _____ (Date on which this notice is filed.).
3. A Notice of Personal Appearance or Appointment of Counsel form is attached for your convenience.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ►

Printed Name

Certificate of Service

I certify that I filed with the court and served a copy of this Notice to Appear Personally or to Appoint Counsel on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p><input type="checkbox"/> Notice of Personal Appearance OR <input type="checkbox"/> Notice of Counsel's Appearance</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	--

1. _____ (name of former attorney) has filed a Notice of Withdrawal.

(Check 2 or 3, whichever applies.)

2. ☐ I now represent myself.
OR

3. ☐ I now represent _____ (name of client).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Personal Appearance or Notice of Counsel's Appearance on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)

☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner

☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Substitution of Counsel (Utah Rule of Civil Procedure 74)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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1. I notify the court, counsel and parties that I am replacing _____ (name of lawyer) as counsel for _____ (name of client).

2. I will comply with the existing hearing schedule and deadlines.

Date _____ Signature ► _____

Printed name of former counsel _____

Date _____ Signature ► _____

Printed name of client _____

Date _____ Signature ► _____

Printed name of new counsel _____

Certificate of Service

I certify that I filed with the court and served a copy of this Substitution of Counsel on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____
Printed Name _____

☐ This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Initial Disclosures (Utah Rule of Civil Procedure 26(a)(1))
Plaintiff/Petitioner	Case Number _____
v.	Judge _____
Defendant/Respondent	Commissioner (domestic cases) _____

I _____ (name) provide the following initial disclosures:

1. **Discoverable information** (Utah Rule of Civil Procedure 26(a)(1)(A)) (Choose one):

☐ These are the people who likely have discoverable information supporting my claims or defenses:

Name	
------	--

Address (if known)	
Phone (if known)	
Information they have about the case	

Name	
Address (if known)	
Phone (if known)	
Information they have about the case	

Name	
Address (if known)	
Phone (if known)	
Information they have about the case	

☐ I do not know of any people who likely have discoverable information supporting my claims or defenses.

2. **Witnesses** (Utah Rule of Civil Procedure 26(a)(1)(A)) (Choose one):

☐ These are the witnesses I may call.

Name	
Address (if known)	
Phone (if known)	
Summary of expected testimony	

Name	
Address (if known)	
Phone (if known)	
Summary of expected testimony	

Name	
Address (if known)	
Phone (if known)	
Summary of expected testimony	

☐ I do not plan to call any witnesses.

3. **Documents supporting my case** (Utah Rule of Civil Procedure 26(a)(1)(B)) (Choose one):

☐ I have attached copies of all documents supporting my case.

☐ I do not know of or have any documents supporting my case.

4. **Documents referred to in my pleadings** (papers you filed) (Utah Rule of Civil Procedure 26(a)(1)(E)) (Choose one):

☐ I have attached copies of all documents referred to in my pleadings.

☐ I do not refer to any documents in my pleadings, or any documents referred to in my pleadings have already been filed.

5. **Damages** (Utah Rule of Civil Procedure 26(a)(1)(C)) (Choose one):

☐ My estimate of damages claimed is \$_____. I have attached documents supporting this amount.

☐ Not applicable.

6. **?????** (Utah Rule of Civil Procedure 26(a)(1)(D)) (Choose one):

☐ I have attached a copy of any agreement where someone else might have to pay the judgment, or reimburse me for the judgment.

☐ Not applicable.

I will updated these disclosures if any additional information becomes available. (Utah Rule of Civil Procedure 26(d)(5)).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Need a note saying not to file this with the court. Edit the Certificate of Service that goes w/ the Financial Declaration to include this document as an option?

(f) Filing. Except as required by these rules or ordered by the court, a party shall not file with the court a disclosure, a request for discovery or a response to a request for discovery, but shall file only the certificate of service stating that the disclosure, request for discovery or response has been served on the other parties and the date of service.

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p>Certificate of Service of Initial Disclosures (Utah Rule of Civil Procedure 26(f))</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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I certify that I served a copy of my Initial Disclosures on the following people.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____

Printed Name _____

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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 Date

 Signature ►

 Printed Name

☐ This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Counter Motion to

(Rule 101)

(name of motion)

☐ **Hearing Requested**

Case Number

Judge

Commissioner (domestic cases)

1. I ask the court to enter an order as follows:
(Write **what** you want the court to order)

2. I ask for this order because:
(Explain **why** you want the court order.)

3. ☐ The motion is supported by the law because:
(List any statutes, ordinances, rules or appellate opinions that support/oppose the motion. For example, Utah Code 15-1-201, or Utah Rules of Civil Procedure 67. Explain why they support the motion.)

4. ☐ I request a hearing.
☐ I do not request a hearing.

5. ☐ I have attached the following documents in support of this motion:

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ►

Printed Name

Certificate of Service

I certify that I filed with the court and served a copy of this Counter Motion on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Affidavit with Exhibit(s) (Commissioner cases only; Utah Rule of Civil Procedure 101)
Petitioner	Case Number _____
v.	Judge _____
Respondent	Commissioner _____

_____ (name), under oath, says:

1. I am the ☐ petitioner ☐ respondent ☐ other _____
(Describe.)
2. I am submitting the following exhibit(s) in support of my
☐ Motion to _____ (name of motion).
☐ Memorandum Opposing Motion to _____
(name of motion).

☐ Reply Memorandum Supporting Motion to _____ (name of motion).

☐ Other _____

3. For each exhibit provide a name, a brief summary of the contents, and explain the "foundation" – how you came to have the item, or what you know about the item to prove it is authentic. (Attach additional sheets if needed.)

Exhibit A

Name	
Summary of Contents	
Foundation	

Exhibit B

Name	
Summary of Contents	
Foundation	

Exhibit C

Name	
Summary of Contents	
Foundation	

4. ☐ One or more of my exhibits is longer than 10 pages. I am providing a summary of those exhibits as a chart, list, spreadsheet or calculation. Copies of the exhibits have been provided to all parties and will be available at any hearing.

For each exhibit summary provide a name, a brief summary of the contents, and explain the "foundation" – how you came to have the item, or what you know about the item to prove it is authentic. (Attach additional sheets if needed.)

Example

Name	Exhibit D
Summary of Contents	Itemized list of medical expenses.
Foundation	Compiled from statements from the insurance company.

Name	
Summary of Contents	
Foundation	

Name	
Summary of Contents	
Foundation	

Name	
Summary of Contents	
Foundation	

Date

Signature ► _____

Printed Name _____

On this date, I certify that _____ (name)
who is known to me or who presented satisfactory identification, in the form of _____ (form of identification), has, while in my
presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Date

Signature ► _____

Printed name (Court Clerk or Notary Public) _____

Notary Seal

Certificate of Service

I certify that I filed with the court and served a copy of this Affidavit in Support of Exhibit(s) on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Notice of Order (URCP 58A(g)?)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	---

The court has entered the attached findings of fact, conclusions of law and order.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Order on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ►

Printed Name