

1 **Rule 3-113. Senior judges.**

2 **Intent:**

3 To establish the responsibility to provide ~~for~~ support services for active senior judges.

4 To provide for the compensation of active senior judges.

5 **Applicability:**

6 This rule shall apply to judicial employees and to ~~senior judges and~~ active senior judges of
7 courts of record.

8 **Statement of the Rule:**

9 **(1) Support services.**

10 (1)(A) Orientation. The Administrative Office shall provide a new senior judge
11 orientation within three months of the appointment as active senior judge. The
12 orientation shall include information on judicial assignments, forms, compensation,
13 available training, and reappointment processes.

14 (1)(BA) **Services.** The court executive of the court in which an active senior judge is
15 serving shall make available services as would normally be needed in the performance
16 of a judge's official duties.

17 (1)(CB) **Notice of appointment – assignment.** The court executive of the court in which
18 an active senior judge is serving shall execute the necessary notice of appointment for
19 the case or matters to which the judge has been assigned. The order of assignment
20 shall include the district the judge will serve, the court location, the assignment for which
21 service is needed, and the signature and date of the presiding judge or the presiding
22 judge's designee. The order shall be sent to the state court administrator or designee.

23 (1)(DC) **Assistance.** The court executive of the district in which an active senior judge
24 serves shall provide the following assistance as needed:

25 (1)(D)(i) administrative services;

26 (1)(D)(ii) orientation on case management system, district processes, and
27 equipment; mail services;

28 (1)(D)(iii) access to electronic files, and court documents, and a computer;

29 (1)(D)(iv) travel arrangements; and

30 (1)(D)(v) preparation of reimbursement vouchers.

31 **(2) Compensation.** Active senior judges shall be compensated at the rate and for the services
32 and duties as set forth herein.

33 (2)(A) Compensation for the performance of judicial duties related to the assignment of
34 cases, service on a grand jury panel, service on court committees, service on court
35 projects, rules and policies, or the mentoring of a new judge shall be at an hourly rate
36 equal to the hourly rate of a district trial court judge, and shall be paid in half-day
37 increments.

38 (2)(B) Compensation for all other duties, such as attendance at Board meetings,
39 committee meetings, and educational functions required by this Code court rules shall be

40 paid at the rate of \$50.00 per half day (1-4 hours) and \$100.00 per full day (over 4
41 hours).

42 (2)(C) For travel required in the performance of judicial duties related to assigned cases
43 or calendars, senior judges shall be compensated for travel time in excess of one and
44 one-half hours round trip at the hourly rate of a district trial court judge, and for
45 expenses, e.g., per diem, mileage, and lodging, at the rates allowed for state employees.
46 Active senior judges are required, as court employees, to complete the Defensive Driver
47 Training every two years.

48 (2)(D) For travel required in the performance of judicial duties not related to an assigned
49 case, senior judges shall be compensated:

50 (2)(D)(i) for round-trip travel time as follows:

51 (2)(D)(i)(a) 0 - 1.5 hours: No payment

52 (2)(D)(ii)(b) 1.5 - 5.5 hours: \$25.00

53 (2)(D)(iii)(c) More than 5.5 hours: \$50.00

54 (2)(D)(ii) ~~and~~ for expenses, e.g., per diem, mileage, and lodging, at the rates
55 allowed for state employees.

56 (2)(E) Because senior judges do not have access to state vehicles, mileage shall be paid
57 at the higher rate ~~for state employees~~ according to the state travel policy.

58 (2)(~~FE~~) Except for the incentive benefit in rRule 3-501, compensation shall not include
59 any form of benefits, i.e., state retirement contributions, medical or life insurance
60 premiums, etc.

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62 *Effective: ~~June 28~~ May 1, 20241*