

## **LPP STEERING COMMITTEE MEETING**

### **Minutes**

**Date: May 20, 2025**

4:00 p.m.–5:00 p.m.

Via Zoom

Meeting ID: 85190724711

### **Attendance**

<b>Committee Members</b>	<b>Present</b>	<b>Excused</b>
Brooke Byall	x	
Emily Lee (Bar Staff)		
Jackie Morrison	x	
John Seegrist (Secretary)	x	
Jon Wayas (LPP Administrator)	x	
Laura Pennock		
Leslie Staples		
Lindsey Brandt	x	
Melissa Parache		Proxy Brooke Byall
Monte Sleight (Chair)	x	
Scotti Hill		
Tonya Wright		Proxy Lindsey Brandt

### **Minutes**

1. Welcome and Recognition of Quorum - Monte Sleight
  - a. Minutes from April 19, 2025 Approved as amended
2. Committee Proxies
  - a. Committee members who are unable to attend a meeting must designate a proxy to participate on their behalf.
3. Rule 703 update- Jon Wayas
  - a. Approved unanimously by the Supreme Court, with minor adjustments in the comments. The changes will take effect after the 45-day period and will apply beginning with the March exam.
4. August LPP. Five applicants have already registered
  - a. Survey updates – Jon Wayas
5. IAALS Survey
  - a. Surveys across all of the states with programs and should have their report within the next month.
  - b. Considering the name of the LPPs the term Licensed Paraprofessional seems to be the most common title used in other states.
  - c. The committee has been asked to consider a more common name to match the work the LPPs are doing and to be more consistent with other states.

- d. Effort has been made in the past to change the name but these effort were never able to enough support to be moved forward.
  - e. There is a concern that the name does not describe what the LPPs are actually doing.
  - f. Brooke Byall will review all of the names from the other states with the committee for discussion in the next committee meeting.
6. Utah Paralegal Division Survey- Jon Wayas
- a. May 16, 2015, meeting with Jen Carver, President of the Paralegal Division.
  - b. The meeting went well. They are open to conducting the LPP survey but are experiencing issues with their listserv and need to resolve those before moving forward.
  - c. Jacob Hart will assume the role of chair in June, and the conversation should be revisited at the next meeting.
  - d. The only LPP on the Paralegal Board, Peter V. who will complete his service in June, highlighting the need for continued LPP representation and stronger communication with the Paralegal Division.
7. Report: Licensed Paralegal Practitioner Workgroup
- a. The group will begin meeting this Friday May 23, 2025 at 12:00 p.m.
  - b. Andrea Donohue will serve as chair.
  - c. The group will be convened monthly in workgroups.
  - d. Jon Wayas expressed that the rules will likely be refined into a more overarching and consistent framework.
  - e. One barrier identified to expanding programs is the \$5,500 licensing fee per person. Additional areas discussed included criminal law, tax law, immigration (noting that LPPs cannot practice in federal immigration matters), Social Security (which already allows non-lawyer representation), and bankruptcy.
  - f. The committee emphasized the need to focus on access to justice, as this carries significant weight with lawmakers.
  - g. Collecting anecdotal stories about the work of LPPs is a priority to show the impact the LPPs are having.
  - h. Jon Wayas will create survey questions to learn what clients would have done without LPP assistance and identify clients willing to be interviewed.
8. Report: Refresh of LPP Courses at UVU
- a. Project to refresh the course template is underway.
  - b. Current emphasis is heavily on forms, with less focus on processes and procedures.
  - c. Stewart Ralphs has a well-developed program that could serve as a model in developing the UVU courses.
  - d. LPPs should maintain strong relationships with Legal Aid to share resources effectively.
  - e. The LPP courses should include a section on test preparation.
  - f. The original design of the courses was to demonstrate that LPPs are competent and capable, while avoiding professional practice challenges.
  - g. The courses were not originally intended to serve as test-preparation programs.
  - h. Consider alignment with the New Lawyer Training Program and civil procedure requirements.
  - i. The committee should clarify the value of the courses and define the intended outcomes.

9. Questions to keep on agenda
  - a. Why would someone hire an LPP over an attorney? (e.g., Rule 100 or 101 objections).
  - b. If you cannot argue in court, you must submit objections in advance. Review Rules 100 and 101 and identify the relevant forms—how is this currently being handled?
  - c. Put objection in writing requiring more advance preparation.
  - d. Consider CLE for civil procedures for new LPPs.
10. LPP activity reports from the committee.
11. Adjourn 4:50