

Agenda Committee on Court Forms

Administrative Office of the Courts / Scott M. Matheson Courthouse
450 South State Street

March 20, 2018 / 12:00 to 2:00 p.m.
Executive Dining Room

1. Welcome and approval of minutes for February meeting	Randy Dryer
2. Writ of Execution	Nathanael Player
3. Writ of Garnishment	Nathanael Player
4. Supplemental Proceeding	Nathanael Player
5. Abstract of Judgment and Judgment Information Statement	Jessica Van Buren
6. Motion to Renew Judgment	Jessica Van Buren
7. Motion to Declare Judgment Satisfied	Jessica Van Buren
8. Request for certified copy of adoption decree – district and juvenile	Jessica Van Buren
9. Non-public information: Parent, Minor, Safeguarded, Personal Information	Jessica Van Buren
10. Notice of Withdrawal of Counsel / Notice to Appear Personally or to Appoint Counsel / Notice of Appearance or Appointment of Counsel / Substitution of Counsel	Jessica Van Buren
11. Motion to Waive Divorce Education Requirements	Nathanael Player
12. Motion to Excuse Mediation	Nathanael Player
13. Initial Disclosures	Nathanael Player
14. Counter Motion, Exhibit Summary, Affidavit in Support of Exhibit, Notice of Order / Notice of Judgment	Nathanael Player
15. Adjourn	Randy Dryer

2018 Meeting schedule
(12:00 - 2:00 p.m.)

April 3
April 24
May 14
June 11

July 9
August 13
September 10

October 9
November 13
December 10

MINUTES
**Utah Judicial Council's
Committee on Court Forms**
Administrative Office of the Courts
450 South State Street
Salt Lake City, UT 84111
February 27, 2018
12:00 – 2:00 p.m.

Attendees

Randy Dryer, Chair
Kim Allard
Commissioner T. Patrick Casey
Christina Cope
Guy Galli
Judge Elizabeth Lindsley
Kara Mann
Nathanael Player
Stewart Ralphs
Judge James Taylor
Jessica Van Buren
Mary Westby

Excused

Judge Gregory Bown
Cyndie Bayles

Staff

Jeni Wood, Recording Secretary

Guests

Cathy Dupont
Kylie Newsom

I. WELCOME AND APPROVAL OF MINUTES

Randy Dryer welcomed the Committee members to the meeting. Jessica Van Buren introduced Kylie Newsom who is a Hinckley Institute intern for the law library.

The committee discussed the December 17, 2017 minutes. Randy Dryer moved to approve the minutes with no changes. Stewart Ralphs seconded the motion and it passed unanimously.

Mr. Dryer said the Education Subcommittee of the LPP Committee would like to prioritize family law forms and have them completed by June. Mr. Ralphs will discuss the proposed list with the subcommittee. Mr. Dryer asked that those forms be completed by April. Mr. Ralphs will email Mr. Dryer when the subcommittee reviews the family law forms.

The committee noted they would need to address the Order to Show Cause form with Brent Johnson. Cathy Dupont will find out whether there is a propose rule pending that would affect the Order to Show Cause forms. Ms. Dupont agreed to investigate and report back on the status and timeline of the current effort to revise certain court rules and identify what forms may be impacted if the proposed revised rules are adopted.

II. FUTURE MEETING DATES

Mr. Dryer proposed returning to Monday meetings in May. The committee agreed to meet on Mondays. A Doodle poll will be circulated to choose meeting dates before May.

III. FORMS STATUS SUMMARY

Jessica Van Buren presented a forms status summary. The summary will be updated as forms move through the process.

IV. FAMILY LAW SUBCOMMITTEE UPDATE

Mr. Ralphs said the parenting plan should be complete at the subcommittee meeting later today. They will next review the forms involving petitions to modify child support, custody and parent-time.

The Stylistics Subcommittee will review the financial declaration form. It is not expected that there will be many changes.

V. GENERIC MOTIONS

Mr. Dryer said there is a proposal to exclude juvenile court from generic motions. The committee agreed that there should be a separate set of forms for juvenile court. Jessica Van Buren said that there are existing juvenile motion forms that can be used as a starting point.

The committee reviewed the motions.

After discussion, Judge Taylor moved to approve the Motion form as amended, removing sections # 6 and # 7. Stewart Ralphs seconded the motion. The motion passed with Randy Dryer voting against the motion.

After discussion, Stewart Ralphs motioned to approve the Stipulated Motion form as amended. Judge Taylor seconded the motion and it passed. Kara Mann, Jessica Van Buren, Nathanael Player and Judge Elizabeth Lindsley voted against the motion.

After additional discussion, Commissioner Casey moved to approve the Stipulated Motion without changing the signature block. Stewart Ralphs seconded the motion and it passed. Kara Mann, Jessica Van Buren, Nathanael Player and Judge Elizabeth Lindsley voted against the motion.

The Counter Motion was discussed in detail as to rule requirements. Mary Westby moved to approve the Counter Motion form as amended, (deleting section #6) but limit its use to practice before commissioners. Stewart Ralphs seconded the motion and it passed unanimously. This form was later tabled for additional discussion.

After discussion, Judge Taylor moved to approve the Memorandum Opposing Motion form without change. Stewart Ralphs seconded the motion and it passed unanimously.

After discussion, Commissioner Casey moved to approve the Stipulation form. Stewart Ralphs seconded the motion and it passed unanimously.

After discussion, the Reply to Memorandum Opposing Motion was approved as proposed, although it was noted that the title of the form needs to be corrected. The motion passed unanimously.

After discussion, Judge Taylor moved to approve the Statement Supporting Motion form, as amended. Stewart Ralphs seconded the motion and it passed unanimously.

After discussion, Judge Taylor moved to table the Affidavit in Support of Exhibit and Exhibit Summary forms until Commissioner Casey can work on proposed revisions.

After discussion, Judge Lindsley moved to approve the Request to Submit, as amended. Mary Westby seconded the motion and it passed unanimously.

After discussion, Commissioner Casey moved to approve the Notice of Hearing form, as amended. Stewart Ralphs seconded the motion and it passed unanimously.

After discussion, Nathanael Player moved to approve the Findings of Fact, Conclusions of Law and Order form, and it passed unanimously.

After discussion, Judge Taylor moved to table the Notice of Order form. Commissioner Casey seconded the motion and it passed unanimously.

VI. WRIT OF EXECUTION

This item was not addressed due to lack of time and will be addressed at a future meeting.

VII. WRIT OF GARNISHMENT

This item was not addressed due to lack of time and will be addressed at a future meeting.

VIII. SUPPLEMENTAL PROCEEDINGS

This item was not addressed due to lack of time and will be addressed at a future meeting.

IX. ABSTRACT OF JUDGMENT AND JUDGMENT INFORMATION STATEMENT

This item was not addressed due to lack of time and will be addressed at a future meeting.

X. MOTION TO RENEW JUDGMENT

This item was not addressed due to lack of time and will be addressed at a future meeting.

XI. MOTION TO DECLARE JUDGMENT SATISFIED

This item was not addressed due to lack of time and will be addressed at a future meeting.

XII. REQUEST FOR CERTIFIED COPY OF ADOPTION DECREE – DISTRICT AND JUVENILE

This item was not addressed due to lack of time and will be addressed at a future meeting.

XIII. NON-PUBLIC INFORMATION: PARENT, MINOR, SAFEGUARDED, PERSONAL INFORMATION

This item was not addressed due to lack of time and will be addressed at a future meeting.

XIV. NOTICE OF WITHDRAWAL OF COUNSEL; NOTICE TO APPEAR PERSONALLY OR TO APPOINT COUNSEL; NOTICE OF APPEARANCE OR APPOINTMENT OF COUNSEL; SUBSTITUTION OF COUNSEL

This item was not addressed due to lack of time and will be addressed at a future meeting.

XV. MOTION TO WAIVE DIVORCE EDUCATION REQUIREMENTS

This item was not addressed due to lack of time and will be addressed at a future meeting.

XVI. MOTION TO EXCUSE MEDIATION

This item was not addressed due to lack of time and will be addressed at a future meeting.

XVII. ADJOURN

There being no further issues, the meeting adjourned at 2:18 p.m.

Forms Status Summary

Approved forms

Form Name	Approved Date	Approved By
Acceptance of service	January 22, 2018	Judicial Council
Adult adoption	September 19, 2017	Forms Committee
Answer	December 18, 2017	Judicial Council
Certificate of service	January 22, 2018	Judicial Council
Consent to email service	January 22, 2018	Judicial Council
Counterclaim	December 18, 2017	Judicial Council
Debt collection answer	December 18, 2017	Judicial Council
Declaration of inmate filing	November 13, 2017	Forms Committee
Eviction forms used in OCAP	December 18, 2017	Judicial Council
Informal probate	July 17, 2017	Forms Committee
Motion for alternative service	February 26, 2018	Judicial Council
Motion for temporary orders (domestic)	December 18, 2017	Judicial Council
Motion to correct clerical mistake	December 18, 2017	Judicial Council
Objection to commissioner's recommendation	December 18, 2017	Judicial Council
Objection to form of order	December 18, 2017	Judicial Council
Petition for essential treatment	October 17, 2017	Forms Committee
Proof of service	February 26, 2018	Judicial Council
Summons *	January 22, 2018	Judicial Council

* not yet posted on website – awaiting language translation

Pending with Judicial Council

- Motion forms (except for counter motion, affidavit in support of exhibit, exhibit summary and notice of order)

Pending with Forms Committee

- Writ of execution packet
- Writ of garnishment packet
- Supplemental proceeding packet
- Abstract of judgment and Judgment information statement
- Motion to renew judgment packet
- Satisfaction of judgment packet
- Nonpublic information forms: Parent, Minor, Safeguarded, Personal Information

- Notice of withdrawal of Counsel, Notice to appear personally or to appoint counsel, Notice of appearance or appointment of counsel, Substitution of counsel
- Motion to waive divorce education requirement packet
- Motion to excuse mediation packets
- Motion forms: counter motion, affidavit in support of exhibit, exhibit summary and notice of order
- Initial disclosures

Pending with Stylistics Subcommittee

- Default judgment packet
- Parenting plan
- Financial disclosure
- Juvenile court motions
- OCAP divorce provisions
- Small claims packet
- Child protective orders packet
- Juvenile court fee waiver packet
- Fee waiver packet

Pending with Family Law Subcommittee

Prioritized by the LPP Education Subcommittee

- Order to show cause packet
- Petitions to modify - child support, child custody, parent-time packets
- Financial declaration packet
- Temporary Separation
- Motion for genetic testing
- Motion to appoint parent coordinator
- Motion to Bifurcate
- Motion to Appear by phone/reschedule (Commissioner)
- Motion to Set Aside (vacate dismissal and reinstate)
- Motion to Change Venue
- Motion to Dismiss
- Motion to Review Notice of Relocation under Utah Code 30-3-37 (along with Notice)
- Motion for Temporary Restraining Order
- Annulment

Lower on priority list

- Parentage (between parents; paternity, custody & support or just paternity & support)
- Judicial recognition of relationship as marriage packet
- Name change - adult packet
- Name change - minor packet
- Step-parent adoption packet
- Open adoption record
- Petition for Registration of Adoption Order from Foreign Country
- Temporary Delegation of Parental Authority
- Voluntary Relinquishment of Parental Rights
- Establishing Fact of Birth
- Emancipation of a minor

- Guardianship of a Minor
- Guardianship of an adult
- Conservatorship of a Minor
- Conservatorship of an adult
- Registering an ORS Order
- Adjudication of Paternity (not custody or support)

On Hold Pending Possible Legislative Changes

- Adult Protective Orders packet
- Motion to waive 90-day waiting period packet

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah
_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Application for Writ of Execution (Utah Rule of Civil Procedure 64E)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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Instructions: You must include the following records and forms with this application.

- Writ of Execution.
- Notice of Execution and Exemptions for each person named in Paragraphs 3, 5 and 6 of this document.
- Reply and Request for Hearing Form for each person named in Paragraphs 3, 5 and 6 of this document.
- Check payable to the Sheriff, Constable or Private Investigator who will be serving the Writ.
- Check payable to the court for the filing fee.
- Abstract of judgment, if this court did not enter the judgment.

1. On _____ (date) judgment against ☐ plaintiff/petitioner ☐ defendant/respondent was entered in the amount of \$_____.

2. The amount due is:

Amount of original judgment	\$
Post-judgment interest www.utcourts.gov/resources/intrates/interestrates.htm	\$
Cost to file Application for Writ of Execution	\$
Cost to serve this writ	\$
Filing and service fees for other writs (Attach receipts.)	\$
Subtotal	\$
Less payments made	\$
Total amount due	\$

3. The judgment debtor is:

Name	
Address	
Social Security Number (Last 4 digits only, if known.)	
Driver's license number and state of issuance (Last 4 digits only, if known.)	
Year and month of birth (If known.)	

4. I request that a Writ of Execution be issued directing the sheriff or constable to seize and sell enough of the judgment debtor's property described below to satisfy the judgment. I request that the Writ be served on the debtor and on the people named in paragraphs 5 and 6, along with the attached forms.

5. I request that the Writ of Execution direct the Sheriff or Constable to seize and sell the debtor's following **personal** property:

Description	Location	Estimated value
		\$
Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		

		\$
Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		
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Name & address of anyone other than debtor claiming an interest:		
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Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		
		\$
Name & address of anyone other than debtor claiming an interest:		
		\$

6. I request that the Writ of Execution direct the Sheriff to seize and sell the debtor's following **real** property.

Property description or address	Estimated value	Name and address of anyone other than debtor claiming an interest
	\$	

	\$	
	\$	
	\$	

I have not included any non-public information in this document.
I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ►

Printed Name

Certificate of Service

I certify that I filed with the court and served a copy of this Application for Writ of Execution on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Sign here ►

Date

Typed or Printed Name

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Writ of Execution	
Plaintiff/Petitioner	Case Number
v.	Judge
Defendant/Respondent	Commissioner (domestic cases)

To the [] Sheriff (to seize real property)

[] Sheriff or Constable (to seize personal property)

of _____ County (county in which property is located):

1. A judgment has been entered against the judgment debtor. After calculation of interest, costs and payments, the judgment debtor owes \$ _____.
2. You are directed to seize and sell enough of the judgment debtor's non-exempt property described in paragraphs 5 and 6 of the Application for Writ of Execution to satisfy that amount.
3. You are directed to serve this Writ and all attachments on the debtor and on the people named in paragraphs 5 and 6 of the Application for Writ of Execution.
4. You are to return this Writ within 10 days after receiving it, with a signed account of your actions in executing this Writ.

Date _____ Signature ► _____

Court Clerk _____

NOTICE OF EXECUTION AND EXEMPTIONS

Please read this carefully.

Your property may be taken to pay a creditor.

You have a deadline of 14 days in which to object.

1. A judgment for money has been entered against you, and the creditor has taken steps to take your money or property to pay the judgment.

If you think the creditor shouldn't be taking your money or property, you may object to the execution by taking the steps below.

You may not use these steps to challenge why the judgment was entered against you. If you think the judgment should not have been entered against you, you must file a timely motion to set the judgment aside. (Utah Rule of Civil Procedure 60(b).) See the court's Motion to Set Aside Judgment page for more information about the process and forms: www.utcourts.gov/howto/judgment/set_aside/.

2. If you are the judgment debtor (the person who owes money) in this case, your rights may be affected. Read this notice and take steps to protect your rights.
3. If you are not the judgment debtor in this action, you may have an interest in the judgment debtor's property and your rights may be affected. Read this notice and take steps to protect your rights.
4. The court has ordered a sheriff or constable to seize your property. This means that it may be sold to pay the debt.
5. Some property and money can't be taken and are "exempt" from execution.

This is a partial list of exempt property and money. Some of these exemptions might not apply to judgments for alimony or child support.

- Declaration of Homestead. (The Declaration must be filed with the county recorder before the auction of the property. (Utah Code 78B-5-504.))
- A burial plot for you and your family.
- Health aids.
- Benefits because of disability, illness or unemployment.
- Medical care benefits.
- Veteran's benefits.
- Money or property for child support, alimony or separate maintenance.
- Social security benefits.
- Supplemental security income benefits (SSI).
- Workers' compensation benefits.
- Certain retirement benefits.
- Public assistance.

- Certain furnishings, appliances, carpets, animals, books, musical instruments, works of art and heirlooms.
 - Provisions for 12 months.
 - Wearing apparel, not including jewelry or furs.
 - Beds and bedding.
 - Certain works of art.
 - Compensatory damages from bodily injury or wrongful death.
 - The proceeds of certain life insurance contracts and trusts.
 - Certain books, implements and tools of a trade.
 - A personal motor vehicle up to a specified amount.
 - A motor vehicle used in trade or business.
 - Part of your wages.
 - Property of a person who did not have a judgment entered against him or her, such as the co-owner of the property being held.
6. Some property is exempt no matter how much it is worth. For example, a refrigerator.
7. Other property may be exempt depending on its worth. See the Utah Exemptions Act (Utah Code Title 78B, Chapter 5, Part 5) for more information about exemptions. There is no exemption solely because you are having trouble paying your debts.
8. If you believe:
- statements in the Application for Writ of Execution are wrong;
 - the Writ of Execution was not issued correctly; or
 - some of your property should not have been taken because it is exempt

do the following immediately. You have a deadline of **14 business days** from the date that you were served with the writ and accompanying papers.

- Complete the attached Reply and Request for Hearing form.
- Sign your name in the space provided and write the address at which the court clerk should notify you of the hearing.
- Attach any documents that help you prove your claim.
- Mail or deliver the form to the court clerk and the judgment creditor (or their attorney). The name and address of the court are on the first page of the Writ of Execution. The address for the judgment creditor (or their attorney) is:

Name

Address

City, State, Zip

Phone

Email

9. The court clerk will schedule a hearing and notify you. If you find documents that will help prove your claim after filing the Reply and Request for Hearing form, bring them to the hearing.
10. If you do not take these steps, your property may be used to pay the judgment creditor even though it is exempt.
11. If your property is seized for sale, you may tell the officer who is conducting the sale the order in which to auction the property. For example, sell a boat first and a car second.
12. You may talk to an attorney and have the attorney represent you at the hearing. See the court's Finding Legal Help page for information about free and low cost ways to get the help of an attorney: www.utcourts.gov/howto/legalassist/.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Person Claiming Property Interest
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney
☐ Person Claiming Property Interest's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's
☐ Person Claiming Property Interest's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Reply and Request for Hearing –
Writ of Execution**

Case Number

Judge

Commissioner (domestic cases)

1. ☐ I have read the Notice of Execution and Exemptions form. I understand that I cannot use this form to challenge why the judgment was entered against me. I believe that the creditor has improperly seized some of my money or property to pay the judgment.

2. ☐ Statements in the Application for Writ of Execution are wrong because:

3. ☐ The Writ of Execution was not issued correctly because:

4. ☐ All [or this part: \$_____] of the property is exempt because:

5. ☐ I am not the judgment debtor. I claim the following ownership in all or part of the property. (Explain.)

6. ☐ I have attached documents that support my claims.

7. I request a hearing.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

	Signature ►	
Date	Printed Name	

Certificate of Service

I certify that I filed with the court and served a copy of this Reply and Request for Hearing – Writ of Execution on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____
Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>V.</p> <p>_____ Defendant/Respondent</p>	<p>Request for Verification of Employment</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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Judgment creditor, you must attach:

- Copy of the judgment and the Judgment Information Statement
- Response to Request for Verification of Employment Form

1. To _____ (Name of employer)

2. This is a request for verification of employment. (Utah Code 78A-2-216).

3. Do you currently employ the judgment debtor

_____ (Name)?

Certificate of Service

I certify that I filed with the court and served a copy of this Request for Verification of Employment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ►

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>V.</p> <p>_____ Defendant/Respondent</p>	<p>Response to Request for Verification of Employment</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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Employer: You are required to respond within 10 days after receipt of the Request for Verification of Employment.

[] Yes, I currently employ

_____ (Name).

[] No, I do not employ

_____ (Name).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____
Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Response to Request for Verification of Employment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Judgment creditor or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Judgment debtor or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____
Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

	Application for Writ of Garnishment
_____ Plaintiff/Petitioner	_____ Case Number
V.	_____ Judge
_____ Defendant/Respondent	_____ Commissioner (domestic cases)

Instructions: You must attach the following records and forms if they are not already filed with the court.

- Continuation pages, if any, to complete paragraphs that don't have enough space. Write the paragraph number on the continuation page.
- Writ of Garnishment, and Answers to Interrogatories for Property Other than Earnings (If applicable.).
- Writ of Continuing Garnishment, and Answers to Interrogatories for Earnings (If applicable.).
- Notice of Garnishment and Exemptions.
- Reply and Request for Hearing (2 copies.).
- Check payable to the garnishee for the fee required by statute (If this Application is electronically filed, the fee must be delivered to the garnishee when the Writ is served.).
- Check payable to the Sheriff, Constable or Private Investigator for serving the Writ.
- Check payable to the court for the filing fee.

1. I request a (Choose one.):

☐ Writ of Garnishment

☐ Writ of Continuing Garnishment

☐ Writ of Continuing Garnishment for Child Support

be issued and served upon each of the garnishees named below, along with the attached forms.

2. ☐ This is an Application for a Writ of Continuing Garnishment and: (Choose one.)

☐ The garnishee has verified the employment of the debtor.

☐ The garnishee has not responded to my Request for Verification of Employment.

☐ I have not requested verification of employment from the garnishee.

3. The amount due is:

Amount of original judgment	\$
Post-judgment interest	\$
Cost to file Application for Writ	\$
Cost to serve this Writ	\$
Garnishee's fee	\$
Filing, service and garnishee fees for other Writs (Attach receipts.)	\$
Subtotal	\$
Less payments made	\$
Total Amount Due	\$

4. The person who owes the money (judgment debtor) is:

Name	
Address	
Social security number (Last 4 digits only, if known.)	
Driver's license number and state of issuance (Last 4 digits only, if known.)	
Year and month of birth (If known.)	

5. I believe that the following people hold property of the judgment debtor.

Person holding property (Name, address, phone number.)	
Property description (If an account, include the location and last four digits of account number.)	
Estimated value of property	\$
Is the property earnings?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Person holding property (Name, address, phone number.)	
Property description (If an account, include the location and last four digits of account number.)	
Estimated value of property	\$
Is the property earnings?	<input type="checkbox"/> Yes <input type="checkbox"/> No

6. I believe that the following people claim an interest in the property. I request that the Writ of Garnishment be served upon each, along with the attached forms.

Name	
Address	
Phone number	

Name	
Address	

Name	
Phone number	

7. I will serve a check payable to the garnishee for the required fee. (Utah Code 78A-2-216 and Utah Rule of Civil Procedure 64D).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____
Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Application for Writ of Garnishment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

**Writ of Garnishment and
Instructions**

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

For more information about writs of garnishment, visit:
www.utcourts.gov/resources/forms/garnishment/index.html.

To:

Garnishee's Name _____

Address _____

1. Utah law requires the judgment creditor to include with this Writ of Garnishment a fee to you. If the fee was not included, sign here and return the forms to the judgment creditor (or their attorney).

Signature ► _____

2. A judgment has been entered against the judgment debtor. After calculation of interest, costs and payments, the judgment debtor owes \$ _____.

Papers filed with the court show that you may possess or control some of the judgment debtor's property. (Property includes real and personal property, and includes money, including earnings not yet paid.)

The property is being garnished (seized) in order to pay the judgment. If you are the garnishee (holder of the property), you are required to take certain steps to deliver the property or to hold it and protect it. You may be held liable if you do not do so. Keep for your records a copy of everything that you prepare and everything that is served on you.

3. The person who owes money (judgment debtor) is:

Name	
Address	
Social security number (Last 4 digits only, if known.)	
Driver's license number and state of issuance (Last 4 digits only, if known.)	
Year and month of birth (If known.)	

4. Within 7 business days after this writ is served on you, you must:

- answer the attached Interrogatories;
- serve a copy of your Answers to Interrogatories on the judgment creditor (or their attorney);
- serve a copy of the following papers on the judgment debtor and on any other person shown by your records to have an interest in the property. The papers to be served are:
 - one copy of this Writ of Continuing Garnishment;
 - one copy of your Answers to Interrogatories;
 - one copy of the Notice of Garnishment and Exemptions form; and
 - two copies of the Reply and Request for Hearing form.

5. You may serve the judgment creditor (or their attorney), the judgment debtor and any other person by hand delivery or by first class mail. The address for the judgment creditor (or their attorney) is:

Name

Address

City, State, Zip

Phone

Email

6. What to do with the property:

- **DO NOT SEND THE PROPERTY TO THE COURT.** You must withhold from the judgment debtor the amount shown in your Answers to Interrogatories. Hold the property for 21 calendar days after you serve the judgment debtor.
- Wait 21 days.

- If you receive a Reply and Request for Hearing within 21 days, hold the property until you receive further orders from the court directing you how to proceed.
- If you do not receive a Reply and Request for Hearing within 21 days, deliver the property to the judgment creditor (or their attorney).

7. **If you do not take these steps, the court can order you to pay for the harm caused to the judgment creditor.**
8. You may deliver to the judgment debtor any property greater than you are required to withhold.
9. Multiple Writs of Garnishment for the same judgment debtor may be served on you, but only one Writ of Garnishment may be in effect at one time. You must satisfy the writs in the order they are served. When an earlier Writ of Garnishment expires or is satisfied, you must then satisfy the next writ.

However, a Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services takes precedence over other writs and must be satisfied first.

A Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services continues until fully satisfied, placing earlier writs on hold. These instructions do not apply to writs or orders entered by other courts or governmental agencies.

Date

Signature ► _____

Printed Name of Clerk of Court _____

Certificate of Service

I certify that I filed with the court and served a copy of this Writ of Garnishment and Instructions on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other party or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Garnishee)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

[] In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Writ of Continuing Garnishment and Instructions for

☐ Child Support
☐ Other

Plaintiff/Petitioner

V.

Case Number

Defendant/Respondent

Judge

Commissioner

If you are an employer who is garnishing earnings, you can use the Online Court Assistance Program (OCAP - www.utcourts.gov/ocap/) to calculate the amount to be withheld and prepare the Answers to Interrogatories form for filing. Once you have created an OCAP account, login and go to **Garnishment / Answers to Interrogatories**.

For more information about writs of garnishment, go to:
www.utcourts.gov/resources/forms/garnishment/index.html.

To:

Garnishee's Name _____

Address _____

1. Utah law requires the judgment creditor to include with this Writ of Garnishment a fee to you. If the fee was not included, sign here and return the forms to the judgment creditor (or their attorney).

Signature ►

2. A judgment has been entered against the judgment debtor. After calculation of interest, costs and payments, the judgment debtor owes \$ _____.

Papers filed with the court show that you may possess or control some of the judgment debtor's property. (Property includes earnings not yet paid.)

The property is being garnished (seized) in order to pay the judgment. If you are the garnishee (holder of the property), you are required to take certain steps to deliver the property or to hold and protect it. **If you do not, the court can order you to pay for the harm caused to the judgment creditor.** You should keep for your records a copy of everything that you prepare and everything that is served on you.

3. The person who owes money (judgment debtor) is:

Name	
Address	
Social security number (Last 4 digits only, if known.)	
Driver's license number and state of issuance (Last 4 digits only, if known.)	
Year and month of birth (If known.)	

4. Within 7 business days after this writ is served on you, you must:

- A. answer the attached Interrogatories;
- B. serve a copy of your Answers to Interrogatories on the judgment creditor (or judgment creditor's attorney);
- C. serve a copy of the following papers on the judgment debtor and on any other person shown by your records to have an interest in the property. The papers to be served are:
 - one copy of this Writ of Continuing Garnishment;
 - one copy of your Answers to the Interrogatories;
 - one copy of the Notice of Garnishment and Exemptions form; and
 - two copies of the Reply and Request for Hearing form.

5. You may serve the judgment creditor (or their attorney), the judgment debtor and any other person by hand delivery or by first class mail. The address for the judgment creditor (or their attorney) is:

Name

Address

City, State, Zip

Phone

Email

6. This Writ of Continuing Garnishment is effective for one year after the date it was served on you, or for 120 calendar days if another writ of continuing garnishment is served on you. Within 7 business days after the close of each pay period occurring within the term of continuing garnishment, you must:
 - A. answer the attached Interrogatories;
 - B. serve a copy of your Answers to Interrogatories on the judgment creditor (or judgment creditor's attorney); the judgment debtor and on any other person shown by your records to have an interest in the property.
7. What to do with the property.
 - A. DO NOT SEND THE PROPERTY TO THE COURT. You must withhold from the judgment debtor the amount shown in your Answers to Interrogatories. Hold the amount for 21 calendar days after you serve the judgment debtor, but you may pay to the defendant the balance of his or her wages.
 - B. If you do not receive from the judgment debtor a Reply and Request for Hearing within 21 days after serving the judgment debtor, deliver the property to the judgment creditor (or their attorney). You are then relieved from any liability unless it is shown that your Answers to the Interrogatories are incorrect.
 - C. If you do receive a Reply and Request for Hearing, hold the property until you receive further orders from the court directing you how to proceed.
8. If you do not take these steps, the court may hold you liable for the value of the property you should have withheld.
9. You may deliver to the judgment debtor any property greater than you are required to withhold.
10. Multiple Writs of Garnishment for the same judgment debtor may be served on you, but only one Writ of Garnishment may be in effect at one time. You must satisfy the writs in the order in which they are served. When an earlier Writ of Garnishment expires or is satisfied, you must then satisfy the next writ.

However, a Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services takes precedence over other writs and must be satisfied first.

A Writ of Continuing Garnishment in favor of the Office of Recovery Services or the Department of Workforce Services continues until fully satisfied, placing earlier writs on hold. These instructions do not apply to writs or orders entered by other courts or governmental agencies.

_____	Signature ►	_____
Date	Printed Name of Clerk of Court	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Writ of Continuing Garnishment and Instructions on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other party or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Garnishee)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Garnishee's Answers to Interrogatories for Property Other Than Earnings</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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Write your answers in the spaces provided. Add additional pages if necessary.

1. Do you possess or control any property in which judgment debtor has an interest? (Property includes real and personal property, including money.)

ANSWER: [] Yes [] No

If "no," skip the remaining questions, sign this form, and mail it as indicated. If "yes," answer the remaining questions.

2. If you answered "yes" in the previous question, explain in the table below.

Description of property	Nature of judgment debtor's interest in the property	The property is due to the judgment debtor on: (date)	Value of judgment debtor's interest in the property
-------------------------	--	---	---

Description of property	Nature of judgment debtor's interest in the property	The property is due to the judgment debtor on: (date)	Value of judgment debtor's interest in the property
			\$
			\$
			\$
Total*			\$

(*Unless you deduct an amount under paragraph 3, this is the amount you must withhold from the judgment debtor. The Writ of Garnishment directs what to do with the property.)

3. You may deduct from the amount to be withheld money owed to you by the judgment debtor or the judgment creditor, if the amount of money owed is not disputed.

ANSWER: Undisputed amount owed to you: \$_____ by
☐ Judgment debtor ☐ Judgment creditor

4. Do you know about any of the judgment debtor's other property or other money owed to judgment debtor?

ANSWER: ☐ Yes ☐ No

5. If yes, please explain in the table below.

ANSWER:

Description of property	
Name and address of person with possession	
Nature and value of judgment debtor's interest	

Description of property	
Name and address of person with possession	
Nature and value of judgment debtor's interest	

Description of property	
Name and address of person with possession	
Nature and value of judgment debtor's interest	

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

 Date

Signature ► _____
 Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Garnishee's Answers to Interrogatories for Property other than Earnings on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Judgment creditor or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Judgment debtor or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Garnishee's Answers to Interrogatories for Earnings</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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If you are an employer who is garnishing earnings, you can use the Online Court Assistance Program (OCAP - www.utcourts.gov/ocap/) to calculate the amount to be withheld and prepare the Answers to Interrogatories form for filing. Once you have created an OCAP account, login and go to **Garnishment / Answers to Interrogatories**.

1. Do you employ the judgment debtor?

ANSWER: ☐ Yes ☐ No

If "no," skip the remaining questions, sign this form, and mail it as indicated. If "yes," answer the remaining questions.

2. Are there other Writs of Continuing Garnishment in effect?

ANSWER: ☐ Yes ☐ No

3. If there are other Writs of Continuing Garnishment in effect, when will they expire?

ANSWER: _____

4. What is the judgment debtor's pay period?

ANSWER:

☐ Weekly ☐ Monthly
☐ Biweekly ☐ Other (Describe): _____
☐ Semi-monthly

5. What is the pay period to which these answers relate?

ANSWER: Start Date: _____ End Date: _____ *

* The Writ served on you with this form is effective for one year after the date of service, or for 120 days after the date of service of another writ of continuing garnishment. If the days of the garnishment term end before the end date of the pay period, you are not required to withhold money from the debtor. Skip the remaining questions, sign this form, and mail it as indicated. Otherwise calculate the amount to be withheld.

6. Calculate the amount to be withheld from the judgment debtor. (Assume you are calculating this on the last day of the pay period for which these answers apply.)

(a) Gross earnings from all sources payable to the judgment debtor (Including wages, salaries, commissions, bonuses, or earnings from a pension or retirement program. Tips are generally not considered earnings for wage garnishment.)	\$
(b) Deductions required by law	
(b)(i) Federal income tax	\$
(b)(ii) State income tax	\$
(b)(iii) Social security tax (FICA)	\$
(b)(iv) Medicare tax (FICA)	\$
(b)(v) Other amounts required by law to be deducted (Describe reason for deduction.):	\$
(c) Total deductions (Calculate sum of 4(b)(i) through 4(b)(v).)	\$
(d) Disposable earnings (Calculate Line 4(a) minus Line 4(c).)	\$
(e) Calculate:	
(e)(i) 25% of the amount in Line 4(d); or, if this is a judgment for child support, 50% of the amount in Line 4(d)	\$

(e)(ii) The difference between Line 4(d) and the federal minimum hourly wage \$7.25) times 30 times the number of weeks in this pay period For example: (Weekly): Line 4(d) minus \$7.25 X 30 X 1 week) (Biweekly): Line 4(d) minus \$7.25 X 30 X 2 weeks) (Semi-monthly): Line 4(d) minus \$7.25 X 30 X 2.16 weeks) (Monthly): Line 4(d) minus \$7.25 X 30 X 4.33 weeks)	\$
(f) Record the lesser amount from Line 4(e)(i) and Line 4(e)(ii).	\$
(g) Amount of any other garnishment or income withholding order.	\$
(h) Calculate and record Line 4(f) minus Line 4(g)	\$
(i) Amount deducted for an undisputed debt owed to you by the (Check one, both or neither.) [] judgment creditor [] judgment debtor	\$
(j) Calculate and record Line 4(h) minus Line 4(i).	\$
(k) What is the balance owed on the judgment? (You may contact the judgment creditor or judgment creditor's attorney to obtain the outstanding balance.)	\$
(l) Record the lesser amount from Line 4(j) and Line 4(k). (This is the amount to be withheld.)	\$

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____
Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Garnishee's Answers to Interrogatories for Earnings on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Judgment creditor or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Judgment debtor or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

NOTICE OF GARNISHMENT AND EXEMPTIONS

Please read this carefully.

Your property may be taken to pay a creditor.

You have a deadline of 14 days in which to object.

1. A judgment for money has been entered against you, and the creditor has taken steps to garnish (seize) your money or property to pay the judgment.

If you think the creditor has shouldn't be garnishing some of your money or property, you may object to the garnishment by taking the steps described below.

You may not use these steps to challenge why the judgment was entered against you. If you think the judgment should not have been entered against you, you must file a timely motion to set the judgment aside. (Utah Rule of Civil Procedure 60(b).) See the court's Motion to Set Aside Judgment page for more information about the process and forms: www.utcourts.gov/howto/judgment/set_aside/.

2. If you are the judgment debtor (the person who owes money) in this case, your rights may be affected. Read this notice and take steps to protect your rights.
3. If you are not the judgment debtor in this action, you may have an interest in the judgment debtor's property and your rights may be affected. Read this notice and take steps to protect your rights.
4. The court has ordered the garnishee (someone who possesses your property) to hold your money or property. This means that you cannot get the property and it may be used to pay a judgment creditor.
5. Some property and money can't be taken and are "exempt" from execution.

This is a partial list of exempt property and money. Some of these exemptions might not apply to judgments for alimony or child support.

- Declaration of Homestead. (The Declaration must be filed with the county recorder before the auction of the property. (Utah Code 78B-5-504.))
- A burial plot for you and your family.
- Health aids.
- Benefits because of disability, illness or unemployment.
- Medical care benefits.
- Veteran's benefits.
- Money or property for child support, alimony or separate maintenance.
- Social security benefits.
- Supplemental security income benefits (SSI).
- Workers' compensation benefits.
- Certain retirement benefits.

- Public assistance.
 - Certain furnishings, appliances, carpets, animals, books, musical instruments, works of art and heirlooms.
 - Provisions for 12 months.
 - Wearing apparel, not including jewelry or furs.
 - Beds and bedding.
 - Certain works of art.
 - Compensatory damages from bodily injury or wrongful death.
 - The proceeds of certain life insurance contracts and trusts.
 - Certain books, implements and tools of a trade.
 - A personal motor vehicle up to a specified amount.
 - A motor vehicle used in trade or business.
 - Part of your wages.
 - Property of a person who did not have a judgment entered against him or her, such as the co-owner of the property being held.
6. See the Utah Exemptions Act (Utah Code Title 78B, Chapter 5, Part 5) for more information about exemptions. There is no exemption solely because you are having trouble paying your debts.
7. If you believe:
- the Writ of Garnishment was not issued correctly,
 - the Answers to Interrogatories are wrong,
 - the judgment creditor owes you money, or
 - you are entitled to an exemption,

do the following immediately. You have a deadline of **14 business days** from the date the garnishee mailed or delivered this notice to you.

- Complete the attached Reply and Request for Hearing form.
- Sign your name in the space provided.
- Mail or deliver the form to: the court clerk, the judgment creditor, (or their attorney) and the garnishee. Keep a copy for your records. The name and address of the court, and the garnishee are on the first page of the Writ of Garnishment. The address for the judgment creditor (or their attorney) is:

Name

Address

City, State, Zip

Phone

Email

8. The court will schedule a hearing and notify you. You should file with the Reply and Request for Hearing form any documents that help you prove your claim, or bring them to the hearing.
9. If you do not take these steps, the property being held may be used to pay a judgment creditor.
10. You may talk to an attorney and have the attorney represent you at the hearing. See the court's Finding Legal Help page for information about free and low cost ways to get the help of an attorney: www.utcourts.gov/howto/legalassist/.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah
_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>V.</p> <p>_____ Defendant/Respondent</p>	<p>Reply and Request for Hearing</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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1. I have read the Notice of Garnishment and Exemptions form. I understand that I cannot use this form to challenge why the judgment was entered against me. I believe that the creditor has improperly garnished some of my money or property to pay the judgment.
2. The garnished property is:
☐ Funds in an account
☐ Wages
☐ Other property

3. ☐ The Writ of Garnishment was not issued correctly because:

4. ☐ The Answers to Interrogatories are wrong because:

5. ☐ All [or this part: \$_____] of the property is exempt because it is:

- ☐ Benefits because of disability, illness or unemployment.
- ☐ Medical care benefits.
- ☐ Veteran's benefits.
- ☐ Social security benefits.
- ☐ Supplemental security income benefits (SSI).
- ☐ Workers' compensation benefits.
- ☐ Retirement benefits.
- ☐ Public assistance.
- ☐ Money for child support, alimony or separate maintenance.
- ☐ Compensatory damages from bodily injury or wrongful death.
- ☐ The proceeds of a life insurance contract or trust.
- ☐ Exempt wages.
- ☐ Owned by another person.
- ☐ Other. Explain:

6. ☐ The judgment creditor owes me money because:

7. [] I claim ownership of all or part of the money or property taken. I am not one of the persons against whom a judgment was entered. (Explain.)

8. I request a hearing.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Reply and Request for Hearing on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Motion for Order to Garnishee to
Show Cause**

Case Number

Judge

Commissioner (domestic cases)

Attach:

- Certificate of Service showing service upon the garnishee of the Writ of Garnishment
- Order to Garnishee to Show Cause

1. I am the judgment creditor, and I have had the Writ of Garnishment served on _____ (name),
the garnishee.

2. The deadline to comply with the Writ of Garnishment was _____ (date), which has passed. The garnishee has not complied with the Writ of Garnishment by failing to:

3. I have tried to settle the issue without further court action. I have in good faith discussed or attempted to discuss the issue with the garnishee.
4. I request that the court order the garnishee to show cause why they should not be held in contempt and for other appropriate relief, including the cost of this motion.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion for Order to Garnishee to Show Cause on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

	Order to Garnishee to Show Cause
Plaintiff/Petitioner	Case Number
v.	Judge
Defendant/Respondent	Commissioner (domestic cases)

The State of Utah to _____, garnishee:

1. It appears from court records that you were served with a Writ of Garnishment and ordered to complete interrogatories.
2. A motion has been filed requesting that you show cause why you should not be held in contempt for failing to comply with the Writ. The moving party claims:

3. It is contempt of court to disobey a lawful court order. You can be punished:
 - up to \$1000 in fines and up to 30 days in jail (district court), or
 - up to \$500 and up to 5 days in jail (justice court).
 - The court can also order you to pay for the harm caused to the judgment creditor.
4. The court has scheduled a hearing on the Motion for Order to Show Cause at the above court at the following date and time. You must appear to explain why you did not comply with the Writ of Garnishment. You should bring with you all relevant evidence and witnesses. You may be represented by a lawyer. **If you fail to appear, an order may be entered against you.**

[This section would match the style used in the generic motion Notice of Hearing]

Date: _____ Time: _____ [] a.m. [] p.m.

Room: _____ Judge: _____

5. If you do not speak or understand English, contact the court at least 3 days before the hearing, and an interpreter will be provided.
6. If you have a disability requiring accommodation, including an ASL interpreter, contact the court at least 3 days before the hearing.

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Order to Garnishee to Show Cause on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Ex Parte Motion for Hearing to Identify Judgment Debtor's Property (Utah Rule of Civil Procedure 64(c))</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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1. On _____ (date) judgment in the amount of \$ _____ was entered against ☐ plaintiff/petitioner ☐ defendant/respondent, who is the judgment debtor.
2. The judgment debtor has not fully satisfied this judgment.
3. I do not have enough information about the debtor's property to fully collect the judgment.

4. I ask the court to schedule a hearing and order the debtor to attend and answer under oath questions about the debtor's property and to bring to the hearing all records about employment, bank accounts, vehicles, real property, business entities and any other property in which the debtor has an interest. (Utah Rule of Civil Procedure 64(c)(2)).
5. I will serve the Answers to Questions About Judgment Debtor's Property form with the order scheduling the hearing. If the debtor serves Answers to Questions About Judgment Debtor's Property form on me at least 3 business days before the hearing, and if I am satisfied that the debtor has answered the questions fully and truthfully, I will cancel the hearing and notify the debtor of the cancellation.
6. I ask the court to order the judgment debtor not to sell, transfer or dispose of the debtor's non-exempt property. (Utah Rule of Civil Procedure 64(c)(3)).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

	Signature ►	
Date	Printed Name	

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Order for Debtor to Attend Hearing to Identify Judgment Debtor's Property</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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Having considered the Motion for Hearing to Identify Judgment Debtor's Property filed with the court and being fully informed,

The court finds:

1. On _____ (date) a judgment in the amount of \$_____ was entered against [] Plaintiff/Petitioner [] Defendant/Respondent, who is the judgment debtor.
2. The judgment debtor has not fully satisfied this judgment.
3. The judgment creditor does not have enough information about the judgment debtor's property to fully collect the judgment.

4. The Answers to Questions About Judgment Debtor's Property form is likely to gather the information needed to collect the judgment.

Judgment debtor take notice:

The court has scheduled a hearing at the following date and time.

Date: _____ Time: _____ [] a.m. [] p.m.
Room: _____ Judge: _____

5. You must attend the hearing and answer under oath questions about your property. You must bring with you all records concerning your employment, bank accounts, vehicles, real property, business entities and any other property in which you have an interest. You may be represented at the hearing by a lawyer.
6. If you do not attend the hearing, you might be held in contempt of court and a warrant might be issued for your arrest.
7. If you do not speak or understand English, contact the court at least 3 days before the hearing, and an interpreter will be provided.
8. If you have a disability requiring accommodation, including an ASL interpreter, contact the court at least 3 days before the hearing.
9. If you serve the judgment creditor with the attached Answers to Questions About Judgment Debtor's Property at least 3 business days before the hearing, and if the creditor is satisfied that you have answered the questions fully and truthfully, the creditor shall cancel the hearing and notify you and the court. Otherwise, you and the creditor must attend the hearing.
10. You must not sell, transfer or dispose of any non-exempt property. (For a list of exempt property, see Utah Exemptions Act, Utah Code 78B-5-501 through -513.)

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ► _____
Judge _____

Certificate of Service

I certify that I filed with the court and served a copy of this Order for Debtor to Attend Hearing to Identify Judgment Debtor's Property on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other party or attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Garnishee)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Person claiming interest in property)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Answers to Questions About
Judgment Debtor's Property**

(Utah Rule of Civil Procedure 64)

Do not file this form with the court

Case Number

Judge

Commissioner (domestic cases)

Instructions to the Debtor:

- The court has scheduled a hearing at which you must appear and answer under oath questions about your property. If you fail to appear, you might be held in contempt of court and the court might enter a warrant for your arrest.
- If you answer the following questions in writing and serve the completed answers on the judgment creditor at least 3 business days before the hearing, the creditor might cancel the hearing and notify you.

- The hearing is canceled only if the creditor is satisfied that you have answered the questions fully and truthfully and notifies you that you do not have to appear. Otherwise, you must appear at the hearing.
- Answer the following questions in writing and serve the completed form on the creditor.
- Do not file the form with the court. File only the Certificate of Service with the court.
- Attach additional pages to complete paragraphs that don't have enough space. Write the paragraph number on the additional page.

1. Identifying information

My full name			
Address city, state, zip			
Phone number		Date of birth	
Social security number		Driver's license number	

2. Income from employment

☐ I am employed. (List all employers.)

Name of employer (legal name and doing business as (dba))	Address of employer
Name of person issuing paycheck	Phone number of person issuing paycheck
Gross salary (before taxes and deductions) \$_____	
<input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Semi-monthly <input type="checkbox"/> Monthly	

Name of Employer (legal name and doing business as (dba))	Address of employer
Name of person issuing paycheck	Phone number of person issuing paycheck

Gross salary (before taxes and deductions) \$_____

☐ Hourly ☐ Weekly ☐ Bi-weekly ☐ Semi-monthly ☐ Monthly

☐ I am self-employed.

Business name (legal name and doing business as (dba))

Business address

Name of person issuing paycheck

Phone number of person issuing paycheck

Gross salary (before taxes and deductions) \$_____

☐ Hourly ☐ Weekly ☐ Bi-weekly ☐ Semi-monthly ☐ Monthly

☐ I am unemployed.

3. Other income

I have the following income other than salary and wages. (Include periodic payments of non-exempt money, such as rental income, trust payments, etc.)

Describe	Annual amount	Source
	\$	
	\$	

4. Financial assets

I have an ownership interest in the following financial assets.

Asset	Holder (Name & address)	Co-owner (Name & address)	Current value
Bank, credit union or savings and loan account Account number: _____			\$

Asset	Holder (Name & address)	Co-owner (Name & address)	Current value
Bank, credit union or savings and loan account Account number: _____			\$
Stocks, bonds, securities, money market fund Account number: _____			\$
Stocks, bonds, securities, money market fund Account number: _____			\$
Profit sharing plan Account number: _____			\$
Profit sharing plan Account number: _____			\$
Money owed to me			\$
Cash			\$
Other (Describe.)			\$
Other (Describe.)			\$

5. Business interests

I have an ownership interest in the following businesses.

Name (legal name and doing business as (dba))	Federal Employer Identification Number (FEIN)
Address of main office	Mailing address, if different
Kind of business (Check one.): <input type="checkbox"/> Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other (describe)	

Name (legal name and doing business as (dba))	Federal Employer Identification Number (FEIN)
Address of main office	Mailing address, if different
Kind of business (Check one.): <input type="checkbox"/> Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other (describe)	

6. Real property

I have an ownership interest in the following real property. (Include your home, vacation home and investment property.)

Property	Mortgage or lien holder (Name & address)	Co-owner (Name & address)	Current value	Amount owed
Home (Address)			\$	\$
Other real property (Address)			\$	\$
Other real property (Address)			\$	\$

7. Personal property

I have an ownership interest in the following property. (Includes vehicles, boats, trailers, equipment, etc.)

Property	Lien holder (Name & address)	Co-owner (Name & address)	Current value	Amount owed
Vehicle (Year, make, model, license number)			\$	\$
Vehicle (Year, make, model, license number)			\$	\$
Other (Describe)			\$	\$
Other (Describe)			\$	\$

8. Other property

I have an ownership interest in the following property not identified above. (List any non-exempt property not identified above. For a list of exempt property, see Utah Exemptions Act, Utah Code 75B-5-501 to 513).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date _____ Signature ► _____
Printed name _____

Notice to the Debtor:

If you serve me (the creditor) with the completed answers at least 3 business days before the hearing and if I am satisfied that you have answered the questions fully and truthfully, I will notify you and the court to cancel the hearing. Otherwise, you must appear at the hearing.

Instructions to the Debtor:

Do not send the completed Answers to Questions About the Judgment Debtor's Property to the court. Send them and a copy of the Certificate of Service to:

Creditor (or Attorney or Licensed
Paralegal Practitioner) Name _____

Mailing Address _____

City, State, Zip _____

File with the court a copy of the Certificate of Service on the next page showing when and how you served the completed Answers to Questions About the Judgment Debtor's Property on the creditor.

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Certificate of Service of Answers to Questions About Judgment Debtor's Property</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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I certify that I served a copy of the completed Answers to Questions About Judgment Debtor's Property on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date _____ Signature ► _____

Printed name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Motion for
☐ Order to Show Cause
☐ Bench Warrant
(Utah Code 78B-6-303)

Case Number

Judge

Commissioner (domestic cases)

1. I am the judgment creditor.
2. I have had the following served on the debtor:
 - ☐ Order Scheduling Hearing to Identify Judgment Debtor's Property
 - ☐ Order to Show Cause
 - ☐ Bench Warrant with bail set at \$ _____

3. Proof of Service is ☐ attached ☐ already on file with the court.
4. The debtor was ordered to attend a hearing on _____
(date) at _____ (time) to answer questions under oath about their
property. The debtor did not attend the hearing. The date and time for the
hearing have passed.
5. The debtor has not served me with satisfactory Answers to Questions About
Judgment Debtor's Property. I have not been notified that the debtor's
attendance at the hearing was excused.
6. Therefore, I ask the court to issue:
☐ an Order to Show Cause why the debtor should not be held in contempt;
☐ a Bench Warrant, and that bail be set at \$ _____. If the debtor fails
to appear at the hearing scheduled in the Bench Warrant, I request that any
bail posted, up to the amount of the judgment, be forfeited to me in full or
partial satisfaction of the judgment.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date _____ Signature ► _____
Printed name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Bench Warrant (Utah Code 78B-6-303)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
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The State of Utah to any peace officer in the State of Utah:

1. On _____ (date),
_____ (name) failed
to attend a hearing in violation of a court order.
2. You are therefore commanded to arrest the above-named person and bring them
before this court, or, if court has adjourned, to deliver them to the Sheriff of this
county until the court is next in session.

3. Bail is set at \$ _____ cash.
4. This warrant is returnable and the above-named person is ordered to attend a hearing at this courthouse on the following date and time:
- Date: _____ Time: _____ [] a.m. [] p.m.
- Room: _____ Judge: _____
5. The above-named person is ordered to attend the hearing and to answer under oath questions about their property.
6. The above-named person is ordered to bring all records concerning employment, bank accounts, vehicles, real property, business entities and any other property in which they have an interest.
7. Bail will be held in trust to secure the person's attendance. Upon the approval of the person or order of this court, bail may be forfeited to the judgment creditor in full or partial satisfaction of the judgment.

Judge's signature may instead appear at the top of the first page of this document.

	Signature ►	
Date	Judge	

I promise to attend the hearing.

	Signature ►	
Date	Debtor's printed name	

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Order to Show Cause</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The State of Utah to _____, (name of judgment debtor):

1. It appears from court records that you were served with an order to attend a hearing at this courthouse on _____ (date) at _____ (time) to answer questions under oath about your property.
2. You did not attend the hearing. You did not file satisfactory Answers to Questions about Judgment Debtor's Property with the creditor, and the creditor did not notify you that the hearing was cancelled.
3. Disobeying a lawful court order is contempt of court. (Utah Code 78B-6-301). You may be held liable for costs, and you may be punished by up to:
 - a \$500 fine or up to 5 days in jail, or both. (Justice Court)
 - a \$1,000 fine or up to 30 days in jail, or both. (District Court)

4. Therefore, this court orders:

- you to personally attend a hearing at this courthouse at the following date and time to explain (“show cause”) why you should not be punished for contempt of court and to answer questions about your property; and that
- you to bring with you all records concerning your employment, bank accounts, vehicles, real property, business entities and any other property in which you have an interest.

5. The hearing is scheduled for:

Date: _____ Time: _____ [] a.m. [] p.m.

Room: _____ Judge: _____

6. If you do not attend the hearing, the court may issue a warrant for your arrest.

7. You may be represented by a lawyer.

8. If you do not speak or understand English, contact the court at least 3 days before the hearing, and an interpreter will be provided.

9. If you have a disability requiring accommodation, including an ASL interpreter, contact the court at least 3 days before the hearing.

Judge’s signature may instead appear at the top of the first page of this document.

Date

Signature ► _____
Judge _____

I promise to attend the hearing.

Date

Signature ► _____
Debtor’s printed name _____

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____</p> <p>Plaintiff/Petitioner</p> <p>v.</p> <p>_____</p> <p>Defendant/Respondent</p>	<p>Abstract of Judgment (Utah Rule of Civil Procedure 58A; Utah Code 78B-5-201 and 202)</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p> <p>_____</p> <p>Commissioner (domestic cases)</p>
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1. On _____ (date) a judgment was entered by the above court in favor of _____ (name) and against _____ (name) in the amount of:

\$	Principal
\$	Accrued interest to date of judgment
\$	Accrued costs to date of judgment
\$	Attorney fees
\$	Total Judgment

with interest on the total judgment at _____ % per year as provided by law from the date of the judgment until paid, plus costs to collect judgment.

2. The judgment was recorded in the registry of judgments on _____ (date).
3. The time for appeal has passed and no appeal has been filed.
4. The judgment:
[] has not been stayed.

[] has been stayed until _____ (date).

5. A copy of the judgment is attached.

This is a correct abstract of the judgment rendered in this court, and is issued under the seal of this court.

_____	Clerk's Signature ►	_____
Date	Clerk's Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Abstract of Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Judgment Information Statement

(Utah Code 78B-5-201.) (This document is not filed with the court. It is filed with the county recorder.)

My name is _____ and I am
the judgment creditor in the following court case:

Case name (Example: Party v. Party)	
Case number	
Court name and county (Example: Third District Court, Tooele County)	

I provide the following information in compliance with Utah Code Section 78B-5-201.

1. The correct name of the judgment debtor is
_____.
2. The correct last known address of the judgment debtor is:
_____.
3. The address at which the judgment debtor received service of process is:
_____.
4. The judgment debtor is (choose one):
[] a natural person, and (if known)

Last four digits of Social Security Number	
Date of birth	
Driver license number	

[] is not a natural person (For example, a business.).

5. The name of the judgment creditor is: _____.
6. The amount of the judgment is: \$ _____.

7. The judgment was entered on: _____ (date).
8. The judgment (Choose one.):
[] has been stayed and the stay expires on _____ (date).
[] has not been stayed.
9. The judgment creditor has reviewed their records, the records of their attorney (if there is one), and the records of the court in which the judgment was entered. Any information required by law but not provided by this statement is unknown and unavailable. (Utah Code 78B-5-201.)

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____
Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Motion to Renew Judgment and Supporting Affidavit (Utah Code 78B-6-1801 et seq.)</p> <p><input type="checkbox"/> Hearing Requested</p> <p>_____ Case Number</p> <p>_____ Judge</p>
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1. I request the court renew the judgment in this case for the amount due. I ask the renewal be effective on the date the new judgment is signed or the date the original judgment expires, whichever is earlier.
2. On _____ (date) this court entered judgment against
☐ Plaintiff/Petitioner ☐ Defendant/Respondent
in this case. The judgment expires on _____ (date).

3. (Choose one.)
- ☐ I am the original judgment creditor.
- ☐ I currently own the judgment, but I am not the original judgment creditor. I have attached proof that I own the judgment. (Attach proof of ownership, such as an assignment or proof of purchase or affidavit of the original judgment creditor.)

4. The judgment debtor owes:

Amount of judgment (Original or as last renewed by motion, whichever is later.)	\$
Post-judgment interest to the date of this affidavit at _____% per year	\$
Fee to file applications for writs of garnishment or writs of execution (Attach receipts.)	\$
Garnishees' fees (Attach receipts.)	\$
Cost to serve writs (Attach receipts.)	\$
Attorney fees (Attach statute or contract showing right to claim attorney fees.)	\$
Fee to file Motion to Renew Judgment (One-half the fee for a civil claim of the same amount.)	\$
Subtotal	\$
Less payments made	\$
Total amount due	\$

5. The statute of limitations on the judgment has not expired.
6. ☐ The judgment debtor has stipulated to this motion. (Attach stipulation.)
7. ☐ I request a hearing.
- ☐ I do not request a hearing.

Date
Signature ► _____
Printed Name _____

On this date, I certify that _____ (name)
who is known to me or who presented satisfactory identification, in the form of
_____ (form of identification), has, while in my
presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Date
Signature ► _____
Printed name (Court Clerk or Notary Public) _____

Notary Seal

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion is considered by a judge, or
- at least 14 days before the hearing, if the motion is considered by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:
www.utcourts.gov/howto/filing/motions/index.html

Finding help

The court's Finding Legal Help web page

[The Spanish text is meant to be an example only.
It is not yet a translation of the English text]

Casos de Desalojo

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Reclamos menores

En la mayor parte de las demandas

(www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Renew Judgment and Supporting Affidavit on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Memorandum Opposing Motion to Renew Judgment</p> <p><input type="checkbox"/> Hearing Requested</p> <p>_____ Case Number</p> <p>_____ Judge</p>
---	---

I say the following about the Motion to Renew Judgment and Supporting Affidavit:

1. I ☐ agree ☐ disagree with paragraph 1.
2. I ☐ agree ☐ disagree with paragraph 2.
3. I ☐ agree ☐ disagree with paragraph 3.
4. I ☐ agree with paragraph 4.
☐ disagree with paragraph 4. The amount I owe is:

Amount of judgment (Original or as last renewed by motion, whichever is later.)	\$
Post-judgment interest to the date of this affidavit at _____% per year	\$
Fee to file applications for writs of garnishment or writs of execution. (Attach receipts.)	\$
Garnishees' fees (Attach receipts.)	\$
Cost to serve writs (Attach receipts.)	\$
Attorney fees (Attach statute or contract showing right to claim attorney fees.)	\$
Fee to file Motion to Renew Judgment (One-half the fee for a civil claim of the same amount.)	\$
Subtotal	\$
Less payments made	\$
Total amount due	\$

5. I ☐ agree ☐ disagree with paragraph 5.

6. I ☐ agree ☐ disagree with Paragraph 6.

7. I also say:

8. ☐ I request a hearing.

☐ I do not request a hearing.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Memorandum Opposing Motion to Renew Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney ☐ Purchaser/Assignee's (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner ☐ Purchaser/Assignee's (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Amount Due on Renewed Judgment

Case Number

Judge

1. The Motion to Renew Judgment was filed on _____ (date), and the court has granted that motion.
2. Because transactions occurring since that date and the accumulation of interest since that date, the amount due has changed.

3.

If the effective date of the Order on Motion to Renew Judgment is:

The amount due should be:

\$

_____	_____
_____	\$ _____
_____	\$ _____
_____	\$ _____

[Nathanael proposes calculating the daily interest so the judge can do the math and people don't have to guess]

Total amount due:

Post-judgment interest rate:

Daily interest:

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date		
	Creditor, Attorney, or Licensed Paralegal Practitioner	_____
_____	Signature ►	_____
Date		
	Debtor, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Amount Due on Renewed Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Amount Due on Renewed Judgment

Case Number

Judge

1. The Motion to Renew Judgment was filed on _____ (date), and the court has granted that motion.
2. Because transactions occurring since that date and the accumulation of interest since that date, the amount due has changed.
3. The amount now due is:

If the effective date of the Order on Motion
to Renew Judgment is:

The amount due should be:

\$

_____	_____
_____	\$ _____
_____	\$ _____
_____	\$ _____

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ► _____
Date	
Creditor, Attorney, or Licensed Paralegal Practitioner	_____

_____	Signature ► _____
Date	
Debtor, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Amount Due on Renewed Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Findings of Fact and Conclusions of
Law and Order on Motion to Renew
Judgment**

Case Number

Judge

The matter before the court is the judgment creditor's Motion to Renew Judgment. This matter is being resolved by: (Choose all that apply.)

- ☐ The default of ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.
☐ The stipulation of the parties.
☐ The pleadings and other papers of the parties.
☐ A hearing held on _____ (date), notice of which was served on all parties.

Plaintiff/Petitioner

- ☐ was present ☐ was not present.
☐ was represented by _____ (name).
☐ was not represented.

Defendant/Respondent

- ☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Other party (Describe) _____

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court finds:

1. This court ☐ did ☐ did not enter a judgment in this case.
2. The Motion to Renew Judgment ☐ was ☐ was not filed before the statute of limitations on the judgment expired.
3. The Motion to Renew Judgment ☐ was ☐ was not properly served.
4. ☐ The judgment in this case has been purchased by or assigned to _____ (name).
5. The amount due on the judgment is \$_____.

The court concludes:

6. The judgment creditor ☐ has ☐ has not satisfied the requirements for renewing a judgment by motion.

The court orders:

7. The Motion to Renew Judgment is ☐ granted ☐ denied.

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ►

Judge

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney, or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact and Conclusions of Law and Order on Motion to Renew Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Judgment on Motion to Renew
Judgment**

Case Number

Judge

The matter before the court is the judgment creditor's Motion to Renew Judgment.

The court orders:

1. ☐ The clerk of the court shall renew the judgment in this case to show the amount of \$_____ due and effective on:
☐ the date of my signature.
☐ the date the old judgment expired, which is _____.
2. The judgment shall bear post-judgment interest at:
☐ the rate agreed to in the contract, _____ percent.
☐ the statutory rate for judgments entered during this year, _____ percent.

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney, or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney, or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact and Conclusions of Law **and Order** on Motion to Renew Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Purchaser/Assignee of the Judgment
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's ☐ Defendant/Respondent's ☐ Purchaser/Assignee's
Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Notice of Renewed Judgment</p> <p>_____ Case Number</p> <p>_____ Judge</p>
---	--

Please take notice that the court has entered the attached judgment.

You may appeal this judgment by filing a Notice of Appeal with this court within 30 days after the date the judgment was entered.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Renewed Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____
Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent

☐ Purchaser/Assignee of the Judgment

☐ Plaintiff/Petitioner's
Attorney

☐ Defendant/Respondent's

☐ Purchaser/Assignee's
(Utah Bar #:_____)

☐ Plaintiff/Petitioner's
Licensed Paralegal Practitioner

☐ Defendant/Respondent's

☐ Purchaser/Assignee's
(Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Acknowledgement of Satisfaction of
Judgment**

Case Number

Judge

Commissioner (domestic cases)

1. A judge of this court signed the judgment in this case on _____
(date).

2. (Choose one.)

☐ I am the original judgment creditor.

☐ I currently own the judgment, but I am not the original judgment creditor. I
have attached proof that I own the judgment. (Attach proof of ownership, such as
an assignment or proof of purchase or affidavit of the original judgment creditor.)

3. The judgment has been fully satisfied.
4. This acknowledgement discharges the entire judgment.
5. This acknowledgement releases all of the judgment debtors.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Acknowledgement of Satisfaction of Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner ☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____</p> <p>Plaintiff/Petitioner</p> <p>v.</p> <p>_____</p> <p>Defendant/Respondent</p>	<p>Debtor's Motion to Declare the Judgment Satisfied</p> <p><input type="checkbox"/> Hearing Requested</p> <p>_____</p> <p>Case Number</p> <p>_____</p> <p>Judge</p>
---	--

1. A judge of this court signed the judgment in this case on _____ (date).
2. I am the judgment debtor, and I have paid the judgment in full, but the owner/creditor has not filed an Acknowledgement of Satisfaction.
3. The judgment is currently owned by _____ (name of creditor/owner/purchaser/assignee).
4. I have attached the following documents showing that I have fully paid the judgment (Choose all that apply.):

☐ supporting statement by _____ (name)

☐ receipts

☐ canceled checks (Mark out account number and routing number.)

☐ other _____

5. ☐ I request a hearing.

☐ I do not request a hearing.

6. The judgment has been fully satisfied, and I request the court enter an order declaring the judgment in this case is satisfied.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____

Printed Name _____

Notice to responding party

You have a limited amount of time to respond to this motion. In most cases, you must file a written response with the court and provide a copy to the other party:

- within 14 days of this motion being filed, if the motion is considered by a judge, or
- at least 14 days before the hearing, if the motion is considered by a commissioner.

In some situations a statute or court order may specify a different deadline.

If you do not respond to this motion or attend the hearing, the person who filed

[The Spanish text is meant to be an example only.
It is not yet a translation of the English text]

Casos de Desalojo

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen periodo de tiempo distinto.

Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos.

the motion may get what they requested.

See the court's Motions page for more information about the motions process, deadlines and forms:

www.utcourts.gov/howto/filing/motions/index.html

Finding help

The court's Finding Legal Help web page (www.utcourts.gov/howto/legalassist/) provides information about the ways you can get legal help, including the Self-Help Center, reduced-fee attorneys, limited legal help and free legal clinics.

Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Reclamos menores

En la mayor parte de las demandas civiles, la persona tiene 21 días para responder a la demanda o petición. Si a la persona se le hace la entrega formal fuera de Utah, tendrá 30 días para responder. El periodo de tiempo de 21/30 días no es aplicable para todos los casos. Casos de Desalojo y reclamos menores, por ejemplo, tienen período de tiempo distinto.

Certificate of Service

I certify that I filed with the court and served a copy of this Debtor's Motion to Declare the Judgment Satisfied on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent

☐ Purchaser/Assignee of the Judgment

☐ Plaintiff/Petitioner's
Attorney

☐ Defendant/Respondent's

☐ Purchaser/Assignee's
(Utah Bar #:_____)

☐ Plaintiff/Petitioner's

☐ Defendant/Respondent's

Licensed Paralegal Practitioner

☐ Purchaser/Assignee's
(Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Findings of Fact, Conclusions of
Law, and Order on Debtor's Motion
to Declare Judgment Satisfied**

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is a motion by the debtor, who is the:

☐ Plaintiff/Petitioner ☐ Defendant/Respondent

to declare the judgment in this case satisfied.

This matter is being resolved by (Choose all that apply.):

☐ The default of ☐ Plaintiff/Petitioner ☐ Defendant/Respondent.

☐ The stipulation of the parties.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date).

Plaintiff/Petitioner

☐ was present ☐ was not present

☐ was represented by _____

☐ was not represented.

Defendant/Respondent

☐ was present ☐ was not present

☐ was represented by _____

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The court finds: (Choose one.)

☐ The moving party has fully satisfied the judgment.

☐ The moving party has partially satisfied the judgment.

☐ The moving party has not satisfied any part of the judgment.

The court concludes: (Choose one.)

☐ The judgment is fully satisfied.

☐ The judgment is partially satisfied.

☐ The judgment is not satisfied.

The court orders: (Choose one.)

☐ The clerk of court record the judgment as fully satisfied.

☐ The clerk of the court shall record the judgment remaining as of this date as \$_____ (balance of judgment owing, including all costs, fees, and interest to date).

☐ The motion is denied.

Judge's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Judge	_____

Approved as to form.

_____	Signature ►	_____
Date	Plaintiff/Petitioner, Attorney or Licensed Paralegal Practitioner	_____

_____	Signature ►	_____
Date	Defendant/Respondent, Attorney or Licensed Paralegal Practitioner	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Findings of Fact, Conclusions of Law, and Order on Debtor's Motion to Declare Judgment Satisfied on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Certificate of Satisfaction of Judgment</p> <p>_____ Case Number</p> <p>_____ Judge</p>
---	---

I certify as follows:

1. I am the clerk of this court.
2. The judgment entered in this case has been fully satisfied.
3. Satisfaction of judgment has been entered in the case history as of
_____ (date).

Date

Signature ► _____

Clerk's Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Certificate of Satisfaction of Judgment on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Request for Certified Copy of Adoption Decree – District Court

Utah Rule of Civil Procedure 107(a)

Name of requester

Address

City, State, Zip

Phone

Email

File this form with the clerk of the district court in Utah where the adoption was ordered.

1. Choose one:

☐ I am the adoptive parent in this case.

☐ I am the adult adoptee in this case

2. I present the following identification to prove my identity (list the government-issued identification you are presenting to the court):

3. The adoption order was entered by this court in _____ (year) and the court case number is _____ (if known).

4. The adoptee's name is _____.

5. The adoptee's date of birth is _____.

6. I ask the court to give me a certified copy of the adoption order in my case.

7. I understand that I will be charged a fee for the certified copy of the order and that I must pay the fee to the court before the court will give me the copy.

Date

Sign here ►

Typed or Printed Name

Request for Certified Copy of Adoption Decree – Juvenile Court

Utah Rule of Civil Procedure 107(a)

Name of requester

Address

City, State, Zip

Phone

Email

File this form with the clerk of the juvenile court in Utah where the adoption was ordered.

1. I am the adoptive parent in this case. I present the following identification to prove my identity (list the government-issued identification you are presenting to the court):

2. The adoption order was entered by this court in _____ (year) and the court case number is _____ (if known).

3. The adoptee's name is _____.

4. The adoptee's date of birth is _____.

5. I ask the court to give me a certified copy of the adoption order in this case.

6. I understand that I will be charged a fee for the certified copy of the order and that I must pay the fee to the court before the court will give me the copy.

Date

Sign here ► _____

Typed or Printed Name _____

This is a private record.

Non-public Information – Parent Identification and Location		Case Number _____	
Notice: This information is required by the U.S. Secretary of Health and Human Services. If the information changes, you must complete and file another form. (Utah Code 62A-11-304.4.)			
Name		Phone number	
Residential address			
<input type="checkbox"/> Keep my residential address private and do not provide it to the other party because there is reason to believe that releasing the information may result in physical or emotional harm to me or to my child. (If you check this box, omit your residential address from this document and from all other papers filed with the court. Include it on the Safeguarded Address form.)			
Mailing address (if different from residential address)			
Date of birth	Social Security Number	Driver's license	
		State	Number
Employer name, address and phone number			
Employer name, address and phone number			
I am: (check all that apply) <input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Custodial parent <input type="checkbox"/> Non-custodial parent <input type="checkbox"/> Filing this information about myself <input type="checkbox"/> Filing this information about the other party			

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ► _____
Date	Printed Name _____

This is a private record.

Non-public Information – Minors

Case No. _____

Utah Code of Judicial Administration Rule 4-202.02

Use this document to provide non-public information to the court. Write the information here, and omit it from the public document. Complete as many forms as needed. Serve this form on the other party.

I swear or affirm that the following information is true.

[] * Keep the residential address private and do not provide it to the other party because there is reason to believe that releasing the information may result in physical or emotional harm to me or to my child.
(If you check this box, do not include the child's residential address on this document or any other papers filed with the court. Include it on the Safeguarded Address form.)

1. Name of minor	Date of birth	Sex	Social Security Number
Residential address*			
The following information is required only if custody or parent time is part of the case.			
Places the minor has lived in the last 5 years	Dates	Name and current address of the person the minor lived with	

2. Name of minor	Date of birth	Sex	Social Security Number
Residential address*			
The following information is required only if custody or parent time is part of the case.			
Places the minor has lived in the last 5 years	Dates	Name and current address of the person the minor lived with	

3. Name of minor	Date of birth	Sex	Social Security Number
Residential address*			
The following information is required only if custody or parent time is part of the case.			
Places the minor has lived in the last 5 years	Dates	Name and current address of the person the minor lived with	

Date

Signature ► _____
Printed Name _____

On this date, I certify that _____ (name)
who is known to me or who presented satisfactory identification, in the form of _____ (form of identification), has, while in my presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Date

Signature ► _____
Printed name (Court Clerk or Notary Public) _____
Notary Seal

Certificate of Service

I certify that I filed with the court and served a copy of this Non-public Information Form - Minors on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

This is a safeguarded record.

**Non-public Information –
Safeguarded Address**

Case Number _____

Utah Code of Judicial Administration Rule 4-202.02

Instructions: A party's residential address (or that of a party's child) can be safeguarded from the other party in the 5 types of cases listed below. Safeguarding an address is your choice. If your case is one of these case types and if you want to safeguard your residential address (or that of your child) from the other party, write the address here, and omit it from the public document. Omit it also from the Non-public Information about Minors form and from the Parent Identification and Location form. File this form with the court, but **do not** serve this form on the other party.

Name*	Residential address	City, state, zip**

*Name of an adult may be included on public records.

**City, state and zip code may be included on public records.

Keep this residential address private and do not provide it to the other party because:

- I have a court order or agency order authorizing me to keep my address private;

OR because this proceeding is about:

- a protective order (Utah Code 78B-7-109)
- a stalking injunction (Utah Code 77-3a-101)
- a parentage order (Utah Code 62A-11-304.4)
- a custody order (Utah Code 78B-13-209)
- a support order (Utah Code 78B-14-312)

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ►

Printed Name

This is a private record.

Non-public Information –

Case Number _____

Personal Information

Utah Code of Judicial Administration Rule 4-202.02

Use this document to provide non-public information to the court. Write the information here, and omit it from the public document. Serve this form on the other party.

Non-public information about a party

Plaintiff/Petitioner			
Name (Public)			
Social Security Number		Driver license state and number	
Account names and numbers			

Defendant/Respondent			
Name (Public)			
Social Security Number		Driver license state and number	
Account names and numbers			

Non-public information about a non-party

(Business information should be provided on public documents. Complete this section only if personal information is the only means to contact this person.)

This person is	<input type="checkbox"/> Plaintiff/Petitioner's Employer <input type="checkbox"/> Defendant/Respondent's Employer <input type="checkbox"/> Holder of Property <input type="checkbox"/> Other Non-party		
Name			
Residential address			
Personal phone		Personal Email	

This person is	<input type="checkbox"/> Plaintiff/Petitioner's Employer <input type="checkbox"/> Defendant/Respondent's Employer <input type="checkbox"/> Holder of Property <input type="checkbox"/> Other Non-party		
Name			
Residential address			
Personal phone		Personal Email	

Other non-public information

Public document title	Paragraph number	Non-public information

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____
Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Non-public Information Form – Personal on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Signature ► _____
 Date _____ Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)

☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner

☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Withdrawal of Counsel
(Utah Rule of Civil Procedure 74)

Case Number

Judge

Commissioner (domestic cases)

1. I notify the court, counsel and parties that I am withdrawing as counsel for:

Client's Name _____

Address _____

City, State, _____

ZIP _____

2. ☐ There are no motions pending. There are no hearings scheduled. There is no trial scheduled.

☐ There are motions pending and/or there are hearings scheduled and/or there is a trial scheduled. I have filed a Motion to Withdraw.

3. [] I entered a limited appearance on behalf of my client, and the purpose for that appearance is finished.
 (An attorney may withdraw after completing the purpose of a limited appearance even though a motion is pending or a hearing or trial has been scheduled, provided the limited appearance was not for the purpose of that motion, hearing or trial.)

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

	Signature ►	
Date	Printed Name	

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Withdrawal of Counsel on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Notice to Appear or to Appoint Counsel (Utah Rule of Civil Procedure 74)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	---

1. I am notifying you that because your counsel has withdrawn from this case, you must file a Notice of Personal Appearance or Appointment of Counsel.
2. No further proceedings will be held in this case until at least 21 days after _____ (Date on which this notice is filed.).
3. A Notice of Personal Appearance or Appointment of Counsel form is attached for your convenience.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ►

Printed Name

Certificate of Service

I certify that I filed with the court and served a copy of this Notice to Appear Personally or to Appoint Counsel on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p><input type="checkbox"/> Notice of Personal Appearance OR <input type="checkbox"/> Notice of Counsel's Appearance</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	--

1. _____ (name of former attorney) has filed a Notice of Withdrawal.

(Check 2 or 3, whichever applies.)

2. ☐ I now represent myself.
OR

3. ☐ I now represent _____ (name of client).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Personal Appearance or Notice of Counsel's Appearance on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)

☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner

☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Substitution of Counsel (Utah Rule of Civil Procedure 74)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	--

1. I notify the court, counsel and parties that I am replacing _____ (name of lawyer) as counsel for _____ (name of client).

2. I will comply with the existing hearing schedule and deadlines.

Date _____ Signature ► _____

Printed name of former counsel _____

Date _____ Signature ► _____

Printed name of client _____

Date _____ Signature ► _____

Printed name of new counsel _____

Certificate of Service

I certify that I filed with the court and served a copy of this Substitution of Counsel on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

Notice of Education Requirements
(Utah Code 30-3-11.3 and 30-3-11.4, and
Code of Judicial Administration Rule 4-907)

Case Number

Judge

Commissioner

To:

Respondent's Name

You are required to attend the following course(s):

- ☐ an orientation course (parents of minor children; divorce or temporary separation)
☐ an education course (parents of minor children; divorce only)

Divorce cases

(Utah Code 30-3-11.3 and 30-3-11.4)

- Petitioner must attend the orientation and education courses within 60 days after filing the Petition for Divorce.
- Respondent must attend the orientation and education courses within 30 days after receiving this notice.

Temporary separation cases

(Utah Code 30-3-4.5 and 30-3-11.4)

- Petitioner must attend the orientation course within 60 days after filing the Petition for Temporary Separation.
- Respondent must attend the orientation course within 45 days after receiving this notice.

Course information

Course information is available on the court's website:

www.utcourts.gov/specproj/dived/, or call 801-238-7181 (en español 801-238-7180).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Education Requirements on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #:_____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

**Motion to Waive Education
Requirements**

(Utah Code 30-3-4)

Case Number

Judge

Commissioner

1. I ask the court to waive the following education requirements.

☐ Orientation course for:

☐ petitioner.

☐ respondent.

☐ Education course for:

☐ petitioner.

☐ respondent.

2. The course(s) is/are not necessary, appropriate, feasible, or in the best interest of the parties because:

3. ☐ I am attaching the following documents to support my motion.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Waive Education Requirements on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

 Date

 Signature ►

 Printed Name

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Order on Motion to Waive Education Requirements
Petitioner _____	Case Number _____
v. _____	Judge _____
Respondent _____	Commissioner _____

The matter before the court is ☐ petitioner's ☐ respondent's Motion to Waive Education Requirements. Having considered the documents filed with the court, and now being fully informed,

The court finds:

1. Course completion

☐ is ☐ is not

necessary, appropriate, feasible, or in the best interest of the parties because:

The court orders:

2. ☐ The orientation course is:
 ☐ waived ☐ not waived for petitioner.
 ☐ waived ☐ not waived for respondent.
3. ☐ The education course is:
 ☐ waived ☐ not waived for petitioner.
 ☐ waived ☐ not waived for respondent.

Judge's signature may instead appear at the top of the first page of this document.

	Signature ►	
Date	Judge	

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Waive Education Requirements on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

**Motion to Excuse Mandatory
Divorce Mediation**
(Utah Code 30-3-39)

Case Number

Judge

Commissioner

1. I ask the court to excuse mandatory divorce mediation.
2. I tried to have mediation excused either by the divorce mediation program coordinator or a court qualified divorce mediator. They denied the request because:

3. I tried to schedule mediation with the other party, but mediation has not been scheduled because:

4. Mediation should be excused because:

5. ☐ I am attaching documents to support this motion.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____ Sign here ► _____
Date
Typed or Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Excuse Mandatory Divorce Mediation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

**Order on Motion to Excuse
Mandatory Divorce Mediation**

Case Number

Judge

Commissioner

The matter before the court is ☐ petitioner's ☐ respondent's Motion to Excuse Mandatory Divorce Mediation. This matter is being resolved by: (Choose all that apply.)

☐ The default of ☐ petitioner ☐ respondent.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date), notice of which was served on all parties.

Petitioner

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments,
and now being fully informed,

The court finds:

The moving party ☐ has ☐ has not shown good cause to excuse mandatory
divorce mediation.

The court orders:

1. The motion to excuse mandatory divorce mediation is ☐ granted ☐ denied.

2. Other:

Judge's signature may instead appear at the top of the first page of this document.

Date

Signature ►

Judge

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Excuse Mandatory Divorce Mediation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

☐ This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #: _____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Motion to Excuse Mediation

Plaintiff/Petitioner

v.

Defendant/Respondent

Case Number

Judge

Commissioner (domestic cases)

1. I tried to schedule mediation with the other party, but mediation has not been scheduled because:

2. I ask the court to excuse mediation because:

3. [] I am attaching documents to support this motion.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Sign here ►	_____
Date	Typed or Printed Name	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Motion to Excuse Mediation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ► _____

Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Order on Motion to Excuse
Mediation**

Case Number

Judge

Commissioner (domestic cases)

The matter before the court is ☐ plaintiff/petitioner's ☐ defendant/respondent's
Motion to Excuse Mediation. This matter is being resolved by: (Choose all that apply.)

☐ The default of ☐ plaintiff/petitioner ☐ defendant/respondent.

☐ The pleadings and other papers of the parties.

☐ A hearing held on _____ (date), notice of which was
served on all parties.

Plaintiff/Petitioner

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Defendant/Respondent

☐ was present ☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

Having considered the documents filed with the court, the evidence and the arguments,
and now being fully informed,

The court finds:

The moving party ☐ has ☐ has not shown good cause to excuse mediation.

The court orders:

1. The Motion is ☐ granted ☐ denied.

2. Other:

Judge's or commissioner's signature may instead appear at the top of the first page of this document.

_____	Signature ►	_____
Date	Commissioner	_____
_____	Signature ►	_____
Date	Judge	_____

Certificate of Service

I certify that I filed with the court and served a copy of this Order on Motion to Excuse Mediation on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date

Signature ► _____

Printed Name _____

☐ **This is a private record.**

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Initial Disclosures (Utah Rule of Civil Procedure 26(a)(1))
Plaintiff/Petitioner	Case Number _____
v.	Judge _____
Defendant/Respondent	Commissioner (domestic cases) _____

I _____ (name) provide the following initial disclosures:

1. **Discoverable information** (Utah Rule of Civil Procedure 26(a)(1)(A)) (Choose one):

☐ These are the people who likely have discoverable information supporting my claims or defenses:

Name	
------	--

Address (if known)	
Phone (if known)	
Information they have about the case	

Name	
Address (if known)	
Phone (if known)	
Information they have about the case	

Name	
Address (if known)	
Phone (if known)	
Information they have about the case	

☐ I do not know of any people who likely have discoverable information supporting my claims or defenses.

2. **Witnesses** (Utah Rule of Civil Procedure 26(a)(1)(A)) (Choose one):

☐ These are the witnesses I may call.

Name	
Address (if known)	
Phone (if known)	
Summary of expected testimony	

Name	
Address (if known)	
Phone (if known)	
Summary of expected testimony	

Name	
Address (if known)	
Phone (if known)	
Summary of expected testimony	

☐ I do not plan to call any witnesses.

3. **Documents supporting my case** (Utah Rule of Civil Procedure 26(a)(1)(B)) (Choose one):

☐ I have attached copies of all documents supporting my case.

☐ I do not know of or have any documents supporting my case.

4. **Documents referred to in my pleadings** (papers you filed) (Utah Rule of Civil Procedure 26(a)(1)(E)) (Choose one):

☐ I have attached copies of all documents referred to in my pleadings.

☐ I do not refer to any documents in my pleadings, or any documents referred to in my pleadings have already been filed.

5. **Damages** (Utah Rule of Civil Procedure 26(a)(1)(C)) (Choose one):

☐ My estimate of damages claimed is \$_____. I have attached documents supporting this amount.

☐ Not applicable.

6. **?????** (Utah Rule of Civil Procedure 26(a)(1)(D)) (Choose one):

☐ I have attached a copy of any agreement where someone else might have to pay the judgment, or reimburse me for the judgment.

☐ Not applicable.

I will updated these disclosures if any additional information becomes available. (Utah Rule of Civil Procedure 26(d)(5)).

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ►	_____
Date	Printed Name	_____

Need a note saying not to file this with the court. Edit the Certificate of Service that goes w/ the Financial Declaration to include this document as an option?

(f) Filing. Except as required by these rules or ordered by the court, a party shall not file with the court a disclosure, a request for discovery or a response to a request for discovery, but shall file only the certificate of service stating that the disclosure, request for discovery or response has been served on the other parties and the date of service.

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p>Certificate of Service of Initial Disclosures (Utah Rule of Civil Procedure 26(f))</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner (domestic cases)</p>
---	---

I certify that I served a copy of my Initial Disclosures on the following people.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____

Printed Name _____

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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 Date

 Signature ►

 Printed Name

☐ This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Counter Motion to

(Rule 101)

(name of motion)

☐ **Hearing Requested**

Case Number

Judge

Commissioner (domestic cases)

1. I ask the court to enter an order as follows:
(Write **what** you want the court to order)

2. I ask for this order because:
(Explain **why** you want the court order.)

3. ☐ The motion is supported by the law because:
(List any statutes, ordinances, rules or appellate opinions that support/oppose the motion. For example, Utah Code 15-1-201, or Utah Rules of Civil Procedure 67. Explain why they support the motion.)

4. ☐ I request a hearing.
☐ I do not request a hearing.

5. ☐ I have attached the following documents in support of this motion:

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Counter Motion on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Signature ►

Date

Printed Name

This is a private record

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

	Affidavit with Exhibit (Commissioner cases only; Utah Rule of Civil Procedure 101)
Petitioner _____	Case Number _____
v. _____	Judge _____
Respondent _____	Commissioner _____

_____ (name), under oath, says:

1. I am the ☐ petitioner ☐ respondent ☐ other _____
(Describe.)
2. I am submitting the following exhibit in support of my
☐ Motion to _____ (name of motion)
☐ Memorandum Opposing Motion to _____
(name of motion)

[] Reply to Memorandum Opposing Motion to _____ (name of motion)

[] Other _____

(Describe item submitted and what it proves. For example, 2016 federal tax return; August 2017 bank statement.):

3. This exhibit is authentic because (Describe how you came to have this item, or what you know about this item that proves it is authentic.):

Signature ►

Date Printed Name _____

On this date, I certify that _____ (name)
who is known to me or who presented satisfactory identification, in the form of _____ (form of identification), has, while in my presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Signature ►

Date Printed name (Court Clerk or Notary Public) _____

Notary Seal

Certificate of Service

I certify that I filed with the court and served a copy of this Affidavit in Support of Exhibit on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am ☐ Petitioner ☐ Respondent
☐ Petitioner's Attorney ☐ Respondent's Attorney (Utah Bar #: _____)
☐ Petitioner's Licensed Paralegal Practitioner
☐ Respondent's Licensed Paralegal Practitioner (Utah Bar #: _____)

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Petitioner</p> <p>v.</p> <p>_____ Respondent</p>	<p>Exhibit Summary (For voluminous exhibits in Commissioner proceedings; Utah Rule of Civil Procedure 101)</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
---	---

1. I am the ☐ petitioner ☐ respondent.
2. I am submitting this Exhibit Summary with the court instead of filing the voluminous exhibit (more than 10 pages) that supports my:
 - ☐ Motion to _____ (name of motion)
 - ☐ Memorandum Opposing Motion to _____
(name of motion)
 - ☐ Reply to Memorandum Opposing Motion to _____
(name of motion)

[] Other _____
(Utah Rule of Civil Procedure 101(h)(3).)

3. The exhibit is (Summarize the exhibit. Explain why this exhibit is important):

4. I have provided the other party with a complete copy of the exhibit.
5. I know that I must bring the original or copy of the complete exhibit to the hearing.

I declare under criminal penalty of the State of Utah that everything stated in this document is true.

_____	Signature ► _____
Date	Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Exhibit Summary on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Date

Signature ►

Printed Name

Name

Address

City, State, Zip

Phone

Email

I am ☐ Plaintiff/Petitioner ☐ Defendant/Respondent
☐ Plaintiff/Petitioner's Attorney ☐ Defendant/Respondent's Attorney (Utah Bar #:_____)
☐ Plaintiff/Petitioner's Licensed Paralegal Practitioner
☐ Defendant/Respondent's Licensed Paralegal Practitioner (Utah Bar #:_____)

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Notice of Order (URCP 58A(g)?)

Case Number

Judge

Commissioner (domestic cases)

The court has entered the attached findings of fact, conclusions of law and order.

Date

Signature ► _____

Printed Name _____

Certificate of Service

I certify that I filed with the court and served a copy of this Notice of Order on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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Signature ►

Date

Printed Name