Rule 4. Prosecution of public offenses by information.

- 2 (a) Unless otherwise provided, all offenses shall be prosecuted by indictment or information
- 3 sworn to by a person having reason to believe the offense has been committed. A prosecution
- 4 may be commenced by filing an information. The information shall be filed in a format required
- 5 by rules of the Judicial Council.

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- 6 (b) An indictment or information shall charge the offense for which the defendant is being
- 7 prosecuted by using the name given to the offense by common law or by statute or by stating in
- 8 concise terms the definition of the offense sufficient to give the defendant notice of the charge. If
- 9 issued, the information shall include the citation number. Failure to include the number will not
- 10 affect the court's jurisdiction. An information may contain or be accompanied by a statement of
- 11 facts sufficient to make out probable cause to sustain the offense charged where appropriate.
- Such things as time, place, means, intent, manner, value and ownership need not be alleged
- 13 unless necessary to charge the offense. Such things as money, securities, written instruments,
- 14 pictures, statutes and judgments may be described by any name or description by which they are
- 15 generally known or by which they may be identified without setting forth a copy. However,
- details concerning such things may be obtained through a bill of particulars. Neither
- 17 presumptions of law nor matters of judicial notice need be stated. An information shall contain:
- (b)(1) If known, the defendant's name, date of birth, and last known address.
- 19 (b)(1)(A) If the name of the defendant is not known, the prosecution shall identify the defendant
- as John or Jane Doe, and shall provide any known identifying information.
- 21 (b)(1)(B) Other identifying information may be provided in accordance with rules of the Judicial
- 22 Council, provided the information does not include non-public records.
- 23 (b)(2) Numbered counts using the name given to the offense by statute or ordinance, or stating in
- 24 concise terms the definition of the offense sufficient to give the defendant notice of the charge.
- 25 (b)(2)(i) The prosecution may allege alternate theories of the same offense in a single count or in
- 26 <u>multiple counts.</u>
- 27 (b)(3) The names of any adult witnesses on whose evidence the information is based.
- 28 (b)(3)(A) Failure to include the names does not render an information invalid.

- 29 (b)(3)(B) Upon request of the defendant the prosecution shall provide the names of witnesses
- 30 that were not included in the information, unless the court finds good cause for relieving the
- 31 prosecution from the obligation.
- 32 (b)(4) Unless otherwise contained in filings accompanying the Information, a booking number if
- the defendant was arrested and detained on charges related to the information. Any pretrial
- release conditions shall be included, such as:
- 35 (b)(4)(A) monetary bail or other pretrial release conditions set by the magistrate when
- 36 determining probable cause at arrest;
- 37 (b)(4)(B) whether the defendant was denied pretrial release;
- 38 (b)(4)(C) whether the defendant was released to a pretrial supervision agency; and
- 39 (b)(4)(D) whether the defendant is in custody.
- 40 (c) If a felony or class A violation is alleged, and in all cases requesting a warrant, an
- 41 information shall:
- 42 (c)(1) contain or be accompanied by a statement of facts sufficient to support probable cause for
- 43 the charged offense or offenses. The information need not include facts such as time, place,
- 44 means, intent, manner, value, and ownership unless necessary to charge the offense. Supporting
- 45 physical materials such as money, securities, written instruments, pictures, statutes, and
- 46 judgments may be identified using names or by describing the documents. Neither presumptions
- of law nor matters of judicial notice need be stated, and
- 48 (c)(2) be reviewed for sufficiency by a judge of the court in which it is filed. If the judge
- determines from the information, or from any supporting statements or affidavits, that there is
- 50 probable cause to believe the offenses have been committed and that the accused committed
- 51 them, the judge shall proceed under rule 6. If the judge determines there is not probable cause,
- 52 the judge shall return the information to the prosecutor and dismiss the case without prejudice if
- a sufficient information is not filed within 28 days.
- 54 (e)(d) The court may strike any surplus or improper language from an indictment or information.
- 55 (d)(e) The court may permit an information to be amended at any time before trial has
- 56 commenced so long as the substantial rights of the defendant are not prejudiced. If an additional
- or different offense is charged, the defendant has the right to a preliminary hearing on that
- offense as provided under these rules and any continuance as necessary to meet the amendment.
- The court may permit an indictment or information to be amended after the trial has commenced

- but before verdict if no additional or different offense is charged and the substantial rights of the
- defendant are not prejudiced. After verdict, an indictment or information may be amended so as
- to state the offense with such particularity as to bar a subsequent prosecution for the same
- offense upon the same set of facts.
- 64 (e)(f) When facts not set out in an information or indictment are required to inform a defendant
- of the nature and cause of the offense charged, so as to enable him to prepare his defense, the
- defendant may file a written motion for a bill of particulars. The motion shall be filed at
- arraignment initial appearance or within 14 10 days thereafter, or at such later time as the court
- 68 may permit. The court may, on its own motion, direct the filing of a bill of particulars. A bill of
- 69 particulars may be amended or supplemented at any time subject to such conditions as justice
- may require. The request for and contents of a bill of particulars shall be limited to a statement of
- factual information needed to set forth the essential elements of the particular offense charged.
- 72 (f)(g) An indictment or information shall not be held is not invalid because any name contained
- 73 therein may be incorrectly spelled or stated.; nor because a disjunctive clause is used instead of
- 74 the conjunctive. It shall not be necessary to negate any exception, excuse or proviso contained in
- 75 <u>the statute creating or defining the offense.</u>
- 76 (g) It shall not be necessary to negate any exception, excuse or proviso contained in the statute
- 77 creating or defining the offense.
- 78 (h) Words and phrases used are to be construed according to their usual meaning unless they are
- 79 otherwise defined by law or have acquired a legal meaning.
- 80 (i) Use of the disjunctive rather than the conjunctive shall not invalidate the indictment or
- 81 information.
- 82 (j) The names of witnesses on whose evidence an indictment or information was based shall be
- 83 endorsed thereon before it is filed. Failure to endorse shall not affect the validity but
- 84 endorsement shall be ordered by the court on application of the defendant. Upon request the
- 85 prosecuting attorney shall, except upon a showing of good cause, furnish the names of other
- 86 witnesses he proposes to call whose names are not so endorsed.
- 87 (k) If the defendant is a corporation, a summons shall issue directing it to appear before the
- 88 magistrate. Appearance may be by an officer or counsel. Proceedings against a corporation shall
- 89 be the same as against a natural person.