

1 **Rule 1-205. Standing and Ad Hoc Committees.**

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3 **Intent:**

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5 To establish standing and ad hoc committees to assist the Council and provide
6 recommendations on topical issues.

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8 To establish uniform terms and a uniform method for appointing committee members.

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10 To provide for a periodic review of existing committees to assure that their activities are
11 appropriately related to the administration of the judiciary.

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13 **Applicability:**

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15 This rule applies to the internal operation of the Council.

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17 **Statement of the Rule:**

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19 **(1) Standing Committees.**

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21 (1)(A) **Establishment.** The following standing committees of the Council are hereby
22 established:

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24 (1)(A)(i) Uniform Fine Committee;

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26 (1)(A)(ii) Ethics Advisory Committee;

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28 (1)(A)(iii) Judicial Branch Education Committee;

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30 ~~(1)(A)(iv) Court Facility Planning Committee;~~

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32 (1)(A)(iv) Committee on Children and Family Law;

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34 (1)(A)(v) Committee on Resources for Self-represented Parties;

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36 (1)(A)(vi) Language Access Committee;

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38 (1)(A)(vii) Guardian ad Litem Oversight Committee;

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40 (1)(A)(viii) Committee on Model Utah Civil Jury Instructions;

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42 (1)(A)(ix) Committee on Model Utah Criminal Jury Instructions;

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44 (1)(A)(x) Committee on Court Forms;

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(1)(A)(xii) Committee on Fairness and Accountability;

(1)(A)(xiii) Working Interdisciplinary Network of Guardianship Stakeholders (WINGS); and

(1)(A)(xiv) Tribal Liaison Committee.

(1)(B) **Composition.**

(1)(B)(i) The **Uniform Fine Committee** performs the duties described in Rule 4-302 and will consist of:

~~(1)(B)(i)(a) one district court judge who has experience with a criminal docket;~~

(1)(B)(i)(ab) one three district court judges ~~who have~~ who has experience with a ~~misdemeanor~~ criminal docket; and

(1)(B)(i)(bc) two~~four~~ justice court judges.

(1)(B)(ii) The **Ethics Advisory Committee** performs the duties described in Rule 3-109 and will consist of:

(1)(B)(ii)(a) one judge from the Court of Appeals;

(1)(B)(ii)(b) one district court judge from Judicial Districts 2, 3, or 4;

(1)(B)(ii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;

(1)(B)(ii)(d) one juvenile court judge;

(1)(B)(ii)(e) one justice court judge; and

(1)(B)(ii)(f) an attorney from either the Bar or a college of law.

(1)(B)(iii) The **Judicial Branch Education Committee** performs the duties described in Rule 3-403 and will consist of:

(1)(B)(iii)(a) one judge from an appellate court;

(1)(B)(iii)(b) one district court judge from Judicial Districts 2, 3, or 4;

(1)(B)(iii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;

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90 (1)(B)(iii)(d) one juvenile court judge;
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92 (1)(B)(iii)(e) the education liaison of the Board of Justice Court Judges;
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94 (1)(B)(iii)(f) one court level administrator;
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96 (1)(B)(iii)(g) the Human Resources Director;
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98 (1)(B)(iii)(h) one court executive;
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100 (1)(B)(iii)(i) one juvenile court probation representative;
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102 (1)(B)(iii)(j) two court clerks from different levels of court and different
103 judicial districts;
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105 (1)(B)(iii)(k) one data processing manager; and
106
107 (1)(B)(iii)(l) one adult educator from higher education.
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109 (1)(B)(iii)(m) The Human Resources Director and the adult educator will
110 serve as non-voting members. The court level administrator and the
111 Human Resources Director will serve as permanent Committee members.

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113 ~~(1)(B)(iv) The **Court Facility Planning Committee** performs the duties~~
114 ~~described in Rule 3-409 and will consist of:~~

115
116 ~~(1)(B)(iv)(a) one judge from each level of trial court;~~

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118 ~~(1)(B)(iv)(b) one appellate court judge;~~

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120 ~~(1)(B)(iv)(c) the state court administrator;~~

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122 ~~(1)(B)(iv)(d) a trial court executive;~~

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124 ~~(1)(B)(iv)(e) two business people with experience in the construction or~~
125 ~~financing of facilities;~~

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127 ~~(1)(B)(iv)(f) the court security director; and~~

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129 ~~(1)(B)(iv)(g) two community representatives who are knowledgeable~~
130 ~~about the needs of self-represented litigants.~~

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132 (1)(B)(iv) The **Committee on Children and Family Law** performs the duties
133 described in Rule 4-908 and will consist of:

134
135 (1)(B)(iv)(a) one Senator appointed by the President of the Senate;

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137 (1)(B)(iv)(b) the Director of the Department of Health and Human
138 Services or designee;

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140 (1)(B)(iv)(c) one attorney of the Executive Committee of the Family Law
141 Section of the Utah State Bar;

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143 (1)(B)(iv)(d) one attorney with experience in abuse, neglect and
144 dependency cases;

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146 (1)(B)(iv)(e) one attorney with experience representing parents in abuse,
147 neglect and dependency cases;

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149 (1)(B)(iv)(f) one representative of a child advocacy organization;

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151 (1)(B)(iv)(g) the ADR Program Director or designee;

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153 (1)(B)(iv)(h) one professional in the area of child development;

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155 (1)(B)(iv)(i) one mental health professional;

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157 (1)(B)(iv)(j) two community representatives who are knowledgeable about
158 the needs of self-represented litigants;

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160 (1)(B)(iv)(k) the Director of the Office of Guardian ad Litem or designee;

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162 (1)(B)(iv)(l) the Director of the Self-Help Center and Law Library or
163 designee:

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165 (1)(B)(iv)(~~l~~m) one court commissioner;

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167 (1)(B)(iv)(~~m~~n) two district court judges; and

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169 (1)(B)(iv)(~~n~~o) two juvenile court judges.

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171 (1)(B)(iv)(~~o~~p) One of the district court judges and one of the juvenile court
172 judges will serve as co-chairs to the committee. In its discretion, the
173 committee may appoint non-members to serve on its subcommittees.
174

175 (1)(B)(vi) The **Committee on Resources for Self-represented Parties** performs
176 the duties described in Rule 3-115 and will consist of:

177
178 (1)(B)(vi)(a) two district court judges;

179
180 (1)(B)(vi)(b) one juvenile court judge;

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182 (1)(B)(vi)(c) two justice court judges;

183
184 (1)(B)(vi)(d) three clerks of court – one from an appellate court, one from
185 an urban district and one from a rural district;

186
187 (1)(B)(vi)(e) one representative from a social services organization
188 providing direct services to underserved communities;

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190 (1)(B)(vi)(f) one representative from the Utah State Bar;

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192 (1)(B)(vi)(g) two representatives from legal service organizations that
193 serve low-income clients;

194
195 (1)(B)(vi)(h) one private attorney experienced in providing services to self-
196 represented parties;

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198 (1)(B)(vi)(i) two law school representatives;

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200 (1)(B)(vi)(j) the state law librarian; and

201
202 (1)(B)(vi)(k) two community representatives who are knowledgeable
203 about the needs of self-represented litigants.

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205 (1)(B)(vii) The **Language Access Committee** performs the duties described in
206 Rule 3-306.02 and will consist of:

207
208 (1)(B)(vii)(a) one district court judge;

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210 (1)(B)(vii)(b) one juvenile court judge;

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212 (1)(B)(vii)(c) one justice court judge;

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214 (1)(B)(vii)(d) one trial court executive;

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216 (1)(B)(vii)(e) one court clerk;

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218 (1)(B)(vii)(f) one interpreter coordinator;

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220 (1)(B)(vii)(g) one probation officer;
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222 (1)(B)(vii)(h) one prosecuting attorney;
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224 (1)(B)(vii)(i) one defense attorney;
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226 (1)(B)(vii)(j) two certified interpreters;
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228 (1)(B)(vii)(k) one approved interpreter;
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230 (1)(B)(vii)(l) one expert in the field of linguistics;
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232 (1)(B)(vii)(m) one American Sign Language representative; and
233
234 (1)(B)(vii)(n) two community representatives who are knowledgeable
235 about the needs of self-represented litigants.
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237 (1)(B)(viii) The **Guardian ad Litem Oversight Committee** performs the duties
238 described in Rule 4-906 and will consist of:
239

240 (1)(B)(viii)(a) seven members appointed by the Judicial Council, including:
241 ~~with experience in the administration of law and public services selected~~
242 ~~from public, private and non-profit organizations.~~

243 (1)(B)(vii)(a)(i) a current or former juvenile court judge;

244 (1)(B)(vii)(a)(ii) an attorney with experience representing parents
245 in child welfare cases;

246 (1)(B)(vii)(a)(iii) an attorney with experience representing the
247 Division of Child and Family Services in child welfare cases;

248 (1)(B)(vii)(a)(iv) a behavioral or mental health clinical provider with
249 experience working with families involved in child welfare cases;

250 (1)(B)(vii)(a)(v) an individual with experience working with or
251 advocating for youth in foster care;

252 (1)(B)(vii)(a)(vi) an individual with lived experience as a parent
253 involved with the child welfare system; and

254 (1)(B)(vii)(a)(vii) an individual with lived experience as a child or
255 youth involved with the child welfare system;
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263 (1)(B)(vii)(b) two members appointed by the Administrative Office,
264 including:
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266 (1)(B)(vii)(b)(i) a current or former court administrator; and
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268 (1)(B)(vii)(b)(ii) a current internal court auditor;
269
270 (1)(B)(vii)(c) a member of the Senate, whom the president of the Senate
271 appoints;
272
273 (1)(B)(vii)(d) a member of the House of Representatives, whom the
274 speaker of the House of Representatives appoints; and
275
276 (1)(B)(vii)(e) the guardian ad litem director or the director's designee.
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278 (1)(B)(~~ix~~viii) The **Committee on Model Utah Civil Jury Instructions** performs
279 the duties described in Rule 3-418 and will consist of:

- 280
281 (1)(B)(~~ix~~viii)(a) two district court judges;
282
283 (1)(B)(~~ix~~viii)(b) four lawyers who primarily represent plaintiffs;
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285 (1)(B)(~~ix~~viii)(c) four lawyers who primarily represent defendants; and
286
287 (1)(B)(~~ix~~viii)(d) one person skilled in linguistics or communication.
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289 (1)(B)(ix) The **Committee on Model Utah Criminal Jury Instructions** performs
290 the duties described in Rule 3-418 and will consist of:

- 291
292 (1)(B)(ix)(a) two district court judges;
293
294 (1)(B)(ix)(b) one justice court judge;
295
296 (1)(B)(ix)(c) four prosecutors;
297
298 (1)(B)(ix)(d) four defense counsel; and
299
300 (1)(B)(ix)(e) one person skilled in linguistics or communication.
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302 (1)(B)(xi) The **Committee on Court Forms** performs the duties described in
303 Rule 3-117 and will consist of:

- 304
305 (1)(B)(xi)(a) two district court judges;
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- 307 (1)(B)(xi)(b) one court commissioner;
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- 309 (1)(B)(xi)(c) one juvenile court judge;
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- 311 (1)(B)(xi)(d) one justice court judge;
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- 313 (1)(B)(xi)(e) one court clerk;
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- 315 (1)(B)(xi)(f) one appellate court staff attorney;
316
- 317 (1)(B)(xi)(g) one representative from the Self-Help Center;
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- 319 (1)(B)(xi)(h) the State Law Librarian;
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- 321 (1)(B)(xi)(i) the district court administrator or designee;
322
- 323 (1)(B)(xi)(j) one representative from a legal service organization that
324 serves low-income clients;
325
- 326 (1)(B)(xi)(k) one paralegal;
327
- 328 (1)(B)(xi)(l) one educator from a paralegal program or law school;
329
- 330 (1)(B)(xi)(m) one person skilled in linguistics or communication;
331
- 332 (1)(B)(xi)(n) one representative from the Utah State Bar;
333
- 334 (1)(B)(xi)(o) the Licensed Paralegal Practitioner (LPP) administrator; and
335
- 336 (1)(B)(xi)(p) two community representatives who are knowledgeable
337 about the needs of the self-represented litigants.
338

339 (1)(B)(xii) The **Committee on Fairness and Accountability** performs the duties
340 described in Rule 3-420. The committee will include members who demonstrate
341 an interest in or who have experience with issues of diversity, equity, and
342 inclusion and will consist of:

- 343
- 344 (1)(B)(xii)(a) one district court judge;
345
- 346 (1)(B)(xii)(b) one juvenile court judge;
347
- 348 (1)(B)(xii)(c) one justice court judge;
349
- 350 (1)(B)(xii)(d) one appellate court judge;

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(1)(B)(xii)(e) two former judges from any court level;

(1)(B)(xii)(f) the General Counsel or designee;

(1)(B)(xii)(g) two community representatives who are knowledgeable about the needs of self-represented litigants;

(1)(B)(xii)(h) the Director of the Office of Fairness and Accountability;

(1)(B)(xii)(i) the Director of Data and Research or designee; and

(1)(B)(xii)(j) up to two additional qualified individuals.

(1)(B)(xiii) The **Working Interdisciplinary Network of Guardianship Stakeholders (WINGS)** performs the duties described in Rule 3-421, and will consist of:

(1)(B)(xiii)(a) **Judiciary** representatives:

(1)(B)(xiii)(a)(i) two or more district court judges;

(1)(B)(xiii)(a)(ii) two or more district court judicial support staff with experience in guardianship matters;

(1)(B)(xiii)(a)(iii) one representative from the Guardianship Reporting and Monitoring Program (GRAMP); and

(1)(B)(xiii)(a)(iv) one representative from the Court Visitor Program.

(1)(B)(xiii)(b) **Community stakeholder** representatives:

(1)(B)(xiii)(b)(i) one representative from Adult Protective Services;

(1)(B)(xiii)(b)(ii) one representative from Disability Law Center;

(1)(B)(xiii)(b)(iii) one representative from Adult and Aging Services;

(1)(B)(xiii)(b)(iv) one representative from Office of Public Guardian;

(1)(B)(xiii)(b)(v) one representative from the Utah State Bar;

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396 (1)(B)(xiii)(b)(vi) one representative from Office of the Attorney
397 General;
398
399 (1)(B)(xiii)(b)(vii) one representative from the Utah legislature;
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401 (1)(B)(xiii)(b)(viii) one representative from the Utah Commission
402 on Aging;
403
404 (1)(B)(xiii)(b)(ix) one representative from Utah Legal Services; and
405
406 (1)(B)(xiii)(b)(x) the Long-Term Care Ombudsman or designee.
407

408 (1)(B)(xiii)(c) **Individual community** representatives. Three or more
409 community stakeholders representing:

- 410
411 (1)(B)(xiii)(c)(i) mental health community;
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413 (1)(B)(xiii)(c)(ii) medical community;
414
415 (1)(B)(xiii)(c)(iii) private legal community that specializes in
416 guardianship matters;
417
418 (1)(B)(xiii)(c)(iv) aging-adult services community;
419
420 (1)(B)(xiii)(c)(v) educator from a legal program or law school;
421
422 (1)(B)(xiii)(c)(vi) organization serving low-income, minorities, or
423 marginalized communities;
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425 (1)(B)(xiii)(c)(vii) citizens under or involved in guardianship; and
426
427 (1)(B)(xiii)(c)(viii) other organizations with a focus including, but
428 not limited to guardianship, aging, legal services, or disability.
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430 (1)(B)(xiii)(v) The **Tribal Liaison Committee** performs the duties described
431 in Rule 3-422 and will consist of:

- 432
433 (1)(B)(xiii)(v)(a) one district court judge;
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435 (1)(B)(xiii)(v)(b) one juvenile court judge;
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437 (1)(B)(xiii)(v)(c) one justice court judge;
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- 439 (1)(B)(xiii)(d) one appellate court judge;
440
441 (1)(B)(xiii)(e) one federal district court judge or magistrate;
442
443 (1)(B)(xiii)(f) one tribal court judge;
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445 (1)(B)(xiii)(g) two representatives of Utah's Indian Tribes or
446 affiliated community groups;
447
448 (1)(B)(xiii)(h) the Tribal Liaison;
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450 (1)(B)(xiii)(i) one trial court executive;
451
452 (1)(B)(xiii)(j) one clerk of court or designee;
453
454 (1)(B)(xiii)(k) one representative from the Utah State Bar Indian
455 Law Section;
456
457 (1)(B)(xiii)(l) one representative from the United States Attorney's
458 Office;
459
460 (1)(B)(xiii)(m) one representative from the Indigent Defense
461 Commission; and
462
463 (1)(B)(xiii)(n) one representative from the Guardian ad Litem's
464 Office.
465

466 (1)(C) **Standing committee meetings and chairs.** The Council will designate the chair
467 of each standing committee. Standing committees will meet as necessary to accomplish
468 their work. Except for the Committee on Fairness and Accountability, Council members
469 may not serve, participate or vote on standing committees. Standing committees may
470 invite participation by others as they deem advisable, but only members designated by
471 this rule may make motions and vote. All members designated by this rule may make
472 motions and vote unless otherwise specified. Standing committees may form
473 subcommittees as they deem advisable.
474

475 (1)(D) **Committee performance review.** [This subsection \(1\)\(D\) does not apply to the](#)
476 [Guardian ad Litem Oversight Committee.](#)
477

478 (1)(D)(i) **Council.** Standing committees will report to the Council as necessary,
479 but at least annually.
480

481 (1)(D)(ii) **Committee assessment.** At least once every three years, the chair of
482 each standing committee will conduct a performance assessment. Chairs should,
483 at a minimum, consider:

484
485 (1)(D)(iii)(a) whether there is a more efficient way to accomplish the
486 committee's work;

487
488 (1)(D)(iii)(b) whether there are any redundancies that would allow for
489 consolidation with other committees or working groups; and

490
491 (1)(D)(iii)(c) whether the committee continues to serve its purpose or
492 could be dissolved.

493
494 (1)(D)(iii) **Management Committee.** Committee chairs will report the results of
495 the performance assessment in paragraph (1)(D)(ii) to the Management
496 Committee. If the Management Committee determines that the committee
497 continues to serve its purpose, the Management Committee will recommend to
498 the Council that the committee continue. If the Management Committee
499 determines that modification of a committee is warranted, it may so recommend
500 to the Council.

501
502 (1)(~~ED~~)(iv) **Guardian ad Litem Oversight Committee.** The Guardian ad Litem
503 Oversight Committee, ~~recognized by Utah Code section 78A-2-104,~~ will meet at least
504 quarterly and will not terminate be dissolved. Meetings will be conducted in accordance
505 with Utah Code section 78A-2-104.5(6). On or before November 1st of each year, the
506 committee will provide an annual report to the Council regarding the committee's
507 activities, findings, and recommendations.

508
509 (2) **Ad hoc committees.** The Council may form ad hoc committees or task forces to consider
510 topical issues outside the scope of the standing committees and to recommend rules or
511 resolutions concerning such issues. The Council may set and extend a date for the termination
512 of any ad hoc committee. The Council may invite non-Council members to participate and vote
513 on ad hoc committees. Ad hoc committees will keep the Council informed of their activities. Ad
514 hoc committees may form sub-committees as they deem advisable. Ad hoc committees will
515 disband upon issuing a final report or recommendation(s) to the Council, upon expiration of the
516 time set for termination, or upon the order of the Council.

517
518 (3) **General provisions.**

519
520 (3)(A) **Appointment process.**

521
522 (3)(A)(i) **Administrator's responsibilities.** The state court administrator will
523 select a member of the administrative staff to serve as the administrator for

524 committee appointments. Except as otherwise provided in this rule, the
525 administrator will:

526
527 (3)(A)(i)(a) announce expected vacancies on standing committees two
528 months in advance and announce vacancies on ad hoc committees in a
529 timely manner;

530
531 (3)(A)(i)(b) for new appointments, obtain an indication of willingness to
532 serve from each prospective appointee and information regarding the
533 prospective appointee's present and past committee service;

534
535 (3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve
536 from the prospective reappointee, the length of the prospective
537 reappointee's service on the committee, the attendance record of the
538 prospective reappointee, the prospective reappointee's contributions to
539 the committee, and the prospective reappointee's other present and past
540 committee assignments; and

541
542 (3)(A)(i)(d) present a list of prospective appointees and reappointees to
543 the Council and report on recommendations received regarding the
544 appointment of members and chairs.

545
546 (3)(A)(ii) **Council's responsibilities.** The Council will appoint the chair of each
547 committee. Whenever practical, appointments will reflect geographical, gender,
548 cultural, and ethnic diversity.

549
550 (3)(B) **Terms.** Except as otherwise provided in this rule, standing committee members
551 will serve staggered three-year terms. Standing committee members may not serve
552 more than two consecutive terms on a committee unless the Council determines that
553 exceptional circumstances exist which justify service of more than two consecutive
554 terms.

555
556 (3)(C) **Expenses.** Members of standing and ad hoc committees may receive
557 reimbursement for actual and necessary expenses incurred in the execution of their
558 duties as committee members. [Members of the Guardian ad Litem Oversight Committee](#)
559 [will be compensated in accordance with Utah Code section 78A-2-104.5.](#)

560
561 (3)(D) **Secretariat.** The Administrative Office will serve as secretariat to the Council's
562 committees.

563
564 *Effective: ~~7/1/2025~~ [May 18, 2026](#)*