

Utah Judicial Council Committee on Court Forms

Administrative Office of the Courts
450 South State Street
Salt Lake City, Utah 84111

*The meeting is scheduled
in the Council room N31

June 6, 2017
12:00 p.m. - 2:00 p.m.

Agenda

- | | |
|--|----------------------------------|
| 1. Welcome and approval of minutes | Randy Dryer |
| 2. Discussion of form Notice/Disclaimer | Randy Dryer |
| 3. Subcommittee reports and form review | |
| a. Debt Collection | Jessica Van Buren |
| b. Landlord/Tenant | Kim Allard |
| c. Family Law | Stewart Ralphs |
| 4. Review and approval of probate forms | Mary Jane Ciccarello |
| 5. Discussion on general forms | Jessica Van Buren
Randy Dryer |
| 6. Report on state court form collection | Brent Johnson |
| 7. Discussion of new subcommittees | Randy Dryer |
| 8. Discussion on vetting and format of forms
before sending to Judicial Council | Randy Dryer |
| 9. Other Business | |
| 10. Scheduling of future Committee meetings | Randy Dryer |
| 11. Adjourn | |

MINUTES
Utah Judicial Council's Committee
On Court Forms

Administrative Office of the Courts
450 South State Street
Salt Lake City, Utah 84111

May 9, 2017
12:00 – 2:00 pm

ATTENDEES

Randy Dryer, Chair
Kim Allard
Cyndie Bayles
Commissioner T. Patrick Casey
Mary Jane Ciccarello
Christina Cope
Guy Galli
Judge Elizabeth Lindsley - by phone
Stewart Ralphs
Judge James Taylor
Jessica Van Buren

EXCUSED

Brent Johnson
Mary Westby
Judge J.C. Ynchausti

STAFF

Jeni Wood, Recording Secretary

GUESTS

James Ishida

I. WELCOME AND APPROVAL OF MINUTES

Randy Dryer welcomed the committee members to the meeting.

The committee discussed the April 2017 minutes. With a couple of minor changes, Judge James Taylor moved to approve the minutes. Commissioner Patrick Casey seconded the motion and it passed unanimously.

II. INTRODUCTION OF NEW MEMBERS AND THE LPP LIAISON

Mr. Dryer welcomed Cyndie Bayles and Christina Cope to the meeting. Ms. Bayles is the President of the Utah Paralegal Association. Ms. Cope is a paralegal with the University of Utah. Mr. Dryer welcomed James Ishida as the liaison between the LPP Steering Committee and this committee.

III. DISCUSS ADEQUACY OF COMMITTEE AND THE SUBCOMMITTEE MEMBERSHIP

Mr. Dryer discussed how the subcommittees were formed. Mr. Dryer said the chairs of the subcommittee can add members to the subcommittees as needed, however, any new members to the Forms Committee will need prior approval. Judge Taylor said he believes this committee is in good condition as far as members but he said this committee will need additional help, especially from judges and commissioners, since they are so involved with the use of forms. Mr. Dryer agreed with Judge Taylor to keep this committee more focused.

Mr. Dryer said perhaps in the future the committee can create a subcommittee whose sole charge would be to disseminate forms to the other subcommittees. Commissioner Casey discussed that it is important to have practicing attorneys on the committee. Kim Allard stated that once her subcommittee looks at the forms they will have a better idea of what assistance they may need. Mr. Dryer said each subcommittee should give direction on what their needs are.

IV. SUBCOMMITTEE REPORTS

LANDLORD/TENANT

Ms. Allard said the subcommittee members are Marty Blaustein, Christina Cope, Guy Galli, Laura Price, Judge James Taylor, and Nancy Sylvester as staff. They had their first meeting last week. The subcommittee pulled samples of all landlord/tenant forms from OCAP. They also looked at the database to see what forms are currently being filed in the courts. There were assignments given out. The subcommittee will meet again on June 14. Judge Taylor noted Ms. Allard had created a list of how many forms were currently being used in these cases. Within the last year there were 7351 complaints, 2287 answers and 7 demands for jury trial. There are approximately 40% answered. Mary Jane Ciccarello asked how many are OCAP generated. Ms. Allard said only about 10% are from OCAP. Ms. Ciccarello noted that consumers should be providing feedback since they are the ones who are using the forms. Mr. Dryer said one of the committee's charges is to approve forms in an easily accessible format, such as written in plain language. Mr. Dryer said each subcommittee should be responsible for accomplishing this task. Judge Taylor would like to see all forms in a similar style and format. Judge Taylor said there should be a separate subcommittee to be in charge of the final screening of forms. Mr. Dryer agreed with Judge Taylor about having consistency. Mr. Dryer suggested putting this discussion to a later date until the committee can look further into consultants on design. Commissioner Casey said the priority is the LPP forms. Commissioner Casey believes forming a new subcommittee could potentially be a year away. Jessica Van Buren asked if the LPP committee has discussed forms yet, such as where the paralegal's name will be on the form. James Ishida said they have not. Mr. Ishida said there is an executive committee meeting in a few weeks. Mr. Dryer asked Mr. Ishida to discuss this particular issue at that meeting. Mr. Ishida said he suspects the answer is yes, that the paralegals will want to be identified on the forms. Ms. Ciccarello said there are ethics opinions that allow lawyers to ghost write pleadings.

She said if the LPPs are required to identify themselves then attorneys who ghost write should as well.

Commissioner Casey noted domestic cases are private so he wondered how that policy issue will be made clear so LPPs can have an identifying number, such as a Bar number, to attach to the case. Judge Taylor wanted to know if LPPs will need malpractice insurance. Cyndie Bayles said malpractice insurance has not been decided yet.

Mr. Dryer asked the committee members to send him emails, within the next couple of days, with questions he can present to the LPP Committee.

Mr. Dryer asked Ms. Allard to compile her statistics and send them to this committee.

FAMILY LAW

Stewart Ralphs reported on the family law subcommittee. Mr. Ralphs noted Keisa Williams is staff, and Commissioner Casey, Mary Jane Ciccarello, Judge Lindsley, and Cyndie Bayles are on the committee. Mr. Ralphs noted Ms. Williams has family law background as well as managerial expertise. The subcommittee met and has divided out their forms and assigned them to subcommittee members. They also set priorities for the forms. In reviewing the Legal Aid forms they found duplicates. The subcommittee will address the forms with priority at their next meeting. Mr. Ralphs noted the highest priority is a motion for temporary orders. There are multiple versions of the forms and it is used multiple times a day, in family law and self help clinics. It's not an OCAP form. Ms. Ciccarello said there are court approved forms online. Mr. Ralphs noted he and Ms. Ciccarello are working on those together. An issue is that different districts are governed by different rules. Rule 101 governs practice before commissioners, whereas rule 7 applies to practice before judges. Ultimately, the goal is to have a document that can be used that would contain the motion and supporting information for all areas. They agreed that the form should reference where litigants can find information. Ms. Allard noted this is a huge effort. Judge Taylor said this is a great idea. Judge Taylor noted a judge makes a final decision in the case, whereas a commissioner makes a decision that can be appealed to the judge. Mr. Ralphs said he believes they can fashion an order that can be used in either circumstance. Commissioner Casey said they can draft documents for either court as well. Ms. Ciccarello said these are on the website.

Mr. Ralphs noted their next subcommittee meeting is on May 22. Judge Taylor recommends the subcommittee reach out to the Fifth District because they practice without a commissioner. Mr. Dryer asked if Mr. Ralphs had an estimate on the number of forms. Mr. Ralphs said they have seven "sets" of forms and there are hundreds of OCAP forms. Ms. Allard said she has looked at the standard provisions in OCAP. The best way, in her opinion, is to look at it on an individual provision basis. Mr. Ralphs and Ms. Allard said they discussed this at the OCAP meeting last week. Ms. Allard said she would prefer simplifying these. Commissioner Casey noted the OCAP forms will not interfere with the LPP program at this time. Mr. Ralphs said in order of priorities, the subcommittee cannot address these at this time. Mr. Ralphs said eventually they will need to work hand-in-hand with the OCAP committee. Guy Galli asked Ms.

Allard if the ultimate goal is to have all of these forms that could be on OCAP. Ms. Van Buren said this cannot be addressed at this time. Mr. Dryer noted the LPPs will need to have access to the forms. Ms. Allard said it may be early for this discussion. She stated in the past there were packets of forms approved by the judges. Ms. Allard noted on OCAP there are mandatory sections that will force an answer where it needs to be. Mr. Ralphs noted OCAP had two requests for review, the motions to set aside and the 60(b) motion. Ms. Allard said the military service forms should be completed soon. There is a new statute effective July 1 that affects the forms. Mr. Ralphs suggested Ms. Allard's subcommittee work on the military forms. Ms. Allard agreed.

Mr. Ralphs said at their next meeting they will be reviewing the substance of some forms. Ms. Allard said at her next subcommittee meeting they will also address the substance of forms. Mr. Dryer asked if the subcommittees can present them at the next meeting.

Mr. Ishida confirmed with Mr. Dryer that he's received forms from the education subcommittee of the LPP Committee. Mr. Dryer said they received some of the forms but not all. The feasibility of using the forms, and not the content, was the goal. Judge Taylor said the committee should invite input from groups that may have a substantive interest. Judge Taylor gave examples of Boards or LPPs. Mr. Ishida said the LPP Committee had published the forms for public comment. They found that to be effective. Mr. Dryer agreed that this is a good idea for both Judge Taylor's suggestion as well as Mr. Ishida's recommendation to publish them for public comment. Mr. Dryer will talk to Brent Johnson about whether the rules require or address whether forms must be published. Commissioner Casey said he wondered if the Judicial Council would prefer this committee submit forms for public comment without first sending them to the Council for approval. Ms. Ciccarello said her understanding is that the subcommittee can bring in additional people as needed, but she doesn't want to make a standard for this. Ms. Ciccarello said the states that have worked on these have realized that it can become too large.

Mr. Dryer encouraged the subcommittees to seek as wide an audience as possible for input before the subcommittees bring the forms to this committee. Mr. Dryer will discuss this with the Judicial Council to see what they prefer. Ms. Ciccarello said, especially concerning family law, sending out notice will result in multiple responses because each attorney has their own process. Ms. Allard said the committee should be seeking approval of the process from outside entities. Mr. Dryer said perhaps the Judicial Council can approve the forms on a one-year basis then the forms can be reviewed each year. There was concern that this would be way too much for the committee to handle. Mr. Dryer said because this committee is a standing committee and will continue indefinitely then the forms should be reviewed periodically. Commissioner Casey suggested tasking the staff attorneys or an individual with reviewing legislative changes. Mr. Dryer noted Brent Johnson already does this. Ms. Van Buren noted they do as well. Christina Cope said the end goal should be kept in mind when making these up-front decisions, such as getting the LPP program forms online. Mr. Dryer suggested the committee will attempt to have as much input as possible but not have a formal input period, such as a public comment period. The committee agreed.

DEBT COLLECTION

Ms. Van Buren said the subcommittee met. Ms. Van Buren said the members are Mary Westby, Susan Vogel, Judge JC Ynchausti, and Brent Johnson is staff. The subcommittee identified the forms they need to address. There are about 90 forms and they have been assigned to the subcommittee. They have not scheduled the next subcommittee meeting yet. Ms. Van Buren said this subcommittee's forms have the least amount of forms on OCAP.

Ms. Van Buren said all forms will eventually need to be changed. Ms. Allard said there has been a forms committee already in place, including Jessica Van Buren, where the forms were approved then given to court services to add to OCAP.

Ms. Allard said the representation to the Judicial Council is that a form is presented then placed on OCAP. Mr. Dryer said the committee has to report to the Judicial Council that the current forms have been reviewed. Ms. Allard said debt collection is all hard copy forms. Ms. Allard said the courts do not have approved hard copy forms for divorce cases. Those all reside in OCAP. Ms. Allard said it's the same for landlord/tenant. Ms. Allard said domestic forms might be tricky because there are so many forms and so many different types of cases.

Mr. Dryer confirmed Ms. Van Buren will have a substantive review at their next meeting of some forms. Ms. Cope noted they are in the first draft stage, then they will circulate, but they most likely won't be ready for the Judicial Council at the next meeting.

The committee agreed sending forms to the Judicial Council in smaller groups, when they are ready. Ms. Van Buren said there are generic motion and answer forms that apply to multiple groups. Ms. Ciccarello asked who is in charge of those generic forms. Mr. Dryer said each subcommittee should be working on them. Commissioner Casey said there shouldn't be a rule 60b motion for each case type. Commissioner Casey believes this committee should address those generic motions. Ms. Ciccarello said these forms have been approved and are on the website and can now be addressed at the next committee meeting and either approved or recommended for revision. Ms. Van Buren has compiled the list. This will be presented at the next meeting. Mr. Dryer said prior to the next meeting the committee needs to review Ms. Van Buren's list on the Google drive and come to the meeting prepared to discuss any suggested revisions.

V. REPORT ON FORM COLLECTION

Mr. Dryer stated Mr. Johnson could not attend the meeting. Therefore, this will be addressed at the next meeting.

VI. PROBATE FORMS

Ms. Ciccarello discussed the packet that was included with the meeting materials. Ms. Ciccarello said she, Ms. Van Buren, and Brent Johnson prepared the forms then presented them to the Board of District Court Judges. Ms. Ciccarello said the Self-Help Center and the Law

Library are overwhelmed with requests for these forms. Currently, they are distributing the BYU forms. The forms are for non-disputed cases. Ms. Ciccarello has found that most attorneys do not want to represent litigants in these cases. Mr. Ralphs asked if this could be on the agenda for the next meeting to review and approve these forms. The committee agreed.

Ms. Ciccarello said these forms have been looked at for quite some time. They have also looked at forms used in other states. They have reviewed the statutes as well in creating these forms. Additionally, the Board has reviewed them.

Mr. Ralphs asked if the agenda could be specific as to what each member is required to do. Mr. Dryer confirmed the committee wants to see each individual form on the agenda. Ms. Ciccarello said she would like to see these forms addressed, especially the vital records.

VII. NEW ASSIGNMENTS

Mr. Dryer said there are no new assignments.

VIII. NEXT STEPS

Mr. Dryer asked each subcommittee have a report ready for the next meeting.

IX. SCHEDULING OF FUTURE COMMITTEE MEETINGS

Mr. Dryer said he believes the committee will need to meet more than once a month unless he hears from the LPP Committee that they are further out than anticipated. The committee agreed to hold off on this until the June 6 meeting.

X. OTHER BUSINESS

There was no other business to address.

XX. ADJOURN

There being no further issues, the meeting adjourned at 1:52 pm. The next meeting will be held June 6, 2017 at 12:00.

Possible Notice/Disclaimer to appear on hard copy forms and on the OCAP website for electronic generated forms

This court approved form is provided as a public service. Please note that the appropriate use and suitability of this form or the need for possible revision may best be determined through the assistance of a licensed Utah lawyer or paralegal.

Rule 3-117. Committee on Court Forms**Intent:**

To establish a committee to determine the need for forms and to create forms for use by litigants in all court levels.

Applicability:

This rule shall apply to the judiciary.

Statement of the Rule:

(1) The committee shall conduct a comprehensive review of the need for court forms to assist parties and practitioners in all court levels.

(2) The committee shall create forms as it deems necessary for use by parties and practitioners, including forms for the Online Court Assistance Program.

(3) Process for form creation.

(3)(a) The committee shall adopt procedures for creating new forms or making substantive amendments to existing forms, procedures for eliminating obsolete and outdated forms, procedures for recommending which forms should be translated into other languages, and procedures for expediting technical or non-substantive amendments to forms.

(3)(b) Forms should be written in plain language and reference the statutes and rules to which the forms apply.

(3)(c) The committee shall solicit input from other interested groups as it deems appropriate. The committee may establish subcommittees using non-committee members to facilitate its work.

(3)(d) The committee may recommend to the Judicial Council mandatory use of particular forms. However the Judicial Council's designation of a form as mandatory is not binding on a decision-maker asked to review the legal correctness of the form.

(3)(e) The Office of General Counsel shall staff the committee and shall review all forms for legal correctness before final approval by the committee.

(4) The State Law Librarian shall be responsible for maintaining and archiving the forms.

Judgment Creditor's Checklist for Identifying the Judgment Debtor's Property

- You must complete a form before you file it. These instructions will help you complete the forms.
- Court staff cannot complete a form for you.
- Attach a copy of any document referred to in the form.
- Keep a copy of all documents for your records.
- Attend all court hearings.
- Some forms may not apply in your case.
- Contact the Self-Help Center if you need more help:
<http://www.utcourts.gov/selfhelp/contact/>.

(1) Ex Parte Motion for Hearing to Identify Judgment Debtor's Property

- Print your name and contact information at the top of the first page. Check whether you are the plaintiff/petitioner or defendant/respondent or the attorney for the plaintiff/petitioner or defendant/respondent.
- Complete the heading exactly as it appears in the Judgment.
- Paragraph (1): Print the date the judgment was entered and the amount of the judgment. Check whether the plaintiff/petitioner or defendant/respondent is the judgment debtor. (The judgment debtor is the person who owes the money judgment. The judgment creditor is the person entitled to be paid the money judgment.)
- Attach the required documents and forms: Proposed Order Scheduling Hearing and Answers to Questions About Debtor's Property.
- Date and sign the form.
- File the original form with the court.

(2) Order Scheduling Hearing to Identify Judgment Debtor's Property

- Write your name and contact information at the top of the first page.
- Complete the heading exactly as it appears in the Judgment.
- Paragraph (1): Complete the same as Paragraph (1) in the Ex Parte Motion.
- Do not complete the rest of the form. Court staff will do this.

(3) Answers to Questions about Debtor's Property

- Do not print your name and contact information at the top of the first page. The judgment debtor will do this.

- Do not check whether you are the plaintiff/petitioner or defendant/respondent. The judgment debtor will do this.
- Complete the heading exactly as it appears in the Judgment.
- On the last page, print your (or your lawyer's) name and the address where you want the debtor to send the Answers.

(4) Serve the debtor

After court staff have scheduled the hearing and signed the Order Scheduling Hearing to Identify the Debtor's Property, you must serve the debtor with:

- Order Scheduling Hearing to Identify Judgment Debtor's Property
- Answers to Questions about Judgment Debtor's Property

How you serve the debtor affects your rights if the debtor does not attend the hearing. If the debtor does not attend the hearing, you can ask the court to issue a Bench Warrant or an Order to Show Cause (why the debtor should not be held in contempt of court) subject to the following conditions.

- You can ask for a Bench Warrant if the Order Scheduling Hearing to Identify Judgment Debtor's Property was served on the debtor personally. See [Utah Rule of Civil Procedure 4\(d\)\(1\)](#).
- You can ask for an Order to Show Cause if the Order Scheduling Hearing to Identify Judgment Debtor's Property was served by some other method, such as mailed to the debtor or left with someone to give to the debtor.

If you have a constable, deputy sheriff or process server serve the debtor personally, they will complete a proof of service and file it with the court. Otherwise, complete the Certificate of Service and file it with the court.

- Whoever serves the documents on the debtor must complete a certificate of service and file it with the court. In the Third District Court, the certificate of service must be filed at least 5 days before the hearing, or the hearing will have to be rescheduled.

(5) If the debtor serves satisfactory answers on you, cancel the hearing

- If the debtor serves you with the Answers to Questions about Judgment Debtor's Property and you are satisfied with the answers, call the court to cancel the hearing.
- Notify the debtor that the hearing is canceled.
- If you do not cancel the hearing when one is not needed, or you don't notify the debtor that the hearing has been canceled, you may have to pay the debtor's costs to attend the hearing.

(6) Hearing to Identify Property of the Judgment Debtor

- Be sure to cancel the hearing and notify the debtor if the debtor serves you with the Answers to Questions about Judgment Debtor's Property and the answers satisfactory to you.
- If you have not received the answers or if you are not satisfied with them, prepare for the hearing by making a list of questions about the debtor's property. If you are not represented by a lawyer, be prepared to question the debtor yourself.

Checklist for a Bench Warrant or an Order to Show Cause

- You must complete a form before you file it. These instructions will help you complete the forms.
- Court staff cannot complete a form for you.
- Attach a copy of any document referred to in the form.
- Keep a copy of all documents for your records.
- Attend all court hearings.
- Some forms may not apply in your case.
- Contact the Self-Help Center if you need more help:
<http://www.utcourts.gov/selfhelp/contact/>.

(1) Bench Warrant or Order to Show Cause?

If the debtor does not attend the hearing to answer questions about his or her property, you can ask the court to issue a Bench Warrant or an Order to Show Cause (why the debtor should not be held in contempt of court) subject to the following conditions.

- You can ask for a Bench Warrant if the Order for Debtor to Attend Hearing to Identify Judgment Debtor's Property was served on the debtor personally.
- You can ask for an Order to Show Cause if the Order for Debtor to Attend Hearing to Identify Judgment Debtor's Property was served by some other method, such as mailed to the debtor or left with someone to give to the debtor.

(2) Motion for a Bench Warrant/Order to Show Cause

- Write your name and contact information at the top of the first page. Check whether you are the plaintiff/petitioner or defendant/respondent or the attorney for the plaintiff/petitioner or defendant/respondent.
- Complete the heading exactly as it appears in the Judgment.
- Check Motion for "Bench Warrant" or "Order to Show Cause" in the heading. (You may ask for a Bench Warrant only if the order scheduling the hearing was served on the debtor personally.)
- Complete Paragraphs (2), (4) and (6). There is nothing to add to the other Paragraphs but they must be true in order to qualify for a Bench Warrant or Order to Show Cause.
- Attach the required documents: Proposed Bench Warrant or Order to Show Cause
- Date and sign the form.
- File the original form with the judicial services representative.

(3) Bench Warrant

- Write your name and contact information at the top of the first page. Check whether you are the plaintiff/petitioner or defendant/respondent or the attorney for the plaintiff/petitioner or defendant/respondent.
- Complete the heading exactly as it appears in the Judgment.
- Complete Paragraph (1).
- Do not complete the rest of the form. The judicial services representative will do this.

(4) Order to Show Cause

- Write your name and contact information at the top of the first page. Check whether you are the plaintiff/petitioner or defendant/respondent or the attorney for the plaintiff/petitioner or defendant/respondent.
- Complete the heading exactly as it appears in the Judgment.
- Print the debtor's name in the blank on the "To" line.
- Complete Paragraph (1).
- Do not complete the rest of the form. The judicial services representative will do this.

(5) Serve the Bench Warrant/Order to Show Cause

- The Bench Warrant must be served by a constable or deputy sheriff. The constable or sheriff will try to collect the bail that was ordered by the court. You can ask that the bail be forfeited to you.
- The Order to Show Cause does not have to be served by a constable or deputy sheriff, but it must be served on the debtor personally if you want to ask for a bench warrant if the debtor fails to attend the hearing.
- When a constable, deputy sheriff, or process server serves papers, they will prepare and file proof of service. They will charge a service fee unless the court has ordered that service fees be waived. However, the court cannot waive the service fees of a private process server.

(6) Hearing

- Prepare for the hearing by making a list of questions about the debtor's property. If you are not represented, be prepared to question the debtor yourself.
- If the debtor does not attend after being personally served, you may ask the court to issue Bench Warrant. (Use the same process as described above. The court will usually set a higher bail for the second warrant.)
- If the debtor has posted bail, you can ask that the debtor forfeit the bail to you. If the debtor does not attend, you can ask the court to order that the bail be forfeited to you.

Checklist for Judgment Debtor to Answer Questions about his or her Property

- You must complete a form before you file it. These instructions will help you complete the forms.
- Court staff cannot complete a form for you.
- Attach a copy of any document referred to in the form.
- Keep a copy of all documents for your records.
- Attend all court hearings.
- Some forms may not apply in your case.
- Contact the Self-Help Center if you need more help:
<http://www.utcourts.gov/selfhelp/contact/>.

(1) Answers to Questions about Judgment Debtor's Property

- If you do not answer these questions in writing, you will have to attend a hearing to answer the questions in court.
- Print your name and contact information at the top of the first page. Check whether you are the plaintiff/petitioner or defendant/respondent or the attorney for the plaintiff/petitioner or defendant/respondent.
- Complete the heading exactly as it appears in the Judgment, if it has not already been completed.
- Print full and complete answers. If there is not enough space to give a full and complete answer, attach additional pages. Print the paragraph number of the question on the additional page.
- Date and sign the form.
- Serve the completed Answers on the creditor or the creditor's attorney. Do not file the completed Answers with the court.
- File with the court only a copy of the Certificate of Service showing when and how you served the Answers on the creditor or the creditor's attorney.
- If the creditor receives the Answers at least 3 days before the scheduled hearing and if the creditor is satisfied that you have answered the questions completely and truthfully, s/he will cancel the hearing. You must attend the hearing unless the creditor or the court informs you that the hearing has been cancelled.

(2) Attend the Hearing

- You must attend the hearing unless the judgment creditor or the court notifies you that the hearing has been canceled.

- If you fail to attend the hearing, you might be held in contempt of court or a warrant might be issued for your arrest.
- The date and time for the hearing will be stated in the Order Scheduling Hearing to Identify Judgment Debtor's Property, Order to Show Cause or Bench Warrant.
- Bring to the hearing all records concerning your employment, bank accounts, vehicle ownership, real property, business entities and any other property in which you have an interest.

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Plaintiff/Petitioner
☐ Defendant/Respondent
☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
Utah Bar number is _____

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Ex Parte Motion for Hearing to
Identify Judgment Debtor's Property**

Case Number

Judge

Commissioner (domestic cases)

Instructions

Attach the following:

- Proposed Order Scheduling Hearing to Identify Judgment Debtor's Property
- Answers to Questions about Judgment Debtor's Property

I say as follows:

(1) On _____ (date) judgment in the amount of \$_____ was entered against ☐ plaintiff/petitioner ☐ defendant/respondent, who is the judgment debtor.

- (2) The judgment debtor has not fully satisfied this judgment.
- (3) I am unable to use the remedies provided by law for the collection of judgments because I do not have enough information about the debtor's property.
- (4) Under URCP 64(c)(2), I request that the court schedule a hearing and order the debtor to attend and answer under oath questions about the debtor's property and to bring to the hearing all records about employment, bank accounts, vehicles, real property, business entities and any other property in which the debtor has an interest.
- (5) I will serve the attached Questions about Judgment Debtor's Property with the order scheduling the hearing. If the debtor serves Answers to the questions on me at least 3 business days before the hearing, and if I am satisfied that the debtor has answered the questions fully and truthfully, I will cancel the hearing and notify the debtor of the cancellation.
- (6) Under URCP 64(c)(3), I request that the court order the judgment debtor not to sell, transfer or dispose of the debtor's non-exempt property.

I have not included any non-public information in this document.

I declare under penalty of Utah Code Section 78B-5-705 that everything stated in this document is true and correct.

Date _____ Sign here ► _____

Typed or printed name _____

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Order for Debtor to Attend Hearing to
Identify Judgment Debtor's Property**

Case Number

Judge

Commissioner (domestic cases)

Having considered the Motion filed with the court and being fully informed,

The Court Finds That:

- (1) On _____ (date) judgment in the amount of \$_____ was entered against [] Plaintiff/Petitioner [] Defendant/Respondent, who is the judgment debtor.
- (2) The judgment debtor has not fully satisfied this judgment.
- (3) The judgment creditor is unable to use the remedies provided by law for the collection of judgments because the creditor does not have enough information about the judgment debtor's property.

- (4) The attached Questions about Judgment Debtor's Property are designed to obtain the information needed to collect the judgment.

The Court Orders the Judgment Debtor to Take Notice That:

The court has scheduled a hearing at the following date and time.

Date _____ Time _____ : _____ [] a.m. [] p.m.
Room _____ Judge _____
Commissioner _____

- (6) You must attend the hearing and answer under oath questions about your property. You must bring with you all records concerning your employment, bank accounts, vehicles, real property, business entities and any other property in which you have an interest. You may be represented at the hearing by a lawyer.
- (8) If you fail to attend, you might be held in contempt of court and a warrant might be issued for your arrest.
- (9) If you do not speak or understand English, contact a judicial services representative at least 3 days before the hearing, and an interpreter will be provided.
- (10) If you have a disability requiring accommodation, including an ASL interpreter, contact the court at least 3 days before the hearing.
- (11) If you serve the judgment creditor with the attached Answers to Questions about Judgment Debtor's Property at least 3 business days before the hearing, and if the creditor is satisfied that you have answered the questions fully and truthfully, the creditor shall cancel the hearing and notify you and the court. Otherwise, you and the creditor must attend the hearing.
- (12) You must not sell, transfer or dispose of any non-exempt property. (For a list of exempt property, see Utah Code Section 78B-5-501 - 513, Utah Exemptions Act.)

Date _____

Sign here ► _____

Judge _____

By _____

Certificate of Service

I certify that I served a copy of this Order for Debtor to Attend Hearing to Identify Judgment Debtor's Property on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date _____ Sign here ► _____

Typed or printed name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Plaintiff/Petitioner
 ☐ Defendant/Respondent
 ☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
 Utah Bar number is _____

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Answers to Questions about
Judgment Debtor's Property**

(Do not file with the court)

Case Number

Judge

Commissioner (domestic cases)

Instructions to the Judgment Debtor:

- The court has scheduled a hearing at which you must appear and answer under oath questions about your property. If you fail to appear, you might be held in contempt of court and the court might enter a warrant for your arrest.
- If you answer the following questions in writing and serve the completed answers on the judgment creditor at least 3 business days before the hearing, the creditor may cancel the hearing and notify you.
- The hearing is canceled only if the creditor is satisfied that you have answered the questions fully and truthfully and notifies you that you do not have to appear. Otherwise, you must appear at the hearing.

- Answer the following questions in writing and serve the completed Answers on the creditor.
- Do not file the Answers with the court. File only the Certificate of Service with the court.
- Attach additional pages to complete paragraphs that don't have enough space. Write the paragraph number on the additional page.

I say as follows:

(1) Identifying information.

My Full Name			
Address City, State, Zip			
Phone Number		Date of Birth	
Social Security Number		Driver's License Number	

(2) Income from employment.

☐ (A) I am employed by (List all employers.):

(a) Name of Employer (legal name and doing business as (dba))	Address of Employer
Name of Person Issuing Paycheck	Phone Number of Person Issuing Paycheck
Gross salary (before taxes and deductions) \$_____	
<input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Semi-monthly <input type="checkbox"/> Monthly	

(b) Name of Employer (legal name and doing business as (dba))	Address of Employer
Name of Person Issuing Paycheck	Phone Number of Person Issuing Paycheck

Gross salary (before taxes and deductions) \$_____

☐ Hourly ☐ Weekly ☐ Bi-weekly ☐ Semi-monthly ☐ Monthly

☐ (B) I am self employed by:

Business Name (legal name and doing business as (dba))	Business Address
Name of Person Issuing Paycheck	Phone Number of Person Issuing Paycheck
Gross salary (before taxes and deductions) \$_____	
<input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Semi-monthly <input type="checkbox"/> Monthly	

☐ (C) I am unemployed.

- (3) Other income. (Include periodic payments of non-exempt money, such as rental income, trust payments, etc.) I have the following income other than salary and wages.

Describe	Annual Amount	Source

- (4) Financial assets. I have an ownership interest in the following financial assets.

Asset	Holder (Name & Address)	Co-Owner (Name & Address)	Current Value
Bank, Credit Union or Savings and Loan Account Account number: _____			\$

Asset	Holder (Name & Address)	Co-Owner (Name & Address)	Current Value
Bank, Credit Union or Savings and Loan Account Account number: _____			\$
Stocks, Bonds, Securities, Money Market Fund Account number: _____			\$
Stocks, Bonds, Securities, Money Market Fund Account number: _____			\$
Profit Sharing Plan Account number: _____			\$
Profit Sharing Plan Account number: _____			\$
Money Owed to Me			\$
Cash			\$
Other (Describe)			\$
Other (Describe)			\$

(5) Real property. (Include your home, vacation home and investment property.) I have an ownership interest in the following real property.

Property	Mortgage or Lien Holder (Name & Address)	Co-Owner (Name & Address)	Current Value	Amount Owed
Home (Address)			\$	\$
Other Real Property (Address)			\$	\$
Other Real Property (Address)			\$	\$

(6) Personal property. I have an ownership interest in the following property.

Property (Such as vehicles, boats, trailers, equipment, etc.)	Lien Holder (Name & Address)	Co-Owner (Name & Address)	Current Value	Amount Owed
Vehicle (Year, Make, Model, License Number)			\$	\$
Vehicle (Year, Make, Model, License Number)			\$	\$
Other (Describe)			\$	\$
Other (Describe)			\$	\$

(7) Business interests. I have an ownership interest in the following businesses.

(a) Name (legal name and doing business as (dba))	Federal Employer Identification Number (FEIN)
Address of Main Office	Mailing Address, if different
Kind of business (check one): <input type="checkbox"/> Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other (describe)	

(b) Name (legal name and doing business as (dba))	Federal Employer Identification Number (FEIN)
Address of Main Office	Mailing Address, if different
Kind of business (check one): <input type="checkbox"/> Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other (describe)	

(8) Other property. (List any non-exempt property not identified above. For a list of exempt property, consult Utah Code 75B-5-501 to 503, Utah Exemptions Act). I have an ownership interest in the following property not identified above.

I declare under penalty of Utah Code Section 78B-5-705 that everything stated in this document is true and correct.

Date _____ Sign here ► _____

Typed or printed name _____

Notice to the Judgment Debtor:

If you serve me (the judgment creditor) with the completed answers at least 3 business days before the hearing and if I am satisfied that you have answered the questions fully and truthfully, I will notify you and the court to cancel the hearing. Otherwise, you must appear at the hearing.

Instructions to the Judgment Debtor:

Do not send the completed Answers to the court. Send them and a copy of the Certificate of Service to:

Judgment Creditor (or Attorney) Name _____

Mailing Address _____

City, State, Zip _____

File with the court a copy of the Certificate of Service on the next page showing when and how you served the completed Answers on the judgment creditor.

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Certificate of Service of Answers to
Questions about Judgment Debtor's
Property**

Case Number

Judge

Commissioner (domestic cases)

I certify that I served a copy of the completed Answers to Questions About Judgment Debtor's Property on the following people. I declare under criminal penalty of Utah Code Section 78B-5-705 that this Certificate of Service is true and correct.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date _____

Sign here ► _____

Typed or printed name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Plaintiff/Petitioner
☐ Defendant/Respondent
☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
Utah Bar number is _____

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Motion for
☐ Order to Show Cause
☐ Bench Warrant

Case Number

Judge

Commissioner (domestic cases)

Instructions: Attach the proposed Bench Warrant or proposed Order to Show Cause

I say that:

- (1) I am the judgment creditor.
- (2) I have caused the following to be served on the debtor:
☐ Order Scheduling Hearing to Identify Judgment Debtor's Property
☐ Order to Show Cause

☐ Bench Warrant with bail set at \$ _____

- (3) Proof of Service is ☐ attached ☐ already on file with the court.
- (4) The debtor was ordered to attend a hearing on _____
(date) at _____ (time) to answer questions under oath about his/her
property. The debtor did not attend the hearing. The date and time for the
hearing have passed.
- (5) The debtor has not served me with satisfactory Answers to Questions about
Judgment Debtor's Property. I have not notified the debtor that her/his
attendance at the hearing was excused.
- (6) Therefore, I request that the court issue:
☐ an Order to Show Cause why the debtor should not be held in contempt;
☐ a Bench Warrant, and that bail be set at \$ _____. If the debtor fails to
appear at the hearing scheduled in the Bench Warrant, I request that any bail
posted, up to the amount of the judgment, be forfeited to me in full or partial
satisfaction of the judgment.

I have not included any non-public information in this document.

I declare under penalty of Utah Code Section 78B-5-705 that everything stated in this document is true
and correct.

Date _____ Sign here ► _____
Typed or printed name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Plaintiff/Petitioner
 ☐ Defendant/Respondent
 ☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
 Utah Bar number is _____

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Bench Warrant

Case Number

Judge

Commissioner

The State of Utah to any peace office in the State of Utah:

- (1) On _____ (date),
 _____ (name) failed to attend
 a hearing in violation of a court order.
- (2) You are therefore commanded to arrest the above-named person and bring
 him/her before this court, or, if court has adjourned, to deliver him/her to the
 Sheriff of this county until the court is next in session.
- (3) Bail is set at \$ _____ cash.

- (4) This warrant is returnable and the above-named person is ordered to attend a hearing at this courthouse on the following date and time:

Date _____ Time _____ : _____ [] a.m. [] p.m.
Room _____ Judge _____
Commissioner _____

- (5) The above-named person is ordered to attend the hearing and to answer under oath questions about his or her property.
- (6) The above-named person is ordered to bring all records concerning employment, bank accounts, vehicles, real property, business entities and any other property in which s/he has an interest.
- (7) Bail will be held in trust to secure the person's attendance. Upon the approval of the person or order of this court, bail may be forfeited to the judgment creditor in full or partial satisfaction of the judgment.

Date _____ Sign here ► _____
Judge _____
By _____

I promise to attend the hearing.

Date _____ Sign here ► _____
Debtor's Printed name _____

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

<p>_____ Plaintiff/Petitioner</p> <p>v.</p> <p>_____ Defendant/Respondent</p>	<p>Order to Show Cause</p> <p>_____ Case Number</p> <p>_____ Judge</p> <p>_____ Commissioner</p>
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The State of Utah to _____, (name of judgment debtor):

- (1) It appears from court records that you were served with an order to attend a hearing at this courthouse on _____ (date) at _____ (time) to answer questions under oath about your property.
- (2) The date and time for the hearing has passed, and you did not attend the hearing. You did not file satisfactory Answers to Questions about Judgment Debtor's Property with the creditor, and the creditor did not notify you that the hearing was cancelled.
- (3) Disobedience of a lawful court order is contempt of court. You may be held liable for costs, and you may be punished by up to:
 - a \$500 fine or up to 5 days in jail or both. (Justice Court)
 - a \$1,000 fine or up to 30 days in jail or both. (District Court)

(4) Therefore, this court orders that:

- you personally attend a hearing at this courthouse at the following date and time to explain (“show cause”) why you should not be punished for contempt of court and to answer questions about your property; and that
- you bring with you all records concerning your employment, bank accounts, vehicles, real property, business entities and any other property in which you have an interest.

(5) The hearing is scheduled for:

Date _____ Time _____ : _____ [] a.m. [] p.m.

Room _____ Judicial Officer _____

(6) If you do not attend the hearing, a warrant might be issued for your arrest.

(7) You may be represented by a lawyer.

(8) If you do not speak or understand English, contact the court at least 3 days before the hearing, and an interpreter will be provided.

(9) If you have a disability requiring accommodation, including an ASL interpreter, contact a judicial services representative at least 3 days before the hearing.

Date _____

Sign here ► _____

Judge _____

By _____

I promise to attend the hearing.

Date _____

Sign here ► _____

Debtor's printed name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Plaintiff/Petitioner
☐ Defendant/Respondent
☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
Utah Bar number is _____

In the ☐ District ☐ Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Motion to Correct Clerical Mistake
Pursuant to URCP 60(a)**

☐ **Hearing Requested**

Case Number

Judge

Commissioner

- (1) I ask that the court correct a clerical mistake in
_____ (name of order,
judgment or decree) entered on _____ (date) by
_____ (name of judge).

- (2) The part of the order that has the clerical mistake says (Copy exactly the part of the order you want to be corrected):

- (3) This is a mistake because (Examples of clerical mistakes include: spelling or math mistakes, mixing up party names or designation.):

- (4) The corrected part of the order should say (Write what the corrected language should be):

- (5) I ask that this order correcting this error be entered to take effect on the date the original order was entered.

- (6) ☐ The other party agrees with this motion, and I have attached their stipulation.

- (7) ☐ I request a hearing on this motion.

☒ I do not request a hearing.

I have not included any non-public information in this document.

I declare under criminal penalty of the State of Utah Code Section 78B-5-705 that everything stated in this document is true and correct (Utah Code Section 78B-5-705).

Date

Sign here ►

Typed or Printed Name

<p align="center">Certificate of Service</p> <p>I certify that I served a copy of this Motion to Correct Clerical Mistake on the following people.</p>			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Sign here ► _____
 Date

 Typed or Printed Name _____

This is a private record.

Co-Petitioner's Name

Co-Petitioner's Name

Address

City, State, Zip

Phone

Email

We are the Petitioners

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the matter of the adoption of

Adoptee

**Verified Joint Petition for Adoption
of an Adult**

Case Number

Judge

We are the petitioners and we want to adopt

_____ (name of adoptee),
who is an adult.

- (1) Utah has jurisdiction under Utah Code Section 78B-6-105.
- (2) The case is filed in this county because (Choose all that apply but at least one must apply):
- [] We reside in this county.
- [] We are not residents of this state and the proposed adoptee was born in this county.

- ☐ The proposed adoptee resides in this county on the day on which this petition is filed.
- ☐ A parent of the proposed adoptee resides in this county on the day on which the petition is filed.

(3) The full name of the adult to be adopted (the “adoptee”) is:

First name	Middle name	Surname on birth certificate	Married surname (if any)

- (4) The adoptee was born on _____ (date).
- (5) The adoptee was born in _____ (city, county and state, OR city and country).
- (6) The adoptee lives in _____ (city, state).
- (7) The adoptee is not a vulnerable adult under Utah Code Section 78B-6-115~~7~~.
- (8) (One of these must apply):
- ☐ The adoptee is citizen or national of the United States.
- ☐ The adoptee is not a citizen or national of the United States but is legally in the United States. (Attach written evidence from the United States Citizenship and Immigration Services showing that the adoptee was admitted into the United States for permanent residence, was admitted into the United States temporarily in one of the lawful nonimmigrant categories, or was legally paroled into the United States.)
- (9) The adoptee consents to this adoption.
- (10) The adoptee is
- ☐ not married.
- ☐ married, and ☐ the adoptee’s spouse has waived in writing notice of the adult adoption proceeding.
- (11) We are married and we both consent to this adoption.
- (12) Co-petitioner _____ (name) was born on _____ (date) and is at least ten years older than the adoptee.

Co-petitioner _____ (name) was born on _____ (date) and is at least ten years older than the adoptee.

- (13) ☐ We ask the court to waive the requirement to provide notice of the adoption once ordered to the adoptee's legal parents for the following reasons:

- (14) ☐ The adoptee's name should remain the same as in paragraph #3 above.

- ☐ The adoptee will take our family surname as the adopting parents, and therefore the adoptee's name should be changed on the adoptee's birth certificate to:

First name	Middle name	New surname	Married surname (if any)

- (15) We ask the court to enter a decree declaring us to be the legal parents of

(name of adoptee).

- (16) ☐ We ask the court to order that the adoptee's birth certificate be amended to name _____
(name of one of the adopting parents) as the adoptee's ☐ father ☐ mother.

- ☐ We ask the court to order that the adoptee's birth certificate be amended to name _____
(name of one of the other adopting parent) as the adoptee's ☐ father ☐ mother.

Co-Petitioner's Signature

_____ Sign here ► _____
Date _____ Typed or Printed Name _____

I certify that _____, who is known to me or who presented
satisfactory identification, has, while in my presence and while under oath or affirmation, voluntarily
signed this document and declared that it is true.

_____ Sign here ► _____
Date _____ Typed or printed name (Court Clerk or Notary Public) _____
Notary Seal

Co-Petitioner's Signature

_____ Sign here ► _____
Date _____ Typed or Printed Name _____

I certify that _____, who is known to me or who presented
satisfactory identification, has, while in my presence and while under oath or affirmation, voluntarily
signed this document and declared that it is true.

_____ Sign here ► _____
Date _____ Typed or printed name (Court Clerk or Notary Public) _____
Notary Seal

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am the Petitioner

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the matter of the adoption of

**Verified Petition for Adoption of an
Adult**

Adoptee

Case Number

Judge

I am the petitioner and I want to adopt

_____ (name of adoptee),

who is an adult.

(1) Utah has jurisdiction under Utah Code Section 78B-6-105.

(2) The case is filed in this county because (Choose all that apply but at least one must apply):

☐ I reside in this county.

☐ I am not a resident of this state and the proposed adoptee was born in this county.

☐ The proposed adoptee resides in this county on the day on which this petition is filed.

☐ A parent of the proposed adoptee resides in this county on the day on which the petition is filed.

(3) The full name of the adult to be adopted (the “adoptee”) is:

First name	Middle name	Surname on birth certificate	Married surname (if any)

(4) The adoptee was born on _____ (date).

(5) The adoptee was born in _____ (city, county and state, OR city and country).

(6) The adoptee lives in _____ (city, state).

(7) The adoptee is not a vulnerable adult under Utah Code Section 78B-6-115~~7~~.

(8) (One of these must apply):

☐ The adoptee is citizen or national of the United States.

☐ The adoptee is not a citizen or national of the United States but is legally in the United States. (Attach written evidence from the United States Citizenship and Immigration Services showing that the adoptee was admitted into the United States for permanent residence, was admitted into the United States temporarily in one of the lawful nonimmigrant categories, or was legally paroled into the United States.)

(9) The adoptee consents to this adoption.

(10) The adoptee is:

☐ not married.

☐ married, and ☐ the adoptee’s spouse has waived in writing notice of the adult adoption proceeding.

(11) I am:

☐ not married.

☐ not cohabitating in a relationship that is not a legally valid and binding marriage under Utah law.

☐ married, and

☐ my spouse consents to this adoption.

(12) I was born on _____ (date) and I am at least ten years older than the adoptee.

(13) ☐ My spouse was born on _____ (date) and is at least ten years older than the adoptee.

(14) ☐ I ask the court to waive the requirement to provide notice of the adoption once ordered to the adoptee's legal parents for the following reasons:

(15) ☐ The adoptee's name should remain the same as in paragraph #3 above.

☐ The adoptee will take my family surname as the adopting parent, and therefore the adoptee's name should be changed on the adoptee's birth certificate to:

First name	Middle name	New surname	Married surname (if any)

(16) I ask the court to enter a decree declaring me to be the legal parent of

(name of adoptee).

(17) ☐ I ask the court to order that the adoptee's birth certificate be amended to name me, _____ (name of adopting parent) as the adoptee's ☐ father ☐ mother.

Sign here ► _____
Date _____ Typed or Printed Name _____

I certify that _____, who is known to me or who presented
satisfactory identification, has, while in my presence and while under oath or affirmation, voluntarily
signed this document and declared that it is true.

Sign here ► _____
Date _____ Typed or printed name (Court Clerk or Notary Public) _____
Notary Seal

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Petitioner
☐ Attorney for the Petitioner and my Utah Bar number is _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of an Amendment of a Utah
Vital Record of:

**Verified Petition to Amend a Utah
Vital Record**

Utah Administrative Code R436-3

Case Number

Judge

(1) I ask the court to order an amendment of a

☐ birth certificate

☐ death certificate

issued by the Utah Department of Health Office of Vital Records.

(2) The subject of the vital records is _____.
(name of the person whose vital record you want to amend).

(3) My relationship to the subject of the vital record is (state how you are related to the
person whose vital record you want to amend): _____.

(4) The subject of the vital record resides or resided (if the subject is deceased) in the county in Utah where this petition is filed, or the petition is filed in the Third Judicial District Court of Salt Lake County where the Utah Office of Vital Records is located.

(5) The current vital record has this incorrect information (state the information exactly as it appears now on the vital record):

(6) The information on the vital record should instead have this information (state the information exactly as you want it to appear on the vital record):

(7) I ask the court to order the amendment of the information on the vital record for these reasons:

(8) I have attached a copy of the current vital record or a denial letter from the Utah Office of Vital Records.

(9) I have attached the following documentation to support my request to amend the vital record:

(10) The requested amendment of the vital record will not affect any right, title, or interest of anyone else, and I do not know of anyone else who should be notified of this petition.

Date

Sign here ►

Typed or Printed Name

On this date, I certify that _____ (name)
who is known to me or who presented satisfactory identification, in the form of _____
_____ (form of identification), has, while in my
presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Sign here ►

Date

Typed or printed name (Court Clerk or Notary Public)

Notary Seal

This is a private record.

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the matter of the adoption of

Adoptee

**Consent to Adoption by Adult
Adoptee**

Case Number

Judge

Do not sign this document without reading it. Do not sign it unless everything stated is true and correct. If you have questions, talk to an attorney.

~~(1) I make this statement free from duress and undue influence.~~

(12) I am the adoptee, I am 18 or older, and I have the mental capacity to give consent.

(23) I understand that, upon final decree of adoption,

_____ (petitioner)

[] and _____ (co- petitioner)

will be my legal parent(s), and I will be legally recognized as their child, and I may take the family name of my adoptive parent(s).

(34) I consent that I be adopted by

_____ (petitioner)
[] and _____ (co- petitioner)

(To be signed in front of the judge)

_____ Sign here ► _____
Date
Typed or Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the [] District [] Justice Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

**Order on Motion to Correct Clerical
Mistake Pursuant to URCP 60(a)**

Case Number

Judge

Commissioner

The matter before the court is a Motion to Correct Clerical Mistake. This matter is being resolved by: (Choose all that apply.)

[] The default of [] Plaintiff/Petitioner [] Defendant/Respondent.

[] The stipulation of the parties.

[] The pleadings and other papers of the parties.

[] A hearing held on _____ (date), notice of which was served on all parties.

Plaintiff/Petitioner

[] was present.

[] was not present.

[] was represented by _____ (name).

☐ was not represented.

Defendant/Respondent

☐ was present.

☐ was not present.

☐ was represented by _____ (name).

☐ was not represented.

The Court Finds That:

(1) ☐ There was no clerical mistake

☐ There was a clerical mistake in _____ (name of order) entered on _____ (date) by _____ (name of judge).

(2) ☐ The part of the order that has the clerical mistake is:

(3) ☐ The order should be corrected.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

The Court Orders That:

(4) The Motion to Correct Clerical error is:

☐ denied

☐ granted

(5) ☐ The moving party will correct the order to say:

Approved as to form.

_____ Sign here ►
Date Defendant/Respondent or Attorney

Certificate of Service			
I certify that I served a copy of this Order on Motion to Correct Clerical Mistake on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Fax (Person agreed to service by fax.) <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Sign here ► _____
 Date _____

 Typed or Printed Name _____

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the Matter of An Amendment of a Utah
Vital Record of:

**Order on Verified Petition to Amend
a Utah Vital Record**

Utah Administrative Code R436-3

Case Number

Judge

(1) Petitioner asked the court to order an amendment of a

[] birth certificate

[] death certificate

issued by the Utah Department of Health Office of Vital Records.

THE COURT FINDS:

(2) The subject of the vital records is _____.
(name of the person whose vital record is to be amended).

(3) The petitioner's relationship to the subject of the vital record is:

_____.

- (4) The subject of the vital record resides or resided (if the subject is deceased) in the county in Utah where the petition was filed, or the petition was filed in the Third Judicial District Court of Salt Lake County where the Utah Office of Vital Records is located.
- (5) The requirements of Utah Administrative Code R436-3
☐ have been met.
☐ have not been met.
- (6) All the notices required by law ☐ have ☐ have not been given.
- (7) The petitioner ☐ provided ☐ did not provide sufficient documentation to support the request for an amendment of the vital record.
- (8) ☐ No objections to the requested amendment were made.
☐ Objections to the requested amendment were made by:
-
- (9) ☐ Other findings (if any):
-
-
-

THE COURT CONCLUDES:

- (10) ☐ It does not appear
☐ It appears
to the satisfaction of the court that the allegations in the petition are true and sufficient and that the petition should be granted.

Having considered the documents filed with the court, the evidence and the arguments, and now being fully informed,

THE COURT ORDERS:

- (1) The Petition is ☐ denied.
☐ granted, and

- (2) ☐ The current vital record has this incorrect information (state the information exactly as it appears on the vital record):

- (3) ☐ The information on the vital record is amended to (state the information exactly as it should now appear on the vital record):

- (4) ☐ The petitioner may present this order to the Utah Department of Health Office of Vital Records so that the vital record shall be amended as ordered.

Date

Sign here ►

Judge

Certificate of Service

I certify that I served a copy of this Order on Verified Petition to Amend a Utah Vital Record on the following people (only if there were other interested parties in this case).

Person's Name	Method of Service	Served at this Address	Served on this Date
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Sign here ►

Date

Typed or Printed Name

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Petitioner
☐ Attorney for the Petitioner and my Utah Bar number is _____

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the Matter of An Amendment of a Utah Vital
Record of:

**Request for Hearing on Petition to
Amend a Utah Vital Record**

Case Number

Judge

I request a hearing on my Petition to Amend a Utah Vital Record.

Sign here ►

Date

Typed or Printed Name

This is a private record.

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the matter of the adoption of

Adoptee

**Waiver of Notice of Adoption by
Adult Adoptee's Spouse**

Case Number

Judge

(1) ~~I make this statement free from duress and undue influence.~~

(12) I am the spouse of the adult adoptee.

(23) I voluntarily waive my right to be notified of hearings and served with papers in this case.

Sign here ►

Date

Typed or Printed Name

I certify that _____, who is known to me or who presented satisfactory identification, has, while in my presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Sign here ►

Date _____
Typed or printed name (Court Clerk or Notary Public)

Notary Seal

Certificate of Service			
I certify that I served a copy of this Waiver of Notice on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Petitioner or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Sign here ► _____

Date _____ Typed or Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the matter of the adoption of

Adoptee

**Consent to Adoption and Waiver of
Notice by Petitioner's Spouse**

Case Number

Judge

~~(1) I make this statement free from duress and undue influence.~~

(12) I am the spouse of the petitioner, and I have the mental capacity to give consent.

(23) I voluntarily waive my right to be notified of hearings and served with papers in this case.

(34) I voluntarily consent that my spouse adopt

_____ (name of adoptee).

Sign here ►

Date

Typed or Printed Name

I certify that _____, who is known to me or who presented satisfactory identification, has, while in my presence and while under oath or affirmation, voluntarily signed this document and declared that it is true.

Sign here ►

Date Typed or printed name (Court Clerk or Notary Public) _____

Notary Seal

Certificate of Service			
I certify that I served a copy of this Consent on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Petitioner or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Sign here ► _____

Date _____ Typed or Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Petitioner

☐ Attorney for the Petitioner and my Utah Bar number is _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of an Amendment of a Utah Vital
Record of:

**Notice of Hearing on Petition to
Amend a Utah Vital Record**

Case Number

Judge

- (1) I am the Petitioner in this case. I have asked the court to amend a Utah vital record. A copy of my Petition to Amend a Utah Vital Record is attached.
- (2) The court has scheduled a hearing on this petition at the following date and time.
- Date _____ Time _____ : _____ [☐ a.m. [☐ p.m.
- Room _____ Judge _____
- (3) If you have any objections to this petition, file them in writing with the clerk of this court and mail a copy to me at the address at the top of this document.

Sign here ►

Date

Typed or Printed Name

Certificate of Service

I certify that I served a copy of this Notice of Hearing on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Sign here ►

Date _____

Typed or Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the matter of the adoption of

Adoptee

Agreement of Adoption of an Adult

Case Number

Judge

Petitioner _____ (name) agrees

to the adoption of _____
(adoptee), and promises to treat adoptee in all respects as petitioner's own lawful child.

Executed in open court.

Date Sign here ► _____

Typed or Printed Name of Petitioner _____

Date Sign here ► _____

Judge _____

Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of an Amendment of a Utah Vital
Record of:

**Consent to Petition to Amend a
Utah Vital Record**

Case Number

Judge

- (1) I have received and read a copy of the Petition to Amend a Utah Vital Record in this matter.
- (2) My relationship to the subject of the vital record to be amended is _____.
- (3) I agree with the petition and the requested amendment and I have no objections to the entry of an order making the requested amendment.

I declare under criminal penalty of State of Utah Code Section 78B-5-705 that everything stated in this document is true and correct (Utah Code Section 78B-5-705).

Sign here ►

Date

Typed or Printed Name

Certificate of Service

I certify that I served a copy of this Consent to Petition to Amend a Utah Vital Record on the following people.

Person's Name	Method of Service	Served at this Address	Served on this Date
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Sign here ►

Date

Typed or Printed Name

This is a private record.

My Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

Judicial District _____ County

Court Address _____

In the matter of the adoption of

Adoptee

**Findings of Fact and Conclusions of
Law on Petition for Adoption of an
Adult**

Case Number

Judge

Having considered the documents filed with the court, the evidence and the arguments,
and now being fully informed,

The Court Finds That:

- (1) _____ (petitioner)
[] and _____ (co- petitioner)
want(s) to adopt _____.
(adoptee's full first, middle, birth surname, and any married surname).
- (2) Adoptee's date of birth is _____.
- (3) Utah has jurisdiction under Utah Code Section 78B-6-105.

- (4) The case is properly filed in this county because (Choose one)
- ☐ Petitioner resides in this county.
 - ☐ Petitioner is not a resident of this state, and the proposed adoptee was born in this county.
 - ☐ The proposed adoptee resides in this county on the day on which this petition is filed.
 - ☐ A parent of the proposed adoptee resides in this county on the day on which the petition is filed.
- (5) (Choose one or all that apply.):
- ☐ The petitioner is at least 10 years older than the adoptee.
 - ☐ The petitioner is not married.
 - ☐ The petitioner is not cohabitating in a relationship that is not a legally valid and binding marriage under Utah law.
 - ☐ The petitioner is married and their spouse is at least 10 years older than the adoptee.
- (6) The adoptee is: (Choose one)
- ☐ is considered a citizen or national of the United States by the United States Citizenship and Immigration Services.
 - ☐ is not considered a citizen or national of the United States by the United States Citizenship and Immigration Services.
- (7) The adoptee has consented to this adoption.
- (8) The adoptee's spouse: (Choose one)
- ☐ The adoptee does not have a spouse.
 - ☐ has waived in writing notice of the adoption proceeding.
 - ☐ has not waived notice and was served with notice pursuant to Utah Code Section 78B-6-116.
- (9) The petitioner's spouse: (Choose one)
- ☐ The petitioner does not have a spouse.
 - ☐ has consented in writing to this adoption.
 - ☐ has not consented and was served with notice pursuant to Utah Code Section 78B-6-116.
 - ☐ is the co-petitioner.

- (10) ☐ The requirement to provide notice of the adoption once ordered to the adoptee's legal parents is waived for good cause.

The Court Concludes That:

- (11) The requirements of the Title 78B, Chapter 6, Part 1, Utah Adoption Act, have been met.
- (12) Petitioner(s) should be declared the legal parent(s) of the adoptee. The adoptee and the petitioner(s) should have all the rights and duties of the relationship of child and parent.
- (13) ☐ The adoptee will take the family surname of the petitioner(s) and the adoptee's name should be changed on the adoptee's birth certificate to:

First name	Middle name	New surname	Married surname (if any)

☐ The adoptee will not take the family surname of the petitioner(s).

- (14) The adoptee's birth certificate should be amended and the name of the adopting parent(s) _____ (petitioner)
- ☐ and _____ (co- petitioner)
- should appear as the adoptee's ☐ mother and/or ☐ father.

Date

Sign here ► _____
Judge _____

This is a private record.

My Name

Address

City, State, Zip

Phone

Email

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of the Adoption of

Adoptee

Adoption Decree

Case Number

Judge

The matter before the court is the Petition to Adopt an Adult. This matter is being resolved by (Choose all that apply):

☐ The pleadings and other papers of the parties.

☐ A hearing held before this court on _____ (date).

Petitioner

☐ was present

☐ was not present

☐ was represented by _____

☐ was not represented.

Petitioner

☐ was present

☐ was not present

☐ was represented by _____

☐ was not represented.

Adoptee

☐ was present

☐ was not present.

☐ was represented by _____

☐ was not represented.

☐ Others present were: _____

☐ Any necessary consents and waivers of notice were given.

☐ There were no objections.

Having considered the documents filed with the court, the evidence and the arguments,
and now being fully informed,

The Court Orders That:

(1) The adoptee is adopted by

_____ (petitioner)

☐ and _____ (co- petitioner)

and is their child.

(2) The adoptee and

_____ (petitioner)

☐ and _____ (co- petitioner)

have all the rights and duties of the relationship of child and parent.

(3) Notice to the adoptee's legal parents of the adoption order is

☐ waived for good cause, or

☐ is not waived.

(4) ☐ The adoptee's family surname is changed. The adoptee's birth certificate shall be amended and the adoptee's name shall now be:

First name	Middle name	New family surname	Married surname (if any)

☐ The adoptee will not take the family surname of the petitioner(s).

- (5) ☐ The adoptee's birth certificate shall be amended and the adopting parent(s)

_____ (petitioner)

☐ and _____ (co-petitioner)

shall appear as the adoptee's ☐ mother and/or ☐ father.

Date

Sign here ► _____
Judge _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Petitioner
 ☐ Attorney for the Petitioner and my Utah Bar number is _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of the Adoption of:	Request for Hearing on Petition to Adopt an Adult
_____ Adoptee	_____ Case Number
	_____ Judge

I request a hearing on my Petition to Adopt an Adult.

I declare under penalty of Utah Code Section 78B-5-705 that everything stated in this document is true.

_____ Sign here ► _____

Date _____

Typed or Printed Name _____

Certificate of Service			
I certify that I served a copy of this document on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Sign here ► _____

Date _____ Typed or Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Petitioner
☐ Attorney for the Petitioner and my Utah Bar number is _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

In the Matter of the Adoption of:

An Adult.

**Notice of Hearing on Petition to
Adopt an Adult**

Case Number

Judge

(1) I am the Petitioner in this case. I have asked the court to adopt an adult. A copy of my Petition to Adopt an Adult is attached.

(2) The court has scheduled a hearing on this petition at the following date and time.

Date _____ Time _____ : _____ [☐] a.m. [☐] p.m.

Room _____ Judge _____

(3) If you have any objections to this petition, file them in writing with the clerk of this court and mail a copy to me at the address at the top of this document.

I declare under criminal penalty of the State of Utah Code Section 78B-5-705 that everything stated in this document is true and correct (Utah Code Section 78B-5-705).

Date

Sign here ► _____

Typed or Printed Name _____

Certificate of Service			
I certify that I served a copy of this document on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Interested Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

_____ Sign here ► _____
Date _____
Typed or Printed Name _____

This is a private record.

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Petitioner
☐ Respondent
☐ Attorney for the ☐ Petitioner ☐ Respondent and my Utah Bar number is

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Petitioner

v.

Respondent

**Objection to Commissioner's
Recommendation and Memorandum
in Support (Rule 108 of the Utah
Rules of Civil Procedure)**

☐ Hearing Requested

Case Number

Judge

Commissioner

- (1) On _____ (date), Commissioner _____
(name) held a hearing in the above-named case.
- (2) I object to this recommendation of the commissioner (Copy exactly the specific
recommendation you object to. Identify the numbered paragraph if there is one. ~~Attach additional
sheets if needed.~~):
- _____

I ask the judge to instead make the following order (Write what you think the order should say instead):

I object to the recommendation because (Briefly explain succinctly and with particularity the specific reasons why that specific recommendation is incorrect. Attach additional sheets if needed.):

- (3) [] I object to this recommendation of the commissioner (Copy exactly the specific recommendation you object to. Identify the numbered paragraph if there is one. Attach additional sheets if needed. If there is no additional objection, leave blank.):
-
-
-
-

I ask the judge to instead make the following order (Write what you think the order should say instead):

I object to the recommendation because (Briefly ~~e~~Explain succinctly and with particularity the specific reasons why that specific recommendation is incorrect. Attach additional sheets if needed.)

If you have more objections, attach additional sheets following the format in (2) and (3) above.

- (4) ☐ There has been a substantial change of circumstances since the commissioner's recommendation (Required only if you are asking the judge to consider new evidence. Provide an explanation of the substantial change.):

- (5) ☐ I request a hearing.

☐ I do not request a hearing.

I have not included any non-public information in this document.

I declare under criminal penalty of the State of Utah Code Section 78B-5-705 that everything stated in this document is true and correct (Utah Code Section 78B-5-705).

Date

Sign here ►

Typed or Printed Name

Certificate of Service			
I certify that I served a copy of this Objection to Commissioner's Recommendation and Memorandum in Support on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		

Date _____ Sign here ► _____
 Typed or Printed Name _____

Name

Address

City, State, Zip

Phone

Email

I am the ☐ Plaintiff/Petitioner
☐ Defendant/Respondent
☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
Utah Bar number is _____

In the District Court of Utah

_____ Judicial District _____ County

Court Address _____

Plaintiff/Petitioner

v.

Defendant/Respondent

Objection to Form of Order
(URCP Rule 7 of the Utah Rules of
Civil Procedure)

Case Number

Judge

Commissioner

(1) I am the ☐ plaintiff/petitioner ☐ defendant/respondent.

(2) I object to the form of the order called _____
(name of order) that was provided to me by:

☐ Plaintiff/Petitioner
☐ Defendant/Respondent
☐ Attorney for the Plaintiff/Petitioner
☐ Attorney for the Defendant/Respondent

(3) I am filing this objection with the court within seven days of service.

I specifically object ~~as follows~~ to the form of the order in:

(4) Paragraph number ____.

(State what language does not accurately reflect the Court's decision.)

I ask the judge to use the following language instead:

(5) Paragraph number ____.

(State what language does not accurately reflect the Court's decision.)

I ask the judge to use the following language instead:

(6) Paragraph number ____.

(State what language does not accurately reflect the Court's decision.)

I ask the judge to use the following language instead:

[Attach additional sheets if needed.]

~~(7) I request a hearing or further review to resolve the Objection to Form of Order.~~

I have not included any non-public information in this document.

I declare under criminal penalty of the State of Utah Code Section 78B-5-705 that everything stated in this document is true and correct (Utah Code Section 78B-5-705).

_____	Sign here ►	_____
Date	Typed or Printed Name	_____

Certificate of Service			
I certify that I served a copy of this document on the following people.			
Person's Name	Method of Service	Served at this Address	Served on this Date
(Other Party or Attorney)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
(Clerk of Court)	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed		
	<input type="checkbox"/> Mail <input type="checkbox"/> Hand Delivery <input type="checkbox"/> E-filed <input type="checkbox"/> Email (Person agreed to service by email.) <input type="checkbox"/> Left at business (With person in charge or in receptacle for deliveries.) <input type="checkbox"/> Left at home (With person of suitable age and discretion residing there.)		
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