

1 **Rule 2-102. Council agenda.**

2

3 **Intent:**

4 To identify the Management Committee's responsibility for establishing the annual schedule of
5 Council meetings and the agenda for each Council meeting.

6

7 To establish a procedure for placing items on the Council agenda for consideration.

8

9 **Applicability:**

10 This rule shall apply to all meetings of the Council.

11

12 **Statement of the Rule:**

13 (1) **Management Committee.** The Management Committee is responsible for establishing the
14 agenda for each Council meeting and for establishing an annual schedule of Council meetings.

15

16 (2) **Annual schedule.** The annual schedule shall include the date and time of Council meetings
17 and shall provide adequate time to review planning, legislation, ~~and~~ budget issues, Council
18 rules, and other matters identified by the Committee. The schedule shall be published by the
19 Committee on an annual basis.

20

21 (3) **Requests.** The ~~agenda for each Council meeting shall be established by the~~ Management
22 Committee, ~~which~~ is responsible for receiving requests for agenda items from the Boards, the
23 Council's standing committees, court staff, and other interested agencies, organizations and
24 individuals.

25

26 (3)(A) Boards – Executive Committees – Council members. Any items recommended
27 for placement on the Council agenda by the Boards, an executive committee of the
28 Council, the Council as a whole, or individual Council members shall be placed on the
29 agenda by the Management Committee.

30

31 (3)(B) All other requests. The Management Committee shall review all other requests,
32 ~~received, approve appropriate matters for Council consideration and, with the assistance~~
33 ~~of the Administrative Office, collect the necessary background information for~~
34 ~~presentation to the Council.~~ Matters ~~which are~~ approved for Council consideration will
35 be placed on the Council agenda as soon as ~~the requisite~~ the necessary background
36 information is available and subject to the scheduling limitations of the Council.

37

38 (4) Agenda. Council agendas shall be divided into two parts: the main agenda and the consent
39 calendar. Unless otherwise directed by the Council, the Management Committee shall place
40 approved items on the Council agenda consistent with the following:

41

42 (4)(A) Main agenda. The following matters shall be placed on the Council's main
43 agenda, unless otherwise directed by the Council:

44

45 (4)(A)(i) standing committee reports;

46

47 (4)(A)(ii) standing or ad hoc committee sunset or reauthorization requests;

48

49 (4)(A)(iii) requests to certify, recertify, or dissolve justice courts;

50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87

(4)(A)(iv) senior judge resource requests and certifications;

(4)(A)(v) judicial retention election certifications;

(4)(A)(vi) court commissioner vacancies, appointments, and retention certifications;

(4)(A)(vii) rules recommended for final approval;

(4)(A)(viii) budget requests;

(4)(A)(ix) grant approvals; and

(4)(A)(x) any other matter deemed appropriate by the Council or the Management Committee.

(4)(B) **Consent calendar.** If approved by the Management Committee, the following matters shall be placed on the Council's consent calendar:

(4)(B)(i) rules recommended for public comment;

(4)(B)(ii) committee member appointments;

(4)(B)(iii) court forms; and

(4)(B)(iv) any other matter deemed appropriate by the Council or the Management Committee.

(5) **Consent calendar procedure.** Upon the request of a Council member, a matter may be moved from the consent calendar to the Council's main agenda for action or discussion. The Council may approve all items on the consent calendar without discussion by majority vote.

~~(4) Any items recommended for placement on Council agenda by the Boards, an executive committee, the Council as a whole or individual Council members shall be placed on the agenda by the Management Committee.~~

~~Effective: April November 1, 20241997~~