

Rule 4-901. Mandatory electronic filing in juvenile court.**Intent:**

To require that documents in juvenile court cases be filed electronically.

To provide for exceptions.

Applicability:

This rule applies ~~to in the~~ juvenile courts.

Statement of the Rule:

(1) **Juvenile cases.** Except as provided in ~~p~~Paragraph (2), pleadings and other papers filed in juvenile court cases ~~shall~~must be electronically filed using the juvenile court's Court and Agency Records Exchange (C.A.R.E.). The electronic filer ~~shall~~must obtain and use a unique C.A.R.E. login for all electronic filings in the juvenile court.

(2) Exceptions.

(2)(A) **Self-represented parties.** A self-represented party who is not a lawyer may file pleadings and other papers by email, mail, or in person.

(2)(B) Indian tribes. A lawyer or nonlawyer representing an Indian tribe under Rules 4-802 or 4-806 of the Utah Supreme Court Rules of Professional Practice may file pleadings and other papers by email, mail, or in person.

(2)(~~C~~B) **Hardship exemption.** A lawyer may submit a written request for a hardship exemption from this rule to the Juvenile Court Administrator explaining why an exemption is necessary. whose ~~If granted, the lawyer request for a hardship exemption from this rule has been approved by the Judicial Council~~ may file pleadings and other papers using any method permitted by the ~~Judicial Council~~Juvenile Court Administrator or designee. The exemption may be time-limited and subject to other conditions. ~~To request an exemption, the lawyer shall submit a written request outlining why an exemption is necessary to the Juvenile Court Administrator.~~

Effective: ~~December 19, 2022~~November 1, 2026