CJA 6-101 DRAFT: August 4, 2021

Rule 6-101. The Board of District Court Judges. 2 3 Intent: 4 To establish the Board of District Court Judges. 5 6 To prescribe the composition of the Board's membership, the method of selecting Board 7 members and officers, and the members' terms of office. 8 9 To establish the procedure of the Board in the conduct of Board meetings. 10 Applicability: 11 12 This rule shall apply to the Board of District Court Judges. 13 14 Statement of the Rule: 15 (1) Establishment. There is hereby established a Board of District Court Judges. 16 17 (2) Election. Members of the Board shall be elected by the district court judges present at the district court business meeting at the annual judicial conference. The judges present at this 18 meeting shall constitute a quorum. Nominations may be made only by district court judges, and 19 20 must come from the judicial district or districts in which the vacancy exists. 21 22 (3) **Membership.** The Board shall consist of the following eleven positions: (3)(A) one from the First Judicial District; 23 24 (3)(B) two from the Second Judicial District; 25 (3)(C) three from the Third Judicial District: 26 (3)(D) two from the Fourth Judicial District; (3)(E) one from the Fifth Judicial District: and 27 (3)(F) two from the Sixth, Seventh, or Eighth Judicial Districts. 28 29 (4) Terms. Members of the Board shall serve staggered three-year terms or until a Board 30 31 member is replaced or resigns. 32 33 (5) Chair and vice chair. 34 (5)(A) Establishment. There shall be a Chair and Vice Chair of the Board selected from 35 among the Board. 36 37 (5)(B) **Election.** The Vice Chair shall be elected by the Board members and shall be in 38 the first or second year of a three-year term. The Vice Chair shall serve as Chair in the 39 absence of the Chair or at the request of the Chair. 40 41 42 (56)(C) Vice chair's term. The Vice Chair shall become Chair of the Board during the second or third year of a three-year term. The Chair shall preside over all meetings of 43 the Board and over the annual district court business meeting. 44 45 46 (67) Vacancies.

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48 (6)(A) If a vacancy occurs for any reason between annual district court business 49 meetings, the Board shall elect a replacement for the unexpired term of the vacancy. 50 The Board shall adhere to the district makeup of the Board in this selection. 51 (68)(B) Vacancy in the office of the chair. Should the Chair of the Board resign or 52 leave the Board for any reason, the Vice Chair shall become Chair, serving both the 53 54 unexpired term of the Chair and full term as Chair. 55 56 (69)(C) Vacancy in the office of the vice chair. In the event that the Vice Chair of the Board resigns or leaves the Board for any reason, a new Vice Chair shall be selected by 57 the Board from among its members to serve the unexpired term of the Vice Chair. 58 59 60 (<u>710</u>) <u>Meetings.</u> 61 (7)(A) The Board shall meet a minimum of once every two months to transact any and all 62 business that is within its jurisdiction. 63 64 (741)(B) The Board shall act by majority vote. All members of the Board have the right to 65 vote. Six members of the Board constitute a quorum. 66 67 (7)(C) The meetings shall be conducted in an orderly and professional manner and in 68 accordance with this Code. 69 70 71 (742)(D) When a Board member is unable to attend a Board meeting, that member may 72 designate a district judge, from the same district or districts represented by the absent 73 member, to attend the meeting on behalf of the absent member. The substitute judge 74 shall be provided with a copy of the agenda and other meeting materials, may attend the 75 open and closed sessions of the meeting, and may participate in the discussion of agenda items. However, the substitute judge may not make motions or vote on Board 76 issues. 77 78 79 (13) Board meetings shall be conducted in accordance with Robert's Rules of Order. 80 (14) All business conducted by the Board shall be conducted in accordance with this Code. 81 82

Effective May 1, 2019 pursuant to CJA Rule 2-205 November 1, 2021

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