1 2	Rule 1-205. Standing and Ad Hoc Committees.
3	Intent:
4 5 6	To establish standing and ad hoc committees to assist the Council and provide recommendations on topical issues.
7 8	To establish uniform terms and a uniform method for appointing committee members.
9 10	To provide for a periodic review of existing committees to assure that their activities are appropriately related to the administration of the judiciary.
11 12	Applicability:
13 14	This rule applies to the internal operation of the Council.
15	Statement of the Rule:
16	(1) Standing Committees.
17 18	(1)(A) Establishment . The following standing committees of the Council are hereby established:
19 20	(1)(A)(i) Uniform Fine Committee;
21 22	(1)(A)(ii) Ethics Advisory Committee;
23 24	(1)(A)(iii) Judicial Branch Education Committee;
25 26	(1)(A)(iv) Court Facility Planning Committee;
27 28	(1)(A)(v) Committee on Children and Family Law;
29 30	(1)(A)(vi) Committee on Resources for Self-represented Parties;
31 32	(1)(A)(vii) Language Access Committee;
33 34	(1)(A)(viii) Guardian ad Litem Oversight Committee;
35 36	(1)(A)(ix) Committee on Model Utah Civil Jury Instructions;
37 38	(1)(A)(x) Committee on Model Utah Criminal Jury Instructions;
39 40	(1)(A)(xi) Committee on Court Forms;
40 41 42	(1)(A)(xii) Committee on Fairness and Accountability;

43 44	(1)(A)(xiii) Working Interdisciplinary Network of Guardianship Stakeholders (WINGS); and
45	(4)(A)(:) T:1 11:: O ::
46	(1)(A)(xiv) Tribal Liaison Committee.
47	(1)(B) Composition.
48	• • • •
49 50	(1)(B)(i) The Uniform Fine Committee performs the duties described in <u>R</u> rule 4-302 and will consist of:
51	(1)(B)(i)(a) one district court judge who has experience with a felony
52	docket;
53	
54	(1)(B)(i)(b) three district court judges who have experience with a
55	misdemeanor docket; and
56	
57	(1)(B)(i)(c) four justice court judges.
58	
59	(1)(B)(ii) The Ethics Advisory Committee performs the duties described in
60	Rrule 3-109 and will consist of:
61	(1)(B)(ii)(a) one judge from the Court of Appeals;
62	(·/(=/(/(a/ ee ja.agee ae e.e
63	(1)(B)(ii)(b) one district court judge from Judicial Districts 2, 3, or 4;
64	(1)(=)(1)(1)(=)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)
65	(1)(B)(ii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;
66	
67	(1)(B)(ii)(d) one juvenile court judge;
68	
69	(1)(B)(ii)(e) one justice court judge; and
70	
71	(1)(B)(ii)(f) an attorney from either the Bar or a college of law.
72	
73	(1)(B)(iii) The Judicial Branch Education Committee performs the duties
74	described in Rrule 3-403 and will consist of:
75	(1)(B)(iii)(a) one judge from an appellate court;
76	
77	(1)(B)(iii)(b) one district court judge from Judicial Districts 2, 3, or 4;
78	, , , , , , , , , , , , , , , , , , ,
79	(1)(B)(iii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;
80	
81	(1)(B)(iii)(d) one juvenile court judge;
82	
83	(1)(B)(iii)(e) the education liaison of the Board of Justice Court Judges;
84	
85	(1)(B)(iii)(f) one court level administrator:

86	
87	(1)(B)(iii)(g) the Human Resources Management Director;
88	
89	(1)(B)(iii)(h) one court executive;
90	
91	(1)(B)(iii)(i) one juvenile court probation representative;
92	
93	(1)(B)(iii)(j) two court clerks from different levels of court and different
94	judicial districts;
95	
96	(1)(B)(iii)(k) one data processing manager; and
97	
98	(1)(B)(iii)(I) one adult educator from higher education.
99	
100	(1)(B)(iii)(m) The Human Resources Management Director and the adult
101	educator will serve as non-voting members. The court level administrator
102	and the Human Resources Management Director will serve as permanent
103	Committee members.
104	
105	(1)(B)(iv) The Court Facility Planning Committee performs the duties
106	described in Rrule 3-409 and will consist of:
107	(1)(B)(iv)(a) one judge from each level of trial court;
108	(-)(-)(-)(-)
109	(1)(B)(iv)(b) one appellate court judge;
110	(-)(-)(-)(-)
111	(1)(B)(iv)(c) the state court administrator;
112	
113	(1)(B)(iv)(d) a trial court executive;
114	
115	(1)(B)(iv)(e) two business people with experience in the construction or
116	financing of facilities;
117	·
118	(1)(B)(iv)(f) the court security director; and
119	
120	1(B)(iv)(g) two community representatives who are knowledgeable about
121	the needs of the self-represented litigants.
122	
123	(1)(B)(v) The Committee on Children and Family Law performs the duties
124	described in Rrule 4-908 and will consist of:
	-
125 126	(1)(B)(v)(a) one Senator appointed by the President of the Senate;
126 127	(1)(P)(v)(h) the Director of the Department of Human Convices Health and
127	(1)(B)(v)(b) the Director of the Department of Human Services Health and
128	Human Services or designee;

129	
130	(1)(B)(v)(c) one attorney of the Executive Committee of the Family Law
131	Section of the Utah State Bar;
132	
133	(1)(B)(v)(d) one attorney with experience in abuse, neglect and
134	dependency cases;
135	
136	(1)(B)(v)(e) one attorney with experience representing parents in abuse,
137	neglect and dependency cases;
138	
139	(1)(B)(v)(f) one representative of a child advocacy organization;
140	
141	(1)(B)(v)(g) the ADR Program Director or designee;
142	
143	(1)(B)(v)(h) one professional in the area of child development;
144	
145	(1)(B)(v)(i) one mental health professional;
146	
147	(1)(B)(v)(j) two community representatives who are knowledgeable about
148	the needs of self-represented litigants;
149	
150	(1)(B)(v)(k) the Director of the Office of Guardian ad Litem or designee;
151	(4)(5)(4)(9)
152	(1)(B)(v)(I) one court commissioner;
153	
154	(1)(B)(v)(m) two district court judges; and
155	
156	(1)(B)(v)(n) two juvenile court judges.
157	(4)/D)/)/) O
158	(1)(B)(v)(o) One of the district court judges and one of the juvenile court
159	judges will serve as co-chairs to the committee. In its discretion, the
160	committee may appoint non-members to serve on its subcommittees.
161	(4)(D)(;;) The Occupation of December 1 Decision of De
162	(1)(B)(vi) The Committee on Resources for Self-represented Parties performs
163	the duties described in Rrule 3-115 and will consist of:
164	(1)(B)(vi)(a) two district court judges;
165	
166	(1)(B)(vi)(b) one juvenile court judge;
167	
168	(1)(B)(vi)(c) two justice court judges;
169	
170	(1)(B)(vi)(d) three clerks of court – one from an appellate court, one from
171	an urban district and one from a rural district;
172	

173	(1)(B)(vi)(e) one representative from a social services organization
174	providing direct services to underserved communities;
175	
176	(1)(B)(vi)(f) one representative from the Utah State Bar;
177	
178	(1)(B)(vi)(g) two representatives from legal service organizations that
179	serve low-income clients;
	Scive low-income chemis,
180	(4)(D)((i)(b) and universe attenues, and an and in proposition as makes to salf
181	(1)(B)(vi)(h) one private attorney experienced in providing services to self-
182	represented parties;
183	
184	(1)(B)(vi)(i) two law school representatives;
185	
186	(1)(B)(vi)(j) the state law librarian; and
187	
188	(1)(B)(vi)(k) two community representatives who are knowledgeable
189	about the needs of self-represented litigants.
190	about the needs of self represented hugarits.
	(1)(D)(vii) The Lenguage Access Committee mentages the duties described in
191	(1)(B)(vii) The Language Access Committee performs the duties described in
192	Rrule 3-306.02 and will consist of:
193	(1)(B)(vii)(a) one district court judge;
194	
195	(1)(B)(vii)(b) one juvenile court judge;
196	(1)(D)(VII)(D) Site javoilile sourt jaage,
	(1)/P)/vii)/a) and justice court judge:
197	(1)(B)(vii)(c) one justice court judge;
198	(4)(5)(")(1)
199	(1)(B)(vii)(d) one trial court executive;
200	
201	(1)(B)(vii)(e) one court clerk;
202	
203	(1)(B)(vii)(f) one interpreter coordinator;
204	
205	(1)(B)(vii)(g) one probation officer;
206	
207	(1)(B)(vii)(h) one prosecuting attorney;
208	(1)(D)(VII)(II) one proceeding discribe,
	(1)/P)/vii)/i) one defence atterney:
209	(1)(B)(vii)(i) one defense attorney;
210	(4)(D)('')(') ((1) (1) (1) (1)
211	(1)(B)(vii)(j) two certified interpreters;
212	
213	(1)(B)(vii)(k) one approved interpreter;
214	
215	(1)(B)(vii)(I) one expert in the field of linguistics;
216	

217	(1)(B)(vii)(m) one American Sign Language representative; and
218	
219	(1)(B)(vii)(n) two community representatives who are knowledgeable
220	about the needs of self-represented litigants.
221	
222	(1)(B)(viii) The Guardian ad Litem Oversight Committee performs the duties
223	described in <u>R</u> rule 4-906 and will consist of:
224	(1)(B)(viii)(a) seven members with experience in the administration of law
225	and public services selected from public, private and non-profit
226	organizations.
227	
228	(1)(B)(ix) The Committee on Model Utah Civil Jury Instructions performs the
229	duties described in <u>R</u> rule 3-418 and will consist of:
230	
231	(1)(B)(ix)(a) two district court judges;
232	
233	(1)(B)(ix)(b) four lawyers who primarily represent plaintiffs;
234	
235	(1)(B)(ix)(c) four lawyers who primarily represent defendants; and
236	
237	(1)(B)(ix)(d) one person skilled in linguistics or communication.
238	
239	(1)(B)(x) The Committee on Model Utah Criminal Jury Instructions performs
240	the duties described in Rrule 3-418 and will consist of:
241	(1)(B)(x)(a) two district court judges;
242	
243	(1)(B)(x)(b) one justice court judge;
244	
245	(1)(B)(x)(c) four prosecutors;
246	
247	(1)(B)(x)(d) four defense counsel; and
248	
249	(1)(B)(x)(e) one person skilled in linguistics or communication.
250	
251	(1)(B)(xi) The Committee on Court Forms performs the duties described in
252	Rrule 3-117 and will consist of:
253	(1)(B)(xi)(a) two district court judges;
254	
255	(1)(B)(xi)(b) one court commissioner;
256	
257	(1)(B)(xi)(c) one juvenile court judge;
258	
259	(1)(B)(xi)(d) one justice court judge;

260	
261	(1)(B)(xi)(e) one court clerk;
262	
263	(1)(B)(xi)(f) one appellate court staff attorney;
264	
265	(1)(B)(xi)(g) one representative from the Self-Help Center;
266	
267	(1)(B)(xi)(h) the State Law Librarian;
268	
269	(1)(B)(xi)(i) the district court administrator or designee;
270	
271	(1)(B)(xi)(j) one representative from a legal service organization that
272	serves low-income clients;
273	
274	(1)(B)(xi)(k) one paralegal;
275	
276	(1)(B)(xi)(I) one educator from a paralegal program or law school;
277	
278	(1)(B)(xi)(m) one person skilled in linguistics or communication;
279	
280	(1)(B)(xi)(n) one representative from the Utah State Bar;
281	
282	(1)(B)(xii)(o) the L <u>icensed Paralegal Practitioner (LPP)</u> administrator; and
283	
284	(1)(B)(xii)(p) two community representatives who are knowledgeable
285	about the needs of the self-represented litigants.
286	
287	(1)(B)(xii) The Committee on Fairness and Accountability performs the duties
288	described in Rrule 3-420. The committee will include members who demonstrate
289	an interest in or who have experience with issues of diversity, equity, and
290	inclusion and will consist of:
291	(1)(B)(xii)(a) one district court judge;
292	, so the second
293	(1)(B)(xii)(b) one juvenile court judge;
294	
295	(1)(B)(xii)(c) one justice court judge;
296	
297	(1)(B)(xii)(d) one appellate court judge;
298	CACACACACACACACACACACACACACACACACACACA
299	(1)(B)(xii)(e) two former judges from any court level;
300	
301	(1)(B)(xii)(f) the General Counsel or designee;
302	

303	(1)(B)(xii)(g) two community representatives who are knowledgeable
304	about the needs of self-represented litigants;
305	
306	(1)(B)(xii)(h) the Director of the Office of Fairness and Accountability;
307	
308	(1)(B)(xii)(i) the Director of Data and Research or designee; and
309	
310	(1)(B)(xii)(j) up to two additional qualified individuals.
311	
312	(1)(B)(xiii) The Working Interdisciplinary Network of Guardianship
313	Stakeholders (WINGS) performs the duties described in Rrule 3-421, and will
314	consist of:
315	(1)(B)(xiii)(a) Judiciary representatives:
316	
317	(1)(B)(xiii)(a)(i) two or more district court judges;
318	
319	(1)(B)(xiii)(a)(ii) two or more district court judicial support staff with
320	experience in guardianship matters;
321	
322	(1)(B)(xiii)(a)(iii) one representative from the Guardianship
323	Reporting and Monitoring Program (GRAMP); and
324	
325	(1)(B)(xiii)(a)(iv) one representative from the Court Visitor
326	Program.
327	
328	(1)(B)(xiii)(b) Community stakeholder representatives:
329	(1)(B)(xiii)(b)(i) one representative from Adult Protective Services;
330	
331	(1)(B)(xiii)(b)(ii) one representative from Disability Law Center;
332	
333	(1)(B)(xiii)(b)(iii) one representative from Adult and Aging
334	Services;
335	
336	(1)(B)(xiii)(b)(iv) one representative from Office of Public
337	Guardian;
338	
339	(1)(B)(xiii)(b)(v) one representative from the Utah State Bar;
340	
341	(1)(B)(xiii)(b)(vi) one representative from Office of the Attorney
342	General;
343	
344	(1)(B)(xiii)(b)(vii) one representative from the Utah legislature;
345	

346 347	(1)(B)(xiii)(b)(viii) one representative from the Utah Commission on Aging;
348	
349	(1)(B)(xiii)(b)(ix) one representative from Utah Legal Services; and
350	
351	(1)(B)(xiii)(b)(x) the Long-Term Care Ombudsman or designee.
352	
353	(1)(B)(xiii)(c) Individual community representatives. Three or more
354	community stakeholders representing:
355	(1)(B)(xiii)(c)(i) mental health community;
356	
357	(1)(B)(xiii)(c)(ii) medical community;
358	
359	(1)(B)(xiii)(c)(iii) private legal community that specializes in
360	guardianship matters;
361	
362	(1)(B)(xiii)(c)(iv) aging-adult services community;
363	
364	(1)(B)(xiii)(c)(v) educator from a legal program or law school;
365	
366	(1)(B)(xiii)(c)(vi) organization serving low-income, minorities, or
367	marginalized communities;
368	
369	(1)(B)(xiii)(c)(vii) citizens under or involved in guardianship; and
370	
371	(1)(B)(xiii)(c)(viii) other organizations with a focus including, but
372	not limited to guardianship, aging, legal services, or disability.
373	
374	(1)(B)(xiv) The Tribal Liaison Committee performs the duties described in Rrule
375	3-422 and will consist of:
376	
377	(1)(B)(xiv)(a) one district court judge;
378	
379	(1)(B)(xiv)(b) one juvenile court judge;
380	
381	(1)(B)(xiv)(c) one justice court judge;
382	
383	(1)(B)(xiv)(d) one appellate court judge;
384	
385	(1)(B)(xiv)(e) one federal district court judge or magistrate;
386	
387	(1)(B)(xiv)(f) one tribal court judge;
388	

389	(1)(B)(xiv)(g) two representatives of Utah's Indian Tribes or affiliated
390	community groups;
391	
392	(1)(B)(xiv)(h) the Tribal Liaison;
393	
394	(1)(B)(xiv)(i) one trial court executive;
395	
396	(1)(B)(xiv)(j) one clerk of court or designee;
397	
398	(1)(B)(xiv)(k) one representative from the Utah State Bar Indian Law
399	Section;
400	
401	(1)(B)(xiv)(I) one representative from the United States Attorney's Office;
402	
403	(1)(B)(xiv)(m) one representative from the Indigent Defense Commission;
404	and
405	
406	(1)(B)(xiv)(n) one representative from the Guardian ad Litem's Office.
407	
408	(1)(C) Standing committee meetings and chairs. The Council will designate the chair
409	of each standing committee. Standing committees will meet as necessary to accomplish
410	their work. Except for the Committee on Fairness and Accountability, Council members
411	may not serve, participate or vote on standing committees. Standing committees may
412	invite participation by others as they deem advisable, but only members designated by
413	this rule may make motions and vote. All members designated by this rule may make
414	motions and vote unless otherwise specified. Standing committees may form
415	subcommittees as they deem advisable.
416	
417	(1)(D) Committee performance review.
418	
419	(1)(D)(i) Council. Standing committees will report to the Council as necessary,
420	but at least annually.
421	
422	(1)(D)(ii) Committee assessment. At least once every three years, the chair of
423	each standing committee will conduct a performance assessment. Chairs should,
424	at a minimum, consider:
425	
426	(1)(D)(iii)(a) whether there is a more efficient way to accomplish the
427	committee's work;
428	
429	(1)(D)(iii)(b) whether there are any redundancies that would allow for
430	consolidation with other committees or working groups; and
121	

432 (1)(D)(iii)(c) whether the committee continues to serve its purpose or could be dissolved. 433 434 (1)(D)(iii) Management Committee. Committee chairs will report the results of 435 the performance assessment in paragraph (1)(D)(ii) to the Management 436 Committee. If the Management Committee determines that the committee 437 438 continues to serve its purpose, the Management Committee will recommend to 439 the Council that the committee continue. If the Management Committee 440 determines that modification of a committee is warranted, it may so recommend to the Council. 441 442 443 (1)(D)(iv) Guardian ad Litem Oversight Committee. The Guardian ad Litem 444 Oversight Committee, recognized by Utah Code sSection 78A-2-104, will not 445 terminate. 446 447 (2) Ad hoc committees. The Council may form ad hoc committees or task forces to consider topical issues outside the scope of the standing committees and to recommend rules or 448 449 resolutions concerning such issues. The Council may set and extend a date for the termination of any ad hoc committee. The Council may invite non-Council members to participate and vote 450 on ad hoc committees. Ad hoc committees will keep the Council informed of their activities. Ad 451 452 hoc committees may form sub-committees as they deem advisable. Ad hoc committees will disband upon issuing a final report or recommendation(s) to the Council, upon expiration of the 453 454 time set for termination, or upon the order of the Council. 455 456 (3) General provisions. (3)(A) Appointment process. 457 458 (3)(A)(i) Administrator's responsibilities. The state court administrator will select a member of the administrative staff to serve as the administrator for 459 committee appointments. Except as otherwise provided in this rule, the 460 administrator will: 461 462 463 (3)(A)(i)(a) announce expected vacancies on standing committees two months in advance and announce vacancies on ad hoc committees in a 464 465 timely manner; 466 467 (3)(A)(i)(b) for new appointments, obtain an indication of willingness to 468 serve from each prospective appointee and information regarding the prospective appointee's present and past committee service; 469 470 (3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve 471 from the prospective reappointee, the length of the prospective 472 reappointee's service on the committee, the attendance record of the 473 prospective reappointee, the prospective reappointee's contributions to 474

475	the committee, and the prospective reappointee's other present and past
476	committee assignments; and
477	
478	(3)(A)(i)(d) present a list of prospective appointees and reappointees to
479	the Council and report on recommendations received regarding the
480	appointment of members and chairs.
481	
482	(3)(A)(ii) Council's responsibilities. The Council will appoint the chair of each
483	committee. Whenever practical, appointments will reflect geographical, gender,
484	cultural, and ethnic diversity.
485	
486	(3)(B) Terms. Except as otherwise provided in this rule, standing committee members
487	will serve staggered three-year terms. Standing committee members may not serve
488	more than two consecutive terms on a committee unless the Council determines that
489	exceptional circumstances exist which justify service of more than two consecutive
490	terms.
491	
492	(3)(C) Expenses. Members of standing and ad hoc committees may receive
493	reimbursement for actual and necessary expenses incurred in the execution of their
494	duties as committee members.
495	
496	(3)(D) Secretariat. The Administrative Office will serve as secretariat to the Council's
497	committees.
498	
499	Effective: <u>July 1, 2025</u> May 1, 2025