1 2	Rule 1-205. Standing and Ad Hoc Committees.
3	Intent:
4 5 6	To establish standing and ad hoc committees to assist the Council and provide recommendations on topical issues.
7 8	To establish uniform terms and a uniform method for appointing committee members.
9 10 11	To provide for a periodic review of existing committees to assure that their activities are appropriately related to the administration of the judiciary.
12	Applicability:
13 14	This rule applies to the internal operation of the Council.
15	Statement of the Rule:
16	(1) Standing Committees.
17 18	(1)(A) Establishment . The following standing committees of the Council are hereby established:
19 20	(1)(A)(i) Uniform Fine Committee;
21 22	(1)(A)(ii) Ethics Advisory Committee;
23 24	(1)(A)(iii) Judicial Branch Education Committee;
25 26	(1)(A)(iv) Court Facility Planning Committee;
27 28	(1)(A)(v) Committee on Children and Family Law;
29 30	(1)(A)(vi) Committee on Resources for Self-represented Parties;
31 32	(1)(A)(vii) Language Access Committee;
33 34	(1)(A)(viii) Guardian ad Litem Oversight Committee;
35 36	(1)(A)(ix) Committee on Model Utah Civil Jury Instructions;
37 38	(1)(A)(x) Committee on Model Utah Criminal Jury Instructions;
39 40	(1)(A)(xi) Committee on Court Forms;
41 42	(1)(A)(xii) Committee on Judicial Fairness and Accountability;

43 44	(1)(A)(xiii) Working Interdisciplinary Network of Guardianship Stakeholders (WINGS); and
45 46 47	(1)(A)(xiv) Tribal Liaison Committee.
48	(1)(B) Composition.
49 50	(1)(B)(i) The Uniform Fine Committee performs the duties described in rule 4-302 and will consist of:
51 52 53	(1)(B)(i)(a) one district court judge who has experience with a felony docket;
54 55 56	(1)(B)(i)(b) three district court judges who have experience with a misdemeanor docket; and
57 58	(1)(B)(i)(c) four justice court judges.
59 60	(1)(B)(ii) The Ethics Advisory Committee performs the duties described in rule 3-109 and will consist of:
61 62	(1)(B)(ii)(a) one judge from the Court of Appeals;
63 64	(1)(B)(ii)(b) one district court judge from Judicial Districts 2, 3, or 4;
65	(1)(B)(ii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;
66 67	(1)(B)(ii)(d) one juvenile court judge;
68 69	(1)(B)(ii)(e) one justice court judge; and
70 71 72	(1)(B)(ii)(f) an attorney from either the Bar or a college of law.
73 74	(1)(B)(iii) The Judicial Branch Education Committee performs the duties described in rule 3-403 and will consist of:
75 76	(1)(B)(iii)(a) one judge from an appellate court;
77 78	(1)(B)(iii)(b) one district court judge from Judicial Districts 2, 3, or 4;
79 80	(1)(B)(iii)(c) one district court judge from Judicial Districts 1, 5, 6, 7, or 8;
81 82	(1)(B)(iii)(d) one juvenile court judge;
83 84	(1)(B)(iii)(e) the education liaison of the Board of Justice Court Judges;
85	(1)(B)(iii)(f) one state court level administrator;

86	
87	(1)(B)(iii)(g) the Human Resource Management Director;
88	
89	(1)(B)(iii)(h) one court executive;
90	
91	(1)(B)(iii)(i) one juvenile court probation representative;
92	
93	(1)(B)(iii)(j) two court clerks from different levels of court and different
94	judicial districts;
95	
96	(1)(B)(iii)(k) one data processing manager; and
97	
98	(1)(B)(iii)(I) one adult educator from higher education.
99	
100	(1)(B)(iii)(m) The Human Resource Management Director and the adult
101	educator will serve as non-voting members. The courtstate level
102	administrator and the Human Resource Management Director will serve
103	as permanent Committee members.
104	
105	(1)(B)(iv) The Court Facility Planning Committee performs the duties
106	described in rule 3-409 and will consist of:
107	(1)(B)(iv)(a) one judge from each level of trial court;
107	(1)(D)(IV)(a) one judge nom each level of that court,
109	(1)(B)(iv)(b) one appellate court judge;
110	(1)(D)(IV)(D) One appellate court judge,
111	(1)(B)(iv)(c) the state court administrator;
112	(1)(D)(IV)(C) the state court administrator,
113	(1)(B)(iv)(d) a trial court executive;
114	(1)(D)(IV)(d) a trial court executive,
115	(1)(B)(iv)(e) two business people with experience in the construction or
116	financing of facilities; and
117	manding of facilities, and
117	(1)(B)(iv)(f) the court security director; and
119	(1)(D)(IV)(I) the court security director, and
120	(1)(B)(iv)(g) two community representatives who are knowledgeable
121	about the needs of the self-represented litigants.
122	about the needs of the sen-represented hitgarits.
	(1)(B)(v) The Committee on Children and Family Law performs the duties
123	described in rule 4-908 and will consist of:
124	
125	(1)(B)(v)(a) one Senator appointed by the President of the Senate;
126	
127	(1)(B)(v)(b) the Director of the Department of Human Services or
128	designee;

129	
130	(1)(B)(v)(c) one attorney of the Executive Committee of the Family Law
131	Section of the Utah State Bar;
132	
133	(1)(B)(v)(d) one attorney with experience in abuse, neglect and
134	dependency cases;
135	
136	(1)(B)(v)(e) one attorney with experience representing parents in abuse,
137	neglect and dependency cases;
138	
139	(1)(B)(v)(f) one representative of a child advocacy organization;
140	
141	(1)(B)(v)(g) the ADR Program Director or designee;
142	
143	(1)(B)(v)(h) one professional in the area of child development;
144	
145	(1)(B)(v)(i) one mental health professional;
146	
147	(1)(B)(v)(j) one two community representatives of the community who are
148	knowledgeable about the needs of self-represented litigants;
149	
150	(1)(B)(v)(k) the Director of the Office of Guardian ad Litem or designee;
151	
152	(1)(B)(v)(I) one court commissioner;
153	
154	(1)(B)(v)(m) two district court judges; and
155	
156	(1)(B)(v)(n) two juvenile court judges.
157	
158	(1)(B)(v)(o) One of the district court judges and one of the juvenile court
159	judges will serve as co-chairs to the committee. In its discretion, the
160	committee may appoint non-members to serve on its subcommittees.
161	
162	(1)(B)(vi) The Committee on Resources for Self-represented Parties performs
163	the duties described in rule 3-115 and will consist of:
164	(1)(B)(vi)(a) two district court judges;
165	(1)(=)(1)(4) 1110 4101101 004111
166	(1)(B)(vi)(b) one juvenile court judge;
167	(1)(=)(1)(=) = 1 = 1 = 1 = 1 = 1 = 1 = 1 = 1 = 1 =
168	(1)(B)(vi)(c) two justice court judges;
169	(·//= //··//-/ ···- JJ)
170	(1)(B)(vi)(d) three clerks of court – one from an appellate court, one from
171	an urban district, and one from a rural district;
172	<u>_</u>

173 174	(1)(B)(vi)(e) one representative from a social services organization providing direct services to underserved communities;
175 176	(1)(B)(vi)(f) one representative from the Utah State Bar;
177	()(–)() /()
178	(1)(B)(vi)(g) two representatives from legal service organizations that
179	serve low-income clients;
180	
181	(1)(B)(vi)(h) one private attorney experienced in providing services to self
182	represented parties;
183	
184	(1)(B)(vi)(i) two law school representatives;
185	
186	(1)(B)(vi)(j) the state law librarian; and
187	
188	(1)(B)(vi)(k) two community representatives who are knowledgeable
189	about the needs of self-represented litigants.
190	
191	(1)(B)(vii) The Language Access Committee performs the duties described in
192	rule 3-306.02 and will consist of:
193	(1)(B)(vii)(a) one district court judge;
194	
195	(1)(B)(vii)(b) one juvenile court judge;
196	
197	(1)(B)(vii)(c) one justice court judge;
198	
199	(1)(B)(vii)(d) one trial court executive;
200	
201	(1)(B)(vii)(e) one court clerk;
202	
203	(1)(B)(vii)(f) one interpreter coordinator;
204	
205	(1)(B)(vii)(g) one probation officer;
206	
207	(1)(B)(vii)(h) one prosecuting attorney;
208	
209	(1)(B)(vii)(i) one defense attorney;
210	
211	(1)(B)(vii)(j) two certified interpreters;
212	
213	(1)(B)(vii)(k) one approved interpreter;
214	
215	(1)(B)(vii)(I) one expert in the field of linguistics; and
216	

217	(1)(B)(vii)(m) one American Sign Language representative: and
218	
219	(1)(B)(vii)(n) two community representatives who are knowledgeable
220	about the needs of self-represented litigants.
221	
222	(1)(B)(viii) The Guardian ad Litem Oversight Committee performs the duties
223	described in rule 4-906 and will consist of:
224	(1)(B)(viii)(a) seven members with experience in the administration of law
225	and public services selected from public, private, and non-profit
226	organizations.
227	
228	(1)(B)(ix) The Committee on Model Utah Civil Jury Instructions performs the
229	duties described in rule 3-418 and will consist of:
230	
231	(1)(B)(ix)(a) two district court judges;
232	
233	(1)(B)(ix)(b) four lawyers who primarily represent plaintiffs;
234	
235	(1)(B)(ix)(c) four lawyers who primarily represent defendants; and
236	
237	(1)(B)(ix)(d) one person skilled in linguistics or communication.
238	(·/(=/(/(=) person ening in migarence en communication
239	(1)(B)(x) The Committee on Model Utah Criminal Jury Instructions performs
240	the duties described in rule 3-418 and will consist of:
241	(1)(B)(x)(a) two district court judges;
242	
243	(1)(B)(x)(b) one justice court judge;
244	
245	(1)(B)(x)(c) four prosecutors;
246	
247	(1)(B)(x)(d) four defense counsel; and
248	
249	(1)(B)(x)(e) one person skilled in linguistics or communication.
250	
251	(1)(B)(xi) The Committee on Court Forms performs the duties described in rule
252	3-117 and will consist of:
253	(1)(B)(xi)(a) two district court judges;
254	
255	(1)(B)(xi)(b) one court commissioner;
256	
257	(1)(B)(xi)(c) one juvenile court judge;
258	
259	(1)(B)(xi)(d) one justice court judge;
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260	
261	(1)(B)(xi)(e) one court clerk;
262	
263	(1)(B)(xi)(f) one appellate court staff attorney;
264	
265	(1)(B)(xi)(g) one representative from the Self-Help Center;
266	
267	(1)(B)(xi)(h) the State Law Librarian;
268	
269	(1)(B)(xi)(i) the district court administrator or designee;
270	
271	(1)(B)(xi)(j) one representative from a legal service organization that
272	serves low-income clients;
273	(4)(5)(-)(1)
274	(1)(B)(xi)(k) one paralegal;
275	(4)(D)(-:)(I)
276	(1)(B)(xi)(l) one educator from a paralegal program or law school;
277	(4)(D)(vi)(va) and a second difficulty linearity in a second visit in the second visit
278	(1)(B)(xi)(m) one person skilled in linguistics or communication;
279	(1)(P)(vi)(n) and representative from the Litch State Per; and
280	(1)(B)(xi)(n) one representative from the Utah State Bar; and
281 282	(1)(B)(xii)(o) the LPP administrator; and
283	(1)(D)(XII)(O) the EFF administrator, and
284	(1)(B)(xii)(p) two community representatives who are knowledgeable
285	about the needs of the self-represented litigants.
286	about the hoods of the son represented higginis.
287	(1)(B)(xii) The Committee on Fairness and Accountability performs the duties
288	described in rule 3-420. The committee will include members who demonstrate
289	an interest in or who have experience with issues of diversity, equity, and
290	inclusion and will consist of:
291	(1)(B)(xii)(a) one district court judge;
292	(4)(D)(vii)(h) and invenile accept indee.
293	(1)(B)(xii)(b) one juvenile court judge;
294 295	(1)(B)(xii)(c) one justice court judge;
295 296	(1)(D)(XII)(C) one justice court judge,
290 297	(1)(B)(xii)(d) one appellate court judge;
297 298	(1)(D)(XII)(d) One appellate court judge,
290 299	(1)(B)(xii)(e) two former judges from any court level;
300	(1)(D)(Mi)(O) the former juages from any court level,
301	(1)(B)(xii)(f) the General Counsel or designee;
302	(1/12/////// 113 33/13/13/13/13/13/13/13/13/13/13/13/13/1

303	(1)(B)(xii)(g) one two community representatives of the community who
304	are knowledgeable about the needs of self-represented litigants;
305	
306 307	(1)(B)(xii)(h) the Director of the Office of Fairness and Accountability;
308	(1)(B)(xii)(i) the Director of Data and Research or designee; and
309	(4)(B)(")(")
310	(1)(B)(xii)(j) up to two additional qualified individuals.
311	(4\/B\/ :::\ T W :
312	(1)(B)(xiii) The Working Interdisciplinary Network of Guardianship
313	Stakeholders (WINGS) performs the duties described in rule 3-421, and will
314	consist of:
315 316	(1)(B)(xiii)(a) Judiciary representatives:
317 318	(1)(B)(xiii)(a)(i) two or more district court judges;
319	(1)(B)(xiii)(a)(ii) two or more district court judicial support staff with
320	experience in guardianship matters;
321	experience in guardianomp mattere,
322	(1)(B)(xiii)(a)(iii) one representative from the Guardianship
323	Reporting and Monitoring Program (GRAMP); and
324	repeting and memoring ringram (eration), and
325	(1)(B)(xiii)(a)(iv) one representative from the Court Visitor
326	Program.
327	
328	(1)(B)(xiii)(b) Community stakeholder representatives:
220	(1)(B)(viii)(b)(i) and representative from Adult Protective Services:
329	(1)(B)(xiii)(b)(i) one representative from Adult Protective Services;
330	(1)(P)(viii)(h)(ii) one representative from Disability Law Center:
331 332	(1)(B)(xiii)(b)(ii) one representative from Disability Law Center;
333	(1)(B)(xiii)(b)(iii) one representative from Adult and Aging
334	Services;
335	Get vices,
336	(1)(B)(xiii)(b)(iv) one representative from Office of Public
337	Guardian;
338	Guardian,
339	(1)(B)(xiii)(b)(v) one representative from the Utah State Bar;
340	(1)(D)(XIII)(D)(V) one representative from the otal otale bar,
341 341	(1)(B)(xiii)(b)(vi) one representative from Office of the Attorney
341 342	General;
343	Control di,
344 344	(1)(B)(xiii)(b)(vii) one representative from the Utah legislature;
345	(1)(D)(XIII)(D)(XIII) one representative from the otal legislature,

346 347	(1)(B)(xiii)(b)(viii) one representative from the Utah Commission on Aging;
348	
349	(1)(B)(xiii)(b)(ix) one representative from Utah Legal Services; and
350	
351	(1)(B)(xiii)(b)(x) the Long-Term Care Ombudsman or designee.
352	
353 354	(1)(B)(xiii)(c) Individual community representatives. Three or more community stakeholders representing:
355	(1)(B)(xiii)(c)(i) mental health community;
356	
357	(1)(B)(xiii)(c)(ii) medical community;
358	
359	(1)(B)(xiii)(c)(iii) private legal community that specializes in
360	guardianship matters;
361	
362	(1)(B)(xiii)(c)(iv) aging-adult services community;
363	
364	(1)(B)(xiii)(c)(v) educator from a legal program or law school;
365	
366	(1)(B)(xiii)(c)(vi) organization serving low-income, minorities, or
367	marginalized communities;
368	
369	(1)(B)(xiii)(c)(vii) citizens under or involved in guardianship; and
370	
371	(1)(B)(xiii)(c)(viii) other organizations with a focus including, but
372	not limited to guardianship, aging, legal services, or disability.
373	
374	(1)(B)(xiv) The Tribal Liaison Committee performs the duties described in rule
375	3-422 and will consist of:
376	
377	(1)(B)(xiv)(a) one district court judge;
378	
379	(1)(B)(xiv)(b) one juvenile court judge;
380	
381	(1)(B)(xiv)(c) one justice court judge;
382	
383	(1)(B)(xiv)(d) one appellate court judge;
384	
385	(1)(B)(xiv)(e) one federal district court judge or magistrate;
386	
387	(1)(B)(xiv)(f) one tribal court judge;
388	

389 (1)(B)(xiv)(g) two representatives of Utah's Indian Tribes or affiliated community groups; 390 391 (1)(B)(xiv)(h) the Tribal Liaison; 392 393 (1)(B)(xiv)(i) one trial court executive; 394 395 396 (1)(B)(xiv)(j) one clerk of court or designee; 397 398 (1)(B)(xiv)(k) one representative from the Utah State Bar Indian Law Section: 399 400 (1)(B)(xiv)(I) one representative from the United States Attorney's Office; 401 402 (1)(B)(xiv)(m) one representative from the Indigent Defense Commission; 403 404 and 405 406 (1)(B)(xiv)(n) one representative from the Guardian ad Litem's Office. 407 408 (1)(C) Standing committee meetings and chairs. The Judicial Council will designate 409 the chair of each standing committee. Standing committees will meet as necessary to 410 accomplish their work. Standing committees will report to the Council as necessary but a 411 minimum of once every year. Except for the Committee on Judicial-Fairness and Accountability, Ceouncil members may not serve, participate or vote on standing 412 413 committees. Standing committees may invite participation by others as they deem 414 advisable, but only members designated by this rule may make motions and vote. All members designated by this rule may make motions and vote unless otherwise 415 specified. Standing committees may form subcommittees as they deem advisable. 416 417 418 (1)(D) Committee performance review. 419 420 (1)(D)(i) Council. Standing committees will report to the Council as necessary, 421 but at least annually. 422 423 (1)(D)(ii) Committee assessment. At least once every six-three years, the chair 424 of each standing committee Management Committee will review the performance of each committee conduct a performance assessment. Chairs should, at a 425 426 minimum, consider: 427 (1)(D)(ii)(a) whether there is a more efficient way to accomplish the 428 429 committee's work; 430 431 (1)(D)(ii)(b) whether there are any redundancies that would allow for consolidation with other committees or working groups; and 432

(1)(D)(ii)(c) whether the committee continues to serve its purpose or could be dissolved.

(1)(D)(iii) Management Committee. Committee chairs will report the results of the performance assessment in paragraph (1)(D)(ii) to the Management Committee. If the Management Committee determines that the committee continues to serve its purpose, the Management Committee will recommend to the Judicial Council that the committee continue. If the Management Committee determines that modification of a committee is warranted, it may so recommend to the Judicial Council.

(1)(D)(iv) Guardian ad Litem Oversight Committee. Notwithstanding subsection (1)(D), tThe Guardian ad Litem Oversight Committee, recognized by Section 78A-2-1046-901, will not terminate.

(2) **Ad hoc committees.** The Council may form ad hoc committees or task forces to consider topical issues outside the scope of the standing committees and to recommend rules or resolutions concerning such issues. The Council may set and extend a date for the termination of any ad hoc committee. The Council may invite non-Council members to participate and vote on ad hoc committees. Ad hoc committees will keep the Council informed of their activities. Ad hoc committees may form sub-committees as they deem advisable. Ad hoc committees will disband upon issuing a final report or recommendation(s) to the Council, upon expiration of the time set for termination, or upon the order of the Council.

(3) General provisions.

(3)(A) Appointment process.

 (3)(A)(i) **Administrator's responsibilities.** The state court administrator will select a member of the administrative staff to serve as the administrator for committee appointments. Except as otherwise provided in this rule, the administrator will:

 (3)(A)(i)(a) announce expected vacancies on standing committees two months in advance and announce vacancies on ad hoc committees in a timely manner;

(3)(A)(i)(b) for new appointments, obtain an indication of willingness to serve from each prospective appointee and information regarding the prospective appointee's present and past committee service;

(3)(A)(i)(c) for reappointments, obtain an indication of willingness to serve from the prospective reappointee, the length of the prospective reappointee's service on the committee, the attendance record of the

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476	prospective reappointee, the prospective reappointee's contributions to
477	the committee, and the prospective reappointee's other present and past
478	committee assignments; and
479	
480	(3)(A)(i)(d) present a list of prospective appointees and reappointees to
481	the Council and report on recommendations received regarding the
482	appointment of members and chairs.
483	
484	(3)(A)(ii) Council's responsibilities. The Council will appoint the chair of each
485	committee. Whenever practical, appointments will reflect geographical, gender,
486	cultural <u>,</u> and ethnic diversity.
487	
488	(3)(B) Terms. Except as otherwise provided in this rule, standing committee members
489	will serve staggered threeyear terms. Standing committee members may not serve
490	more than two consecutive terms on a committee unless the Council determines that
491	exceptional circumstances exist which justify service of more than two consecutive
492	terms.
493	
494	(3)(C) Expenses. Members of standing and ad hoc committees may receive
495	reimbursement for actual and necessary expenses incurred in the execution of their
496	duties as committee members.
497	
498	(3)(D) Secretariat. The Administrative Office will serve as secretariat to the Council's
499	committees.
500	
501	Effective: November 1, 2024May 1, 2025