

LPP STEERING COMMITTEE MEETING

Agenda

Date: November 19, 2024

4:00 p.m.–5:00 p.m.

[Via Zoom](#)

Meeting ID: 830 8303 8539

Passcode: 401953

Attendance

Committee Members	Present	Excused
Amber Mettler (Judge)		
Anastasia Boyko		
Brooke Byall		
Emily Lee (Bar Staff)		
Jackie Morrison		
John Seegrist (Secretary)		
Jon Wayas (LPP Administrator)		
Laura Pennock		
Leslie Staples		
Lindsey Brandt		
Melissa Parache		
Monte Sleight (Chair)		
Scotti Hill		
Tonya Wright		

Meeting Agenda

1. **Welcome and Recognition of Quorum**
 - Monte Sleight
2. **Approving the Proposed Minutes**
 - Monte Sleight
3. **Action items from previous meeting**
 - Increasing Interest and Participation in the LPP Program
 - i) Action: Keep on agenda
 - Opportunity to observe LPPs in court
 - i) Action: Lindsey will identify some clients and request a waiver to allow those interested to watch recordings of selected hearings.
 - Advocacy for Quicker Approval Processes for New Forms
 - i) Action: Submit forms for approval and attend forms meeting
 - Landlord Tenant Forms Approval

- i) Action: Monte and Tonya have also offered to review the statement that will accompany the form. The next step is to send the form and statement to Jon W for submission.
- Discovery Forms Development
 - i) Action: Emily has offered to attend the meeting or review the legal questions.
- Potential Areas for LPP Expansion
 - i) Action: Move this to the top of the agenda for the next meeting.
- Clarity on Educational Requirements
 - i) Action: Nick will review the rules and provide his opinion, but his initial response suggests that the Supreme Court would prefer the recommendation to come from the steering committee.
 - ii) Action: Monte S, Jon W, John S, and Lindsey B. will meet and provide recommendations for the committee to review.
- Proposal Involving the Sandbox
 - i) Action: Agenda item for the next meeting.
- 4. Potential Areas for LPP Expansion:**
 - Guardianship
 - Workplace Protection Order
 - Expungements
 - Practicing In Commissioner's Court.
 - Simple Probate
 - Practicing In Small Claims
 - Uncontested Adoptions
 - Stepparent Adoption
 - Foster-Parent Adoption
- 5. Clarity on Educational Requirements**
 - Jon Wayas
- 6. Landlord Tenant Forms Approval**
 - Monte Sleight
 - Brooke Byall
 - Jon Wayas
- 7. Proposal Involving the Sandbox**
 - Monte Sleight
 - Noella Sudbury with Rass Legal (Sandbox participant) willing to meet and discuss collaboration and resource sharing.
- 8. Discovery Forms Development**
 - Melissa Parache
 - Leslie Staples
 - Tonya Wright
 - Emily Lee
- 9. Update from the Bar**
 - Jon Wayas
- 10. Increasing Interest and Participation in the LPP Program**
 - Jon Wayas
- 11. Update from LPPs**

- Committee

12. Roles and responsibilities of the Steering Committee

- Jon Wayas
- Committee priorities for 2025
 - i) Includes meeting schedule
 - ii) Possible subcommittees

13. Adjourn

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14. Licensed Paralegal Practitioner Steering Committee Meeting Times and Dates

(Third Tuesday at 4 pm):

- November 19, 2024
- December 17, 2024
- January 21, 2025
- February 18, 2025
- March 18, 2025
- April 15, 2025
- May 20, 2025
- June 17, 2025
- July 15, 2025
- August 19, 2025
- September 16, 2025
- October 21, 2025