

## LPP STEERING COMMITTEE MEETING

### Agenda

**Date: October 15, 2024**

4:00 p.m.–5:00 p.m.

[Via Zoom](#)

Meeting ID: 830 8303 8539

Passcode: 401953

### Attendance

<b>Committee Members</b>	<b>Present</b>	<b>Excused</b>
Amber Mettler (Judge)		
Anastasia Boyko		
Brooke Byall		
Emily Lee (Bar Staff)		
Jackie Morrison		
John Seegrist (Secretary)		
Jon Wayas (LPP Administrator)		
Laura Pennock		
Leslie Staples		
Lindsey Brandt		
Melissa Parache		
Monte Sleight (Chair)		
Scotti Hill		
Tonya Wright		
Nick Stiles (Appellate Court Administrator)		

### Meeting Agenda

- 1. Welcome and Recognition of Quorum**
  - Monte Sleight
- 2. Approving the Proposed Minutes**
  - Monte Sleight
- 3. Report from the Utah Supreme Court**
  - - Nick Stiles
- 4. Update from the Bar**
  - Jon Wayas
  - AFCC Mediation Day - November 8, 2024, 8am-5pm, Matheson Courthouse - <https://www.eventbrite.com/e/utah-afcc-mediation-day-fall-2024-tickets-1008855623327>. LPPs are welcome and encouraged to participate in this day-long pro bono mediation event.

- University of Arizona Legal Paraprofessional Summit - February 7, 2025, 9 am-5 pm, Virtual - <https://law.arizona.edu/legal-paraprofessional-summit>. Utah LPPs are welcome to register virtually as "students" for a discounted rate of \$25. This is a great chance to hear how the profession is developing in a neighboring state.

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**5. Increasing Interest and Participation in the LPP Program**

- Jon Wayas

**6. Update from LPPs**

- Committee

**7. Advocacy for Quicker Approval Processes for New Forms**

- Jon Wayas

**8. Landlord Tenant Forms Approval**

- Monte Sleight
- Brooke Byall
- Jon Wayas

**9. Discovery Forms Development**

- Melissa Parache
- Leslie Staples
- Tonya Wright
- Emily Lee

**10. Potential Areas for LPP Expansion:**

- Guardianship
- Workplace Protection Order
- Expungements
- Practicing In Commissioner's Court.
- Simple Probate
- Practicing In Small Claims
- Uncontested Adoptions
- Stepparent Adoption
- Foster-Parent Adoption

**11. Clarity on Educational Requirements**

- Jon Wayas

**12. Roles and responsibilities of the Steering Committee**

- Jon Wayas
- Committee priorities for 2025
  - i) Includes meeting schedule
  - ii) Possible subcommittees

**13. Adjourn**

- **5:00**

**14. Licensed Paralegal Practitioner Steering Committee Meeting Times and Dates**

(Third Tuesday at 4 pm):

- October 15, 2024
- November 19, 2024
- December 17, 2024

- January 21, 2025
- February 18, 2025
- March 18, 2025
- April 15, 2025
- May 20, 2025
- June 17, 2025
- July 15, 2025
- August 19, 2025
- September 16, 2025

**Notes for discussion:**

**Clarification on Educational Requirements**

There appears to have been a prior discussion about expanding the bachelor's degree path in the rules, but it was never formally codified. The current rules may be unclear. Rule 15-703 states that only paralegal associate and bachelor's degrees count toward the qualifications. However, the definition of "paralegal studies" in Rule 15-701 is broader, potentially allowing for a wider range of degrees to qualify. Based on older applications, some Licensed Paralegal Practitioners (LPPs) were approved under a more expansive interpretation beyond paralegal-specific degrees. I will review older iterations of the rules next week to clarify.

**Clarification of the Roles and Responsibilities of the Steering Committee**

I would like to clarify the Steering Committee's purpose, especially about the LPP Admissions Committee. Currently, the Admissions Committee has primarily focused on reviewing and approving applications and grading LPP exams. However, they should also discuss and approve any proposed rule changes related to the LPP admissions process and educational requirements. While the Steering Committee can still offer input and suggestions, the Admissions Committee should vote on whether to forward proposed rule changes to the Supreme Court for review.